



FORESTRY DEVELOPMENT AUTHORITY
DRAFT PROCUREMENT PLAN (CORE BUDGET)
Fiscal year: 2016/2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PACKAGE NUMBER (CODE)	BASIC DATA					IMPLEMENTATION DATES											
			CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCURE-MENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	1	IFB No. FDA/RB/001/16/17	Scratch Cards	G4651	Assorted	\$ 15,500.00	RB	15-Apr-16	22-Apr-16	29-Apr-16	03-May-16	31-May-16	14-Jun-16	21-Jun-16	01-Jul-16	N/A	01-Jun-17	28-Jun-17	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No. FDA/RFQ/001/16/17	Courier	C 5320	Assorted	\$ 1,000.00	RFQ	02-May-16	12-May-16	17-May-16	20-May-16	31-May-16	07-Jun-16	10-Jun-17	07-Jul-16	N/A	15-Jun-17	30-Jun-17	
UPDATE																			
ACTUAL																			
Grand Total						16,500.00													

Prepared by:

Wynn G. Bryant, Jr.
Manager, Procurement Unit

Hon. Kederick F. Johnson
Acting Managing Director

Date:

7/4/16

14 Jul 2016

14/1

Jul 14, 2016

Forestry Development Authority
Procurement Plan Explanatory Notes (CORE BUDGET)
Fiscal Year: 2016/2017

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No.FDA/RB/001/16/17	Scratch Cards	<p>This package will be procured under the budget line item of Telecommunication, internet, postage and courier.</p> <p>Scratch Cards – 2,000pcs (We purchase scratch cards for employees monthly.</p> <p>Cellcom Scratch Cards – 1,000pcs (We have existing cellcom internet edge and we only purchase cellcom scratch cards monthly for their reloading.</p>
2	IFB No.FDA/RFQ/001/16/17	Courier	<p>This package will be procured under the budget line item of Telecommunication, internet, postage and courier.</p> <p>Courier will be done through the RFQ method due to the limited service provider.</p>

Prepared by: _____

Wynn G. Bryant, Jr.
Manager, Procurement Unit

Date: _____

July 4, 2016

KJS

14 Jul 2016

Jul 14, 2016