

BOOKER WASHINGTON INSTITUTE P.O. Box 273

Kakata, Margibi County, Liberia

Members of BWI Procurement Committee:

 Harris Fomba Tarnue, Esq	6	5	4.	'n	2	\vdash
Esq	6. J. Diameno Chea	Alphonso G. Nayou -	4. Sumo K. Fumbah	Allison T. Thomas	2. Harman K. Miller	Harris Fomba Tarnue,
			Admission DirectorMember	Member	/	, Esq Chairman

Staff of BWI Procurement Unit:

ned:	4. Pa	3. AL	2. J. l	1. J.
	4. Patience Reeves	3. Austin PAYE	2. J. Borbor WilsonProcurement Officer	1. J. Diameno CheaMana
Date: 10-2016	Proct			
Approved:				
Churche)	Procurement Clerk	Expediting Officer	Procurement Officer	Manager

J. Diameno Chea

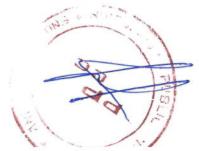
Signed:

Acting Procurement Manager

Approved:

Harris Fomba Tarnue, Esq. **Procurement Committee** Principal & CEO/Chairman







SBA PROCUREMENT PLAN(CONSOLIDATED) (GOL APPROPRIATION AND BWI INTERNAL REVENUE) BOOKER WASHINGTON INSTITUTE **FISCAL YEAR: 2016/2017**

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Prepared by: Actin	SUB-TOTAL	ACTUA L	UPDAT E	PLAN	ACTUA L	UPDAT E	PLAN			-
ed by:	TOT			2			-	ITEM NO.		2
nd by: Da J. Diameho Chea Acting Procurement Manager	AL			IFB NO. PE BWI/SBA/RB/0 M 02/16/17 PF			IFB NO:BWI/SBA /RB/001/16/17 CARDS	PACKAGE NUMBER (CODE)		3
Chea ent Manage				PETROLEU M PRODUCTS			SCRATCH CARDS	CONTRACT PACKAGE	BASIC DATA	4
Date				G4661			J6190	VENDO R's Business Registra	CD/	5
Date TO -20	S			64,800 @2.80			Assorted	ΩТУ	ATA	6
15.58- 31.60	205,440.00			\$ 181,440.00			\$ 24,000.00	ESTIMATED COST (USD)		7
				RB			RB	PROCUR EMENT METHOD		000
				5/23/2016			5/20/2016	TECHNICAL SPECS/BOQ/DR AWINGS		9
Ар				7/13/2016			6/17/2016	PREP. OF BID DOCUMENT		10
Approved by:				76/27/2016			7/1/2016	PC APPROVAL - BID DOC/TECH	IMPI	11
Hafris Fomba Tarnue, Esq. Principal & CEO/Chairman Procurement Committee	8			8/18/2016			8/7/2016	BID INVITATIO N & RELEASE	IMPLEMENTATION DATES	12
Harris Fomba Tarnue, Esq Principal & CEO/Chairma Procurement Committee				9/20/2016			9/8/2016	BID SUBMISSIO N/PUBLIC OPENING	TATIO	13
				10/28/2016			9/14/2016	SUBMISSIO N OF BID EVALUATIO N REPORT	N DAT	14
Date				10/1/2016			10/19/2016	PC APPROVAL - BID EVALUATI	ES	15
Mer you				11/7/2016			11/5/2016	CONTRACT AWARD & SIGNING		16
7				N A			N A	ADVAN CE PAYME		17
				6/6/2017			6/7/2017	DELIVERY, INSPECTION (SUBSTANTI AL		18
				6/23/20:			6/21/20	ACCEPT CE & FINAI PAYME	*	19



SBA PROCUREMENT PLAN(CONSOLIDATED) (GOL APPROPRIATION AND BWI INTERNAL REVENUE) BOOKER WASHINGTON INSTITUTE

FISCAL YEAR: 2016/2017

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	SUB-TOTAL Prepared by:	ACTUA L	E UPDAT	PLAN	ı	ACTUA	UPDAT E	PLAN			1
Actir	rot.			4				ω.	ITEM NO.		2
J. Diameno Chea Acting Procurement Manager	AL S			No.BWI/SBA/R FQ/001/16/17	IFB			IFB NO: BWI/SBA/NCB /001/16/17	PACKAGE NUMBER (CODE)		3
) Chea ent Manage				AND	PRINTING			CLEANING MATERIALS	CONTRACT PACKAGE	BASIC DATA	4
GENERAL STREET	Date:			C1811				64773	VENDO R's Business Registra tion Code	CD/	S
7.77	5002			Assorted				Assorted	ОТА	ATA	6
7.7. 20 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Date: 10 -20 -457			\$ 5,500.00				\$ 50,000.00	ESTIMATED COST (USD)		7
(101)				RFQ				NCB	PROCUR EMENT METHOD		000
				5/6/2016				5/20/2016	TECHNICAL SPECS/BOQ/DR AWINGS		9
j j	Api			5/20/2016				6/17/2016	PREP. OF BID DOCUMENT		10
	pproved by:			5/27/2016				7/1/2016	PC APPROVAL - BID DOC/TECH SPECS	IMPI	11
Harris Fomba Tarnue, Esq. Principal & CEO/Chairman Procurement Committee	The same			6/3/2016				8/8/2016	BID INVITATIO N & RELEASE OF BID DOC	IMPLEMENTATION DATES	12
Tarnue, E CEO/Chairn nt Committ	\$			6/10/2016				9/10/2016	BID SUBMISSIO N/PUBLIC OPENING	TATIO	13
- 1				6/24/2016				9/22/2016	SUBMISSIO N OF BID EVALUATIO N REPORT	N DAT	14
ALE TO	Date Sh			7/7/2016				10/6/2016	PC APPROVAL - BID EVALUATI ON REPORT	ES.	15
TOWN TOWN	10/6			8/5/2016				11/8/2016	CONTRACT AWARD & SIGNING		16
The state of the s	7178			N N				NA	ADVAN CE PAYME NT (MOBILI ZATION)		17
110				6/2/2017				6/7/2017	DELIVERY, INSPECTION (SUBSTANTI AL COMPLETIO N)		18
				6/22/20				6/21/20	ACCEPT CE & FINAI PAYME	e.	19





BASIC DATA

IMPLEMENTATION DATES

(GOL APPROPRIATION AND BWI INTERNAL REVENUE) SBA PROCUREMENT PLAN(CONSOLIDARED) BOOKER WASHINGTON INSTITUTE FISCAL YEAR: 2016/2



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	Prepared by:	St	ACTUA L	UPDAT E	PLAN	ACTUA L	UPDAT E	PLAN		
Acting	d by:	BTC			•			5	ITEM NO.	
J. Diamehø Chea Acting Procurement Manager		SUBTOTAL			IFB No. BWI/SBA/RFQ /002/16/17			IFB No. BWI/SBA/NCB /002/16/17	PACKAGE NUMBER (CODE)	
thea ent Manage					SECURITY UNIFORM AND EQUIPMENT			PUBLICATION C1812/J5 SERVICES 819	CONTRACT	
	Date:				N8010			C1812/J5 819	VENDO R's Business Registra tion	
RON 7	10-20-16				Assorted			Assorted	QTY	
So enorgy	946	15,463			\$ 3,000.00			\$ 12,463.00	ESTIMATED COST (USD)	
DAL TI	19.1				RFQ			NCB	PROCUR EMENT METHOD	
					5/6/2016			5/13/2016	PROCUR TECHNICAL EMENT SPECS/BOQ/DR METHOD AWINGS	
	Apı				5/20/2016			5/27/2016	PREP. OF BID DOCUMENT	
	Approved by:				5/27/2016			6/3/2016	PC BID APPROVAL - INVITATIO BID N & DOC/TECH RELEASE SPECS OF BID DOC	
Harris Flomba Tarnue, Esq. Principal & CEO/Chairman Procurement Committee	Soul	>			6/3/2016			9/8/2016	1.7	
Harfis Flomba Tarnue, Esq. Principal & CEO/Chairman Procurement Committee	ruf)				6/10/2016			10/11/2016	BID SUBMISSIO N/PUBLIC OPENING	
isq. nan ee					6/24/2016			10/20/2016	SUBMISSIO N OF BID EVALUATIO N REPORT	
ESSIIN	Date:				7/7/2016			10/27/2016	PC APPROVAL - CONTRACT BID AWARD & EVALUATI SIGNING ON REPORT	
91//k/(12 25 mg	10/16	The second second			8/5/2016			11/16/2016	CONTRACT AWARD & SIGNING	
JOHN TO	Sild.				N			N A	ADVAN CE PAYME NT (MOBILI	
1/16					6/30/2017			6/2/2017	ADVAN DELIVERY, ACCEPT. CE INSPECTION CE & PAYME (SUBSTANTI FINAL NT AL NT AL (MOBILI COMPLETIO PAYME)	
					6/30/201			6/16/201	ACCEPT, CE & FINAL PAYMEN	

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BOOKER WASHINGTON INSTITUTE SBA PROCUREMENT PLAN(CONSOLIDATED) (GOL APPROPRIATION AND BWI INTERNAL REVENUE) FISCAL YEAR: 2016/2



S	ACTUA L	UPDAT E	PLAN	ACTUA L	UPDAT E	PLAN			-
UBT(8			7	ITEM NO.		2
SUBTOTAL			8 NO:BWI/SBA/ RB/003/16/17			IFB No. BWI/SBA/RF Q/003/16/17	PACKAGE NUMBER (CODE)		3
			Uniforms and Specializad Clothing			PRODUCTION OF ID CARDS	VENDO R's CONTRACT Business PACKAGE Registra tion Code	BASI	4
			G4711/C 1410			C1811	VENDO R's Business Registra tion Code	BASIC DATA	5
S			Assorted			1 Firm	QTY	ATA	6
58,200.00			\$ 52,200.00 RB			\$ 6,000.00	ESTIMATED COST (USD)		7
			RB			RFQ	PROCUR EMENT METHOD		80
			5/23/2016			5/6/2016	TECHNICAL SPECS/BOQ/DR AWINGS		9
			6/13/2016			5/20/2016	PC PREP. OF APPROVAL BID BID DOCUMENT DOC/TECH SPECS		10
			6/27/2016			5/27/2016		IMPI	11
			7/4/2016			6/3/2016	BID INVITATIO N & RELEASE OF BID DOC	IMPLEMENTATION DATES	12
			8/6/2016			6/10/2016	7.0	TATIC	13
			8/23/2016			6/24/2016	BID SUBMISSIO NOF BID N/PUBLIC EVALUATIO OPENING N REPORT	N DAT	14
10155			9/7/2016			7/7/2016	PC APPROVAL - BID EVALUATI ON REPORT	ES	15
No.			11/7/2016 NA			8/5/2016	CONTRACT AWARD & SIGNING		16
			AN			AN	ADVAN CE PAYME NT (MOBILI ZATION)		17
			6/30/2017			6/30/2017	ADVAN DELIVERY, CE INSPECTION, ACCEPT, PAYME (SUBSTANTI CE & NT AL FINAL (MOBILI COMPLETIO PAYMEN ZATION) N)		18
			6/30/2(6/30/201	ACCEPT, CE & FINAL PAYMEN	4	19

Prepared by:

Date: 10-2016

Approved by:

Procurement Committee

Harris Fomba Tarnue, Esq. Principal & CEO/Chairman

J. Diamedo Chea Acting Procurement Manager



(GOL APPROPRIATION AND BWI INTERNAL REVENUE) SBA PROCUREMENT PLAN (CONSOLIDATED) BOOKER WASHINGTON INSTITUTE **FISCAL YEAR: 2016/2017**

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	SU	ACTUA L	UNDAT	PLAN	ACTUA L	UPDAT E	PLAN	1140		_
	B-T			10			9	ITEM NO.		2
	SUB-TOTAL			IFB NO. BWI/SBA/RF Q/004/1617			IFB NO:BWI/SBA/ RB/004/1617	PACKAGE NUMBER (CODE)		3
				VECHICLES INSURANCE			PERSONNEL	VENDO R'S CONTRACT Business PACKAGE Registra tion Code	BASIC DATA	4
				K6512			K6512/K 6511	VENDO R's Business Registra tion Code	CD/	51
	59			1 FIRM			1 Firm	QTY	TA	6
A STATE OF THE STA	44,800.00			\$ 4,000.00			\$ 40,800.00	ESTIMATED COST (USD)		7
- The state of the				RFQ			RB	PROCUR EMENT METHOD		8
				5/24/2016			5/23/2016	TECHNICAL SPECS/BOQ/DR AWINGS		9
				6/14/2016			6/13/2016	PREP. OF BID DOCUMENT		10
				6/28/2016			6/27/2016	PC APPROVAL- BID DOC/TECH SPECS	IMPI	11
(8)				7/5/2016			8/26/2016	BID INVITATIO N & RELEASE OF BID DOC	IMPLEMENTATION DATES	12
)	/			8/3/2016			9/28/2016	BID SUBMISSIO N/PUBLIC OPENING	TATIO	13
1000				8/24/2016			10/4/2016	SUBMISSIO N OF BID EVALUATIO N REPORT	N DAT	14
1				9/8/2016			10/9/2016	PC APPROVAL - BID EVALUATI ON REPORT	ES.	15
1				10/16/2016			11/14/2016	CONTRACT AWARD & SIGNING		16
-	f			NA			NA	ADVAN CE PAYME NT (MOBILI ZATION)		17
				6/29/2017			6/30/2017	DELIVERY, INSPECTION (SUBSTANTI AL COMPLETIO N)		18
				6/24/201			6/30/201	ACCEPT, CE & FINAL PAYMEN		19

Prepared by:

Date: 10-20-16

Approved by:

Procurement Committee

Harris Fomba Tarnue, Esq. Principal & CEO/Chairman

Date:

Acting Procurement Manager J. Diameno Chea



(GOL APPROPRIATION AND BWI INTERNAL REVENUE) SBA PROCUREMENT PLAN (CONSOLIDATED) BOOKER WASHINGTON INSTITUTE

FISCAL YEAR: 2016/2017

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GRAND TOTAL	SU	ACTUA L	UPDAT E	PLAN			-
DTC	B-TC			=	NO.		2
OTAL	SUB-TOTAL			NO.BWI/SBA/ FURNITURE & RFQ/005/16/1 FIXTURES	PACKAGE NUMBER (CODE)		3
				FURNITURE & FIXTURES	VENDO R's CONTRACT Business PACKAGE Registra tion Code	BASIC DATA	4
\$				G4610	VENDO R's Business Registra tion Code	CD,	5
ယ္က	S			Assorted	QTY	ATA	6
384,403.00	5,000.00			\$ 5,000.00	ESTIMATED COST (USD)		7
				RFQ	PROCUR EMENT METHOD		8
				5/24/2016	PROCUR TECHNICAL EMENT SPECS/BOQ/DR METHOD AWINGS		9
				6/14/2016	PREP. OF BID DOCUMENT		10
				6/28/2016	PC BID APPROVAL - INVITATIO BID N & DOC/TECH RELEASE SPECS OF BID DOC	IMPI	11
				7/5/2016	BID INVITATIO SUBMISSIO RELEASE OF BID DOC OF BID	IMPLEMENTATION DATES	12
				8/3/2016	BID SUBMISSIO N/PUBLIC OPENING	TATIC	13
				8/24/2016	SUBMISSIO N OF BID EVALUATIO N REPORT	N DAT	14
				9/8/2016	BID SUBMISSIO APPROVAL CONTRACT SUBMISSIO N OF BID BID AWARD & OPENING N REPORT ON REPORT SIGNING	ES	15
				10/16/2016	CONTRACT AWARD & SIGNING		16
				N A			17
				6/29/2017	ADVAN DELIVERY, CE INSPECTION ACCEPT PAYME (SUBSTANTI CE & FINAL (MOBILI COMPLETIO PAYME ZATION) N)		18
				6/24/20	ACCEPT CE & FINAI PAYME		19

Approved by:

Prepared by:

Acting Procurement Manager

Harris Fomba Tarnue, Esq. **Procurement Committee** Principal & CEO/Chairman



BOOKER WASHINGTON INSTITUDE SBA Procurement Plan Explanatory Notes Internal Revenue & National Budget Fiscal Year: 2016/2017



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IFB No. BWI/SBA/RFO/003/16/17	IFB No. BWI/SBA/RFQ/002/16/17	IFB No. BWI/SBA/NCB/002/16/17	IFB No.BWI/SBA/RFQ/001/16/17	IFB NO: BWI/SBA/NCB/001/16/17	IFB No. BWI/SBA/RB/002/16/17	IFB No. BWI/SBA/RB/001/16/17	Contract package Code
PRODUCTION OF EMPLOYEES /STUDENTS', ID CARDS =	SECURITY UNIFORM AND EQUIPPLENT	PUBLICATION SERVICES	PRINTING AND BINDING	CLEANING MATERIALS	PETROLEUM PRODUCT/FUEL &LUBRICANT(GENERATOR& VEHICLES)	SCRATCH CARDS	Contract Package
This contract package is intended to be used to under write the cost of producing employees/students identification cards. This object of procurement is treated as separate items in the budget from the line	This contract package is intended to procure assorted items for the institution security guard protection and to compensate external National security for extra operations such as in-service training. This contract package is treated on the budget line separately. It is drawn from the budget line Guard and Security Services in the tone o(f \$3,000.00)	This package is intended to support publication made by BWI through print and electronic medias (Bids publication, talk show, and radio public service announcement). This object of procurement is drawn from the Budget Line printing, Binding & publication (\$2,000) and Advertising and public Relations (\$10,463) thus totaling the package at \$12,463.00.	This contract package is intended for printing and binding of booklets, receipts, invoices, etc for instructional use. This package, Printing & Binding(\$5,500) is drawn from the budget line Printing, Binding and Publication services	The Institution/BWI will use this contract package to procure the followings items for cleaning of offices, bathrooms, classrooms and laboratories: It is drawn from the budget line as a separate package Dettol, Vim, Tide soap, Chloral, Mops, Caustic soda, Air freshener, Soft brooms, Hard brooms. It is drawn from the budget line Cleaning Materials and Services.	This contact package is intended to procure fuel and lubricant for the following items for smooth running of the institution' vehicles and generators. It is disaggregating of other utilities-\$1,440.00 and Petroleum products-(\$180,000.00). It is drawn from the budget line fuel and lubricant-Vehicles (\$31,500) fuel and Lubricant-Generators (149,940.00). A. Vehicles—6-10,500 gallons @\$3.00 B. Generator-2-49,980 gallons @\$2.80	This contract package is intended to procure scratch cards for staff for internal and external communication. It is drawn from the budget line Telecommunication, Internet, and postage. A. Scratch cards/Lonestar B. Scratch cards/Cellcom	Content of Contract Package

PR. T. Tugwe de

Deno =11/14/16

				11	10		9		00	
			BWI/SBA/RFQ/005/16/17	IFB No.	IFB NO. BWI/SBA/RFQ/004/16/17	BWI/SBA/RB/004/16/17	IFB NO:	BWI/3BA/RB/003/16/1/	IFB No.	
SPECIAL PROJECT AND	STUDENTS' ACTIVITIES AND OUTDOOR SPORTING	OPERATIONAL EXPENSES		FURNITURE AND FIXTURES	VEHICLES INSURANCE		PERSONNEL INSURANCE	COLHING	UNIFORMS AND SPECIALIZED	
This contract package is intended to underwrite the cost of voluntary gift to guests, Orphanage homes,	This contract package is intended by the institution to underwrite the cost of under taking departmental league, Quizzing, inter-high school league and field trips and other campus activities. Payment of activities is pay through the Business and Finance Office. This contract package (US\$6,000) is treated on the budget line separately	This contract package is used by the institution to underwrite the cost emergency expense that is not inclusive on the budget items. Payment of petty cash for administrative operations on a monthly busy. It is treated on the budget line as a separate contract package in the tone of \$50,900.	use. This package is treated as separate budget line in the tone of\$5,000.00. Detail of estimated assorted materials: Office wooden desks, Table, Office chairs, File cabinets, Ceiling fans, etc.	BWI is intending to use this contract package to procure assorted materials for instruction and office	This contract package is intended to under write the cost of insuring vehicles of the institution. This contract is drawn from the budget line vehicles insurance (US\$4,000.00).	contract package is drawn from the budget line Personnel insurance –(\$40,800)	This contract package is intended to under write the cost of insuring employee of the institution. This	units. This package is treated separately on the budget as Uniforms and Specialized clothing in the tone of US\$52,200. Examples: Welding suit. Choir gowns. Majorette uniforms, etc.	The institution is intending to use this contract package to procure specialized (Customized) uniforms for	Employee/Student in the tone of \$6,000.00 for the total of 1500 students and 450 staff.

Prepared by:

J. Diameno Chea

Acting Procurement Manager

Date: 10 -20-16

W. 7, 2016

Approved by:

Harris Fomba Tarnue, Esq. Principal& CEO/Chairman Procurement Committee