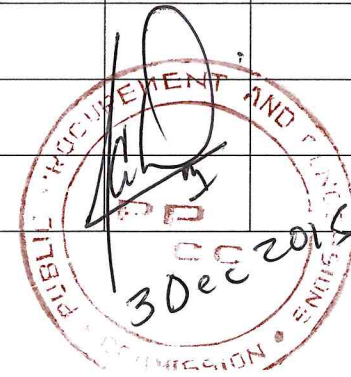


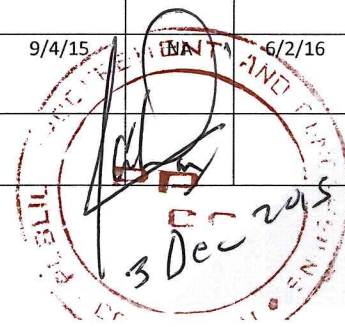


PLANNED	4	IFB No. BWI/NCB/002/15/16	TELECOMMUNIC ATIONS EQUIPMENTS	G4741	Assorted	13,000	NCB	5/20/15	6/8/15/15	6/17/15	6/26/15	7/7/15	7/27/15	8/14/15	9/4/15	NA	6/2/16	6/22/16
UPDATE																		
ACTUAL																		
PLANNED	5	IFB No. BWI/RFQ/003/15/16	CHARCOALS	A0220	466 BAGS @ \$4.00	1,863.6	RFQ	5/6/15	5/20/15	5/27/15	6/3/15	6/10/15	6/24/15	7/8/15	8/6/15	NA	6/7/16	6/21/16
UPDATE																		
ACTUAL																		
PLANNED	6	IFB No. BWI/RFQ/004/15/16	FIRE WOODS	A0220	ASSORTE D	1,000	RFQ	5/6/15	5/20/15	5/27/15	6/3/15	6/10/15	6/24/15	7/8/15	8/6/15	NA	6/7/16	6/21/16
UPDATE																		
ACTUAL																		
PLANNED	7	IFB NO: BWI/RFQ/005/15/16	Office Building, Rent and Lease	L6810	1	3,000	RFQ	5/20/15	6/8/15	6/17/15	6/26/15	7/7/15	7/27/15	8/14/15	9/4/15	NA	6/2/16	6/22/16
UPDATE																		
ACTUAL																		





PLANNED	8	IFB NO. BWI/NCB/003/ 15/16	Repairs and Maintenance/ve hicles	G4520	Assorted	24,000	NCB	5/6/15	5/20/15	5/27/15	6/3/15	6/10/15	6/24/15	7/8/15	8/6/15	NA	6/7/16	6/21/16
UPDATE																		
ACTUAL																		
PLANNED	9	IFB NO. BWI/RB/001/15/16	Repairs and maintenance/Ge n.	C3314	1	20,004	RB	5/8/15	5/22/15	5/29/15	6/5/15	6/12/15	6/26/15	7/10/15	8/10/15	NA	6/9/16	6/23/16
UPDATE																		
ACTUAL																		
PLANNED	10	IFB NO; BWI/RFQ/006/15/16	REPAIRS & MAINT. (Machinery)	G4752	Assorted	6,000	RFQ	5/20/15	6/8/15	6/17/15	6/26/15	7/7/15	7/27/15	8/14/15	9/4/15	NA	6/2/16	6/22/16
UPDATE																		
ACTUAL																		
PLANNED	11	IFB NO. BWI/NCB/004/15/16	Stationeries	G4761	Assorted	50,000	NCB	5/22/15	6/16/15	6/30/15	7/7/15	7/29/15	8/19/15	9/3/15	10/1/15	NA	6/5/16	6/26/16
UPDATE																		
ACTUAL																		
PLANNED	12	IFB NO: BWI/RFQ/007/15/16	Printing AND Binding, Services	C1811	Assorted	3,000	RFQ	5/20/15	6/8/15	6/17/1	6/26/15	7/7/15	7/27/15	8/14/15	9/4/15	NA	6/2/16	6/22/16
UPDATE																		



ACTUAL																		
PLANNED	13	IFB No. BWI/RFQ/008/15/16	PUBLICATION SERVICES	J5813	ASSORTE D	1,980	RFQ	5/20/15	6/8/15	6/17/1	6/26/15	7/7/15	7/27/15	8/14/15	9/4/15	NA	6/2/16	6/22/16
UPDATE																		
ACTUAL																		
PLANNED	14	IFB NO: BWI/RFQ/009/15/16	DRUG & MEDICAL CONSUMABLES	G4772	Assorted	9,000	RFQ	4/14/16	4/28/15/16	5/5/15/16	5/12/15/16	5/19/15/16	6/2/15/16	6/16/15/1 6	7/7/15/16	NA	6/2/16/17	6/22/16/17
UPDATE																		
ACTUAL																		
PLANNED	15	IFB NO: BWI/RFQ/010/15/16	AGRICULTURAL SUPPLIES AND INPUTS	G4653/G4 772/C259 3	Assorted	9,000	RFQ	5/20/15/16	6/8/15/16	6/17/15/1 6	6/26/15/16	7/7/15/16	7/27/15/16	8/14/15/1 6	9/4/15/16	NA	6/2/16/17	6/22/16/17
UPDATE																		
ACTUAL																		
PLANNED	16	IFB NO.BWI/NCB/005/15 /16	Educational materials& supplies	G4653/G4 772/C259 3	Assorted	100,000	NCB	5/21/15/16	6/11/15/16	6/26/15/1 6	7/3/15/16	7/31/15/16	8/21/15/16	9/8/15/16	10/6/15/16	NA	6/2/16/17	6/22/16/17
UPDATE																		
ACTUAL																		
PLANNED	17	IFB NO. BWI/NCB/006/15/16	Food & Catering Services	G4621/G4 781/G463 0/J5621	Assorted	500,000	NCB	5/7/15/16	5/28/15/16	6/11/15/1 6	6/18/15/16	7/16/15/16	8/7/15/16	9/1/15/16	9/29/15/16	NA	6/7/16/17	7/5/16/17


UPDATE																		
ACTUAL																		
PLANNED	18	IFB NO. BWI/NCB/007/15/16	Small tools& Equipment and household materials	G4741/C2 593	Assorted	30,000	NCB	5/11/15/16	5/18/15/16	5/25/15/1 6	6/5/15/16	6/12/15/16	6/26/15/16	7/17/15/1 6	8/14/15/16	NA	6/3/16/17	6/17/16/17
UPDATE																		
ACTUAL																		
PLANNED	19	IFB NO. BWI/RFQ/011/15/16	Vehicles Insurance	K6512	1	3,003	RFQ	4/14/16	4/28/15/16	5/5/15/16	5/12/15/16	5/19/15/16	6/2/15/16	6/16/15/1 6	7/7/15/16	NA	6/2/16/17	6/22/16/17
UPDATE																		
ACTUAL																		
PLANNED																		
UPDATE																		
ACTUAL																		
GRAND TOTAL						US\$794,850 .6												





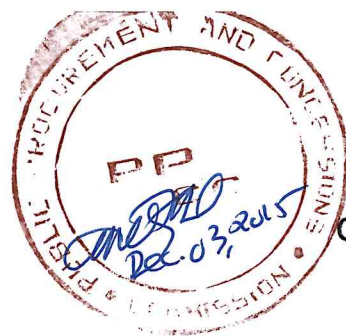
Prepared by:   
Sumo K. Fumbah  
Procurement Director  
0886-474244/0776474244

Date: 6/10/15

Approved by: PP   
Alexander M. Massey  
Principal/Chairman Proc. Committee

Date: October 6, 2015





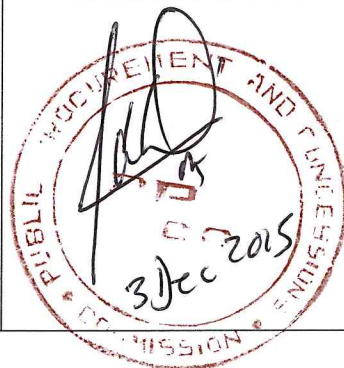
**BOOKER WASHINGTON INSTITUTE**  
**Kakata, Margibi County**  
**CONSOLIDATED PROCUREMENT PLAN EXPLANATORY NOTES**  
**Fiscal Year: 2015/2016**



Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No.BWI/RFQ/001/15/16	Air-Tickets	This contract package is intended to procure assorted airline tickets to facilitate foreign travels for BWI Faculties whenever the need arises. The Package is Charged to Foreign Means of Travel.
2	IFB No. BWI/RFQ/002/15/16	Car Rental	This contract package will be used to hire the Service of Car Rental whenever the need arises for local travel for BWI Faculties. It is charged to the Budget Line Domestic Travel-Means of Travel.
3	IFB No.BWI/NCB/001/15/16	SCRATCH CARDS	This contract package is intended to procure the below listed items for staff and students services. It is charged to the Budget Line Telecommunications, Internet, and Postage. Scratch cards/Lone star Scratch cards/Cellcom Scratch Cards/Novafone
4	IFB No. BWI/NCB/002/15/16	TELECOMMUNICATION EQUIPMENTS	This contract package is intended to procure the below listed items for staff and students services. It is charged to the Budget Line Telecommunications, Internet, Postage. A. Fax machines B. Telephones(mobile) c. Modems, etc.
5	IFB No. BWI/RFQ/003/15/16	CHARCOALS	The institution will used this contract package FOR The purpose of preparing of meal. This contract package is charged to the Budget Line Other Utilities.
<u>6</u>	IFB No. BWI/RFQ/004/15/16	FIRE WOODS	This contract package is intended for the preparation of meal, heating of bath water, etc. This Contract Package is charged to the Budget Line, Other Utilities.
<u>7</u>	IFB No. BWI/RFQ/005/15/16	Office Building Rent & Lease	This contract package will be used to rent or lease building for the followings purposes listed below: A. Leasing of Office----- 1 B. Renting of Staff houses---- 48
<u>8</u>	IFB No. BWI/NCB/003/15/16	Repair and Maintenance (Vehicles)	This contract package is intended to procure the listed items for repair and maintenance of (5) five vehicles by our technician at the Automotive Department of the institution/BWI: A. Air filters----- 6 pcs      D. Engine oil-----50 gallons      G. Transmission oil----- 20 gallons B. Fuel filter----- 10 pcs      E. Break shoe----- 25 pcs      H. Battery----- 5 pcs C. Shock absorbers----- 10 pcs      F. Injected pumps----- 10 pcs      I. Jacks----- 10 pcs ,etc
9	IFB No. BWI/RB/001/15/16	Repair and Maintenance(Generator)	This contract package is intended to procure the following materials to be used by the Electrical and Automotive Departments to repair and maintain the institution generator;



			A. Nuzzles----- 6pcs B. Shaft----- 2pcs C. Air filter-----7 pcs D. Water filter----- 5pcs E. Batteries----- 4pcs F. Engine oil----- 50 gallons, etc
<u>10</u>	IFB No. BWI/RFQ/006/15/16	Repair and Maintenance( Machinery, Equipment)	This contract package is intended to be used by the institution to procure the below listed items for repairs and maintenance of machinery, furniture's and equipment: A. Grinding stones----- 10 pcs B. Welding Rod----- 10 pks C. Metal sheets----- 20 pcs D. Wood-----80 pcs E. Vanish-----15 gallons F. Paint----- 25 gallons
<u>11</u>	IFB No. BWI/NCB/004/15/16	Stationery	THIS CONTRACT Package is intended to procure the below listed items for the Institution. This package is Charged to Stationery-\$48,000.00 and Workshop, Seminars, Symposium, etc.-\$2,000.00 A. A 4 sheets-----75 cartoons B. HP cartridge 05A-----5 pcs C. HP cartridge 36 A-----100 pcs D. HP 728 Cartridge-----4 pcs E. Delisted pens-----20 pks F. Ball pens-----30 pks G. Hanging folders---30 pks H. Stapler machines---100 pcs I. Brown Envelopes---50 pks J. Calculators----- 40 pcs k. Flip Charts l. Note Pads
<u>12</u>	IFB NO. BWI/RFQ/007/15/16	Printing AND Binding Services	This package is intended for printing and binding of booklets, receipts, invoices, etc for Institutional use. This Contract Package is charged to the Budget Line, Printing, Binding and Publication Services.
<u>13</u>	IFB No. BWI/RFQ/008/15/16	Publication Services	To support Publications being made by BW Ithrough print and electronic medias and etc. This Contract' Package is charged to the Budget Line, Printing, Binding and Publication Services.
14	IFB No. BWI/RFQ/009/15/16	Drug and Medical consumables	This contract package is intended to procure the below listed items for students' medication at the institution's Clinics: A. Erythromycin B. Ampicillin C. Ciprofloxacin D. BB lotion E. EE dropglycort F. Atenolol G. Thermometer H. Arthemeter
<u>15</u>	<u>IFB No. BWI/RFQ/0010/15/16</u>	<u>Agricultural supplies and inputs</u>	This contract package is intended to procure the items listed below for Agricultural demonstration/practical by students and field workers: A. Shovels-----20pcs B. Rakes-----20 pcs C. Cutlass-----20 pcs D. Spray cans-----5pcs E. Power tailor-----1 pc F. Assorted chemical----- 15 bags each (Urea, NPK-15-15-15, NPK-25-25-25) G. Insecticides, etc.
<u>16</u>	IFB No. BWI/NCB/005/15/16	Educational materials and supplies	This contract package is use by the institution through the procurement committee to procure assorted educational materials listed below for training at the various trade departments: Agriculture Department: a. Pangolin----- 20 pcs b. Poly bags----- 100pcs c. Diggers----- 50pcs d. Watering cans---20 pcs e. Shovels-----80 pcs f. Fertilizer(NPK-15-15-15)---30bags g. Fertilizer(Urea)----- 20 bags h. weighting scale----- 1pc Automotive Department: a. Storage battery (100Amp, 12V--3pcs b. Battery charger(HD)----- 4 pcs e. Valve spring compressor-----3 pcs f. Work bench----- 4 pcs I. Master tool box-----2 J. Chain hoist(50 tons--1







- c. Air compressor-----2 pcs      g. Diesel nuzzles calibrator----1 pc      K. Ignition switch-----3pcs  
d. Hydraulic floor jack----- 3 pcs      h. Gear puller----- 3 pcs      L. Starter----- 2 pcs

Machinery Department:

- a. Index center- milling Machine----- 2 pcs      d. assorted files----- 10pcs  
b. Pedestrian & portable grinding machine-1pc      e. Pipes cutter----- 1 pc  
c. Tap & die set-----1 set

Business Education Department⊗ Accounting & Secretarial Science)

- a. Electronic type writer-----20 pcs      d. yellow pads----- 4 dzs      g. Photocopier----- 2pcs  
b. A4 sheets----- 15 cartoons      e. Note pad----- 5 dzs      h. Assorted pens-----10 pks  
c. Postal sheet-----5 reams      f. 8 Colum worksheet---20 pcs      I. Manila folders----  
- 4dzs

Domestic Science department: ( Tailoring, Cosmetology, Pastry , Hotel management and cooking)

- a. Stand dryer-----3pcs      E. Electronic cutting Scissors-----2 pcs      i. Wheat flour-----20 bags  
b. Electric pressing combs--- 5pcs      f. Bobbin cases----- 3 pcs      k. Butter----- 40  
Bkts  
c. Dressing mirror----- 5pcs      g. Ironing board----- 4pcs      l. Argo oil----- 40tins  
d. Clipping irons----- 10 pcs      h. Tape lines----- 5pcs      m. Baking pans----- 7 pcs  
n. Rice (25kg)----- 20 bgs      q. Cake mixers----- 6pcs  
o. Tubs----- 6pcs  
p. Dishing spoons----- 10 pcs

General Building Trades Department :( Carpentry, Masonry and Plumbing shops)

- a. Assorted Timbers----- 100pcs      g. Face basin-----5 pcs  
b. Zincs----- 5 bundles      h. Faucets----- 15 pcs  
c. Assorted nails----- 10 cartoons      i. vanish----- 10 cans  
d. Wood glue----- 20 cans      j. Tape lines----- 10 pcs  
e. Commodes----- 5set      k. Tape rule----- 5 pcs  
f. Pvc pipes----- 20 pcs      l. Plywood----- 20 pcs

Drafting Department:

- a. Tracing papers----- 3 reams      e. Assorted postal sheets-----3 reams      i. Desk top computer-----  
1pc  
b. Drawing pens----- 5 pks      f. HB pencils----- 5pks      k. Surveying instrument-----1 pc  
c. Work board----- 10 pcs      g. Rulers----- 3pks  
d. Triangle----- 10 pcs      h. Printers----- 2 pcs

Electronics Department:

- a. Soldering iron----- 15 pcs      d. Claw hammer----- 5pcs      g. Soldering lead----- 12 pcs  
b. Solders----- 20 pcs      e. Screw drivers----- 10 pcs      h. Desk top computers-----10 pcs  
c. Pliers----- 20 pcs      f. Philip----- 10 pcs      i. Mouse----- 10 pcs


Electrical Department:

- a. Vibration meters----- 35 pcs      f. Watt checker-----10 pcs  
b. Battery chargers----- 10 pcs      g. Digital tachometer----- 10 pcs

			c. Car battery----- 3 pcs d. Millimeters'----- 10 pcs e. Ladders----- 5 pcs i. Water proof suspension wires— 15 pcs j. Safety helmet----- 20 pcs k. Metallic trap for grounding---- 20 pcs
<u>17</u>	IFB No. BWI/NCB/006/15/16	Food and Catering Services	<p>This Institution intend to procure the below listed items for Boarding students' catering in (2) two separate categories:            Assorted Imported Food and Assorted Local Food:</p> <p><b>First category:(Assorted Imported Food items)</b></p> A. Rice-----10 bgs x 30 days x 10months x 32.00=====96,000USD B. Assorted frozen food-----10 Ctns x 30days x 10 months x 50.00=====150,000USD C. Wheat flour-----2 bgs x 30days x10 months x 50.00=====30,000USD D. Argo oil x 5L-----4 gls x 15 days x 10 months x 50.00=====30,000USD E. Others assorted food-----10 months x 4,690===== 46,900USD <div style="text-align: right;">352,900</div> <p><b>Second category:(Assorted Local Food items)</b></p> A. Cassava----- 5bags x 40 wks x 10 months x 20.00===== 40,000USD B. Red oil----- 4 tins x30 days x 10 months x 25.00===== 30,000USD C. Assorted greens—2times x4wks 10 months x250.00=====20,000USD D. Beans----- 2bgs x 4wks x 10months x100.00=====8,000USD E. Bitter balls----- 1 bg x 4wks x 10 months x 100.00===== 4,000USD F. Palm nuts----- 1 x 4 wks x10 months x 50.00===== 2,000USD G. Eddoes ----- 4 bgs x 4 wks x10months x35.00===== 5,600USD H. Other assorted food--- 30 days x10months x 125. 00== 37,500 <div style="text-align: right;">147,100</div>
<u>18</u>	IFB No. BWI/NCB/007/15/16	Small tools, Equipment's and Household Materials	<p>This contract package is intended to be used for procuring the below listed items :</p> A. Lap top computer---- 2sets D. Chisels-----2 pcs G. Spanners-----1 set J. Cutlasses-----5pcs B. Desk top computer---- 2 pcs E. Claw hammer----4 pcs H. Plier----- 2 sets K. Shovels-----4 pcs C. HP printers----- 2 pcs F. Electronics drill----1 I. Diggers----- 5pcs
<u>19</u>	IFB NO.BWI/RFQ/011/15/16	Vehicles Insurance	This contract package is intended to under write the cost of insuring five (5) vehicles.
<u>20</u>		Local Scholarship	This contract package is non- procurable. As such, the institution uses this package to under write the cost to pay employees tuition/fees or training allowances from distinct training programs in various institutions locally through the Business and Finance Office.
<u>21</u>		Celebrations, Commemorations and States Visits	This contract is non- procurable. As such, it is used to under write the cost to give envelopes to employees as gift for celebrating major National Holidays like Independence Day, Christmas, Graduations and payment for hosting Officials of friendly nations or Institutions through the Business and Finance Office.
22		Retirement Benefit	This contract package is non-procurable item. As such, the institution uses this package to under write the cost to pay retirees through the Business and Finance Office.
23		Staff Training	This contract package is non- procurable. As such, the institution uses this package to under write the cost to pay employees tuition/fees or training allowances from distinct training programs in institutions through the Business and Finance Office.
24		Water and Sewage	This package is a non-procurable item. As such, the institution uses this contract package for the cost of metered water and the payment to Liberia water and sewage Corporation for water and sewage services through the institution Business and finance Offices.

Prepared by:   
Sumo K. Fumbah  
Procurement Director  
0886-474244/0776474244

Date: 10/6/15

Approved by: PP   
Alexander M. Massey  
Principal/Chairman Proc. Committee

Date: October 6, 2015

