



FORESTRY DEVELOPMENT AUTHORITY
DRAFT PROCUREMENT PLAN (CORE BUDGET)
Source of Funding: GOVERNMENT OF LIBERIA NATIONAL BUDGET
Fiscal year: 2016/2017

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
			BASIC DATA						IMPLEMENTATION DATES											
			PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/D RAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATIO N REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATI ON)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	1	IFB No. FDA/RB/001/16/ 17	Scratch Cards		G4651	Assorted	\$ 15,500.00	RB	26-Oct-16	16-Nov-16	23-Nov-16	28-Nov-16	28-Dec-16	11-Jan-17	17-Jan-17	08-Feb-17	N/A	01-Jun-17	28-Jun-17	
UPDATE																				
ACTUAL																				
PLANNED	2	IFB No. FDA/RFQ/001/1 6/17	Courier		C 5320	Assorted	\$ 1,000.00	RFQ	20-Dec-16	29-Dec-16	05-Jan-17	09-Jan-17	17-Jan-17	24-Jan-17	02-Feb-17	16-Feb-17	N/A	15-Jun-17	30-Jun-17	
UPDATE																				
ACTUAL																				
Grand Total							16,500.00													

Prepared by:
Wyn G. Bryant, Jr.
Manager, Procurement Unit

Hon. Harrison S. Karmwea, Sr.
Managing Director

Date: Jan. 27, 2017



Forestry Development Authority
Procurement Plan Explanatory Notes (CORE BUDGET)
Fiscal Year: 2016/2017

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No.FDA/RB/001/16/17	Scratch Cards	This package will be procured under the budget line item of Telecommunication, internet, postage and courier. Scratch Cards – 2,000pcs (We purchase scratch cards for employees monthly. Cellcom Scratch Cards – 1,000pcs (We have existing cellcom internet edge and we only purchase cellcom scratch cards monthly for their reloading.
2	IFB No.FDA/RFQ/001/16/17	Courier	This package will be procured under the budget line item of Telecommunication, internet, postage and courier. Courier will be done through the RFQ method due to the limited service provider.

Prepared by: 
Wynn G. Bryant, Jr.
Manager, Procurement Unit

Date: Jan. 27, 2017

