## Liberia Maritime Authority Procurement Plan (SBA Core Budget) Source of Funding: GOL National Budget. July 1, 2015 -June 30, 2016

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	ITEM			SIC DATA			<b>国际运动方式</b>					IMPLEM	ENTATION DATES	3				<b>*************************************</b>
	NO. PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	ACTIVITY CODE		ESTIMATED COST(USD)	PROCUREMENT METHOD		PREP. OF BID DOCUMENT	PC APPROVAL- BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC.	SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE& FINAL PAYMENT	REMARK
PLANNED	IFB NO. 1 LIMA/SBA/NCB/001/15/16	Foreign Means of Travel	N-7911	4Trips	\$92,483.00	NCB	6/25/2015	6/29/2015	7/1/2015	8/7/2015	8/27/2015	9/1/2015	9/3/2015	9/28/2015	N/A	6/29/2016	6/30/2016	
ACTUAL																		
PLANNED UPDATE	IFB NO. 2 LIMA/SBA/NCB/002/15/16	Security Guard Service		1 Firm	\$96,000.00	NCB	6/17/2015	6/23/2015	7/3/2015	7/10/2015	8/13/2015	9/2/2015	9/3/2015	9/15/2015	N/A	6/30/2016	12/30/2015	
ACTUAL																		
PLANNED	IFB NO. 3 LIMA/SBA/NCB/003/15/16	Maintenance (Civil)	F-4100	4 Building	\$12,660.00	NCB	6/25/2015	7/9/2015	7/20/2015	7/22/2015	8/25/2015	9/8/2015	9/9/2015	9/29/2015	N/A	6/30/2016	6/30/2016	
ACTUAL																		
PLANNED UPDATE	IFB NO. 4 LiMA/SBA/RB/001/15/16	Vehicle Insurance	K-6512	1Firm	\$20,000.00	RB	8/4/2015	8/14/2015	9/11/2015	9/15/2015	10/19/2015	11/3/2015	11/6/2015	12/4/2015	N/A	6/30/2016	6/30/2016	
ACTUAL																		
PLANNED UPDATE	IFB NO. 5 LIMA/SBA/RFQ/001/15/16	Printing & Binding	C-1811	Assorted	\$10,000.00	RFQ	6/26/2015	7/10/2015	7/17/2015	7/22/2015	8/27/2015	9/7//2015	9/9/2015	9/29/2015	N/A	6/30/2016	6/30/2016	
ACTUAL																		
PLANNED	IFB NO. 6 LIMASBA//NCB/004/15/16	Catering Service (Conference)	I-5621	1 Firm	\$35,000.00	NCB	6/25/2015	7/9/2015	7/20/2015	7/22/2015	8/25/2015	9/8/2015	9/9/2015	9/29/2015	N/A	6/30/2016	6/30/2016	
ACTUAL																		
PLANNED	IFB NO. 7 LiMA/SBA/RFQ/002/15/16	Conference (Hall Rental Service)	L-6810	Assorted	\$10,000.00	RFQ	6/25/2015	7/9/2015	7/20/2015	7/22/2015	8/25/2015	9/8/2015	9/9/2015	9/29/2015	N/A	6/30/2016	6/30/2016	
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ACTUAL		-			-													
		Grand Total	-	-	2270 A 42.00	RITIME		<del> </del>										

PREPARED BY: Alexander B Mitchell # 7

HEAD OF ENTITY CHAIRMAN PRO CHTTE

ARPROVED BY:

DATE: September 15, 2015

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## Liberia Maritime Authority Procurement Plan Explanatory Notes Fiscal Year: 2015/2016

	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
1	IFB NO. LiMA/SBA/ RB/001/15/16	Vehicle Insurance	The Authority intend to insure 31 vehicles under Comprehensive Coverage
2	IFB NO. LiMA/SBA/NCB/002/15/16	Security Guard Service	The Authority intend to hire a security firm and fund this contract package from Professional/ Consultancy Services in the budget. Consultancy Services (\$87,000.00) Security Service (\$96,000.00), Falling Cadets Iniative.
3	IFB N). LiMA/SBA/RFQ/001/15/16	Printing & Binding	Assorted because The Authority do not known the quantities of documents that will binded and printed for this fiscal year. However, this amount is allocated for printing and binding of the following items (a) Certificates (b) LiMA Acts (c) Annual Reports (Liscr Agreement) etc (\$10,000.00USD)
4	IFB NO. LiMA/NCB/002/15/16	Stationery Supplies	The Authority intend to purchase (a) 20 pks pens, (b) 20 pks pencils, © 30 Record Books (D) A4 paper 100 boxes (e) Legal paper 50 boxes, 25 boxes folders, (f) 25 boxes manilia folders, (g) 25 boxes envelope.

5	IFB NO. LiMA/RFQ/001/15/16	Courier	This intended for posting & receiving of (a.) Mails (b) Parcels etc
6	IFB No. LiMA/NCB/003/15/16	Entertainment	Assorted, Because we can not determain the amount of entertainment that will be hosted for commissioner's office, and other senior staff, refreshment for Board meeting etcThis amount of \$15,000.00 will be funded from the line item Entertainment, Gifts (\$15,000.00) / Corporate Social Responsibility(\$50,000.00)
7	IFB NO. LiMA/NCB/004/15/16	Office Furniture & Fixture	The Authority intend to purchase 30 Desk chairs, 25 Office desk, 10 carbinets, 10 Box shelves 30 visitor chairs 35 windows blinds etc
8	IFB NO. LiMA/NCB/007/15/16	Office Generator	This is intended to procure two (2) pieces of Generators 30-45KVA (\$28,000.00USD) for MRMRCC.
9	IFB N0. LiMA/NCB/005/15/16	Press & Public Relation	Assorted: Because of Press conferences, publication on radio and in the print media are unforeseen circumstance and events that occur, sometime on a daily basis.
10	IFB NO. LiMA/NCB/006/15/16	Subcription	The Authority can not quantify this service, The Authority already have the internet (farble cable) service from Libtelco which is the only provider of this service in Liberia.
11	IFB NO. LiMA/SBA/NCB/001/15/16	Foreign Means of Travel	The Authority intends to procure Air Tickets at the cost (\$92,000.00) for some senior staff management for conferences and workshops at IMO Headquarter in London, England, RMU in Accra, Ghana etc.
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12	IFB NO. LiMA/NCB/008/15/16	Transportation (Vehicle Rental)	must rent vehicle for it's international staffer and
			Guests from IMO, RMA, and the USA attending workshop and conferences in Liberia.
13	IFB NO. LiMA/SBA/NCB/004/15/16 IFB NO.LiMA/SBA/RFQ/002/15/16	Conference/ Catering Services/ Hall Rental Service	The Authority can not predict the amount of conferences or quantify them, because it does not form part of the procuring actitivity, rather it is two more persons meeting together discussing common cencern. it is base on the uses of hall rental facilities and catering services. As the result of this', Conference will not be stipulated into the Core Budget Plan, the amount allocated for conference was broken down as (\$60,000.US) into catering service and, (\$10,000.00USD) as hall rental fees.
14	IFB NO. LiMA/RFQ/002/15/16	Frieght Forwarding & Handling	Assorted; because this an unforeseen circumstance that may occur and must be handle by The Authority on a needs basis.
15	IFB NO. LiMA/RFQ/003/15/16	Office Equipment	Assorted; because The Authority intend to procure 9 Air Conditioners, 6 Television, 7 Office Ice Boxes, 4 Water Pump, etc Equal (\$7,000.00USD)
16	IFB NO. LiMA/NCB/009/15/16	Computer & Accessories	Assorted; because The Authority intend to procure 10 Desk Tops 8 Laptops 12 Drive Software etc Equal (\$47,500.00)
17	IFB NO. LiMA/RFQ/004/15/16	Maintenance (Office Equipment)	Assorted; because The Authority must carry out maintenance services when the needs arises. Repair of office equipment \$4,800.00USD
18	IFB NO. LiMA/NCB/01015/16	Maintenance (Vehicle)	31 Vehicles. Repair of vehicles \$60,000.00USD.
19	IFB NO. LIMA/NCB/011/15/16	Maintenance (Generators)	6 Pcs . Generators ,repair of generators \$10,800.00USD
20	IFB NO. LiMA/SBA/NCB/003/15/16	Maintenance (Civil)	4 Buildings. The Authority must carry out maintenance services on their buildings when the needs arises.  Repair of Buildings \$12,660.00USD
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