

LIBERIA AIRPORT AUTHORITY/JSPA PROCUREMENT PLAN FOR SMALL BUSINESS SOURCE OF FUNDING: GOVERNMENT OF LIBERIA/INTERNAL FISCAL YEAR 2015/2016



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			BAS	IC DATA	A					IN	PLEM	ENTATIC	N DATE	S				
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Codes	QTY	ESTIMATED COST (USD)	PROCUREMEN T METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATI ON)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	IFB No. LAA/JSPA/ NCB 001/15/16	Uniforms	G4641	Assorted	20,590.00	NCB	8/13/2015	8/17/2015	8/21/2015	8/25/2015	9/22/2015	10/6/2015	10/20/2015	11/3/2015	N/A	6/24/2016	6/30/2016
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No. LAA/JSPA/ RFQ 001/15/16	Printing and Binding	C1811	Assorted	3,000.00	RFQ	8/5/2015	8/8/2015	8/12/2015	8/14/2015	8/28/2015	9/2/2015	9/7/2015	9/14/2015	N/A	10/25/2015	6/30/2016
UPDATE																	7	
ACTUAL																		
PLANNED		IFB No. LAA/JSPA/ RFQ 002/15/16	Publication	C1811	Assorted	6,600.00	RFQ	8/5/2015	8/8/2015	8/12/2015	8/14/2015	8/28/2015	9/2/2015	9/7/2015	9/14/2015	N/A	10/25/2015	6/30/2016
UPDATE																		
ACTUAL																		
PLANNED	3	IFB No. LAA/JSPA/ RB 001/15/16	Petroleum Products	G4661	15,514 gallons	52,905.00	RB	8/7/2015	8/10/2015	8/13/2015	8/17/2015	8/31/2015	9/5/2015	9/8/2015	9/18/2015	N/A	10/27/2015	6/30/2016
UPDATE																		
ACTUAL									-		-	-	-	-				
		SUB	TOTAL			83,095.00												





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			BASI	C DATA		1				11	MPLEM	LEMENTATION DATES						
	NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Codes	QTY	ESTIMATED COST (USD)	PROCUREM ENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATI ON)	DELIVERY, INSPECTION (SUBSTANTI AL COMPLETIO N)	ACCEPTANCE & FINAL PAYMENT
PLANNED	4	IFB No. LAA/JSPA/ RFQ 003/15/16	Entertainment	G4711	Assorted	4,200.00	RFQ	8/13/2015	8/17/2015	8/21/2015	8/25/2015	9/8/2015	9/11/2015	9/16/2015	9/23/2015	N/A	10/2/2015	6/30/2016
UPDATE																		
ACTUAL																		
PLANNED	5	IFB No. LAA/JSPA/ RFQ 004/15/16	Repair& Maintenance - Equipment	C3312	Assorted	4,400.00	RFQ	8/13/2015	8/17/2015	8/21/2015	8/25/2015	9/8/2015	9/11/2015	9/16/2015	9/23/2015	N/A	10/2/2015	6/30/2016
UPDATE		001,10,10																
ACTUAL																		
PLANNED	6	IFB No. LAA/JSPA/ NCB 002/15/16	Repair & Maintenance - Vehicle	G4520	Six (6) vehicles	13,539.00	NCB	8/13/2015	8/17/2015	8/21/2015	8/25/2015	9/22/2015	10/6/2015	10/20/2015	11/3/2015	N/A	6/21/2016	6/30/2016
UPDATE																		
ACTUAL																		
		SUE	TOTAL			22,139.00												





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	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE		QTY	ESTIMATED COST (USD)	PROCUREM ENT METHOD	TECHNICAL SPECS/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATIO N)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	7	IFB No. LAA/JSPA/ RFQ 005/15/16	Vehicle Rental	M7710	Six (6) Vehicles	3,600.00	RFQ	8/19/2015	8/23/2015	8/26/2015	8/28/2015	9/10/2015	9/15/2015	9/20/2015	9/30/2015	N/A	10/14/2015	6/30/2016
UPDATE																		
ACTUAL																		
PLANNED	8	IFB No. LAA/JSPA/ RFQ 006/15/16	Repair & Maintenance - Furniture & Fixture	S9524	Assorted	1,800.00	RFQ	8/17/2015	8/19/2015	8/22/2015	8/27/2015	9/16/2015	9/21/2015	9/27/2015	10/9/2015	N/A	6/23/2016	6/30/2016
UPDATE																		
ACTUAL																		
PLANNED	9	IFB No.LAA/JSPA/ RFQ 007/15/16	Local Travel	H4922	Four (4) TRIPS	4,900.00	RFQ	8/5/2015	8/8/2015	8/12/2015	8/14/2015	8/28/2015	9/2/2015	9/7/2015	9/14/2015	N/A	10/25/2015	6/30/2016
UPDATE																		
ACTUAL																		
		SUB	ΓΟΤΑL			10,300.00												

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	NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Codes	QTY	ESTIMATED COST (USD)	PROCUREM ENT METHOD	TECHNICAL SPECS/BOQ/DR AWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	10	IFB No. LAA/JSPA/ NCB 003/15/16	Foreign Travel	N7911	Six (6) trips	23,000.00	NCB	8/4/2015	8/7/2015	8/11/2015	8/13/2015	9/10/2015	9/15/2015	9/20/2015	9/30/2015	N/A	10/17/2015	6/30/2016
UPDATE																		
ACTUAL																		
PLANNED	11	IFB No. LAA/JSPA/R FQ 008/15/16	Fixed Assets Insurance	K6512	1 Firm	3,000.00	RFQ	8/5/2015	8/8/2015	8/12/2015	8/14/2015	8/28/2015	9/2/2015	9/7/2015	9/14/2015	N/A	10/25/2015	6/30/2016
UPDATE																		
ACTUAL																		
PLANNED	12	IFB No. LAA/JSPA/R FQ 009/15/16	Repair& Maintenance - Office Equipment	\$9511	Assorted	4,000.00	RFQ	8/5/2015	8/8/2015	8/12/2015	8/14/2015	8/28/2015	9/2/2015	9/7/2015	9/14/2015	N/A	6/26/2016	6/30/2016
UPDATE																		
ACTUAL						145, 534.00				-								
		GRAND 7	ΓΟΤΑL			143, 334.00												

Prepared by:

Shadrach Momolu

Procurement Director/ Manager

Approved by: _

Emmanuel Taplah

Head of Entity/Chairman Proc. Committee

Date: Oct, 21, 2015

tem	Contract Package Code	Contract Package	Content of Contract Package	S. III
1.	IFB No. LAA/JSPA/ NCB 001/15/16	Uniforms	This contract package is intended to procure the following listed items: ✓ Security Uniforms 100pcs ✓ Marshaller, PAX, OPS Uniforms- 50Pcs	
2.	IFB No. LAA/JSPA/ RFQ 001/15/16	Printing & Binding	This contract package is intended to procure the following listed items: ✓ Letter Heads ✓ Requisition forms, Goods Receives forms petty cash slips ,Receipt Books	Commession
	IFB No. LAA/JSPA/ RFQ 002/15/16	Publication	This contract package is intended to procure the following listed items: ✓ Reproduction and publication of needed documentations	Course
3.	IFB No. LAA/JSPA/ RB 001/15/16	Petroleum Products	This contract package will be used to procure the below items: ✓ fuel and gasoline 15,514 Gallons	a Norte
4.	IFB No. LAA/JSPA/RFQ 003/15/16	Entertainment	This contract package is intended to procure the below listed items: ✓ purchasing of food for meetings and workshop	
5.	IFB No. LAA/JSPA/ RFQ 004/15/16	Repair & Maintenance - Equipment	This contract will be procuring the following ✓ materials will be purchase ✓ Airport services /Maintenance department of JSPA is responsible for repair	
6.	IFB No. LAA/JSPA/NCB 005/15/16	Repair & Maintenance - Vehicle	This contract will be procuring the following ✓ Repair & Maintenance of Six (8) vehicles.	

7.	IFB No. LAA/JSPA/ RFQ	Vehicle Rental	This contract package is intended to procure the below items:
	006/15/16		✓ Rental of six (6) vehicles.
	000/13/10		
8.	IFB No. LAA/JSPA/ RFQ	Repair & Maintenance -	This contract package is intended to procure the below item:
	007/15/16	Furniture & Fixture	✓ the maintenance of all office furniture and Fixtures
	301,25,25		
9.	IFB No. LAA/JSPA/ RFQ /008/15/16	Local Travel	This contract package is intended to procure the following item:
J.			✓ The travel of JSPA employees and executives
			This is the standard the following:
10	IFB No. LAA/JSPA/ NCB 002/15/16	Foreign Travel	This contract package covers the following: ✓ The travel of all JSPA Executives , Employees, Consultants, etc
11	IFB No. LAA/JSPA/RFQ	Fixed Assets Insurance	This contract package will procure the below item:
			✓ The insurance of all vehicles.
	007/15/16		
12	IFB No. LAA/JSPA/ RFQ	Repair & Maintenance -	This contract package will procure the below item:
		Office Equipment	✓ The maintenance of various office equipments.
	009/15/16		

Prepared by:

Shadrach Momolu
Procurement Director/ Manager

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Date: 21/0ct/2015

