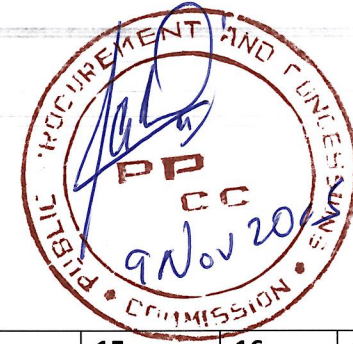
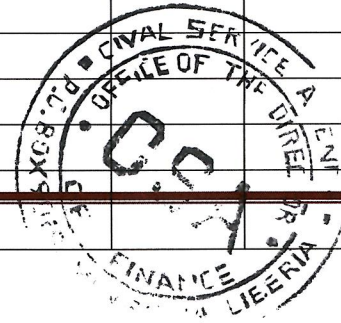




**PROCUREMENT PLAN (SBA Core Budget)**  
**Source of Funding: GOL National Budget**  
**Fiscal Year: 2015/2016**



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES										
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	IFB No. SBA/ CSA/RB/0 01/15/16	Fuel & Lubricants	G-4661	32,505.71Gallons	96,704.00	RB	5/11/15	5/25/15	6/8/15	6/15/15	7/13/15	7/27/15	8/10/15	9/7/15	N/A	6/1/16	6/24/16
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No. SBA/ CSA/RFQ/ 001/15/1 6	Workshops, Conference, Seminars (Hall Rental)	L-6110	Assorted	6,172.00	RFQ	5/29/15	6/19/15	7/3/15	7/10/15	8/7/15	8/21/15	9/4/15	10/2/15	N/A	6/1/16	6/24/16
UPDATE																		
ACTUAL																		
PLANNED	3	IFB No. SBA/ CSA/RFQ/ 002/15/1 6	Workshops, Conference, Seminars (Catering Services)	I-5621	Assorted	9,628.00	RFQ	6/22/15	7/6/15	7/13/15	7/20/15	7/27/15	8/10/15	8/25/15	9/22/15	N/A	6/15/16	6/27/16
UPDATE																		
ACTUAL																		
CSA PROCUREMENT PLAN 2015/2016																		



PLANNED	3	IFB No. SBA/ CSA/NCB/ 002/15/1 6	Entertainment Representation	N-7990	Assorted	12,632.00	NCB	5/29/15	6/19/15	7/3/15	7/10/15	8/7/15	8/21/15	9/4/15	10/2/15	N/A	6/1/16	6/24/16
UPDATE																		
ACTUAL																		
GRAND TOTAL						125,136.00												



Prepared by: \_\_\_\_\_

Name:

Position: Procurement Director/ Manager

Approved by: \_\_\_\_\_

Name:

Position: Head of Entity/Chairman Proc. Committee

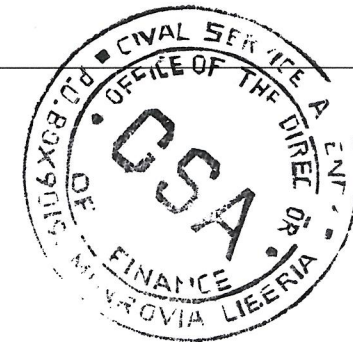
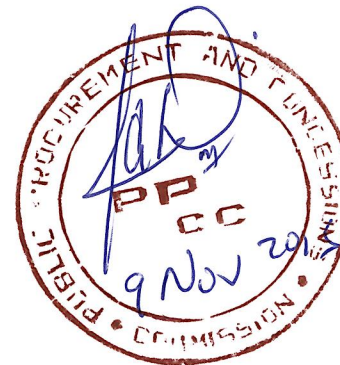
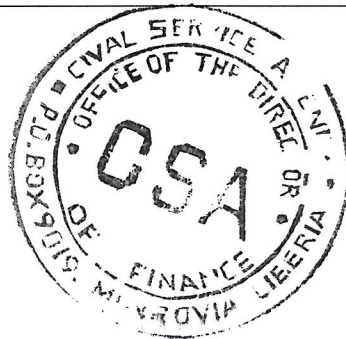
Date: \_\_\_\_\_

## Notes to Procurement Plan



### Notes to Procurement Plan

NO.	CONTRACT PACKAGES	EXPLANATION/BREAKDOWN
1.	IFB NO. SBA/CSA/RB/001/15/16-Fuel and Lubricants	This line item will be used for the procurement of fuel and gasoline for all CSA vehicles and generators for its operations. A unit cost of US\$3.50 was used to derive at the quantity indicated in the plan. The Restricted Bidding method of procurement is proposed here whereby all capable suppliers of petroleum products will be invited to bid.
2.	IFB No. SBA/ CSA/RFQ/001/15/16-Workshops, Conference, Seminars ( <b>Hall Rental</b> ).	The CSA decided to hold four (4) workshops, Conference during the budget year 2015/2016. It will be used for Hall rental. Hall Rental.....\$1,543.00.(\$1,543 x4= \$6,172.00 USD)
3.	IFB No. SBA/ CSA/RFQ/002/15/16- Workshops, Conference, Seminars ( <b>Catering Services</b> )	The CSA decided to hold four (4) workshops during the budget year 2015/2016. This contract package covers the budget line Workshops, Conference, Seminars. Catering Service.....\$2,407 @ least 120 participants. (\$2,407.00 X 4=\$9,628.00)
4.	IFB No. SBA/CSA/NCB/002/15/16-Entertainment Representation	This will include the purchase of refreshment items for Directors and other senior staffs of the Agency such as snacks, mineral water, soft drinks, power malts, super malt, Extra Juice, tea materials, etc.



### Members of CSA's Procurement Committee

No.	Name	Position	Committee
1.	Hon. Puchu Leona Bernard	Director-General	Chairperson
2.	Hon. Othello K. Weh	Director-General for Adm.	Co-Chairperson
3.	Hon. Alfred Drosaye	Principal Administrative Officer	Member
4.	Hon. George Wilson, III	Director, General Administration	Member
5.	Mrs. Kormasah K. Sherman	Acting Comptroller	Member
6.	Mr. William S. Kesselly	Sr. Procurement Officer Acting Head	Non-Member Secretary

### Procurement Unit Staff

No.	Name	Position
1.	William S. Kesselly	Sr. Procurement Officer Acting Head
2.	Zaizay Jomah	Procurement Specialist
3.	Paul M. Cheeks	Procurement Officer

