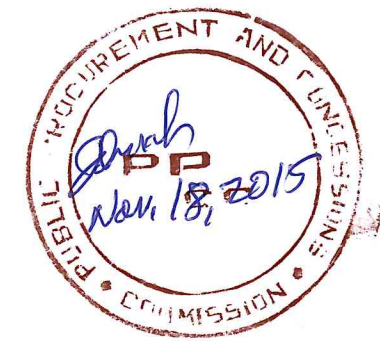
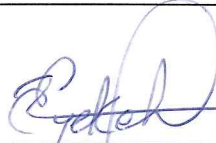



**INTERNAL AUDIT AGENCY**  
**PROCUREMENT PLAN (Core budget)**  
**Source of Funding: Government of Liberia**  
**Fiscal year: 2015/2016**

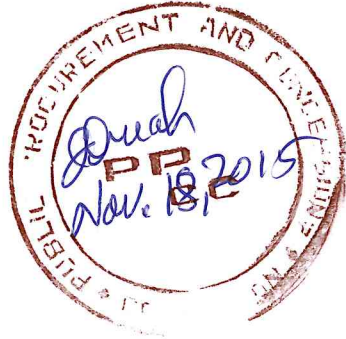
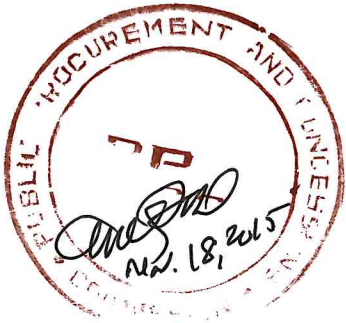


1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PACKAGE NUMBER (CODE)	BASIC DATA					IMPLEMENTATION DATES											
			CONTRACT PACKAGE	Bus. Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC /TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	RE MARKS
PLANNED	1	IFB No. IAA/SS/001/15/16	Telecom. Internet	J6120	1 Firm	14,400.00	SS	N/A	N/A	7/15/14	N/A	N/A	N/A	N/A	12/1/14	N/A	N/A	11/30/15	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No. IAA/NCB /001/15/16	Rep. & Maint-Mach., (Equip & Furniture)	S9524	Assorted	14,188.00	NCB	9/4/15	9/7/15	9/9/15	9/10/15	10/6/15	10/13/15	10/20/15	11/2/15	N/A	6/15/16	6/30/16	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB No. IAA/RFQ /001/15/16	W/shops, Conferences and Seminars (Catering)	I5621	Assorted	9,000.00	RFQ	9/3/15	9/4/15	9/7/15	9/9/15	9/23/15	9/30/15	10/7/15	10/23/15	N/A	6/15/16	6/30/16	
UPDATE																			
ACTUAL																			
PLANNED	4	IFB No. IAA /RFQ/002/15 /16	Furniture & Fixtures	G4759	Assorted	10,000.00	RFQ	9/7/15	9/9/15	9/10/15	9/14/15	9/28/15	10/5/15	10/12/15	10/25/15	N/A	12/20/15	12/30/15	
UPDATE																			
ACTUAL																			
PLANNED	5	IFB No. IAA/RB/ 001/15/16	Petroleum Products	G4661	26,638g	77,222.00	RB	9/4/15	9/5/15	9/9/15	9/12/15	9/27/15	10/4/15	10/8/15	10/30/15	N/A	6/15/16	6/30/16	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB No. IAA/NCB/ 002/15/16	Stationery & Supplies	G4761	Assorted	32,795.00	NCB	9/4/15	9/5/15	9/9/15	9/10/15	10/7/15	10/14/15	10/21/15	11/3/15	N/A	6/15/15	6/30/16	

UPDATE																		
ACTUAL																		
PLANNED	7	IFB No, IAA RB/002/15/1 6	Transport Equipment ( Vehicles)	G4510	3	125,000.00	RB	9/15/15	9/18/15	9/22/15	9/24/15	10/15/15	10/16/15	10/20/15	N/A	N/A	11/20/15	6/30/16
UPDATE																		
ACTUAL																		
	GRAND TOTAL					\$282,605. 00												

Prepared by:  10/30/15  
Edwin R. Yekeh  
Procurement Officer

Approved by:  Date: 10/30/15  
Paul C. Collins  
Head of Entity/Chairman Proc. Committee





Internal Audit Agency  
Procurement Plan Explanatory Notes (Core Budget)  
Fiscal Year: 2015/2016



Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No. IAA SS /001/15/16	Telecom. Internet	This contract package of \$14,400.00 is being used to pay Novafone (Internet Service Provided).
2	IFB No. IAA/NCB /001/15/16	Rep. & Maint-Mach., (Equip & Furniture)	This contract package of 14,188.00 is intended for general maintenance and repairs of Agency Equipment & Furniture
3	IFB No. IAA/RFQ /001/15/16	W/shops, Conferences and Seminars (Catering)	The Agency will conduct series of workshops, etc. to build capacity of the Agency's staff. \$9,000.00 will be used to acquire catering services and \$6,000.00 for local staff training.
4	IFB No. IAA /RFQ/002/15/16	Furniture & Fixtures	This contract package will be used to procure the below listed Items: A. Executive Desk-----3 Pieces B. Semi-Executive Desk-----2 Pieces C. Executive Chair-----3 Pieces D. Semi-Executive Chair-----2 Pieces E. Conference Chair-----20 Pieces F. Visitor Chair-----20 Pieces G. Heavy Duty Stapler-----2 Pieces H. HP Laserjet Pro 200 color MFP M276-----1 Piece I. Microsoft Office Suite 2013 Professional-----1 Piece
5	IFB No. IAA/RB/ 001/15/16	Petroleum Products	This package is intended to acquire 24,057gal of Petroleum products; The approved budget is US\$77,212.00.
6	IFB No. IAA/NCB/ 002/15/16	Stationery & Supplies	This contract package is intended to procure the following stationery items: A. A4 Sheet-----20 Cartoons B. Legal Sheet-----10 Cartoons C. Note Pad-----15 Parks D. Stick on Pad-----20 Packs E. Ball Pens-----15 Packs F. Ink-----15 Pieces G. Toner-----5 Pieces H. A4 Manila Folder-----10 Packs
7	IFB No, IAA RB/ 003/15/16	Transport Equipment (Vehicles)	This contract package is intended to procure 3 SUV Vehicle.

Prepared by: \_\_\_\_\_

Procurement Officer

Date: \_\_\_\_\_

10/27/15