





BONG COUNTY TECHNICAL COLLEGE
Draft PROCUREMENT PLAN (SBA Core budget)
Funding: COL NATIONAL BUDGET
Fiscal Year 2016/2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA							IMPLEMENTATION DATES											
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code(s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCE NCI FIN PAYM
PLANNED	1	IFB No. BCTC/SBA /RFQ/001 /16/17	Cleaning Materials	G-4773	Assorted	7,500.00	RFQ	4/4/2016	4/11/2016	4/15/2016	4/22/2016	5/6/2016	5/13/2016	5/23/2016	6/20/2016	N/A	6/12/2017	6/23/17
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No. BCTC/SBA /NCB/001 /16/17	Stationery & Supplies	G-4761	Assorted	38,491.00	NCB	4/1/2016	4/8/2016	4/15/2016	4/20/2016	5/20/2016	6/3/2016	6/24/2016	7/8/2016	N/A	6/14/2017	6/22/17
UPDATE																		
ACTUAL																		
PLANNED	3	IFB No. BCTC/SBA RFQ/002/ 16/17	Advertising & Public Relations	M-7310	Assorted	10,000.00	RFQ	4/4/2016	4/11/2016	4/15/2016	4/22/2016	5/6/2016	5/13/2016	5/23/2016	6/20/2016	N/A	6/12/2017	6/23/17
UPDATE																		
ACTUAL																		
Sub-Total						\$55,991.00												

Prepared by: 
Alex T. Doya (Acting Proc. Director)

Approved by: 
Dr. Roland C. Massaquoi (Chair IMT/Chair Proc. Committee)

Date: 6/24/16


August 18, 2016

4/19 Aug 2016



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PLANNED	4	IFB No. BCTC/SBA /RFQ/003 /16/17	Catering Services	I-5621	Assorted	3,000.00	RFQ	4/4/2016	4/11/2016	4/15/2016	4/22/2016	5/6/2016	5/13/2016	5/23/2016	6/20/2016	N/A	6/12/2017	6/23/2017
UPDATE																		
ACTUAL																		
PLANNED	5	IFB No. BCTC/SBA /NCB/002 /16/17	Journals	G-4761	Assorted	20,000	NCB	4/1/2016	4/8/2016	4/15/2016	4/20/2016	5/20/2016	6/3/2016	6/24/2016	7/8/2016	N/A	6/14/2017	6/22/2017
UPDATE																		
ACTUAL																		
PLANNED	6	IFB No. BCTC/SBA /RFQ/004 /16/17	Fumigation	M-8129	Assorted	1,500.00	RFQ	4/4/2016	4/11/2016	4/15/2016	4/22/2016	5/6/2016	5/13/2016	5/23/2016	6/20/2016	N/A	6/12/2017	6/23/2017
UPDATE																		
ACTUAL																		
Sub-Total						\$24,500.00												

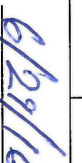
Prepared by:


Alex T. Doya (Acting Proc. Director)

Approved by:


Dr. Roland C. Massaquoi (Chair IMT/Chair Proc. Committee)

Date:


6/29/16


August 18, 2016



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	PLANNED	7	IFB No. BCTC/SBA /RB/001/1 6/17	Personnel Insurance	K-6511	1 Firm	12,000.00	RB	4/1/2016	4/8/2016	4/15/2016	4/20/2016	5/20/2016	6/3/2016	6/24/2016	7/8/2016	N/A	6/20/2017	6/23/2017
	UPDATE																		
	ACTUAL																		
	PLANNED	8	IFB No. BCTC/SBA /NCB/003 /16/17	Building Materials	G-4663	Assorted	29,395.00	NCB	4/1/2016	4/8/2016	4/15/2016	4/20/2016	5/20/2016	6/3/2016	6/24/2016	7/8/2016	N/A	6/14/2017	6/22/2017
	UPDATE																		
	ACTUAL																		
	PLANNED	9	IFB No. BCTC/SBA /RFQ/005 /16/17	Printing & Binding	C-1811	Assorted	8,100.00	RFQ	4/4/2016	4/11/2016	4/15/2016	4/22/2016	5/6/2016	5/13/2016	5/23/2016	6/20/2016	N/A	6/12/2017	6/23/2017
	UPDATE																		
	ACTUAL																		
Sub-Total																			
							US\$49,495.00												

Prepared by: Alex T. Doya (Acting Proc. Director)

Approved by: Dr. Roland C. Massaquoi (Chair IMT/ Chair Proc. Committee) Date: 6/29/16

August 11, 2016

4/19/2016



BONG COUNTY TECHNICAL COLLEGE
Draft PROCUREMENT PLAN (SBA Core budget)
Funding: GOL NATIONAL BUDGET
Fiscal Year 2016/2017

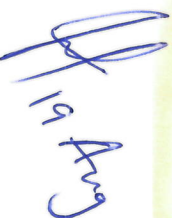
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PLANNED	10	IFB No. BCTC/SBA /RFQ/006 /16/17	MOTOR BIKES	G-4540	2	2,000.00	RFQ	4/4/2016	4/11/2016	4/15/2016	4/22/2016	5/6/2016	5/13/2016	5/23/2016	6/20/201	N/A	8/12/201	9/30/
UPDATE																		
UAL																		
PLANNED	11	IFB No. BCTC/SBA /RFQ/007 /16/17	Sporting Materials	G-4763	Assorted	1,500.00	RFQ	4/4/2016	4/11/2016	4/15/2016	4/22/2016	5/6/2016	5/13/2016	5/23/2016	6/20/201	N/A	9/12/201	3/31/
UPDATE																		
ACTUAL																		
PLANNED	12	IFB No. BCTC/SBA /RFQ/008 /16/17	Security Supplies	G-4764	Assorted	1,800.00	RFQ	4/4/2016	4/11/2016	4/15/2016	4/22/2016	5/6/2016	5/13/2016	5/23/2016	6/20/201	N/A	6/12/201	6/23/
UPDATE																		
ACTUAL																		
SUB TOTAL						USD\$5,300.00												

Prepared by: 
Alex T. Doya (Acting Proc. Director)

Approved by: 
Dr. Roland C. Massaquoi (IMT Chair/Chair Proc. Committee)

Date: 6/29/16


August 11, 2016

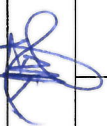

4/19 Aug 2016



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PLANNED	13	IFB No. BCTC/SBA /RFQ/009 /16/17	Vehicle Rental	N-7710	1 Firm	6,500.00	RFQ	4/4/2016	4/11/2016	4/15/2016	4/22/2016	5/6/2016	5/13/2016	5/23/2016	6/20/201	N/A	6/12/201	6/23/.
UPDATE																		
AL																		
PLANNED	14	IFB No. BCTC/SBA /RFQ/010 /16/17	Food Stuffs	G-4630	ASSORTED	3,000.00	RFQ	4/4/2016	4/11/2016	4/15/2016	4/22/2016	5/6/2016	5/13/2016	5/23/2016	6/20/201	N/A	6/12/201	6/23/.
UPDATE																		
ACTUAL																		
PLANNED	15	IFB No. BCTC/SBA /RFQ/011 /16/17	Repair & Maintenance- Generators	C-3314	3	8,000.00	RFQ	4/4/2016	4/11/2016	4/15/2016	4/22/2016	5/6/2016	5/13/2016	5/23/2016	6/20/201	N/A	6/12/201	6/23/.
UPDATE																		
ACTUAL																		
SUB TOTAL						USD\$17,500.00												

Prepared by: 
Alex T. Doya (Acting Proc. Director)

Approved by: 
Dr. Roland C. Massaquoi (IMT Chair/Chair Proc. Committee)

Date: 6/29/16


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	16	IFB No. BCTC/SBA /RB/002/1 6/17	Scratch Cards	J-6120	Assorted	11,428.00	RB	4/1/2016	4/8/2016	4/15/2016	4/20/2016	5/20/2016	6/3/2016	6/24/2016	7/8/2016	N/A	6/14/2017	6/22, 7
UPDATE																		
ACTUAL																		
SUB TOTAL						11,428.00												
GRAND TOTAL						164,714												

Prepared by: *Alex T. Doya*
Alex T. Doya (Acting Proc. Director)

Approved by: *Dr. Roland C. Massaquoi*
Dr. Roland C. Massaquoi (Chair IMT/Chair Proc. Committee)

Date: 8/29/16

August 17, 2016

4/16 Aug 2016



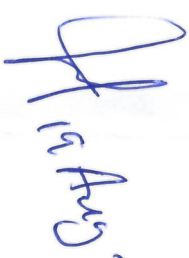
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Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No. BCTC/SBA/RFO/001/16/17	Cleaning materials	To Purchase(15) Fifteen cartoons of tide soap, 10 cartoons of Clorox, 8 boxes of delta, 100 bags of tissues, 5 boxes of napkins, 34 pieces of brooms, 34 pieces of brushes, 7 dozens of wash towels, 7 cartoons of air freshener, 4 bucket of chlorine and 10 cartoons of insect spray at the cost of 7,500.00
2.	IFB NO. BCTC/SBA/NCB/001/16/17	Stationary & supplies	The following items to be procure include: A4 Sheets- 200 cartons, Legal sheets-40 cartons, Ball pen- 100 boxes of steno pad- 100 cartons Manila Folder (assorted)-16 cartons of Brown envelopes (assorted)-24 cartons of Box files- 3 cartons, Teacher Roll book- 75 pieces, Teacher Plan book- 75 pieces, 05A Ink- 100 pieces, computer cartridges, Teacher Roll book, planning book etc. Funding for this package comes from the budget line stationery supplies, with additional 4,000USD coming from the budget line Educational Materials and 1000usd from Student Elections increasing it to 38,491.00 USD.
3.	IFB No. BCTC/SBA/RFO/002/16/17	Advertising & Public Relations	To acquire services for advertising BCTC activities and programs and to procure public relation in both print media and electronic services
4.	IFB No. BCTC/SBA/RFO/003/16/17	Catering Services	This package comes from the budget line entertainment, presentation and gift and is intended to procure catering services for as follow: two workshops will be held, one at the beginning of the semester for faculty, staff and student's orientation, and another at the ending of the year. The annual appropriation for this budget line is US\$2,500. However an additional US\$500 has been added to support catering services from under the budget line students election and another US\$500 from Workshops, Conferences Symposia and Seminars thus increasing the catering service budget to US\$3,500

Prepared by: 
Alex T. Doya (Acting Proc. Director)

Approved by: 
Dr. Roland A Massaquoi (Chair IMT/Chair Proc. Committee) Date: 6/29/16


August 18, 2016



16 Aug 2016



BONG COUNTY TECHNICAL COLLEGE
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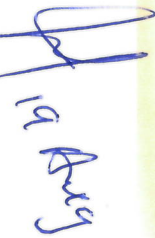
Item NO.	Contract Package Code	Contract Package	Content of Contract Package
5.	IFB No. BCTC/SBA/NCB/002/16/17	JOURNALS	THIS CONTRACT PACKAGE IS INTENDED TO PROCURE BOOKS THAT WILL BE NEEDED AND CANNOT BE FOUND IN THE LIBRARY AND PERIODICALS THAT WILL BE USED BY ADMINISTRATION AND INSTRUCTOR TO RECORD STUDENTS AND STAFFS INFORMATION. ETC.
6.	IFB No. BCTC/SBA/RFO/004/16/17	Fumigation	To procure fumigation services for the purposes of eradicating or minimizing insect infections on the college property
7.	IFB No. BCTC/SBA/RB/001/16/17	Personal Insurance	To hire an insurance company that will provide medical insurance services to about 100 employees and 1,000 students
8.	IFB NO. BCTC/SBA/NCB/003/16/17	Building Materials	This package comes from two budget lines (Building & Ground Maintenance is combine with Fencing of facility/campus this will be used to procure building materials for ground maintenance and to build fence around the BCTC campus
9.	IFB NO. BCTC/SBA/RFO/005/16/17	Printing, binding	This package comes from the budget line printing, binding and publication and is intended to procure services for printing (1,500) Physical Education T-shirts for 1,500 students, binding of staff handbooks for 100 staff and faculty, printing a binding of bid documents etc.
10.	IFB No. BCTC/SBA/RFO/006/16/17	Motorbikes	This Contract Package is intended to procure Two motorbikes for the use of BCTC security operations.
11.	IFB No. BCTC/SBA/RFO/007/16/17	Sporting Materials	This package comes from the budget line Students Activities Sports and is intended to procure assorted goods like football, jerseys, socks etc. for departmental league and external tournament, etc.

Prepared by: 
Alex T. Doya (Acting Proc. Director)

Approved by: 
Dr. Roland C. Massaquoi (Chair IMT/Chair Proc. Committee)

Date: 6/29/16


August 12, 2016


2016



BONG COUNTY TECHNICAL COLLEGE
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Item NO.	Contract Package Code	Contract Package	Content of Contract Package
12.	IFB No. BCTC/SBA/RFO/008/16/17	SECURITY SUPPLIES	THIS CONTRACT PACKAGE IS INTENDED TO PROCURE SUPPLIES (TORCH LIGHTS, BATTERY, BATTON, HANGCUFFS, UNIFORMS, PEPPER SPRAY, ETC.) FOR THE BCTC SECURITIES ASSIGNED ON ITS MAIN CAMPUS.
13.	IFB No. BCTC/SBA/RFO/009/16/17	VEHICLES RENTAL	Due to limited vehicle, this package is intended to rent vehicle for local means of travel for foreign instructors as we local.
14.	IFB No. BCTC/SBA/RFO/010/16/17	Food Stuffs	This package is intended procure drinks and other food items(rice, chicken, meat and local food etc,) for the BCTC Students Center, the package will be funded from the budget line student center operations
15.	IFB No. BCTC/RFO/011/16/17	Repair & Maintenance-Generators	To procure spare parts and services for the maintenance of the college generators.
16.	IFB No. BCTC/RB/002/16/17	SCRATCH CARDS	This package comes from Telecommunications, Internet, postage and courier, it is intended to procure communica cards that will cover 50% Lone star and 50% Cellcom scratch cards for the purpose of telephones and internet via m

Prepared by: 
Alex T. Doya (Acting Proc. Director)

Approved by: 
Dr. Roland C. Massaquoi (Chair JMT/Chair Proc. Committee)

Date: 6/29/16


August 12, 2016


August 19, 2016