

**Liberia Maritime Authority
Procurement Plan (SBA Core Budget)
Source of Funding: GOL National Budget.
July 1, 2015 –June 30, 2016**

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PREPARED BY: Alexander B Mitchell
PROCUREMENT MANAGER

\$276,143.00

LIBERIA MARITIME AUTHORITY

HEAD OF ENTITY CHAIRMAN PRO. CMTEE.

DEPUTY CHAIRMAN

COMMISSIONER MSEP.

APPROVED

PUBLIC PROCUREMENT AND FINANCE

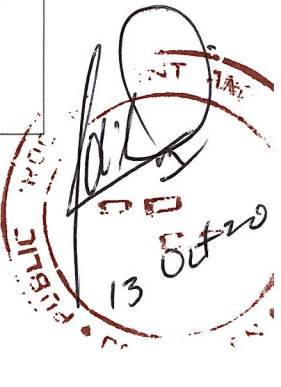
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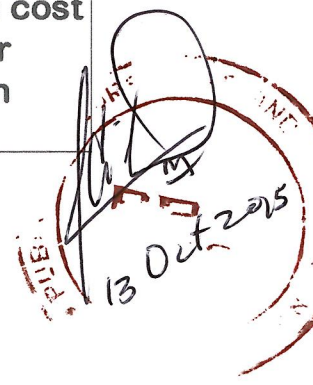
DATE: September 15, 2015

**Liberia Maritime Authority
Procurement Plan Explanatory Notes
Fiscal Year : 2015/2016**

	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
1	IFB NO. LiMA/SBA/ RB/001/15/16	Vehicle Insurance	The Authority intend to insure 31 vehicles under Comprehensive Coverage
2	IFB NO. LiMA/SBA/NCB/002/15/16	Security Guard Service	The Authority intend to hire a security firm and fund this contract package from Professional/ Consultancy Services in the budget . Consultancy Services (\$87,000.00) Security Service (\$96,000.00) , Falling Cadets Initiative.
3	IFB N). LiMA/SBA/RFQ/001/15/16	Printing & Binding	Assorted because The Authority do not know the quantities of documents that will be binded and printed for this fiscal year. However, this amount is allocated for printing and binding of the following items (a) Certificates (b) LiMA Acts (c) Annual Reports (Liscr Agreement) etc... (\$10,000.00USD)
4	IFB NO. LiMA/NCB/002/15/16	Stationery Supplies	The Authority intend to purchase (a) 20 pks pens, (b) 20 pks pencils, © 30 Record Books (D) A4 paper 100 boxes (e) Legal paper 50 boxes, 25 boxes folders, (f) 25 boxes manila folders, (g) 25 boxes envelope.



5	IFB NO. LiMA/RFQ/001/15/16	Courier	This intended for posting & receiving of (a.) Mails (b) Parcels etc...
6	IFB NO. LiMA/NCB/003/15/16	Entertainment	Assorted, Because we can not determain the amount of entertainment that will be hosted for commissioner's office, and other senior staff, refreshment for Board meeting etc..This amount of \$15,000.00 will be funded from the line item Entertainment,Gifts (\$15,000.00) / Corporate Social Responsibility(\$50,000.00)
7	IFB NO. LiMA/NCB/004/15/16	Office Furniture & Fixture	The Authority intend to purchase 30 Desk chairs, 25 Office desk, 10 carbinets, 10 Box shelves 30 visitor chairs 35 windows blinds etc..
8	IFB NO. LiMA/NCB/007/15/16	Office Generator	This is intended to procure two (2) pieces of Generators 30-45KVA (\$28,000.00USD) for MRM RCC.
9	IFB NO. LiMA/NCB/005/15/16	Press & Public Relation	Assorted: Because of Press conferences, publication on radio and in the print media are unforeseen circumstance and events that occur, sometime on a daily basis.
10	IFB NO. LiMA/NCB/006/15/16	Subscription	The Authority can not quantify this service, The Authority already have the internet (farble cable) service from Libtelco which is the only provider of this service in Liberia.
11	IFB NO. LiMA/SBA/NCB/001/15/16	Foreign Means of Travel	The Authority intends to procure Air Tickets at the cost (\$92,000.00) for some senior staff management for conferences and workshops at IMO Headquarter in London, England, RMU in Accra, Ghana etc.



12	IFB NO. LiMA/NCB/008/15/16	Transportation (Vehicle Rental)	Assorted; because this event occur when The Authority must rent vehicle for it's international staffer and Guests from IMO, RMA, and the USA attending workshop and conferences in Liberia.
13	IFB NO. LiMA/SBA/NCB/004/15/16 IFB NO. LiMA/SBA/RFQ/002/15/16	Conference/ Catering Services/ Hall Rental Service	The Authority can not predict the amount of conferences or quantify them, because it does not form part of the procuring activity, rather it is two more persons meeting together discussing common concern. it is base on the uses of hall rental facilities and catering services. As the result of this', Conference will not be stipulated into the Core Budget Plan, the amount allocated for conference was broken down as (\$60,000.US) into catering service and, (\$10,000.00USD) as hall rental fees.
14	IFB NO. LiMA/RFQ/002/15/16	Frieght Forwarding & Handling	Assorted; because this an unforeseen circumstance that may occur and must be handle by The Authority on a needs basis.
15	IFB NO. LiMA/RFQ/003/15/16	Office Equipment	Assorted; because The Authority intend to procure 9 Air Conditioners, 6 Television, 7 Office Ice Boxes, 4 Water Pump, etc.. Equal (\$7,000.00USD)
16	IFB NO. LiMA/NCB/009/15/16	Computer & Accessories	Assorted; because The Authority intend to procure 10 Desk Tops 8 Laptops 12 Drive Software etc.. Equal (\$47,500.00)
17	IFB NO. LiMA/RFQ/004/15/16	Maintenance (Office Equipment)	Assorted; because The Authority must carry out maintenance services when the needs arises. Repair of office equipment \$4,800.00USD..
18	IFB NO. LiMA/NCB/010/15/16	Maintenance (Vehicle)	31 Vehicles. Repair of vehicles \$60,000.00USD.
19	IFB NO. LiMA/NCB/011/15/16	Maintenance (Generators)	6 Pcs . Generators ,repair of generators \$10,800.00USD
20	IFB NO. LiMA/SBA/NCB/003/15/16	Maintenance (Civil)	4 Buildings. The Authority must carry out maintenance services on their buildings when the needs arises. Repair of Buildings \$12,660.00USD

