## NATIONAL PORT AUTHORITY Samuel Afred Ross Port of Greenville, Sinoe County

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## **Concession Procurement Plan**

19-Sep-16

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No.		DESCRIPTION OF TASK	Timeline	Responsible Party	Action within Day	2016							2017											
						Sept		Oct	N	ov	Dec		Jan		Feb		Ma	ar	A	pr	1	May	Jun	ie
	Conc	cession Procurement Plan																						
1		Entity constitutes PPP/Concession Comr	1 day	HCE	Completed																			
2		Entity prepares Concession Procurement Plan	1-2days	ECC	Completed																			
3		Entity Using Port Master Plan in lieu of pre-feasibility study	1wk	ECC	Completed																			
4		Entity submits CPP to MFDP and request Concession Certificate	lday	HCE	Completed																			
5		Issuance of Concession Certificate	1 day	MFDP	Completed																Ц		Ц	
6		Entity Request for constitution of IMCC	1day	HCE	Completed				Ш							Ц				Ш	Ц		Ц	
7		Formation of IMCC	10 days	President	Completed											Ц							Ц	
8		Submit CPP to PPCC and IMCC	1day	HCE	Completed											Ц							Ц	$\downarrow$
9		CPP Approved by (PPCC)	14days	PPCC	Pending							$\parallel$								$\prod$			Ц	
10		CPP Approved by (IMCC)	14days	IMCC	Pending																		$\square$	
11		Conduct stakeholders consultation	14days	ECC	Pending																			
12		ECC submits form of ITB, EOI & RFP to IMCC for review and approval	1-14 days	NPA	Pending																			
13		Concession Entity publish General Notice of Express of Interest	30 days	ECC	N/A	E TT	- Th																	

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	Pre-bid Conference for bidders to seek			
14	further clarification IMCC establish concession bid	1-5days	ECC	Pending
15	evaluation panel	lday	IMCC	Pending
16	IMCC approve of Bid Evaluation Composition & Criteria	5 days	IMCC	Pending
17	Bid evaluation & due diligence	14 days	CBEP	Pending
18	Cecession Entity outline provision of Contract to be negotiated and approved by IMCC	30 days	CE/IMCC	Pending
19	Approval of highest ranking by IMCC	5 days	IMCC	Pending
20	IMCC request PPCC NO Objection (highest ranked bidder)	15 days	IMCC	Pending
21	PPCC NO Objection to highest ranking bidder	15 days	PPCC	Pending
22	Cabinent Presentation of IMCC	1 day	IMCC	Pending
23	IMCC appointed to negotiate Contract within 14days	14days	IMCC	Pending
24	IMCC organizes a Technical Team	5 days	IMCC	Pending
25	Concession Entity developed form of contract for approval by IMCC	30 days	CE	Pending
26	Concession Entity signs Confidentiality Agreement (MoU) with Bidder	1-14 days	CE	Pending
27	IMCC commences Negotiation	90 days	IMCC	Pending
28	IMCC approve contract	30 days	IMCC	Pending
29	Attestation of contract, Ministry of Justic	5 days	MOJ	Pending
30	Ratification by the National Legislature & Publication into Handbills	30 days	MoS	Pending

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Concession Entity	CE
Entity Concession Committee	ECC
Expression of Interest	EOI
Bid Evaluation Panel	BEP
General Notice of Expression of	I GNEI
Head of Entity Concession Comr	r HECC
Head of Concession Entity	HCE
Inter-Ministerial Concession	
Committee	IMCC
Ministry of Finance & Dev. Pl	MFDP
Ministry of Justice	MoJ
Ministry of State	MoS
Public Procurement &	
Concession Commission	PPCC
Request for Proposal	RFP

Prepared by: Mr. Nyemah Nyanway ECC Secretary Mr. David F. Williams Managing Director - HCE/HECC