

Ministry of Finance and Development Planning

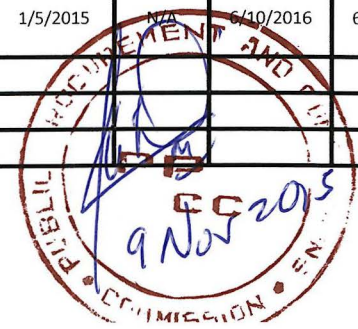
Procurement Plan (SBA Core Budget)

GOL National Budget

FISCAL YEAR 2015-16

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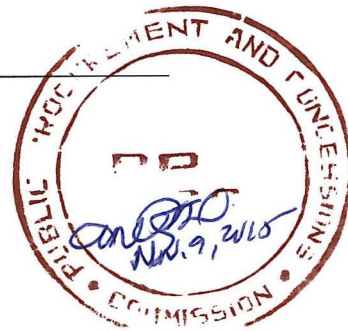
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/TOR/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	5	IFB No. MFDP/SBA/NCB/003/15-16	Printing & Binding Services	C - 1811 C - 1812	Assorted	170,000.00	NCB	8/4/2015	8/11/2015	8/18/2015	8/25/2015	9/8/2015	9/15/2015	9/22/2015	10/6/2015	N/A	6/10/2016	6/30/2016	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB No. MFDP/SBA/NCB/004/15-16	Repairs and Maintenance (Civil)	F - 4100 F - 4330	1 Building	250,000.00	NCB	7/21/2015	7/28/2015	8/4/2015	8/11/2015	9/8/2015	9/22/2015	9/29/2015	10/20/2015	N/A	6/10/2016	6/30/2016	
UPDATE																			
ACTUAL																			
PLANNED	7	IFB No. MFDP/SBA/NCB/005/15-16	Repairs and Maintenance (Vehicles)	G - 4520	90 Vehicles	150,000.00	NCB	9/1/2015	9/8/2015	9/15/2015	9/22/2015	10/20/2015	11/3/2015	11/10/2015	12/1/2015	N/A	6/10/2016	6/30/2016	
UPDATE																			
ACTUAL																			
PLANNED	8	IFB No. MFDP/SBA/NCB/006/15-16	Repair and Maintenance (Mach, Equip & Furniture)	S - 9511 S - 9522 S - 9524 S - 3312	Assorted	40,000.00	NCB	8/18/2015	8/25/2015	9/1/2015	9/8/2015	10/6/2015	10/20/2015	10/27/2015	11/17/2015	N/A	6/10/2016	6/30/2016	
UPDATE																			
ACTUAL																			
PLANNED	9	IFB No. MFDP/SBA/NCB/007/15-16	Food & Catering Services	I - 5621 I - 5629	Assorted	135,470.00	NCB	7/23/2015	7/30/2015	8/6/2015	8/13/2015	9/10/2015	9/24/2015	10/1/2015	10/22/2015	N/A	6/10/2016	6/30/2016	
UPDATE																			
ACTUAL																			
PLANNED	10	IFB No. MFDP/SBA/NCB/008/15-16	Hall Rental	L - 6810	Assorted	40,000.00	NCB	10/6/2014	10/13/2014	10/20/2014	10/27/2014	11/24/2014	12/8/2014	12/15/2014	1/5/2015	N/A	6/10/2016	6/30/2016	
UPDATE																			
ACTUAL																			
			Sub Total			785,470.00													



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PLANNED	11	IFB No. MFD/PSBA/NCB/009/15-16	Public Address (PA) Systems Rental	N - 7730	Assorted	12,183.00	NCB	9/1/2015	9/8/2015	9/15/2015	9/22/2015	10/20/2015	11/3/2015	11/10/2015	12/1/2015	N/A	6/10/2016	6/30/2016	
UPDATE																			
ACTUAL																			
PLANNED	12	IFB No. MFD/PSBA/NCB/010/15-16	Entertainment Representation	G - 4630	Assorted	30,000.00	NCB	7/21/2015	7/28/2015	8/4/2015	8/11/2015	9/8/2015	9/22/2015	9/29/2015	10/20/2015	N/A	11/20/2015	12/15/2015	
UPDATE																			
ACTUAL																			
PLANNED	13	IFB No. MFD/PSBA/NCB/011/15-16	Phone Cards	J - 6190	18,000 Pcs	90,000.00	NCB	8/4/2015	8/11/2015	8/18/2015	8/25/2015	9/22/2015	10/6/2015	10/13/2015	11/3/2015	N/A	6/10/2016	6/30/2016	
UPDATE																			
ACTUAL																			
PLANNED	14	IFB No. MFD/PSBA/NCB/012/15-16	Foreign Means of Travel	N - 7911	Assorted	270,000.00	NCB	8/11/2015	8/18/2015	8/25/2015	9/1/2015	9/29/2015	10/13/2015	10/20/2015	11/10/2015	N/A	6/10/2016	6/30/2016	
UPDATE																			
ACTUAL																			
GRAND TOTAL						1,290,653.00													

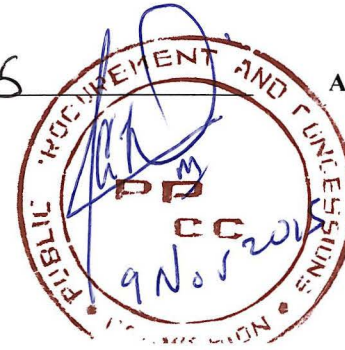
Signature :

BABE LIGHE
DIRECTOR OF PROCUREMENT



Date:

16/10/15



Approved:

Hon. James F. Kollie
ACTING PROCUREMENT COMMITTEE CHAIRPERSON

Ministry of Finance and Development Planning
Procurement Plan (SBA Core Budget)
GOL National Budget Budget
Fiscal Period: 2015 - 2016

No	Description	Explanatory note
1	Cleaning Materials	cost of purchasing assorted household cleaning materials such as chlorax, soaps, detols, brooms to clean MFDP bathrooms and offices
2	Fumigation Services	refers to cost for the spraying of the entire building for insects, flies, cockroaches, etc. This amount is charged to the Budgetary Line Cleaning Materials
3	Employees ID Card	refers to the cost of hiring a desktop publishing firm to produce ID cards for employees and contractors of MFDP at \$19.00 per ID Card.
4	Vehicle Insurance Services	refers to the cost of hiring of an insurance service firm to provide comprehensive and third party insurance for MFDP vehicles
5	Printing & Binding Services	refers to the cost for printing the National Budget, 2%, Official Letterheads, Annual Economic Review, Fiscal Outturn, Debt Management Report, Aid Management Report, etc.
6	Repairs and Maintenance (Civil)	refers to the cost of refurbishing some of MFDP Offices
7	Repairs and Maintenance (Vehicles)	refers to the cost of hiring about two (2) or three (3) Mechanical Garages for the Preventive and Corrective Maintenance of all MFDP Vehicles
8	Repair and Maintenance (Mach, Equip & Furniture)	refers to the cost of hiring contrators to carry out preventive and corrective maintenance of air-conditioners, elevators and furnitures, etc.
9	Food & Catering Services	refers to cost of hiring catering service providers to provide catering services for MFDP workshops, economic
10	Hall Rental	refers to the cost of renting halls across the country for retreats, workshops, etc. This amout is taken from the budgetary line item Workshops, Conferences, Seminars in the Cash Plan.
11	Public Address (PA) Systems Rental	Refers to Purchasing and Rental cost Public Address (PA) Systems during conferences, workshops, seminars and other programs. This amount is charged to the budgetary line, Workshops, Conferences, Seminars in the Cash Plan
12	Entertainment Representation	refers to the cost of obtaining refreshment for guests during meetings, conferences, and gifts for employees, etc.
13	Phone Cards	cost of purchasing phone cards for MFDP operations at an estimated price of \$4.55 per unit for 19,780 units
14	Furniture & Fixtures	cost of purchasing Desk, Chairs, conference table,etc. for the MFDP Main Building
15	Foreign Means of Travel	refers to the cost of hiring three (3) or four (4) Airlines from the budgetary line that facilitates payments for Air tickets for travels out of Liberia

Ministry of Finance and Development Planning

Procurement Plan (Core Budget)

GOL National Budget

Fiscal Period: 2015 - 2016

No	Description	Explanatory note
1	Fuel & Lubricant	cost of purchasing 188,088 gallons @ \$3.189 based on the approved LPRC and MOC price for vehicles and generators
2	Stationery & Supplies	refers to the purchase of assorted stationery and supplies including Bond Paper, printer cartridges, notepads, ball point pens, etc.
3	Repair and Maintenance (Generator)	refers to the cost of sole sourcing Beever Company Inc. to carry out preventive and corrective maintenance on MFDP 810KVA generator as they are the original suppliers of the generator. The ministry intend to protect the warrenty agreement b/w the supplier (Beever Company Inc.) & MFDP
4	Machinery & Other Equipment	cost of purchasing air-conditioners, mini iceboxes, water dispensers, hand tools for maintenance purposes and other office equipment
5	ICT Infrastructure	refers to the cost of procuring ICT Equipment such as laptops and desktop computers, network cables, printers, scanner, etc.
6	Furniture & Fixtures	cost of purchasing Desk, Chairs, conference table,etc. for the MFDP Main Building
7	Personnel Insurance Service	refers to the cost of hiring Health & Life Insurance Services Provider for MFDP Employees.
8	Vehicle	cost of purchasing five (5) vehicles for MFDP
9	Motorbike	cost of purchasing fifteen (15) Motorbike for MFDP employees.
10	Internet Services	refers to the cost of Sole Sourcing Libtelco to provide internet subscription services for 12 months for MFDP

Signature : 
Barrie Lighe
Director of Procurement