

Liberia Institute of Statistics & Geo-Information Services (LISGIS)
Annual Procurement Plan (SBA Core Budget)
Source of Funding: 2015-2016 National Budget
Fiscal Year 2015/2016

1		3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
	ITEM NO	BASIC DATA						IMPLEMENTATION DATES											REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL)	ACCEPTANCE & FINAL PAYMENT	
Planned Update	1	IFB No/LISGIS/SBA/RB/001/15/16	Petroleum product	G 4661	43,121.1 @ 3.41 US	147,043.00	RB	8-May-15	15-May-15	22-May-15	29-May-15	26-Jun-15	3-Jul-15	10-Jul-15	28-Aug-15	N/A	30-Jun-15	30-Jun-16	
Actual																			
Planned Update	2	IFB No/LISGIS/SBA/NCB/001/15/16	Guards & Security Services	N 8010	1-Firm	43,740.00	NCB	11-May-15	18-May-15	25-May-15	29-May-15	26-Jun-15	3-Jul-15	10-Jul-15	28-Aug-15	N/A	30-Jun-16	30-Jun-16	
Actual																			
Planned Update	3	IFB No/LISGIS/SBA/RFQ/001/15/16	Repairs & maint. for machinery, Equip. & Furniture	S 9524/C 3314	assorted	8,000.00	RFQ	11-Jun-15	18-Jun-15	25-Jun-15	2-Jul-15	16-Jul-15	23-Jul-15	30-Jul-15	21-Aug-15	N/A	30-Jun-16	30-Jun-16	
Actual																			
Planned Update	4	IFB No/LISGIS/SBA/RFQ/002/15/16	Publication Services	J5813	4 Times	2,000.00	RFQ	9-Sep-15	16-Sep-15	23-Sep-15	28-Sep-15	12-Oct-15	19-Oct-15	26-Oct-15	9-Nov-15	N/A	30-Jun-16	30-Jun-16	
Actual																			
Planned Update	5	IFB No/LISGIS/SBA/RFQ/003/15/16	Printing and binding	C1811/181 2	100 pcs	1,000.00	RFQ	9-Sep-15	16-Sep-15	23-Sep-15	28-Sep-15	12-Oct-15	19-Oct-15	26-Oct-15	9-Nov-15	N/A	30-Jun-15	30-Dec-15	
Actual																			
Planned Update	6	IFB No/LISGIS/SBA/NCB/002/15/16	Janitorial Services	N 8121	1-Firm	51,019.00	NCB	11-May-15	18-May-15	25-May-15	1-Jun-15	29-Jun-15	6-Jul-15	13-Jul-15	21-Aug-15	N/A	30-Jun-16	30-Jun-16	
Actual																			
Planned Update	7	IFB No/LISGIS/SBA/RFQ/004/15/16	Vehicle Insurance	K 6512	1-Firm	6,000.00	RFQ	26-Feb-16	4-Mar-16	11-Mar-16	18-Mar-16	1-Apr-16	8-Apr-16	15-Apr-16	29-Apr-16	N/A	1-May-16	27-Jun-16	
Actual																			
Planned Update	8	IFB No/LISGIS/SBA/RFQ/005/15/16	Repairs Maint. Civil	4100	1 Building	29,468.00	RFQ	4-Aug-15	11-Aug-15	18-Aug-15	25-Aug-15	8-Sep-15	15-Sep-15	22-Sep-15	6-Oct-15	N/A	30-Jun-15	30-Nov-15	
Actual																			
Grand Total						288,270.00													

Signed: Babe S. Wesley
Procurement Director

Date: September 24, 2015

Approved by: Dellewayan
Director General/ Chairman PC.

Date: 24 Sept. 2015



Liberia Institute of Statistics and Geo Information Services
Procurement Plan Explanatory Notes (SBA Core Budget)
Fiscal Year: 2015/2016

Item No.	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
1.	IFB No/LISGIS/SBA/RB/001/15/16	Petroleum Products	This Package is intended to procure Petroleum Products for LISGIS Operation : 1. Fuel oil.....21,560.557 2. Gasoline Coup..... 21,560.557
	IFB No/LISGIS/SBA/NCB/001/15/16	Guard & Security Services	This Package is intended to procure Security Guard Services for LISGIS : 1. Private Security Firm.....27 Staffs
	IFB No/LISGIS/SBA/RFQ/001/15/16	Repairs & Maint. For Machinery, Equipment and Furniture	This Package is intended to procure Repairs and maintenance Services for LISGIS' Machinery, Equipment and Furniture: 1. Air Conditioners.....25 Pcs 2. Generators.....2 Pcs
	IFB No/LISGIS/SBA/RFQ/002/15/16	Publication Services	This Package is intended to procure publication Services for LISGIS: 1. Advertisement4 times
	IFB No/LISGIS/SBA/RFQ/003/15/16	Printing, Binding This package is attached to the budget line "Printing, Binding and Publication"	This Package is intended to procure Printing Services for LISGIS: 2. Annual Reports.....100Pcs
	IFB No/LISGIS/SBA/NCB/002/15/16	Janitorial Services	This Package is intended to procure a Firm for Janitorial Services for LISGIS' Compound: 1. 1 Janitorial Company.....18 Staffs
	IFB No/LISGIS/SBA/RFQ/004/15/16	Vehicle Insurance	This Package is intended to procure Motor Vehicle Third-Party Insurance Services for all LISGIS' Vehicles: 1. Vehicles.....27 2. Motorbikes.....4



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	IFB No/LISGIS/SBA/RFQ/005/15/16	Repairs Maintenance Civil	This Package is intended to procure Works for the renovation and Rehabilitation of LISGIS's Head Office: 1. 1 Buildingassorted The amount of US\$19,616.10 was used to procure assorted building materials for the renovation of LISGIS' Technical Building. The amount of US\$4,904.00 was paid to GSA as administrative and labor cost for carrying out the work. The balance of US\$4,947.90 left.
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Prepared By: Reuben S. Wesley
 Procurement Director

Date: September 24, 2015



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