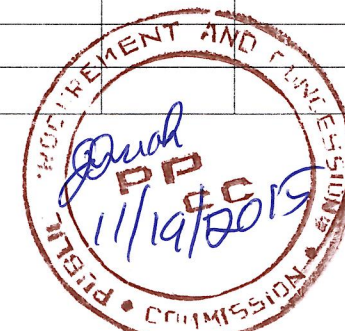
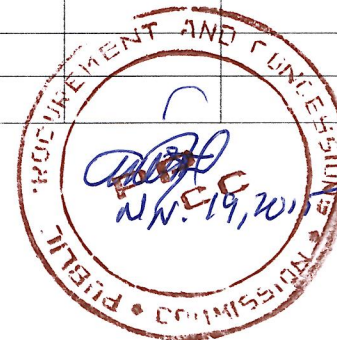


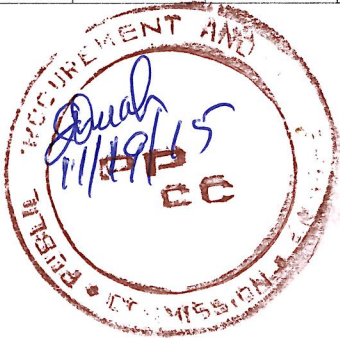
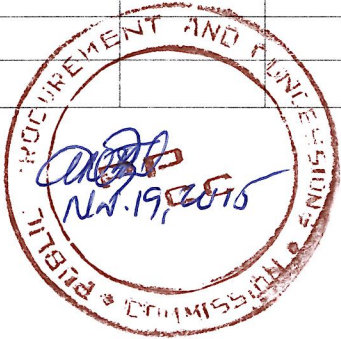
**Ministry of Gender & Child Protection**  
**PROCUREMENT PLAN (Small Business Act Core budget)**  
**Source of Funding: 2015/2016 NATIONAL BUDGET**  
**Fiscal Year 2015/2016**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/B OQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	1	IFB No. MGCSP/SBA/N CB/001/15/16	Cleaning Materials	G 4773	Assorted	17,145.00	NCB	6/1/2015	6/15/2015	6/22/2015	6/29/2015	7/27/2015	8/3/2015	8/10/2015	8/24/2015	N/A	6/10/2016	6/25/2016	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No. MGCSP/SBA/N CB/002/15/16	Printing	C 1811	Assorted	20,880.00	NCB	6/3/2015	6/10/2015	6/17/2015	6/24/2015	7/22/2015	7/29/2015	8/5/2015	8/19/2015	N/A	6/15/2016	6/25/2016	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB No. MGCSP/SBA/R FQ/001/15/16	Publication	J 5813	Assorted	3,000.00	RFQ	6/3/2015	6/10/2015	6/17/2015	6/24/2015	7/22/2015	7/29/2015	8/5/2015	8/19/2015	N/A	6/15/2016	6/25/2016	
UPDATE																			
ACTUAL																			
PLANNED	4	IFB No. MGCSP/SBA/R FQ/002/15/16	Vehicle Insurance	K 6512	12	5,667.00	RFQ	6/3/2015	6/10/2015	6/17/2015	6/24/2015	7/1/2015	7/8/2015	7/15/2015	7/29/2015	N/A	6/30/2015	6/30/2016	
UPDATE																			
ACTUAL																			
SUB-TOTAL						46,692.00													



	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
		BASIC DATA						IMPLEMENTATION DATES										

	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
		BASIC DATA						IMPLEMENTATION DATES											
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	5	IFB No. MGCSP/SBA/NCB/003/15/16	Food & Catering	I 5621	Assorted	76,321.00	NCB	6/1/2015	6/15/2015	6/22/2015	6/29/2015	7/27/2015	8/3/2015	8/10/2015	8/24/2015	N/A	6/15/2016	6/25/2016	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB No. MGCSP/SBA/NCB/004/15/16	Foreign Means of Travel	N 7911	10	16,473.00	NCB	6/3/2015	6/10/2015	6/17/2015	6/24/2015	7/22/2015	7/29/2015	8/5/2015	8/19/2015	N/A	6/15/2016	6/25/2016	
UPDATE																			
ACTUAL																			
PLANNED	7	IFB NO. MGCSP/SBA/NCB/005/15/16	Domestic Means of Travel	P N7710	13	21,416.00	NCB	6/3/2015	6/10/2015	6/17/2015	6/24/2015	7/22/2015	7/29/2015	8/05/2015	8/19/2015	N/A	6/10/2016	6/25/2016	
UPDATE																			
ACTUAL																			
SUB-TOTAL						114,210.00													





	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	8	IFB No. MGCS P/SBA/RB/00 1/15/16	Petroleum Products	G 4661	47,421.11 @3.41	161,706.00	RB	6/1/2015	6/15/2015	6/22/2015	6/29/2015	7/27/2015	8/3/2015	8/10/2015	8/24/2015	N/A	6/15/2016	6/22/2016	
UPDATE																			
ACTUAL																			
PLANNED	9	IFB No. MGCS P/SBA/NCB/0 06/15/16	Security Guard Service	N 8010	1 firm	60,000.00	NCB	6/1/2015	6/15/2015	6/22/2015	6/29/2015	7/27/2015	8/3/2015	8/10/2015	8/24/2015	N/A	6/30/2016	6/22/2016	
ACTUAL																			
UPDATE																			
Grand- Total						382,608.00													

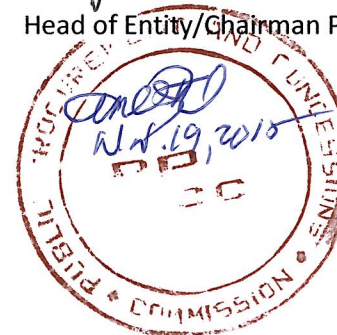
Prepared by: \_\_\_\_\_

Procurement Director/ Manager

Approved by: \_\_\_\_\_

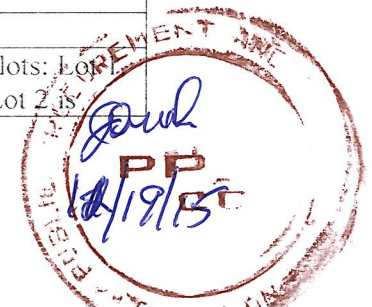
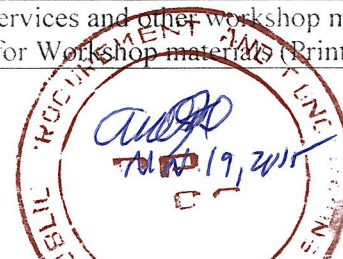
Head of Entity/Chairman Proc. Committee

Date: 11-03-2015



**Ministry of Gender, Children & Social Protection**  
**Procurement Plan Explanatory Notes**  
**Fiscal Year: 2015/2016**

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No. MGCSP/SBA/NCB/001/15/16	Cleaning Materials	To procure supplies for the Ministry. Materials to be procured include: Deltol, Chloride, Soaps. Tissues, air freshener, sanitizers, brooms, bucket, ect..
2.	IFB No. MGCSP/SBA/NCB/002/15/16	Printing	This contract package in the procurement Plan is meant for Printing of banners, Annual Report, and Letters Heads. And also for Advertisement at the cost of 14,380.00. It is form the budget line Printing. Binding and Publication. 5,750.00 is from the budget line Workshops and symposium Please see the last roll of the table for explanation), and 750.00 is from the budget line Entertainment and gifts. (Please see the last roll of this table for explanation for Entertainment and gifts
3	IFB No. MGCSP/SBA/RQQ/001/15/16	Publication	This is for Publications of messages via radio stations and print media.
4	IFB No. MGCSP/SBA/RFQ /002/15/16	Vehicle Insurance	To provide one year insurance service for 12 vehicles at the Ministry. Those vehicles includes: 0-30, RL-2179, RL- 2180 ect...
5	IFB No. MGCSP/SBA/NCB/003/15/16	Food & Catering	Support to Underprivileged & Vulnerable Girls at GBALUATEH, BROMELY and RICKS Mission. To procure local food such as, Soup Kind, eddoes, cassava, Yam, Fish, Bonnie, Chicken feet. and ect. This will be purchased from various local vendors: Of the amount indicated on the plan, 64,571.00 is from the budget line Food and catering, 5,750.00 is from the budget line workshops and Symposium while 6.000.00 is from the budget line entertainment and gifts. Please see the last roll of this table for detail explanation for Workshop and Symposium and Entertainment and gifts
6.	IFB No. MGCSP/SBA/NCB/004/15/16	Foreign Means of Travel	To procure Plane Ticket for travels to attend programs such as International Women Day, Day of an African Child and Gender Based Violence Seminars.
7	IFB NO. MGCSP/SBA/NCB/005/15/16	Domestic Means of Travel	To hire car rental service for monitoring of projects, conducting workshops and programs in various counties.
8.	IFB No. MGCSP/SBA/RB/001/15/16	Petroleum Products	To procure Petroleum Products (Fuel) for the Ministry's Vehicles, Generator, and employees. 25% will be allotted to the Ministry's generator, 25% for the Ministry's vehicles while 50% is for fuel allowance for the Ministry's employees.
9.	IFB No. MGCSP/SBA/NCB/006/15/16	Security Guard Service	To contract a Private Security Firm for the protection of the properties of the Ministry
Electricity			To procure electricity from LEC which will be back up by the Generator
			To procure hall, catering services and other workshop materials. The package contains two lots: Lot 1 is 5,750.00 which will go for Workshop materials (Printing of flyers, Handout& posters) , Lot 2 is



Explanation for Workshops and Symposiums	5,750.00 which will go for Catering services
Entertainment and gifts	This package is divided in two, lot one is 6,000.00 which will go to procure mineral water, Breakfast materials, (Tea, Sugar, Coffee, Milk), and food for children programs, while lot two, 750.00 is to procure printing services of certificates, notices and invitations for children programs.

Prepared by: \_\_\_\_\_



Date: November 13, 2015

