



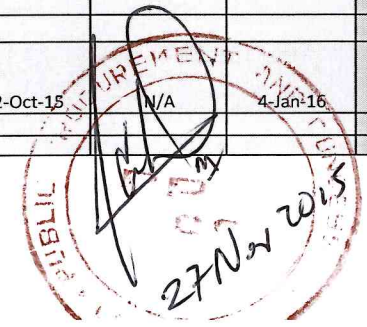
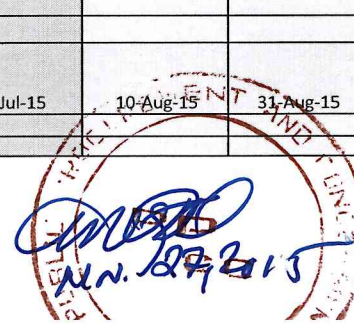
NATIONAL PORT AUTHORITY (NPA)
PROCUREMENT PLAN (SBA CORE BUDGET)
SOURCE OF FUNDING: NATIONAL PORT AUTHORITY
FISCAL PERIOD: 2015/2016



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	Item	BASIC DATA						IMPLEMENTATION											
		Code	Contract Package	Bus. Act. Code	Qty	Estimated Cost	Procurement Method	Technical Specs /BOQ/ Drawings	Prep. Of Bid Document	PC Approval - Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Submission/ Public Opening	Submission of Bid Evaluation Report	PC App - Bid Evaluation Report	Contract Award / Signing	Advance Payment (mobilization)	Delivery, Inspection (Substantial Completion)	Acceptance & Final Payment	Remarks
Planned	1	IFB NO. NPA/SBA/NCB/01/ 15/16	Office Furniture & Fitting	G4759	Assorted	136,755	NCB	8-Oct-15	29-Oct-15	12-Nov-15	19-Nov-15	17-Dec-15	7-Jan-16	14-Jan-16	11-Feb-16	N/A	21-Apr-16	16-Jun-16	
Update																			
Actual																			
Planned	2	IFB NO. NPA/SBA/RB/001/ 15/16	Medical Insurance	K6511	1 Firm	114,432	RB	17-Apr-16	19-Apr-16	24-Apr-16	15-May-16	22-May-16	29-May-16	31-May-16	7-Jun-16	N/A	28-Jun-16	30-Jun-16	
Update																			
Actual																			
Planned	3	IFB NO. NPA/SBA/NCB/02/ 15/16	Rice	G4719	3576 bags	178,800	NCB	15-Aug-15	26-Sep-15	3-Oct-15	10-Oct-15	7-Nov-15	28-Nov-15	12-Dec-15	9-Jan-16	N/A	2-May-16	30-Jun-16	
Update																			
Actual																			
Planned	4	IFB NO. NPA/SBA/NCB/03/ 15/16	Vehicle Rental	M7710	1 Firm	102,350	NCB	10-Aug-15	21-Sep-15	28-Sep-15	5-Oct-15	2-Nov-15	23-Nov-15	21-Dec-15	18-Jan-16	N/A	11-May-16	16-Jun-16	
Update																			
Actual																			
Planned	5	IFB NO. NPA/SBA/RFQ/01/ 15/16	Tracking Vehicle	J6190	1 Firm	8,232	RFQ	10-Feb-16	11-Feb-16	13-Feb-16	15-Feb-16	16-Feb-16	17-Feb-16	18-Feb-16	19-Feb-16	N/A	21-Feb-16	26-Feb-16	
Update																			
Actual																			
Planned	6	IFB NO. NPA/SBA/RB/002/ 15/16	Vehicle Insurance	K6512	1 Firm	66,800	RB	6-Dec-15	8-Dec-15	13-Dec-15	3-Jan-16	10-Jan-16	17-Jan-16	19-Jan-16	26-Jan-16	N/A	5-Feb-16	16-Feb-16	
Update																			
Actual																			




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	Item	BASIC DATA						IMPLEMENTATION											
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Planned	7	IFB NO. NPA/SBA/NCB/04/ 15/16	Fumigation	M8129	1 Firm	25,494	NCB	30-Apr-15	11-Jun-15	18-Jun-15	25-Jun-15	23-Jul-15	13-Aug-15	27-Aug-15	24-Sep-15	N/A	16-Jan-16	28-Feb-16	
Update																			
Actual																			
Planned	8	IFB NO. NPA/SBA/NCB/05/ 15/16	Building & Residence Maintenance	F3390	Assorted	312,853	NCB	2-Oct-15	23-Oct-15	6-Nov-15	13-Nov-15	11-Dec-15	1-Jan-16	15-Jan-16	12-Feb-16	N/A	15-Jun-16	30-Jun-16	
Update																			
Actual																			
Planned	9	IFB NO. NPA/SBA/RB/003/ 15/16	Fuel & Lubricants	G4661	430906 gals	1,204,693	RB	20-Mar-16	22-Mar-16	27-Mar-16	17-Apr-16	24-Apr-16	1-May-16	5-May-16	12-May-16	N/A	2-Jun-16	30-Jun-16	
Update																			
Actual																			
Planned	10	IFB NO. NPA/NCB/006/ 15/16	Construction of NPA Head Quarters	F4100	1	2,367,097	NCB	27-Aug-15	24-Sep-15	8-Oct-15	22-Oct-15	3-Dec-15	31-Dec-15	21-Jan-16	18-Feb-16	N/A	28-Apr-16	16-Jun-16	Note10
Update																			
Actual																			
Planned	11	IFB NO. NPA/NCB/007/ 15/16	Marine Towel Greenville	F4100	1	150,000	NCB	20-Aug-15	10-Sep-15	24-Sep-15	1-Oct-15	29-Oct-15	19-Nov-15	3-Dec-15	31-Dec-15	N/A	24-Mar-16	16-Jun-16	
Update																			
Actual																			
Planned	12	IFB NO. NPA/NCB/008/ 15/16	Uniforms	C1410	Assorted	100,416	NCB	27-Jun-15	18-Jul-15	1-Aug-15	8-Aug-15	5-Sep-15	26-Sep-15	10-Oct-15	24-Oct-15	N/A	16-Jan-16	5-Feb-16	
Update																			
Actual																			
Planned	13	IFB NO. NPA/NCB/009/ 15/16	Rent & Hire Of Plant equipment	N7730	Assorted	530,293	NCB	25-Aug-15	15-Sep-15	29-Sep-15	6-Oct-15	3-Nov-15	24-Nov-15	8-Dec-15	5-Jan-16	N/A	29-Mar-16	16-Jun-16	Note 13
Update																			
Actual																			
Planned	14	IFB NO. NPA/RB/004/ 15/16	Scratch Cards	J6190	Assorted	104,880	RB	30-Jul-15	6-Aug-15	27-Aug-15	17-Sep-15	8-Oct-15	22-Oct-15	29-Oct-15	26-Nov-15	N/A	24-May-16	30-Jun-16	
Update																			
Actual																			
Planned	15	IFB NO. NPA/NCB/010/ 15/16	Resurvey of Land -Monrovia And Outport	M7110	1500 Acres	66,000	NCB	20-May-15	10-Jun-15	24-Jun-15	1-Jul-15	29-Jul-15	19-Aug-15	2-Sep-15	30-Sep-15	N/A	23-Dec-15	12-Mar-16	
Update																			
Actual																			
Planned	16	IFB NO. NPA/NCB/011/ 15/16	Harper Port Rehabilitation	F4290	1 Firm	750,000	NCB	1-Jun-15	22-Jun-15	6-Jul-15	13-Jul-15	10-Aug-15	31-Aug-15	14-Sep-15	12-Oct-15	N/A	4-Jan-16	27-Feb-16	
Update																			
Actual																			




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Planned	17	IFB NO. NPA/NCB/012/15/16	Construction of Guest House (Buchanan)	F4100	1 Firm	200,000	NCB	15-Oct-15	5-Nov-15	19-Nov-15	26-Nov-15	24-Dec-15	14-Jan-16	28-Jan-16	25-Feb-16	N/A	19-May-16	16-Jun-16	
Update																			
Actual																			
Planned	18	IFB NO. NPA/SS/001/15/16	Purchase of additional Land	M7110	1	100,000	SS	15-Sep-15	6-Oct-15	20-Oct-15	27-Oct-15	24-Nov-15	15-Dec-15	29-Dec-15	7-Feb-16	N/A	17-May-16	16-Jun-16	
Update																			
Actual																			
GRAND TOTAL						6,519,095													

Prepared By: 
Nyemah Nyanway
Procurement Manager

Approved By: 
David F. Williams
Chairman, Procurement Committee

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26 Nov 15

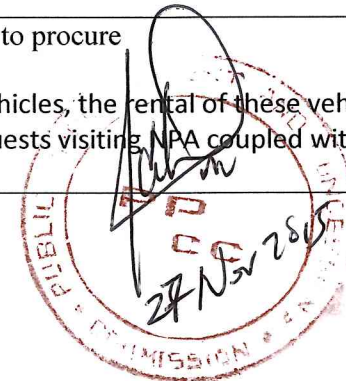

27 Nov 2015

NATIONAL PORT AUTHORITY

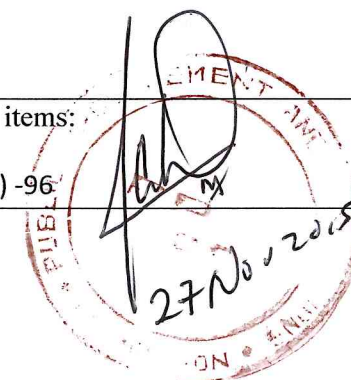
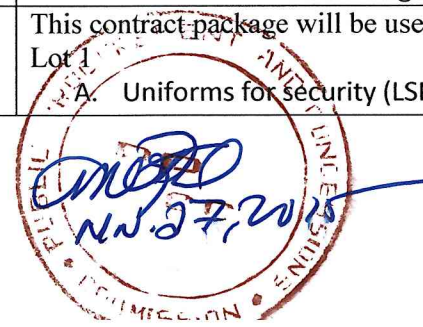
Procurement Plan Explanatory Notes (SBA)

Fiscal Year: 2015/2016

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB NO. NPA/SBA/NCB/001/ 15/16	Office Furniture & Fitting	<p>This contract package will be used to procure the below listed items:</p> <ul style="list-style-type: none"> A. 7 sofa sets B. 20 pcs white boards C. 10 pcs drafting pens D. 100 pcs desk tray E. 58 set of curtains F. 2 pcs conference room sets G. 5 pcs ordinary tables H. 136 pcs of semi executive desks
2.	IFB NO. NPA/SBA/RB/001/ 15/16	Medical Insurance	<p>This contract package will be used to procure:</p> <p>Medical insurance coverage for about 394 employees</p>
3.	IFB NO. NPA/SBA/NCB/002/ 15/16	Rice	<p>This contract package will be used to procure</p> <p>3576 bags of Rice (50 KG) monthly rice ration for 298 employees of the National Port Authority</p>
4.	IFB NO. NPA/SBA/NCB/003/ 15/16	Vehicle Rental	<p>This contract package will be used to procure</p> <p>Rentals of light and heavy duty vehicles, the rental of these vehicles is sometimes abrupt due to the emergency nature of guests visiting NPA coupled with unforeseen mechanical problems</p>



5.	IFB NO. NPA/SBA/RFQ/001/ 15/16	Tracking Vehicle	This contract package will be used to procure: Electronic tracking system for NPA fleet of vehicles
6.	IFB NO. NPA/SBA/RB/002/ 15/16	Vehicle Insurance/Registration	This contract package will be used to procure: Comprehensive and Third Party Vehicle Insurance and registration for NPA fleet of vehicles as the need arises
7.	IFB NO. NPA/SBA/NCB/004/ 15/16	Fumigation	This contract package will be used to procure: Fumigation services for the National Port Authority
8.	IFB NO. NPA/SBA/NCB/005/ 15/16	Building & Residence Maintenance	This contract package will be used to procure Allocation for Painting of all NPA Buildings, , cleaning drainage etc within the Port
9.	IFB NO. NPA/SBA/RB/003/ 15/16	Fuel & Lubricants (Operation/Adm.)	This contract package will be used to procure: A. 304,846 gals operational fuel and lubricant B. 126,060 gals of Fuel Coupon benefits for employees (Monrovia, Buchanan, Harper & Greenville)
10	IFB NO. NPA/NCB/006/ 15/16	Construction of NPA Head Quarters	This contract package is intended to: Design and construct NPA new Head Quarters to be located in the main port. we apply NCB because these services can be provided locally
11	IFB NO. NPA/NCB/007/ 15/16	Marine Towel Monrovia, Buchanan & Greenville	This contract package is intended to: Construct three story buildings (Ship to Show) for communication between ports to interface with vessels: A. Monrovia - 1 Building B. Buchanan - 1 Building C. Greenville -1 Building
12	IFB NO. NPA/NCB/008/ 15/16	Uniforms	This contract package will be used to procure the below listed items: Lot 1 A. Uniforms for security (LSP, ISPS, FIRE Service & Safety) -96

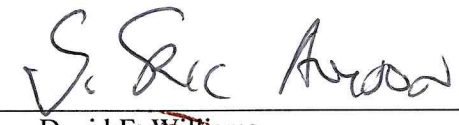


			B. Executive and staff -279 C. C casual workers - 235 D. Contractors - 236 Lot 2 A. reflective jackets- 846 pcs B. Helmets - 846 pcs
13	IFB NO. NPA/NCB/009/ 15/16	Rent & Hire Of Plant equipment	This contract package will be used to: Rent & hire plants: A. 20 trucks B. 25 pcs jack hammer C. 10 compressor D. 15 pcs drills, Etc... , we apply NCB because these equipment are procurable on the local market
14	IFB NO. NPA/RB/004/ 15/16	Scratch Cards	This contract package will be used to procure: A. 20,220 pcs scratch cards Note: This package cost is embedded in postage & communication component of the budget
15	IFB NO. NPA/NCB/010/ 15/16	Resurvey Of Land -Monrovia And Out ports	This contract package is intended to: Re-Survey of 1500 acres of land in Monrovia, Buchanan, Harper and Greenville
16	IFB NO. NPA/NCB/011/ 15/16	Harper Port Rehabilitation	This contract package will be used to; Rehabilitate the Port of Harper
17	IFB NO. NPA/NCB/012/ 15/16	Construction of Guest House (Buchanan)	This contract package will be used to: Construct guest house for officials and staff in the Port of Buchanan
18	IFB NO. NPA/SS/001/ 15/16	Purchase of additional Land	This contract package will be used to procure: Additional land in Grand Cape Mount County and Greenville

Prepared by :

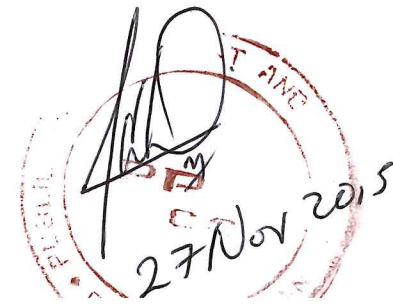
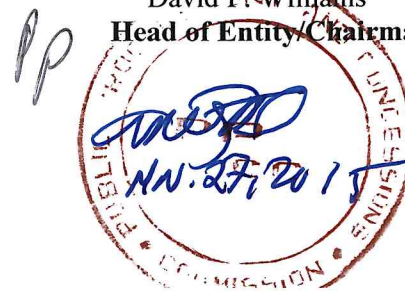

 Nyemah Nyanway
 Procurement Manager

Approved by :


 David F. Williams
 Head of Entity/Chairman Proc. Committee

Date:

26 Nov 15





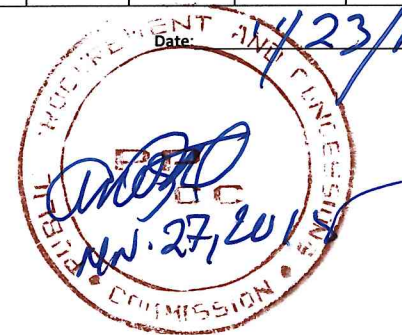
NATIONAL PORT AUTHORITY (NPA)
PROCUREMENT PLAN (SBA CORE BUDGET)
SOURCE OF FUNDING: NATIONAL PORT AUTHORITY
FISCAL PERIOD: 2015/2016



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
	Item	BASIC DATA						IMPLEMENTATION												
								REQUEST FOR EXPRESSION OF INTEREST					REQUEST FOR PROPOSAL AND APPROVAL OF AWARD							
		PACK NUMBER (Code)	Contract Package	Bus. Act. Code	N0. of FIRMS/P ERSONS	Estimated Cost	SELECT ION Method	PREP. OF TOR & PC APPROVAL	PUBLICAT ION OF REOI	REOI CLOSING/ OPENING	SUBMISSIO N OF EVALUATI ON	PC APPROVA L EVALUAT	PREPARA TION & SUBMISSI ON OF	PC APPROVA L-FINAL TOR/REP	INVITATIO N OF PROPOSAL S	PROPOSA L SUBMISSI ON	SUBMISSION OF TECHNICAL & FINANCIAL	PC APPROVAL COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT & PAYMENT
Planned	1	RFP/ NO. NPA/QCBS/00 1/ 15/16	Legal Retainer	M6910	1 Firm	54,000	QCBS	8-May-15	15-May-15	5-Jun-15	19-Jun-15	3-Jul-15	31-Jul-15	21-Aug-15	4-Sep-15	2-Oct-15	16-Oct-15	31-Oct-15	21-Nov-15	30-Jun-16
Update																				
Actual																				
Planned	2	RFP NO. NPA/QCBS/00 2/ 15/16	Automation: Financial System & Network	M7020	1 Firm	76,750	QCBS	14-May-15	21-May-15	11-Jun-15	25-Jun-15	9-Jul-15	6-Aug-15	27-Aug-15	10-Sep-15	8-Oct-15	22-Oct-15	6-Nov-15	4-Dec-15	16-Jun-16
Update																				
Actual																				
Planned	3	RFP NO. NPA/QCBS/00 4/ 15/16	Revaluation Of NPA Fixed	M6920	1	500,000	QCBS	8-May-15	15-May-15	5-Jun-15	19-Jun-15	3-Jul-15	31-Jul-15	21-Aug-15	4-Sep-15	2-Oct-15	16-Oct-15	31-Oct-15	28-Nov-15	16-Jun-16
Update																				
Actual																				
Planned	4	RFP NO. NPA/QCBS/00 5/ 15/16	Audit Service	M6920	1 Firm	50,000	QCBS	4-Jul-15	11-Jul-15	1-Aug-15	15-Aug-15	29-Aug-15	26-Sep-15	17-Oct-15	31-Oct-15	28-Nov-15	12-Dec-15	27-Dec-15	24-Jan-16	24-Feb-16
Update																				
Actual																				
GRAND TOTAL						680,750														

Prepared By:
Nyemah Nyanway
Procurement Manager

Approved By:
David F. Williams
Chairman, Procurement Committee



NATIONAL PORT AUTHORITY


Procurement Plan Explanatory Notes

(Consultancy Service)


Fiscal Year: 2015/2016

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	RFP/ NO. NPA/QCBS/001/ 15/16	Legal Retainer	This contract package is intended to: Acquire Legal Services at the cost of US\$4, 000 per annual. This cost allocation for the Legal Retainer fees is embedded in the professional fees component of the budget
2.	RFP NO. NPA/QCBS/002/ 15/16	Automation: Financial System & Networking	This contract package is intended to: Allocate QuickBooks (Accounting software packages): A. - Monrovia Port B. - Greenville Port C. - Buchanan Port D. - Harper Port
3.	RFP NO. NPA/QCBS/004/ 15/16	Revaluation Of NPA Fixed	This contract package is intended: For the revaluation of NPA fixed assets to International Accounting Standards Financial Statement in line with current reporting requirement
4.	RFP NO. NPA/QCBS/005/ 15/16	Audit Fees	This contract package is intended to: Acquire the services of a firm to study, inspect, examine, survey, scrutinize, investigate NPA financial statements to ascertain how the NPA financial statements presents a true and fair view

Prepared by :


Nyemah Nyanway
Procurement Manager

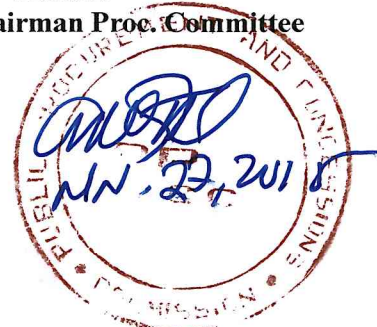
Approved by :


David F. Williams
Head of Entity/Chairman Proc. Committee

Date:


11/17/15

27 Nov 2015


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