

MINISTRY OF FOREIGN AFFAIRS
PROCUREMENT PLAN for CORE BUDGET
 Source of Funding: GOVERNMENT OF LIBERIA (GOL)
 Fiscal year: 2015-2016

[illegible]

Prepared By: Stanley M. Beain
Stanley M. Beain
ACTING PROCUREMENT DIRECTOR

Approved by: _____
B. Elias Shoniyin
ACTING MINISTER

Date: 11/10/15



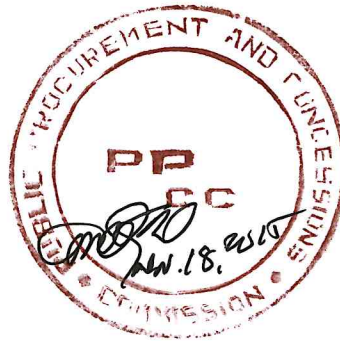
MINISTRY OF FOREIGN AFFAIRS
MEMBERS OF THE PROCUREMENT COMMITTEE AND UNIT
Fiscal year: 2015-2016

Procurement Committee Members:

Hon. B. Elias Shoniyin (Acting Minister/ Acting Chairman)
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Stanley Beain (Deputy Director)
Eric Garway (Supervisor)
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Konah Sherman (Secretary)
Zinnah Varney (Office Assistant)
Sunday T. Sippl, Jr (Procurement Specialist)





Name of Entity: Ministry of Foreign Affairs
 Procurement Plan Explanatory Notes
 Fiscal Year: CORE BUDGET- 2015/2016



Item No	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No. MFA/SS/001/15/16	Internet Connectivity	This contract package is intended to procure the following: A. Payment of broad band internet service from LIBTELCO
2.	IFB No. MFA/NCB/001/15/16	Communications activity (Scratch Cards)	Payment of scratch cards from various GSM Companies and dealers for the smooth operation of the Ministry.
3.	IFB No. MFA/RFQ/001/15/16	Drugs and Medical Consumables	This contract package is intended to procure the following medical items for the Ministry's Clinic. A. Paracetamol tablets.....15 Ctns B. B-Complex Injection.....20 Boxes C. Menthol syrups.....25 Boxes D. Amoxicillin30 Boxes E. Ampicillin..... 20 Boxes F. Lonart DS35 Boxes and etc
4.	IFB No. MFA/NCB/002/15/16	Repairs and Maintenance-Vehicles	This contract package is intended to procure the following services. A. Routine and corrective maintenance on the Ministry's fleet of vehicles B. Payment of spare parts and other accessories.

5.	IFB No. MFA/NCB/003/15/16	Stationery	This contract package is intended to procure the following materials for the smooth operation of the Ministry. A. A-4 Sheets.....30 Ctns B. Legal Sheets.....25 Ctns C. Note Pad.....25 Pks D. Stick on Pad.....10 Pks E. Ball Point Pen.....30 Pack and others
6.	IFB No. MFA/RB/002/15/16	Transport Equipment	This contract is intended to procure a vehicle for the Minister of Foreign Affairs
7.	IFB No. MFA/NCB/005/15/16	Entertainment Representation and Gifts	This contract package is intended to procure the following items and services for the smooth operation of the Ministry. A. 1000 bags of rice for Christmas and Independence days celebrations for employees of the Ministry. B. Juices, crackers, biscuits and etc for senior staff meetings. C. Creamers, lipton tea, nest coffee, liquid and power milk etc.
8.	IFB No. MFA/NCB/006/15/16	Cleaning Materials and Services	This contract package is intended to procure the following items: A. Liquid soap B. Tie soap C. Clorax D. Dettol E. Dust pan and etc.

Prepared by:

Stanley M. Beain
Acting Procurement Director



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