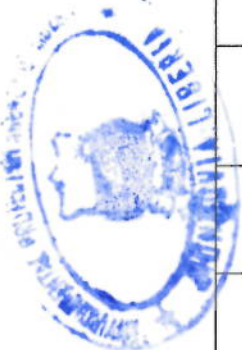


ENVIRONMENTAL PROTECTION AGENCY (EPA)  
ANNUAL PROCUREMENT PLAN (Core Budget)  
Source of funding: (GOL& ESIA)  
FISCAL YEAR 2016/2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA										IMPLEMENTATION DATES									
	Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure. Method	Technical specs./Boo/Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantial Completion)	Accept. & Final Payment	Remarks
planned	1	IFB NO. EPA/NCB/001/16/17	Stationery	4761	Assorted	25,400.00	NCB	7/18/16	7/21/16	7/22/16	7/28/16	8/26/16	8/29/16	8/31/16	9/8/16	N/A	6/15/17	6/30/17	
update																			
Actual																			
planned	2	IFB NO. EPA/RFQ/001/16/17	Vehicle Repair & Maintenance	4520	7cars	10,000	RFQ	7/3/16	7/10/16	7/20/16	7/22/16	8/2/16	8/4/16	8/9/16	8/11/16	N/A	6/15/17	6/30/17	
update																			
Planned	3	IFB NO. EPA/NCB/002/16/17	Vehicles/ motor bike	2322	3pcs – vehicle/ 4pcs motorbike	112,000	NCB	7/19/16	7/22/16	7/28/16	08/1/16	8/26/16	8/30/16	9/1/16	9/16/16	N/A	9/23/16	6/29/17	
Update																			
Actual																			
Sub Total: \$147,400																			

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2016.30.2016

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2016





ENVIRONMENTAL PROTECTION AGENCY (EPA)  
ANNUAL PROCUREMENT PLAN (Core Budget)  
Source of funding: (GOL& ESIA)  
FISCAL YEAR 2016/2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
	Item NO.	Package number (code)	Contract Package	Busin ess Reg. Code	Qty.	Estimated Cost (USD)	Procure. Method	Technical specs./Bo o/Drawin gs	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval - Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobiliz ation)	Delivery Inspection (substantia l Completion )	Accept. & Final Payment	Remark
planned	4	IFB NO. EPA/RFQ/002/16/17	Printing & Binding	8719	Assorted	2,600	RFQ	5/3/16	5/10/16	5/17/16	5/24/16	6/7/16	6/14/16	6/21/16	7/5/16	N/A	6/15/17	6/30/17	
update																			
Actual																			
planned	5	IFB EPA/RFQ/003/16/17	Cleaning material	8121	Assorted	2,500	RFQ	5/3/16	5/10/16	5/17/16	5/24/16	6/7/16	6/14/16	6/21/16	7/5/16	N/A	6/15/17	6/30/17	
update																			
Actual																			
planned	6	IFB EPA/RFQ/004/16/17	Routine repair & maintenance office Equipment	9511	Assorted	5,000	RFQ	7/19/16	7/21/16	7/28/16	8/1/16	8/5/16	8/8/16	8/10/16	8/12/16	N/A	6/20/17	6/28/17	
Update																			
Actual																			
Planned	7	IFB EPA/RFQ/005/16/17	Furniture & fixture	4759	Assorted	4,700	RFQ	7/19/16	7/21/16	7/28/16	8/1/16	8/5/16	8/8/16	8/10/16	8/12/16	N/A	6/20/17	6/28/17	
Update																			
Actual																			

SUB. TOTAL: \$ 10,300

CMG Sept. 30, 2016

6/5 Oct 2016



ENVIRONMENTAL PROTECTION AGENCY (EPA)  
ANNUAL PROCUREMENT PLAN (Core Budget)  
Source of funding: (GOL& ESIA)  
FISCAL YEAR 2016/2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
	Item NO.	Package number (Code)	Contract Package	Busin ess Reg. Code	Qty.	Estimated Cost (USD)	Procure- Method	Technical specs./Bo o/Drawin gs	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobiliz ation)	Delivery Inspection (substantia ) Completion	Accept. & Final Payment	Remarks
planned	8	IFB NO. EPA/RFQ/006/16/17	Uniform & specialize clothing	4751	Assorted	500.00	RFQ	5/3/16	5/10/16	5/17/16	5/24/16	6/7/16	6/14/16	6/21/16	7/5/16	N/A	6/15/17	6/30/17	
update																			
Actual																			
planned	9	IFB EPA/RFQ/007/16/17	Tele. communica tion	1620	assorted	5,940	RFQ	5/3/16	5/10/16	5/17/16	5/24/16	6/7/16	6/14/16	6/21/16	7/5/16	N/A	6/15/17	6/30/17	
update																			
Actual																			
Planned	10	IFB EPA/RFQ/008/16/17	Scientific & techn. Equip.	7120	Assorted	3,300	RFQ	3/3/17	3/6/17	3/8/17	3/10/17	3/17/17	3/20/17	3/22/17	3/23/17	N/A	3/28/17	3/30/17	
Update																			
Planned	11	IFB EPA/NCB/003/16/17	Computer (Laptop, Desktop)	4651	16pcs	16,200.00	NCB	7/13/16	7/22/16	7/28/16	08/1/16	8/26/16	8/30/16	9/1/16	9/16/16	N/A	9/23/16	9/29/16	
Update																			
Actual																			
Sub Total: \$25,940																			

ONESEA  
Staff. 30, 2016

14/5/2014



ENVIRONMENTAL PROTECTION AGENCY (EPA)  
ANNUAL PROCUREMENT PLAN (Core Budget)  
Source of funding: (GOL& ESIA)  
FISCAL YEAR 2016/2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
	Item NO.	Package number (Code)	Contract Package	Business Reg. Code	Qty.	Estimated Cost (USD)	Procure. Method	Technical specs./Boo/Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobilization)	Delivery Inspection (substantia Completion)	Accept. & Final Payment	Remark
planned	12	IFB NO. EPA/RFQ/009/16/17	ITC equipment & service	3301	Assorted	3,300	RFQ	5/3/16	5/10/16	5/17/16	5/24/16	6/7/16	6/14/16	6/21/16	7/5/16	N/A	6/15/17	6/30/17	
update																			
Actual																			
Planned	13	IFB NO. EPA/RFQ/10/16/17	Air ticket	1103	Assorted	5,000.00	RFQ	5/3/16	5/10/16	5/17/16	5/24/16	6/7/16	6/14/16	6/21/16	7/5/16	N/A	6/15/17	6/30/17	
Update																			
Actual																			
Planned	14	IFB NO. EPA/RFQ/11/16/17	Vehicle Rental	21104	Assorted	8,100	RFQ	5/3/16	5/10/16	5/17/16	5/24/16	6/7/16	6/14/16	6/21/16	7/5/16	N/A	6/15/17	6/30/17	
Update																			
Actual																			
Sub. Total: 16,400																			

CAUTION  
End. 30/2016

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA										IMPLEMENTATION DATES									
	Item NO.	Package number (Code)	Contract Package	Busin ess Reg. Code	Qty.	Estimated Cost (USD)	Procure. Method	Technical specs./Bo o/Drawings	Prepare Bid Doc.	PC Approval Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc.	Bid Subm. public Opening	Subm. of Bid Evaluation Report	PC Approval – Bid Evaluation Report	Contract Award & Signature	Advance payment (Mobiliz ation)	Delivery Inspection (substantia Completion)	Accept. & Final Payment	Remark
planned	15	IFB NO. EPA/RFQ/12/16/17	Repair & maintenance motor cycle	2215	7pcs	10,000.00	RFQ	5/3/16	5/10/16	5/17/16	5/24/16	6/7/16	6/14/16	6/21/16	7/5/16	N/A	6/15/17	6/30/17	
Update																			
actual																			

GRAND TOTAL \$206,940

Submitted By: Rebecca E. Doo  
Assistant Manager, Procurement

Date: 09/15/16

Approved: Mr. Urias S. Goll  
Deputy Executive Director/ Chairman Procurement Committee

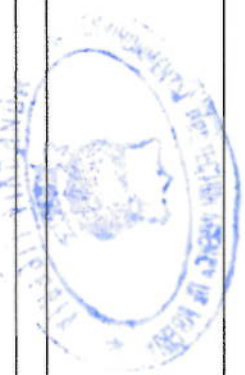
Sept. 30, 2016



Environmental Protection Agency  
Procurement Plan Explanatory Notes  
Fiscal Year: 2016/2017

Item No.	Contract package code	Contract Package	Content of Contract Package
1	IFB NO. EPA/NCB/001/16/17	Stationery	This contract package is intended to procure the following stationery items: A. A4 paper ----- 250cartons B. Legal Sheet ----- 100 cartons C. Note pad -----20pks D. Stick on pad ----- 35pks E. Ink ----- 200 sets F. Toner----- 100 pieces G. A4 manila folder -----25 boxes H. Correction fluid ----- 10 packs I. Marker -----10 packs J. Box file -----10 cartons K. Staple pins ----- 10 packs L. Paper clips ----- 10 box M. Fastener ----- 10 packs N. manila folder L/S ----- 15 cartons O. paper glue ----- 10 packs P. leger ----- 5dozens Q. Staple machine----- 15pcs R. High-lighter ----- 15 pks
2	IFB NO. EPA/RFQ/001/16/17	Vehicle repair & Maintenance services	This contract package is intended to repair and maintain seven vehicles for the EPA Toyota Land Cursur Jeep---- 2 Ford Everest Jeep----- 1 Hyundai Santafe-----1 Nissan Arvin Mini Bus-----1 Mitsubishi Jeep-----1 Toyota Hiace Mini Bus-----1 Toyota Prado Jeep-----1
3	IFB NO. EPA/RB/001/16/17	Vehicle and motor bike purchase	This contract package is intended to procure the following vehicles and motor bike the EPA's operation: A. pick up-----1 B. Sedan -----2 C. Motor bike-- 4
4	IFB NO. EPA/RFQ/002/16/17	Printing & publication services	This contract package will include the following: A. Printing of documents B. Advertising in news papers C. Bidding document D. Printing of call cards and E. Printing of invitations
5	IFB NO. EPA/RFQ/003/16/17	Cleaning Materials	This contract package will include the follow:

20.2111







			C. Broom ----- 5 dozens. D. Floor mop ----- 5 dozens. E. Hand sanitizer-----2 cartons F. Dettol----- 8 gallons G. Towels----- 5dozns. H. Hand soap----- 5 cartons I. Air freshener ----- 12 dozens J. Plastic hand gloves ---12 dozens K. Commode cleanser ---6 cartons
6	IFB NO. EPA/RfQ/004/16/17	Routine repair & maintenance Equipment	This contract package is intended to repair and maintain the following items: L. Thirty-two (32) Desktop and laptop computers Sixty-two (62) printers and photocopiers
7	IFB NO. EPA/RfQ/005/16/17	Furniture & Fixture	This contract package will be used to procure the below listed items A. Executive Desk ----- 3 pieces B. Semi --Executive Desk --- 3 pieces C. Executive chair ----- 4 pieces D. Semi executive chair ---- 4 pieces E. Visitor chairs----- 10 pieces F. File cabinet ----- 8 pieces G. Book shelves ----- 4 pieces 120 cm Desk ----- 5 pieces
8	IFB NO. EPA/RfQ/006/16/17	Uniform and specialize clothing	This contract package will be used to procure uniform for the EPA Securities
9	IFB. NO. EPA/RfQ/007/16/17	Scratch Cards	This package is from the budget line tele communication to the following: A. Leone Star scratch cards B. Cellcom scratch cards C. Refill modems D. Pay for the group call at Leone Star Communication
10	IFB. NO. EPA/RfQ/008/16/17	Scientific Equipment	This contract package is intended to procure the following items: E. Nitrite reagent ----- 10 packs F. COD reagent ----- 5 packs G. Phosphate reagent----- 5 packs H. Sulfate reagent ----- 5 packs I. Iron reagent ----- 5 packs J. Lead reagent ----- 5 packs K. Cyanide reagent ----- 5 packs L. Phosphorous reagent -----5packs M. Molybdate reagent ----- 4 bottles N. Latex gloves ----- 2 boxes O. Calibration standard solution--10ml P. Alkaline battery----- 1 carton Q. Hydrochloric acid -----5ml R. Sulfuric acid 100% conc ----- 5ml Sodium hydroxide ----- 5ml
11	IFB. NO. EPA/NCB/002/16/17	computer	This contract is intended to procure sixteen sets of desk top computer
12	IFB. NO. EPA/RfQ/009/16/17	ITC Services	This contract package is intended to procure hardware, software networking
13	IFB NO. EPA/RfQ/10/16/17	Repair & maintenance motor cycle	This contract package is intended to repair and maintain seven motor bike for the EPA Inspectorate Unit
14		Office building Rental	There is a lease agreement that is in force between the owner of a building that is used as an annex for the Environmental Protection Agency, situated on 3th street, sinkor (Mr. Daniel H. Scott, III) and the



*Signature*  
3rd 2016

		Environmental Protection Agency (EPA). Therefore, the contract is an extension and he is the sole owner. The contract amount is twenty-two thousand five hundred dollars \$(22,500.00USD) 2015/2016
	Office building Rental	There is a Lease agreement that is in force between the owner of a four (4) bedrooms house situated in <b>Tubman burg City, Bomi County</b> (Mr. Mustapha Senesi) and the Environmental Protection Agency (EPA). Therefore, the contract is an extension and he is the sole owner. The contract amount is one thousand eight hundredth United States dollars per annual \$(1,800.00), 2014 -2017

		Office building Rental	There is a Lease agreement that is in force between the United Security Insurance Company represented by Mr. Morris D. Sollee, Sr. and the Environmental Protection Agency (EPA) on 4 <sup>th</sup> Street Sinkor, therefore, the contract is an extension. The contract amount is forty-eight thousand \$(48,000.00) dollars.
		Vehicle Rental	This package is from the budget line domestic means of travel and this include Vehicle Rental & lease
15	IFB. NO. EPA/SS/001/16/17	Electricity	There is a contractual agreement that is in force between the Liberia Electricity Corporation (LEC) and the Environmental Protection Agency (EPA). There, this contract is an extension and they are the only provider of electricity. The contract value is twelve thousand dollars (12,000.00) for fiscal year 2016/2017
16	IFB. NO. EPA/SS/002/16/17	Water and Sewage	There is a contractual agreement that is in force between the Liberia Water & Sewage Corporation (LWSC) and the Environmental Protection Agency (EPA). There, this contract is an extension and they are the only provider of water. The contract value is four thousand seven hundred dollars (4,700) for fiscal year 2016/2017



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*Handwritten signature in blue ink, appearing to read 'M. O. P.' followed by the date 'Sept. 30, 2016'.*