

MINISTRY OF STATE FOR PRESIDENTIAL AFFAIRS  
PROCUREMENT PLAN (SBA)  
GOVERNMENT OF LIBERIA NATIONAL BUDGET  
FISCAL YEAR 2015/2016

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16			
		BASIC DATA					IMPLEMENTATION DATES											
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNATURES	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED UPDATE ACTUAL	1	IFB NO.MOS/SBA/RB/001/15/16	REFUSE & GARBAGE COLLECTION	E-3811	ASSORTED	\$ 16,200.00	RB	7/1/2015	7/8/2015	7/15/2015	7/22/2015	8/19/2015	8/26/2015	9/2/2015	9/16/2015	N/A	4/20/2016	5/30/2016
PLANNED UPDATE ACTUAL	2	IFB NO.MOS/SBA/NCB/001/15/16	PRINTING & BINDING	C-1812	ASSORTED	\$ 93,275.00	NCB	7/3/2015	7/10/2015	7/17/2015	7/24/2015	8/21/2015	8/28/2015	9/4/2015	9/18/2015	N/A	5/27/2016	6/30/2016
PLANNED UPDATE ACTUAL	3	IFB NO.MOS/SBA/SS/001/15/16	FOOD & CATERING SERVICES	I-5621	ASSORTED	\$ 240,000.00	SS	7/19/2015	N/A	7/22/2015	N/A	N/A	N/A	7/31/2015	8/16/2015	N/A	6/20/2016	6/30/2016
PLANNED UPDATE ACTUAL	4	IFB NO. MOS/SBA/NCB/002/15/16	PUBLICATION	J-5819	ASSORTED	\$ 50,225.00	NCB	7/19/2015	7/27/2015	8/3/2015	8/7/2015	9/4/2015	9/11/2015	9/18/2015	10/2/2015	N/A	5/27/2016	6/30/2016
PLANNED UPDATE ACTUAL	5	IFB NO. MOS/SBA/NCB/003/15/16	REPAIR & MAINTENNANCE-CIVIL	F-4390	ASSORTED	\$ 170,000.00	NCB	7/2/2015	7/9/2015	7/16/2015	7/23/2015	8/20/2015	8/27/2015	9/3/2015	9/17/2015	N/A	5/10/2016	6/30/2016
PLANNED UPDATE ACTUAL	6	IFB NO.MOS/SBA/SS/002/15/16	PRESIDENTIAL FOREIGN MEANS OF TRAVEL	H- 5109	Assorted	\$ 406,000.00	SS	7/7/2015	N/A	7/14/2015	N/A	N/A	N/A	N/A	8/10/2015	N/A	4/29/2016	5/20/2016
PLANNED UPDATE ACTUAL	7	IFB NO. MOS/SBA/SS/003/15/16	PRESIDENTIAL PROPERTY RENTAL & LEASE	L-6810	2Blds.	\$ 115,000.00	SS	7/3/2015	N/A	7/28/2015	N/A	N/A	N/A	8/4/2015	8/18/2015	N/A	4/20/2016	6/30/2016
PLANNED UPDATE ACTUAL	8	IFB NO.MOS/SBA/RB/002/15/16	INTERNET	J-6110	ASSORTED	\$ 33,300.00	RB	7/1/2015	7/10/201	7/17/2013	7/23/2015	8/20/2015	8/27/2015	9/3/2015	9/17/2015	N/A	6/20/2016	6/30/2016
PLANNED UPDATE ACTUAL	9	IFB NO. MOS/SBA/RB/003/15/16	TELECOMMUNICATION	J-6190	ASSORTED	\$ 22,200.00	RB	7/2/2015	7/9/2015	7/16/2015	7/21/2015	8/4/2015	8/11/2015	8/18/2015	9/1/2015	N/A	6/20/2016	6/30/2016
PLANNED UPDATE ACTUAL	10	IFB NO.MOS/SBA/NCB/004/15/16	COMPUTER SUPPLIES & ICT SERVICE	G-4741/4651	ASSORTED	\$ 20,000.00	NCB	7/3/2015	7/10/2015	7/17/2014	7/24/2015	8/21/2015	8/28/2015	9/4/2015	9/18/2015	N/A	6/20/2016	6/30/2016
PLANNED UPDATE ACTUAL	11	IFB NO.MOS/SBA/NCB/005/15/16	FOREIGN MEANS OF TRAVEL	H- 5110	Assorted	\$ 40,000.00	NCB	7/3/2015	7/10/2015	7/21/2015	7/24/2015	8/21/2015	8/28/2015	9/4/2015	9/18/2015	N/A	4/29/2016	5/20/2016
			TOTAL			\$ 1,206,200.00												

Prepared by:

Robert Marshall  
Acting Procurement Director

Date:

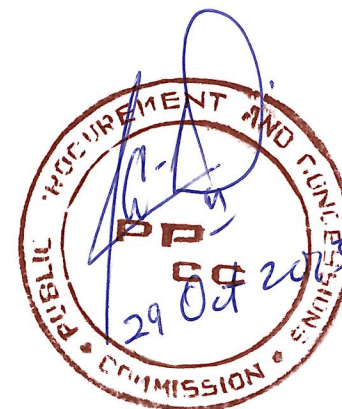
Oct 7, 2015

Approved by:

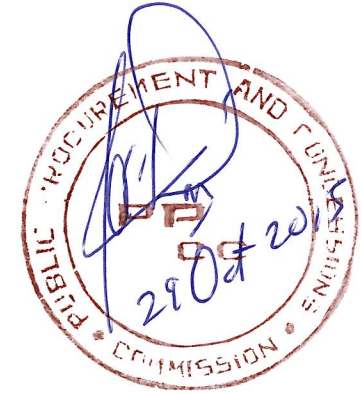
Dr. Edward B. McClean  
Minister

Date:

Oct 14/15



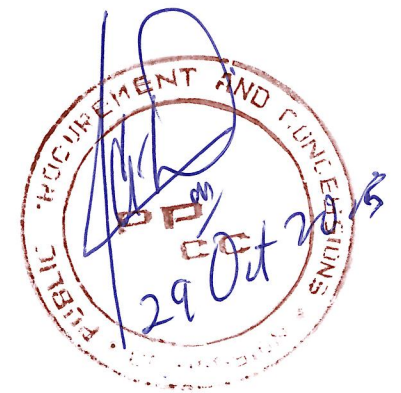
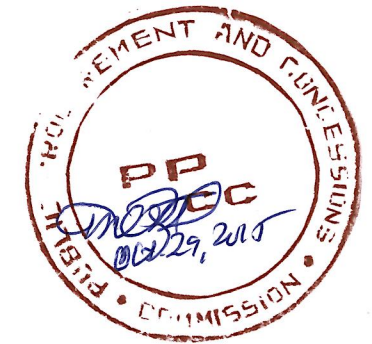
MINISTRY OF STATE FOR PRESIDENTIAL AFFAIRS  
Procurement Plan Explanatory Notes (SBA)  
Fiscal year 2015/2016



Item NO	Contract Package Code	Contract Package	Content of Contract Package
1	IFB NO.MOS/SBA/RB/001/15/16	Refuse & Garbage Collections	<p>This contract package is intended to procure the following Stationeries items</p> <ol style="list-style-type: none"> <li>1. Garbage Collections – To collect garbage from the Ministry of Foreign Affairs, Executive Mansion Ground and President Residence.</li> <li>2. Refuse Collection – To De Flush the Septic Tanks at the Ministry of Foreign Affairs &amp; the Executive Mansion.</li> </ol>
2	IFB NO.MOS/SBA/NCB/001/15/16	Printing & Binding	<p>This Contract Package is intended to procure the below listed items</p> <ol style="list-style-type: none"> <li>1. Printing of Executive Horn Magazines</li> <li>2. Binding &amp; Printing of the President's Annual Message</li> <li>3. Binding &amp; Printing of the President's Executive Reports</li> <li>4. Printing of Calendars</li> <li>5. Printing of Vouchers for MOS Finance Office</li> </ol>



			6. Printing of Letterheads & Call Cards
3	IFB NO.MOS/SBA/SS/001/12/16	Food & Cratering Service	This Contract Package is intended to procure Food and other Delicacies at programs held by the President.
4	IFB NO.MOS/SBA/NCB/002/15/16	Publications	This Contract Package is intended to procure the following items. 1. Published IFB in Newspapers. 2. Publication Acts.
5	IFB NO.MOS/SBA/NCB/003/15/16	Repair & Maintenance - Civil	This Contract Package is intended to procure materials for the Presidential Residence I the 15 (Fifteen) counties.
6	IFB NO.MOS/SBA/SS/002/15/16	Presidential Foreign Means of Travel	This Contract Package is intended to procure  1. Air Tickets
7	IFB NO.MOS/SBA/SS/003/15/16	Residential Property Rental	This Package is intended to procure 1. Leasing of 2 (Two) Building as Presidential Guest House.
8	IFB NO.MOS/SBA/RB/002/15/16	Internet	The Contract Package will be used to Procure 1. Internet Services for the Ministry of State.
9	IFB NO.MOS/SBA/RB/003/15/16	Telecommunication	This Contract Package is intended to procure 1. Scratch Cards.
10	IFB NO.MOS/SBA/NCB/004/15/16	Computer Supplies & ICT Service	This Contract Package is intended to procure the following. 1. Laptop Computers----- 15pcs 2. Desktop Computers----- 15pcs 3. External Hard Drive----- 15pcs 4. Memory Sticks ----- 20pcs
11	IFB NO.MOS/SBA/NCB/005/15/16	Foreign Means of Travel	This Contract Package is intended to procure 1. Air Tickets



Prepared by: Guarball  
Procurement Director

Date: Oct 13, 2015

