

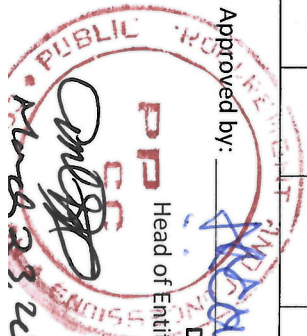
National Aids Commission  
Consultancy Procurement Plan  
Source of Funding: (GOL)  
Budget Period 2016/2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
BASIC DATA							IMPLEMENTATION DATES												
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	No. of FIRMS/PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	Business Activity Code	REQUEST FOR EXPRESSION OF INTEREST, if applicable					REQUEST FOR PROPOSALS AND APPROVAL OF AWARD							
							PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL- FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL- COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	
PLANNED	1	RFP NO. NAC/LCS/ 001/16/17	Quick books Training	1	1,500.00	LCS	M6920	7-1-16	N/A	N/A	N/A	N/A	8/21/16	9/8/16	9/16/16	10/13/16	10/27/16	11/3/16	11/10/16
UPDATE																			
ACTUAL																			
PLANNED	2	RFP NO. NAC/LCS/ 002/16/17	Development Financial Manuel	1	1,500.00	LCS	M6920	8/21/16	N/A	N/A	N/A	N/A	8/21/16	9/8/16	9/16/16	10/13/16	10/27/16	11/3/16	11/10/16
UPDATE																			
ACTUAL																			
PLANNED	3	RFP NO. NAC/NCB/ 001/16/17	Training Services	3	70,000	LCS	M7020	March20, 17-	N/A	N/A	N/A	N/A	March-24-17	March-27-17	March-30-17	April 10-2017	April-13-17	April-17-17	April-23-17
UPDATE																			
ACTUAL																			
GRAND TOTAL					73,000.00														

Prepared by: Marie M. Stenzon  
Procurement Assistant/ NAC

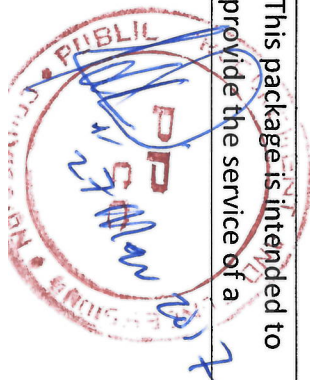
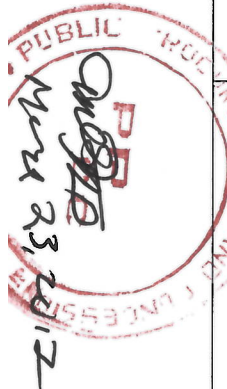
Approved by: Dr. Ivan F. Camanor  
Head of Entity/Chairman Proc. Committee/NAC

Date: 20103/17



National Aids Commission  
Procurement Plan (Consultancy Services)  
Explanatory Notes  
Fiscal Year: 2016/2017

No.	IFB/RFP Reference Number	Contract Package	Detailed Content
1	RFP.NO. NAC/LCS/001/16/17	Quick books Training	This package is intended to procure the service of a Consultant to setup QuickBooks system for three persons in the Finance department to enable them do their work efficiently. This system help make financial reporting easier.  It is financial software that helps accountant to train staffs of NAC finance officers.  Train them how to use the software in getting their work done correctly and efficiently.
2	RFP.NO. NAC/LCS/002/16/17	Development	This package is intended to provide the service of a



	Financial Manuel	consultant that will provide the HR hand book for the Commission.
RFP.NO. NAC/NCB/001/16/17	Training Services	<p>This package is intended to be used for local CBOs that will be implementing, since NAC is not implementing . The local CBOs will be having workshops and creating awareness for and on behalf of the commission.</p> <p>Note: Source of funding for this contract is taken from the Budget line 'Workshops, Conference &amp; Symposia'</p> <p>Following the approval of the budget the amount was increased from 30,000 to 70,000 as indicated on the procurement plan</p>

Prepared by: Marie M. Stenzon

Name: Marie M. Stenzon  
Position: Procurement Assistant/NAC

Approved by: Dr. Ivan F. Camanor Date: 25/03/2017

Name: Dr. Ivan F. Camanor  
Position: Head of Entity/Chairman Procurement Committee/NAC

