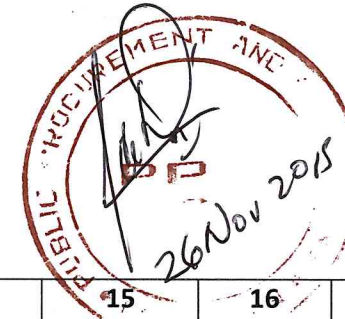




JUDICIARY BRANCH TEMPLE OF JUSTICE
PROCUREMENT PLAN (SBA Core Budget)
Source of Funding: GOL 2015-2016 National Budget
FISCAL YEAR: 2015-2016



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES										
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Vendor's Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREPARATION OF BID DOC.	PC APPROV. - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC.	BID SUBMSN./PUBLIC OPENING	SUBMISSION OF BID EVAL. REPORT	PC APPROVAL - BID EVAL. REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPT. & FINAL PAYMENT
PLANNED	1	IFB No. JUD/SBA/RB/001/15/16	PETROLRUM PRODUCTS	G4661	466,659.79 gals	\$1,591,309.80	RB	7/1/2015	7/30/2015	8/19/2015	8/31/2015	10/12/2015	11/11/2015	12/1/2015	1/12/2016	N/A	2/1/2016	6/1/2016
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No. JUD/SBA/NCB/001/15/16	Printing & publication Serv.	C1811	Assorted	63,000.00	NCB	7/10/2015	8/10/2015	8/31/2015	9/8/2015	10/20/2015	11/17/2015	12/7/2015	1/19/2016	N/A	2/8/2016	6/9/2016
UPDATE																		
ACTUAL																		
PLANNED	3	IFB No. JUD/SBA/NCB/002/15/16	Cleaning Materials	G4663 G4711	Assorted	31,500.00	NCB	7/9/2015	8/7/2015	8/28/2015	9/8/2015	10/20/2015	11/18/2015	12/8/2015	1/20/2016	N/A	2/8/2016	6/8/2016
UPDATE																		
ACTUAL																		
PLANNED	4	IFB No. JUD/SBARFQ/001/15/16	Drug & Medical Consumable	F4772	Assorted	1,400.00	RFQ	7/27/2015	8/26/2015	9/15/2015	9/24/2015	10/29/2015	11/27/2015	12/17/2015	1/29/2016	N/A	2/19/2016	6/28/2016
UPDATE																		
ACTUAL																		
Sub Total						1,687,209.80												

OK T. Tugan Jr

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES										
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Vendor's Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREPARATION OF BID DOC.	PC APPROV. - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC.	BID SUBMSN./PUBLIC OPENING	SUBMISSION OF BID EVAL. REPORT	PC APPROVAL - BID EVAL. REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPT. & FINAL PAYMENT
PLANNED	5	IFB No. JUD/SBA/RFQ/002/15/16	Advertisement	I5813 M7310	Assorted	\$7,500.00	RFQ	7/22/2015	8/20/2015	9/9/2015	9/18/2015	10/30/2015	11/30/2015	12/18/2015	2/1/2016	N/A	2/22/2016	6/21/2016
UPDATE																		
ACTUAL																		
PLANNED	6	IFB No. JUD/SBA/NCB/003/15/16	Food & Catering Service	I5621	Assorted	47,340.00	NCB	7/20/2015	8/18/2015	9/7/2015	9/16/2015	10/28/2015	11/26/2015	12/16/2015	1/28/2016	N/A	2/18/2016	6/17/2016
UPDATE																		
ACTUAL																		
PLANNED	7	IFB No. JUD/SBA/SS/001/15/16	Telecom, Internet, postage &	G4652 J6110 J6190	Assorted	128,140.00	SS	7/21/2015	8/19/2015	9/8/2015	9/17/2015	10/29/2015	11/27/2015	12/17/2015	1/29/2016	N/A	2/19/2016	6/20/2016
UPDATE																		
ACTUAL																		
PLANNED	8	IFB No. JUD/SBA/RFQ/003/15/16	Newspaper, Book & periodical	L7310 I5813	Assorted	3,200.00	RFQ	7/22/2015	8/20/2015	9/9/2015	9/18/2015	10/30/2015	11/30/2015	12/18/2015	2/1/2016	N/A	2/22/2016	6/21/2016
UPDATE																		
ACTUAL																		
Sub Total :																		
US\$186,180.00																		



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
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	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES										
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Vendor's Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREPARATION OF BID DOC.	PC APPROV. - BID DOC/ TECH SPECS	BID INVITATION & RELEASE OF BID DOC.	BID SUBMSN./ PUBLIC OPENING	SUBMISSION OF BID EVAL. REPORT	PC APPROVAL - BID EVAL. REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPT. & FINAL PAYMENT
PLANNED	9	IFB No. JUD/SBA/NCB/004 /15/16	Repairs maintenance Computer ,Photocopier & Typewriters	S9511	Assorted	39,193.00	NCB	9/2/2015	9/30/2015	10/20/2015	10/29/2015	12/10/2015	12/31/2016	1/20/2015	2/15/2016	N/A	6/28/2016	6/28/2016
UPDATE																		
ACTUAL																		
PLANNED	10	IFB No. JUD/SBA/NCB/005 /15/16	Repairs Maintenance Furniture's	S5924	Assorted	35,750.00	NCB	9/2/2015	9/30/2015	10/20/2015	10/29/2015	12/10/2015	12/31/2016	1/20/2015	2/15/2016	N/A	6/30/2016	6/30/2016
UPDATE																		
ACTUAL																		
		Grand Total				1,948,332.80												

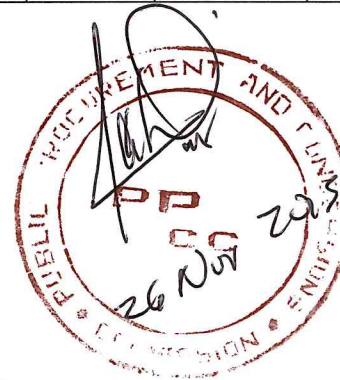
Prepared by:


Procurement Director/ Manager



Approved by:


Head of Entity/Chairman Proc. Committee



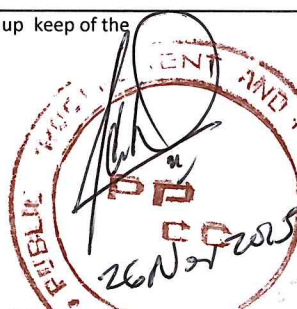
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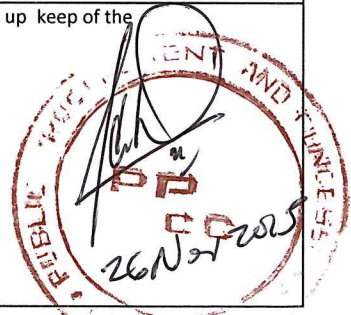
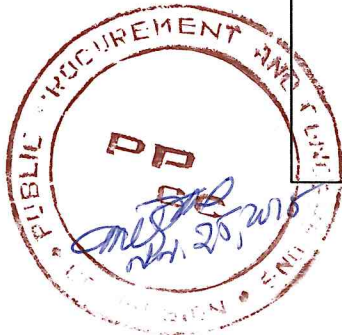
Nov. 24, 2015



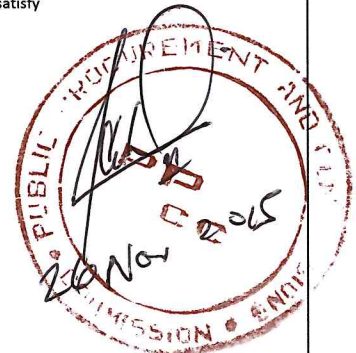
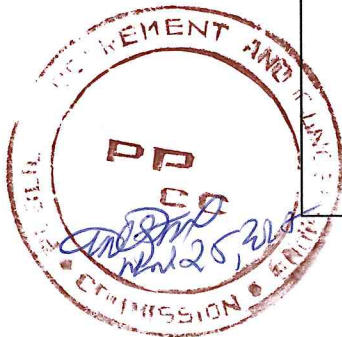
NAME OF ENTITY : JUDICIARY
Procurement plan Explanatory Note for SBA Core Budget)
Fiscal year 2015/2016

Items NO.	Contract Package Code	Contract Package	Content of contract package																																		
1	IFB NO/JUD/RB/001/15/16	PETROLEUM PRODUCTS	<p>The Judiciary through the Government of Liberia has received a proposed budget for the allocation of petroleum products,for the cost of446,329 gals @ 3.41 for the sole use of the Judiciary (Vehicles and Generators) for the period 2015/2016 bedget .the amount place under demostic travels as per our budget line will be used by the Judiciary employee. The Department of Procurement will have addition cost of purchasing 20,330.79 gals for demostic travel under this package .</p> <p>The total amount for Pertoleum Products to be use for the fiscal year 2015-2016 allotment Is (466,659.79gals @3.41=1,591,309.8)</p> <p><u>Please see details as per units price for these commodities.</u></p> <p>*Gasoline Unit price: 3.41</p> <p>*Diesel Oil unit price: 3.41</p>																																		
Items NO.	Contract Package Code	Contract Package	Content of contract package																																		
2	IFB NO/JUD/SBA/NCB/001/15/16	Printing materials	<p>As the Judiciary engaged in the central government for the provision of needed funding to enhance the purchasing of printing materials to be used the judicary. The total amount allocated for this budget for printing is in the tune ofUS\$ 63,000.00 .</p> <p><u>Description</u></p> <table><tr><td>1.Chief Justice Headed paper 10 rms @ 300.00.....</td><td>3,000.00</td></tr><tr><td>2.Chief Justice Headed paper second sheet 10 rms@275.00</td><td>2,750.00</td></tr><tr><td>3.Chief Justice Headed envelope.....10 boxes @350.00</td><td>3,850.00</td></tr><tr><td>4.Asso.Justices Headed paper.....20rms@300.00</td><td>6,000.00</td></tr><tr><td>5.Asso.Justices Headed Envelope.....15boxes@350.00</td><td>5,250.00</td></tr><tr><td>6.General Letter Head.....280rms@65.00</td><td>18,200.00</td></tr><tr><td>7.General Letter Head Envelope.....100boxes@65.00</td><td>6,500.00</td></tr><tr><td>8.Court Administrator Letter Headed paper.....25ms@75.00....</td><td>1,875.00</td></tr><tr><td>9.Court Administrator Letter Envelope.....20boxes@65.00....</td><td>1,300.00</td></tr><tr><td>10.Stock Cards.....400pcs@1.50.....</td><td>600.00</td></tr><tr><td>11.Local Purchase Order(LPO).....80booklets@35.00</td><td>2,800.00</td></tr><tr><td>12.Store issue slip.....75booklets@35.00</td><td>2,625.00</td></tr><tr><td>13.Request Form.....150booklets@35.00</td><td>5,250.00</td></tr><tr><td>14.Store Received Report.....100booklets@11.00</td><td>1,100.00</td></tr><tr><td>15.Chief Justice Transmittal slip.....51booklets@25.00</td><td>1,275.00</td></tr><tr><td>16.Asso.Justice Transmittal slip.....25booklets@25.00</td><td>625.00</td></tr><tr><td></td><td>63,000.00</td></tr></table>	1.Chief Justice Headed paper 10 rms @ 300.00.....	3,000.00	2.Chief Justice Headed paper second sheet 10 rms@275.00	2,750.00	3.Chief Justice Headed envelope.....10 boxes @350.00	3,850.00	4.Asso.Justices Headed paper.....20rms@300.00	6,000.00	5.Asso.Justices Headed Envelope.....15boxes@350.00	5,250.00	6.General Letter Head.....280rms@65.00	18,200.00	7.General Letter Head Envelope.....100boxes@65.00	6,500.00	8.Court Administrator Letter Headed paper.....25ms@75.00....	1,875.00	9.Court Administrator Letter Envelope.....20boxes@65.00....	1,300.00	10.Stock Cards.....400pcs@1.50.....	600.00	11.Local Purchase Order(LPO).....80booklets@35.00	2,800.00	12.Store issue slip.....75booklets@35.00	2,625.00	13.Request Form.....150booklets@35.00	5,250.00	14.Store Received Report.....100booklets@11.00	1,100.00	15.Chief Justice Transmittal slip.....51booklets@25.00	1,275.00	16.Asso.Justice Transmittal slip.....25booklets@25.00	625.00		63,000.00
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Items NO.	Contract Package Code	Contract Package	Content of contract package																																		
3	IFB NO/JUD/SBA/NCB/005/15/16	Cleaning Materials	<p>The Judiciary received a proposed budget allotment for the Government of Lberia to purchased cleaning materials for the up keep of the bath rooms in the Circuit courts with in the republic and the entire offices within the Temple of Justice Building.</p> <p>The proposed amount is US\$31,500.00 for the purchase of these items below.</p> <table><tr><th><u>Description</u></th><th><u>QTY</u></th><th><u>Description</u></th><th><u>QTY</u></th></tr><tr><td>1.Deltol L/s</td><td>5 cnts</td><td>8. Tissue</td><td>4 bays</td></tr><tr><td>2. Clorax S/s</td><td>5 cnts</td><td>9. Air Freshener</td><td>3 doz</td></tr><tr><td>3. Liquid hand Soap</td><td>5 cnts</td><td>10. Alcohol</td><td>2 doz</td></tr><tr><td>4. MR. Clean</td><td>1 doz</td><td>11.Johnson baby oil for lift</td><td>2 doz</td></tr><tr><td>5. Spri -gone</td><td>3 cnts</td><td>12. Napkin</td><td>4 cnts</td></tr><tr><td>6. Commode brush</td><td>2 doz</td><td>13. Bucket all size</td><td>2 doz</td></tr><tr><td>7. Tide soap</td><td>3 cnts</td><td>14. Barrel all size</td><td>10 pcs each</td></tr></table>	<u>Description</u>	<u>QTY</u>	<u>Description</u>	<u>QTY</u>	1.Deltol L/s	5 cnts	8. Tissue	4 bays	2. Clorax S/s	5 cnts	9. Air Freshener	3 doz	3. Liquid hand Soap	5 cnts	10. Alcohol	2 doz	4. MR. Clean	1 doz	11.Johnson baby oil for lift	2 doz	5. Spri -gone	3 cnts	12. Napkin	4 cnts	6. Commode brush	2 doz	13. Bucket all size	2 doz	7. Tide soap	3 cnts	14. Barrel all size	10 pcs each		
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Items NO.	Contract Package Code	Contract Package	Content of contract package																								
4	IFB NO/JUD/SBA/RFQ/001/15/16	Drug & Medicial Consumable	The Judiciary has received the proposed amonut US\$ 1,400.00 for Drug and consumable,when this amount is approved,the Judiciary will purchase drug for jurors who will be sequested and examined by medical Doctor,for better results and treatment. Administration has decided to secure Request for Quotation (RFQ) to suit this method.																								
	Contract Package Code	Contract Package	Content of contract package																								
5	IFB NO/JUD/SBA/RFQ/002/15/16	Adertisement and Publication	The Judiciary through the Government of Liberia has received a proposed allocation of US\$7,500.00 to carry on publication advertisement for Invitation to bid ,vacancy ,announcement and speech to be delivered by the Chief Justice,Associate Justices.																								
	Contract Package Code	Contract Package	Content of contract package																								
Items NO.	Contract Package Code	Contract Package	Content of contract package																								
6	IFB NO/JUD/SBA/RB/002/15/16	Food and Catering Services (supreme Court, Judicial Institute& County Courts)	<p>This contract package came from the budget line,coding #222103 for food and Catering , Coding #221903 Staff Training and Coding# 222102 Workshop,conference ,Seminar which portion represent the the total amountUS\$47,340.00 for food and catering servicing of the Judiciary. Please see detailed as per the procuring amount for the above coding.</p> <table><tr><td>1. Food and Catering services.....</td><td>12,000.00</td></tr><tr><td>2. Staff Training</td><td>15,180.00</td></tr><tr><td>3. Workshop,Conference,Seminnar.....</td><td>20,160.00</td></tr><tr><td>Total</td><td>47,340.00</td></tr></table> <p>As it has been proposed in the Budget 2015-2016,for the purchase of food stuff for the opening and closing of the Supreme Court and training of Professional Magistrates and conference to held for Judges in the leeward and montserrado Counties .which is done one after another. Our staffer will handle the kitchen affairs to avoid risk,(public) .Example of food items to be handled by our kitchen staffer include: rice,Argo Oil, minerial water and drinks all types, ECT.</p>	1. Food and Catering services.....	12,000.00	2. Staff Training	15,180.00	3. Workshop,Conference,Seminnar.....	20,160.00	Total	47,340.00																
1. Food and Catering services.....	12,000.00																										
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Total	47,340.00																										
	Contract Package Code	Contract Package	Content of contract package																								
Items NO.	Contract Package Code	Contract Package	Content of contract package																								
7	IFB NO/JUD/SBA/SS/002/15/16	Telephone,telex,fax,internet,postage& Courier	<p>The Judiciary received a proposed cost ofUS\$128,140.00 for the procurement of Scratch cards and internet services for the use of the Chief Justice ,Associate Justices ,Judges and other senior staff,In this package there are restricted suppliers for said tranaction,The judiciary will use single source methoed to satisfy the regulations. The cost of purchasing phone cards for the Judiciary at an estimated price is US\$5.00 per unit.</p> <p><u>See detail Below</u></p> <p>Scratch cards</p> <table><tr><td>*Chief Justice</td><td>5,110.00</td></tr><tr><td>*Associate Justices.....</td><td>16,920.00</td></tr><tr><td>* County Court Judges.....</td><td>20,400.00</td></tr><tr><td>* Monrovia Court Judges.....</td><td>19,200.00</td></tr><tr><td>*Administrative staff.....</td><td>22,400.00</td></tr><tr><td>*Fiber Optic Services.....</td><td>24,000.00</td></tr><tr><td>*Supreme Court.....</td><td>8,800.00</td></tr><tr><td>*Judicial Institute.....</td><td>8,500.00</td></tr><tr><td>Sub Total :</td><td>125,330.00</td></tr></table> <p>Internet services</p> <table><tr><td>*Chief Justice (Residence).....</td><td>2,810.00</td></tr><tr><td>Sub Total :</td><td>2,810.00</td></tr><tr><td>Grand total:</td><td>128,140.00</td></tr></table> <p>SPECIAL NOTE</p> <p>The Judiciary refers to the cost of sole sourcing Libtelco to provide internet services ,Lone star for Scratch cards,Cellcom for Scratch cards, Novafone for scartch cards , roaming and also DSTV subscrption fee for the waiting room on the(4) fourth floor Temple of Justice and the Chief Justice Residence.</p>	*Chief Justice	5,110.00	*Associate Justices.....	16,920.00	* County Court Judges.....	20,400.00	* Monrovia Court Judges.....	19,200.00	*Administrative staff.....	22,400.00	*Fiber Optic Services.....	24,000.00	*Supreme Court.....	8,800.00	*Judicial Institute.....	8,500.00	Sub Total :	125,330.00	*Chief Justice (Residence).....	2,810.00	Sub Total :	2,810.00	Grand total:	128,140.00
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Grand total:	128,140.00																										



Items NO.	Contract Package Code	Contract Package	Content of contract package						
8	IFB NO/JUD/SBA/RFQ/003/15/16	News papers,Books & periodical	<p>The Judiciary refer to the budget line that represent the costUS\$3,200.00 of advertisement,purchasing of newspapers, books and specialized Publication,which the authority has decided to used request for Quotation (method).</p> <p><u>Details</u></p> <table><tr><td>1. Newspaper s.....</td><td>1,200.00</td></tr><tr><td>2. Specialized Publication (opinions to be published in various daliies).....</td><td>2,000.00</td></tr><tr><td>Grand total:</td><td>3,200.00</td></tr></table>	1. Newspaper s.....	1,200.00	2. Specialized Publication (opinions to be published in various daliies).....	2,000.00	Grand total:	3,200.00
1. Newspaper s.....	1,200.00								
2. Specialized Publication (opinions to be published in various daliies).....	2,000.00								
Grand total:	3,200.00								
Items NO.	Contract Package Code	Contract Package	Content of contract package						
9	IFB NO/JUD/NCB /006/15/16	Repairs Maintenance Equipment Computers, photocopiers & Typewriter	<p>This contract package came from the budget line Repairs maintenance Marchinery Equipment and furniture coding # 221504 which portion represent the total amount of US39,193 .00 for the repairs of computers,Laptops,photo copiers and typewriters for the use of the Judiciary.</p> <p>The procurement unit will have no option but to use NCB method to implement this package.</p>						
Items NO.	Contract Package Code	Contract Package	Content of contract package						
10	IFB NO/JUD/NCB/007/15/16	Repair & maintenance Furniture	<p>This contract package came from the budget line Repairs maintenance Marchinery Equipment and furniture coding # 221504 which portion represent the total amount of US35,750 .00 for the repairs works of furnitures for the use of the Judiciary.</p> <p>The procurement unit will have no option but to use NCB method to implement this package.</p>						

