

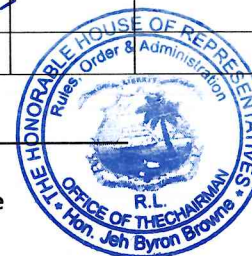
*16 Sept 2016*

**HOUSE OF REPRESENTATIVES  
DRAFT PROCUREMENT PLAN (CORE BUDGET)  
GOVERNMENT OF LIBERIA NATIONAL BUDGET  
FISCAL YEAR: 2016/2017**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLAN	1	IFB No. HOR/NCB/001/16/17	Stationery	G4761	Assorted	144,841	NCB	04/07/16	04/14/16	04/21/16	04/28/16	05/26/16	06/02/16	06/09/16	06/23/16	N/A	06/27/17	06/30/17	
UPDATE																			
ACTUAL																			
PLAN	2	IFB No. HOR/RB/001/16/17	Vehicles	G4510	13 units	375,000	RB	05/02/16	05/09/16	05/16/16	05/23/16	06/20/16	06/27/16	07/04/16	07/18/16	N/A	05/31/17	06/30/17	
UPDATE																			
ACTUAL																			
PLAN	3	IFB No. HOR/NCB/002/16/17	Cleaning Materials	G4773	Assorted	80,000	NCB	04/28/16	05/05/16	05/12/16	05/19/16	06/16/16	06/23/16	06/30/16	07/14/16	N/A	05/31/17	06/30/17	
UPDATE																			
ACTUAL																			
PLAN	4	IFB No. HOR/NCB/003/16/17	Office Furniture	G4759	Assorted	14,500	NCB	04/28/16	05/05/16	05/12/16	05/19/16	06/16/16	06/23/16	06/30/16	07/14/16	N/A	05/31/17	06/30/17	
UPDATE																			
ACTUAL																			
Sub Total						614,341													

Prepared By: *Eugene T. S. Collins*  
Eugene T. S. Collins  
Director of Procurement

Approved by: *Hon. Jeh Byron Browne*  
Hon. Jeh Byron Browne  
Head Procurement Committee



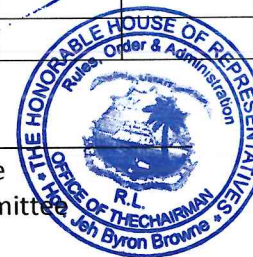
Date: *Sept. 15, 2016*

**HOUSE OF REPRESENTATIVES  
DRAFT PROCUREMENT PLAN (CORE BUDGET)  
GOVERNMENT OF LIBERIA NATIONAL BUDGET  
FISCAL YEAR: 2016/2017**

Prepared by:

Approved by:

Hon. Jeh Byron Browne  
Head of Procurement Committee



Date: \_\_\_\_\_

Sept 15, 2014



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**Name of Entity: House of Representatives**  
**Draft Procurement Plan Explanatory Notes (CORE BUDGET)**  
**Fiscal year: 2016/2017**

Item No.	Contract package code	Contract Package	Content of Contract package
1	IFB No. HOR/NCB/001/16/17	Stationery	<p>This object of procurement is intended to procure the following assorted stationery items:</p> <p>A. A4 paper -----500 Ctn</p> <p>B. Legal sheet-----100 CTN</p> <p>C. Note pad-----150 PKS</p> <p>D. Stick on pad-----60 PKS</p> <p>E. Ball Pens-----65 PKS</p> <p>F. Computer Ink-----200 PCS</p> <p>G. Toner-----100 PCS</p> <p>H. A4 manila Folder -----100 PCS</p> <p>I. Manila folder (long)-----75 PCS</p>
2	IFB No. HOR/RB/001/16/17	Vehicles	<p>this object of procurement is from the budget line Transport Equipment and is intended to procure the following vehicles:</p> <p>SUV Jeep -----10 units @ 26,500</p>
3	IFB No. HOR/NCB/002/16/17	Cleaning Materials	<p>This object of procurement is from the budget line Cleaning materials &amp; services and is intended to procure the following assorted cleaning materials:</p> <p>A. Tissue----- 150 DZ</p> <p>B. Tide soap-----30 CTN</p> <p>C. Chlorax-----20 CTN</p> <p>D. Chlorine -----10gallons</p> <p>E. Chemical for spraying ( fumigation)-----10 gallons</p> <p>F. Floor mops-----50PCS</p> <p>G. Rain Boots----- 35 PCS</p> <p>H. Rain coats-----25 PCS</p> <p>I. Soft Brooms-----30 PCS</p>

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*H 16 Sept 2016*

			J. Hard Brooms-----25 PCS K. Garbage Bin-----20 PCS L. Trash can -----73 PCS M. Floor towel-----60 PCS
4	IFB No. HOR/NCB/003/16/17	Office Furniture	This object of procurement is from the budget line item Furniture & Fixture and is intended to procure the following items: a. Executive Desk-----4 PCS b. Semi-executive desk----- 5PCS c. Executive chair----- 6 PCS d. Visitor chair----- 4PCS e. Filing cabinet----- 3 PCS
5	<b>IFB No. HOR/NCB/004/16/17</b>	Air Conditioners	This contract package is from the budget line item machinery & other Equipment and is intended to procure some air conditioners: A. Split units----- 100 Units @ 362.62
6		Vehicles Repair & Maintenance Services	This contract package is from the budget line item Repair & Maintenance –Vehicles. But it was agree upon by the President and the Honorable Members that this contract package should be monetized and reclassified by MFDP
7	<b>IFB No. HOR/NCB/005/16/17</b>	Generators Repair & maintenance Services	This object of procurement is from the budget line Repair & maintenance –machinery, equipment and is intended to hire one firm to repair and service two generators for the House of Representatives.
8	IFB No. HOR/NCB/006/16/17	Food Stuff	This object of procurement is from the budget line item Entertainment Representation & Gifts and is intended to procure assorted food items for the Office of the Speaker.
9		Scratch Card	This object procurement is from the budget line item Telecommunication, Internet, Postage & Courier. But it was agree upon by the President and the Honorable Members that this contract package should be monetized and reclassified by MFDP.
10		Internet Connectivity (Fiber Optic)	This contract package is from the budget line item Telecommunication, Internet, Postage & Courier. But it was agree upon by the President and the Honorable Members that this contract package should be monetized and reclassified by MFDP.
11		Water & Sewer	This object of procurement is a direct contracting and is handle by the House of Representatives Finance Section.
12		Residential Property & Lease	This object of procurement was agreed upon by the Honorable Members and the President this that contract package should be monetized and reclassified by MFDP.
13		Other Specialized Material and Services	This object of Procurement was agreed upon by the Honorable Members and the President that this

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			contract package should be monetized and reclassified by MFDP.
14	IFB No. HOR/RFQ/001/16/17	Event Catering	This contract package is from the budget line item workshop, conferences, symposia & seminars and intended to hire a catering Business entity to provide difference type of meal to the Honorable House of Representatives during budget hearing process.
13	IFB No. HOR/NCB/007/16/17	Personnel Life Insurance Coverage	This object of procurement is from the budget line item personnel insurance and is intended to hire an insurance firm to provide both medical and life insurance services for central administration staff.

Prepared by:   
Procurement Director

Date: Sept 18, 2016

 16 Sept 2016