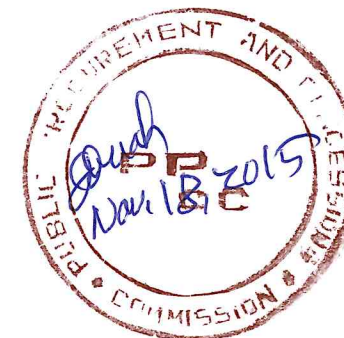




INTERNAL AUDIT AGENCY
PROCUREMENT PLAN (SBA Core budget)
Source of Funding: Government of Liberia
Fiscal year: 2015/2016



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Bus. Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	1	IFB No. IAA/SBA RFQ/001/15/16	Employees ID Cards	C1811	Assorted	1,000.00	RFQ	9/06/15	9/10/15	9/13/15	9/16/15	9/30/15	10/7/15	10/14/15	10/24/15	N/A	1/15/16	01/30/16	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No. IAA/SBA RFQ/002/15/16	Printing, Binding & Publications	C1811	Assorted	4,500.00	RFQ	9/07/15	9/11/15	9/14/15	9/17/15	10/1/15	10/8/15	10/15/15	10/25/15	N/A	6/20/16	6/30/16	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB No. IAA/SBA RFQ/003/15/16	Cleaning Materials and Services	G4773	Assorted	3,000.00	RFQ	9/06/15	9/10/15	9/13/15	9/16/15	9/30/15	10/7/15	10/14/15	10/24/15	N/A	6/15/16	6/30/16	
UPDATE																			
ACTUAL																			
PLANNED	4	IFB No. IAA/SBA RFQ/004/15/16	Newspapers, Books and Periodicals	J5813	Assorted	1,500.00	RFQ	9/07/15	9/11/15	9/14/15	9/17/15	10/1/15	10/8/15	10/15/15	10/25/15	N/A	6/20/16	6/30/16	
UPDATE																			
ACTUAL																			
GRAND TOTAL						\$10,000.00													

Prepared by: Edwin R. Yekeh 10/30/15
 Edwin R. Yekeh
 Procurement Officer

Approved by: Paul C. Collins 10/30/15
 Paul C. Collins
 Head of Entity/Chairman Procurement Committee

Date: 10/30/15

Internal Audit Agency
Procurement Plan Explanatory Notes (SBA-Core Budget)
Fiscal Year: 2015/2016

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No. IAA/SBA/RFQ/001/15/16	Employees ID Cards	This contract package of US\$1,000.00 is intended to paid the service provider for the printing of employee ID as needed.
2	IFB No. IAA/SBA RFQ/001/15/16	Printing, Binding & Publications	This contract package of US\$4,500.00 will be used for the binding of reports as produced.
3	IFB No. IAA/SBA/RFQ/002/15/16	Cleaning Materials and Services	This contract package of US\$3,000.00 is intended to acquire equipments and other materials to keep the Agency clean.
4	IFB No. IAA/SBA/RFQ/003/15/16	Newspapers, Books and Periodicals	This contract of US\$1,500.00 will be used to obtain daily supply of news papers for the Agency.

Prepared by: 
Procurement Officer

Date: 10/27/15

