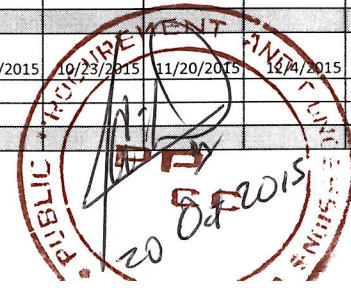
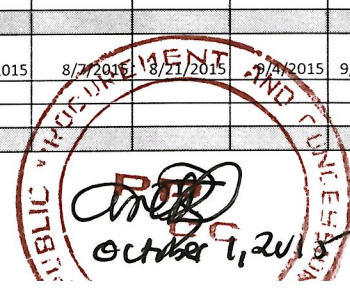


Consultancy

Ministry of Youth and Sport
Procurement Plan(SBA Core Budget)
Source of Funding(2015/16 National Budget)
Fiscal Year:2015/16

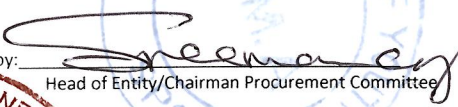
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		BASIC DATA						IMPLEMENTATION DATES												
								REQUEST FOR EXPRESSION OF INTEREST, if applicable					REQUEST FOR PROPOSALS AND APPROVAL OF AWARD							
	ITEM NO.	PACKAGE NUMBER (CODE)	Business Activity Code	CONTRACT PACKAGE	No. of FIRMS/PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL- FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL- COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT
Planned	1	RFP No.MYS/SBA/FBS/001/15/16	M7490	Senior Sport Development Services	1	36,000.00	FBS	7/15/2015	7/22/2015	8/12/2015	8/26/2015	9/9/2015	9/30/2015	10/14/2015	10/28/2015	11/25/2015	12/9/2015	12/23/2015	3/12/2016	6/23/2016
UPDATE:																				
ACTUAL:																				
Planned	2	RFP No.MYS/SBA/FBS/002/15/16	M7490	Procurement Consultant	1	12,000.00	FBS	7/13/2015	7/20/2015	8/10/2015	8/24/2015	9/7/2015	9/28/2015	10/12/2015	10/26/2015	11/23/2015	12/7/2015	12/21/2015	3/10/2016	6/21/2016
UPDATE:																				
ACTUAL:																				
Planned	3	RFP No.MYS/SBA/FBS/003/15/16	M7490	Youth Liaison Advisory Services	1	24,000.00	FBS	7/10/2015	7/17/2015	8/7/2015	8/21/2015	9/4/2015	9/25/2015	10/9/2015	10/23/2015	11/20/2015	12/4/2015	12/18/2015	3/4/2016	6/20/2016
UPDATE:																				
ACTUAL:																				
Planned	4	RFP No.MYS/SBA/FBS/004/15/16	M7490	Technical Sport Development Services	1	23,562.50	FBS	7/10/2015	7/17/2015	8/7/2015	8/21/2015	9/4/2015	9/25/2015	10/9/2015	10/23/2015	11/20/2015	12/4/2015	12/18/2015	3/2/2016	6/20/2016
UPDATE:																				
ACTUAL:																				
Planned	5	RFP No.MYS/SBA/FBS/005/15/16	M7490	Sports Development Coordination Services	1	23,562.50	FBS	7/9/2015	7/16/2015	8/6/2015	8/20/2015	9/3/2015	9/24/2015	10/8/2015	10/22/2015	11/19/2015	12/3/2015	12/17/2015	3/3/2016	6/13/2016
UPDATE:																				
ACTUAL:																				
Planned	6	RFP No.MYS/SBA/FBS/006/15/16	P8550	TVET Development Consultancy Services	1	23,562.50	FBS	7/9/2015	7/16/2015	8/6/2015	8/20/2015	9/3/2015	9/24/2015	10/8/2015	10/22/2015	11/19/2015	12/3/2015	12/17/2015	3/1/2016	6/12/2016
UPDATE:																				
ACTUAL:																				
Planned	7	RFP No.MYS/SBA/FBS/007/15/16	M7490	Youth Entrepreneurship Development Services	1	23,562.50	FBS	7/9/2015	7/16/2015	8/6/2015	8/20/2015	9/3/2015	9/24/2015	10/8/2015	10/22/2015	11/19/2015	12/3/2015	12/17/2015	3/1/2016	6/11/2016
UPDATE:																				
ACTUAL:																				
Planned	8	RFP No.MYS/SBA/FBS/008/15/16	P8550	Youth Guidance Counselling Services	1	23,562.50	FBS	7/10/2015	7/17/2015	8/7/2015	8/21/2015	9/4/2015	9/25/2015	10/9/2015	10/23/2015	11/20/2015	12/4/2015	12/18/2015	3/4/2016	6/21/2016
UPDATE:																				
ACTUAL:																				
Planned	9	RFP No.MYS/SBA/FBS/009/15/16	M6920	Audit Assistance Services	2	13,022.50	FBS	7/10/2015	7/17/2015	8/7/2015	8/21/2015	9/4/2015	9/25/2015	10/9/2015	10/23/2015	11/20/2015	12/4/2015	12/18/2015	3/4/2016	6/21/2016
UPDATE:																				
ACTUAL:																				
Planned	10	RFP No.MYS/SBA/FBS/010/15/16	M7490	Program Assistance Services	1	23,562.50	FBS	7/10/2015	7/17/2015	8/7/2015	8/21/2015	9/4/2015	9/25/2015	10/9/2015	10/23/2015	11/20/2015	12/4/2015	12/18/2015	3/4/2016	6/21/2016
UPDATE:																				
ACTUAL:																				
		SUBTOTAL				226,397.50														



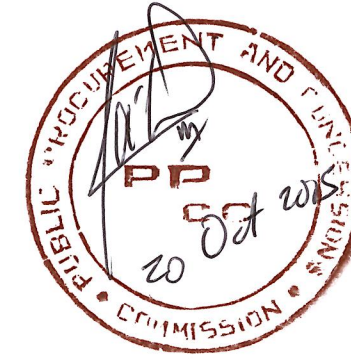
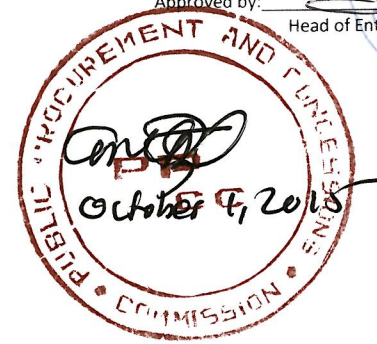
Ministry of Youth and Sport
Procurement Plan(SBA Core Budget)
Source of Funding(2015/16 National Budget)
Fiscal Year:2015/16

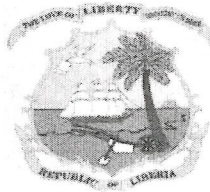
	ITEM NO.	PACKAGE NUMBER (CODE)		CONTRACT PACKAGE	No. of FIRMS/PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL- COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT
Planned	11	RFP No.MYS/SBA/FBS/011/15/16	M7490	Technical Forcus Services	1	23,562.50	FBS	7/10/2015	7/17/2015	8/7/2015	8/21/2015	9/4/2015	9/25/2015	10/9/2015	10/23/2015	11/20/2015	12/4/2015	12/18/2015	3/4/2016	6/21/2016
UPDATE																				
ACTUAL																				
Planned	12	RFP No.MYS/SBA/FBS/012/15/16	M7490	Compliance Service	2	20,000.00	FBS	7/10/2015	7/17/2015	8/7/2015	8/21/2015	9/4/2015	9/25/2015	10/9/2015	10/23/2015	11/20/2015	12/4/2015	12/18/2015	3/4/2016	6/21/2016
UPDATE																				
ACTUAL																				
		SUBTOTAL				43,562.50														
		GRAND TOTAL				269,960.00														

Prepared by: 
Procurement Director/Manager

Approved by: 
Head of Entity/Chairman Procurement Committee

Date: Sept. 29, 2015



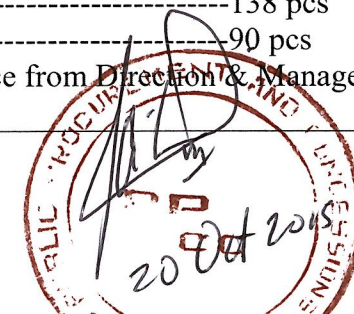
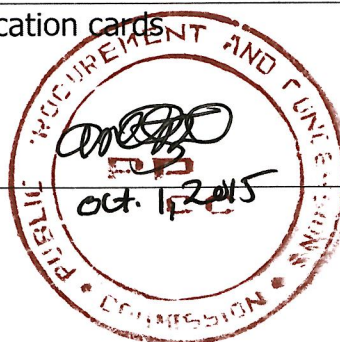


REPUBLIC OF LIBERIA
Ministry of Youth & Sports
19th Street, Sinkor
Monrovia, Liberia



Name of Entity: Ministry of Youth and Sports
Procurement Plan Explanatory Notes on Latia Sport Academy Project, Grand Cape Mount County
Fiscal Year: 2015/2016

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No.MYS/SBA/LATIA/RFQ/001/15/16	Assorted Food Items	To provide feeding for the work force on the ground during the Latia Project. These assorted food items will be source from the local market such as, A. Rice-----50 bags B. Grains -----Assorted C. Beans -----Assorted/Different Types D. Red palm Oil ----7 Tin E. Fish -----Different types Payment from Direction & Management Core Budget
2.	IFB No.MYS/SBA/LATIA/RFQ/002/15/16	Petroleum Product	Projected usage 720 gallons fuel for two months @3.45 A. Diesel/Fuel -----420 gals B. Gasoline -----300 gals Payment from Direction & Management Core Budget
3.	IFB No.MYS/SBA/LATIA/RFQ/003/15/16	Communication cards	This is to make acquisition for communication cards US\$5. A. Lonestar -----138 pcs B. Cellcom-----90 pcs The payment source from Direction & Management Core Budget

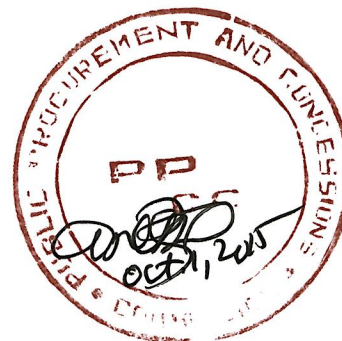


4.	IFB No.MYS/SBA/LATIA/RFQ/004/15/16	vehicle Rental	For the Renting of Vehicle and transportation of project supervisors. Payment will be from Direction & Management under core Budget
5.	IFB No.MYS/ SBA/LATIA/NCB/001/15/16	Construction and Planting of Pillars	For the construction of 200 pillars to secure 50 acres of Land for the Latia Sport Academy in Cape Mount. Direction and Management under the core budget
6.	IFB No.MYS /LATIA/RFQ/005/15/16	Equipment and Household material	For the purchase of smalls tools and materials for the clearing of 50 acres such as; A. Cutlasses-----220 pcs B. Power saw -----2 pcs C. Axe Hawk -----15 pcs D. Digger Hawk-----20 pcs E. Rain Booth-----200 pcs F. Helmet -----200 pcs G. Hand Glove-----200 pcs H. Grounding Stone-----5 pcs I. File 8"-----50pcs J. Shovel Eagle -----24pcs K. wheel barrel -----4 pcs Payment from Direction & Management under core budget.

Prepared by: _____



Procurement Director/Manager

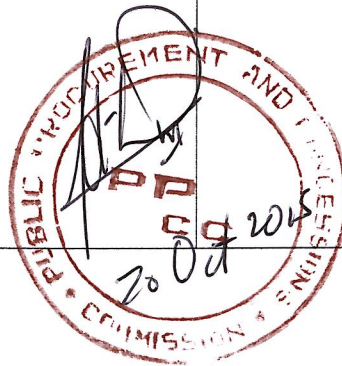
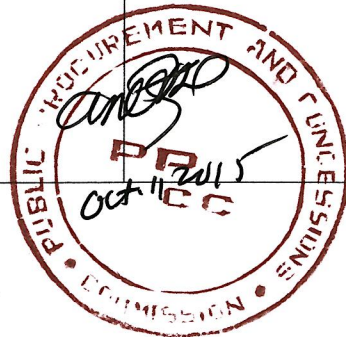


Dated: Sept. 16, 2015

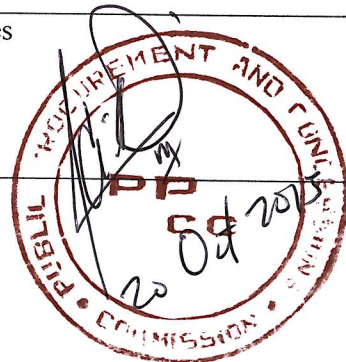
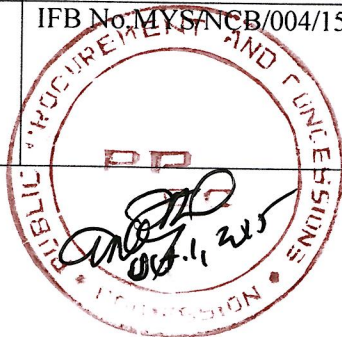


Name of Entity: Ministry of Youth and Sports
Procurement Plan Explanatory Notes(Core Budget)
Fiscal Year: 2015/2016

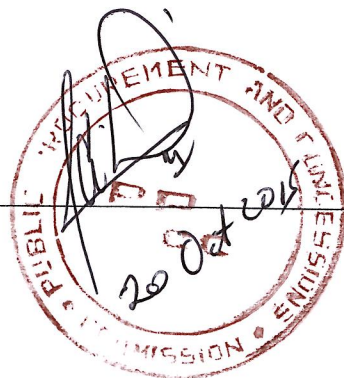
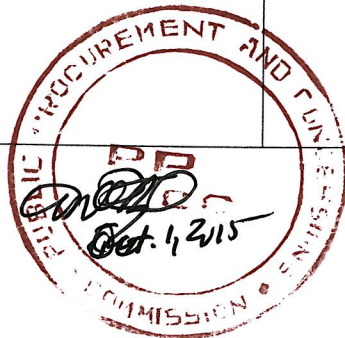
Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No.MYS/NCB/001/15/16	Foreign Travel	This contract package is intended to procure the below items: A. Air Tickets-----12 trips
2.	IFB No.MYS/RB/001/15/16	Communication Cards	This contract package is intended to procure the below listed items: A. Lonestar scratch cards-----5000 Pieces B. Cellcom scratch cards-----1500 Pieces C. Novacell scratch l cards-----500 Pieces
3.	IFB No.MYS/SS /001/15/1	Internet Connectivity	This contract package is intended to procure the following Internet Connectivity : A. Internet Subscription-----1 firm (LIBTELCO),This will be sore source from LIBTELCO, Government owned entity.
4.	IFB No.MYS/NCB/002/15/16	Repair and Maintenance - Vehicle	This contract package is intended to service the below listed items: A. Toyota Prado-----1 B. Mitsubishi jeep-----2 C. Land Cruiser Jeep-----1 D. Nissan Patrol-----1 E. Nissan Hulux Pickup-----2 F. Toyota Hulux Bus-----2 G. Renault Duster-----2



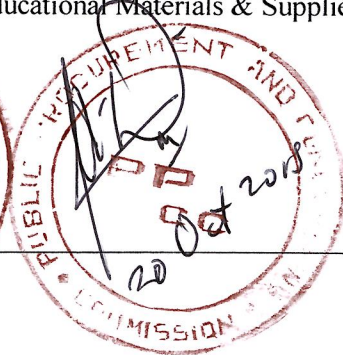
5.	IFB No.MYS/NCB/003/15/16	Cleaning Materials & Services	<p>This contract package is intended to procure the following cleaning materials & Services items:</p> <p>A. Air Freshener-----50 Cartoons</p> <p>B. Toilet soap-----25 cartoons</p> <p>C. Flash for floor-----40 cartoons</p> <p>D. Plastic bucket----- 50 pieces</p> <p>E. Soft broom-----100pieces</p> <p>F. Commode brush-----50pieces</p> <p>G. Large Plastic bucket-----50pieces</p> <p>H. Commode puncher-----50pieces</p> <p>I. Super Beach/Medium-----24 cartoons</p> <p>J. Super Bleach/S-----24 cartoons</p> <p>K. Dust pan with handle-----4dozen</p> <p>L. Garbage bag-----10 Cartoons</p> <p>M. Plastic Hand gloves-----10 Cartoons</p> <p>N. Spray gone-----10 Cartoons</p> <p>O. Liquid soap-----10 Cartoons</p> <p>P. Floor Mob/HD-----100 Pieces</p> <p>Q. Nose mask-----4 Dozen</p> <p>R. Napkins-----10 Cartoons</p> <p>S. Paper Towel strong absorbent-----250 rools</p> <p>T. Towel SS High Quality-----10 Dozen</p> <p>U. Towel HQ-----10 Dozen</p> <p>V. Tissue-----100 Sacks</p> <p>W. Tide Soap-----75 Cartoons</p> <p>X. Wheel barrow-----5 pieces</p> <p>Y. Whipper-----45 pieces</p> <p>Z. File Sharpener-----10 packs</p> <p>AA. Shovels-----10pieces</p>
6.	IFB No.MYS/NCB/004/15/16	Stationeries	<p>This contract package is intended to procure the following stationery items:</p> <p>A. Box file-----15 Cartoons</p> <p>B. Executive pens-----5 Cartoon</p> <p>C. Calculator-----50 Pieces.</p>



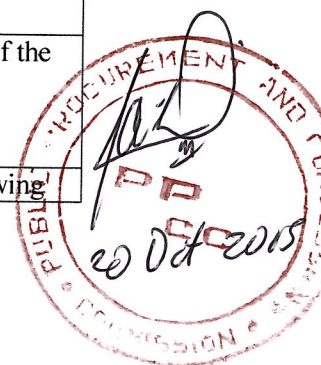
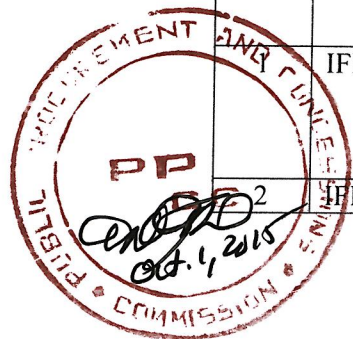
			<p> D. Cartridge T-----100 Pieces E. Cartridge 12A-----25Pieces F. Cartridge 35A-----25 Pieces G. Cartridge 21&22-----8sets H. Cartridge 49A-----15Pieces I. Cartridge 53A-----15Pieces J. Cartridge HP(540,541,542,543)----2Pieces k. Cartridge Dell V305-----10sets L. cartridge Dell V3115Toner-----2Sets M. Cartridge Dell V505T-----10 Dozen. N. HP61-----30Sets O. cartridge FX-10 T-----20Pieces P. Double Clip S/S 15mm-----10Dozen Q. Double Clip L/S 51mm-----10Dozen R. Double Clip M/S 32mm-----10Dozen S. Envelop (Brown)-----15Cartoons T. Envelope (White)-----24 Cartoons U. Memory Stick-----6Dozen V. Hanging Folders-----50Packs W. High Lighter-----48Packs X. manuscript Book A-4 Size-----50 Pieces Y. Manuscript Book Small Size-----30 Pieces Z. Manila Folder A-4-----10 Cartoons A. markers-----58 Packs B. Paper Clips L/S -----50 Packs C. Paper Clips S/S-----24 Packs D. Paper Cutter-----6 Packs E. Paper Glue-----20 Packs F. Perforator-----20 Packs G. Pencil-----20 Packs H. Ruler-----50 Packs I. Legal Sheets-----20 Cartoons J. Sheets-----1000Reams K. Scotch Tapes-----6Dozen L. Scissors-----6Dozen M. Stick on Pads L/S-----30Dozen </p>
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			<p>N. Stick on Pads S/S-----30Dozen</p> <p>O. Staple Machine-----50Pieces</p> <p>P. Staple Pin-----200Packs</p> <p>Q. Writing Pad(Yellow)-----10Dozen</p> <p>R. Staple Pin Removal-----5Dozen</p> <p>S. Staple Pin H/D-----10Packs</p> <p>T. Correction Fluid-----24Dozen</p> <p>U. Fastener-----24Packs</p> <p>V. Carbon Sheets-----10Packs</p> <p>W. Cartridge 328/728-----20Packs</p> <p>X. Cartridge HP-05A T-----20Packs</p> <p>Y. Perforator H/D-----10Pieces</p> <p>Z. HP Cartridge 85A-----15 Sets</p> <p>A. Dell Cartridge 313-----8Sets</p> <p>B. HP Cartridge 05A-----12 Sets</p> <p>C. Dell Cartridge 1130-----2Pieces</p> <p>D. Desk Jet HP 2510-----2 Pieces</p> <p>E. HP Cartridge 83A-----10Pieces</p> <p>F. HP Cartridge80A-----10 Pieces</p>
7	IFB No.MYS/RFQ/001/15/16	Computer Supplies & ITC Services	<p>This contract package is intended to procure the following computer supplies & ITC services items:</p> <p>A. Modems-----10 pieces</p> <p>Tablets-----10</p>
8	IFB No.MYS/NCB/005/15/16	Educational Materials & Supplies	<p>This contract package is intended to procure the following Educational materials & Supplies</p> <p>A. Text books-----Assorted quantity</p> <p>B. Chalks-----50 Packs</p> <p>C. Duster-----100 pcs</p> <p>D. Cooking & Baking materials-----Assorted quantity</p>



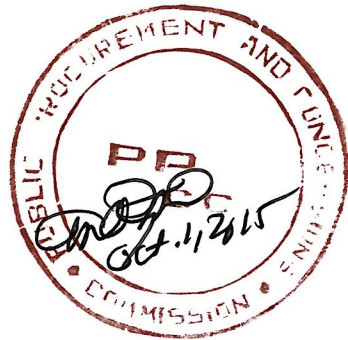
9	IFB/No. MYS/NCB/006/15/16	Equipment & Household Material	This contract package is intended to procure the following Equipment & Household material A. Assorted equipments
10	IFB No.MYS/RFQ/002/15/16	National,International Youth day event	This contract package is intended to procure following items and it will e drawn from Ntional, Internation Youth day program A. T-Shirts-----7000 B. Banners-----3000
11	IFB No.MYS/NCB/007/15/16	Furniture and Fixtures	This contract package is intended to procure the following furniture and fixtures: A. office chairs-----15 pieces B. Ordinary office Desks-----5 C. Office partition-----3
12	IFB No.MYS/NCB/008/15/16	ICT, Infrastructure, hardware, Network	This contract package is intended to procure the following A. Computer laptop-----3 B. Giant photocopier-----1
13	IFB No.MYS/RFQ/003/15/16	Rice(25kg)	This contract package is intended to procure the following supply and it will be drawn from transfer to SKD. A. Rice-----390 bags
14	IFB No.MYS/RB/002/15/16	Transport equipment(Vehicles)	This contract package is intended to procure the three(3) Vehicles to be used by the Ministry. This amount will be source from Ministry of Finance ,Development & Planning
		Office Building Rental & Lease	Office building rental & Lease will be paid by finance section to Lessor through the voucher system and it is in the amount of 155,968.00usd
		UNDER THE SBA PROCUREMENT PLAN	
	IFB No.MYS/RB/001/15/16	Domestic Travel	This contract package is intended to hire the services of the following A. Vehicle(Jeeps)-----11
	IFB No.MYS/RB/002/15/16	Petroleum Products (for vehicle &	This contract package is intended to procure the following



		Generator)	supply A. Petroleum Product-----70,228gal
3	IFB No.MYS/RFQ/001/15/16	Printing Binding & Publication	This contract package is intended to procure the following on a lot by lot basis A. Printing material-----Assorted B. Advertisement & Promo-----Assorted
4	IFB No.MYS/RFQ/002/15/16	Newspapers Books & periodicals	This contract package is intended to procure the following A. New papers, journals-----Assorted

Prepared by: _____
Procurement Director

Date: _____

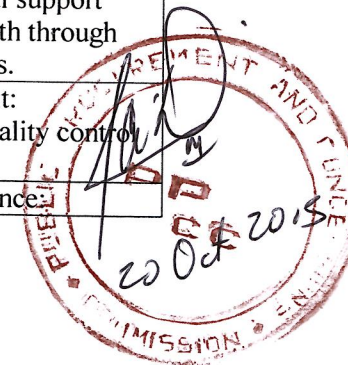
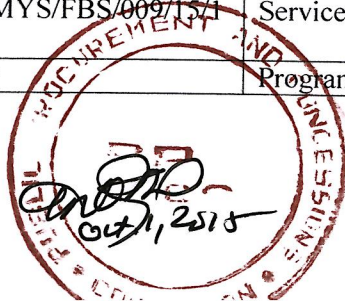


Name of Entity: Ministry of Youth and Sports
Procurement Plan Explanatory Notes for Consultancy
Fiscal Year: 2015/2016



Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	RFP No.MYS/FBS/001/15/16	Senior Sport Development Services	This contract package is intended to hire the services of senior sports development consultant: A. Sports development B. Solicit fund for local and international funding for sports C. Development training manual for sports for sporting organization
2.	RFP	Procurement	This contract package is intended to hire services of procurement consultant:

	No.MYS/FBS/002/15/1 6	Consultant	A. provide overall guidance and support to the procurement unit B. Supervise all procurement activities.
3.	RFP No.MYS/FBS/003/15/1 6	Youth Liaison Advisory Service	This contract package is intended to hire the of Youth Liaison Advisory Service: A. To develop communication Strategy and procedure
4	RFP No.MYS/FBS/004/15/1 6	Technical Sport Development Services	This contract package is intended to hire the services of Technical Sport Development Services: A. To develop technical guidelines to monitor association and federations of potential athletic and training programs
5	RFP No.MYS/FBS/005/15/1 6	Sports Development Coordination Services	This contract package is intended to hire the services of Sport development coordination consultant A. To develop sport programs and data base for national sports activities
6	RFP No.MYS/FBS/006/15/1 6	TVET Development Consultancy Services	This contract package is intended to hire the services of TVET Development consultant: A. To develop standardize curricula for Technical Vocational Training(TVET) for learning purposes.
7	RFP No.MYS/FBS/007/15/1 6	Youth Entrepreneurshi p Development Services	This contract package is intended to hire the services of Youth entrepreneurship development services: A. To develop measures and promote economic enfranchisement of young people B. To build youth entrepreneur skills C. To develop curricula on entrepreneurship
8	RFP No.MYS/FBS/008/15/1 6	Youth Counseling Services	This contract package is intended to hire the services of Youth counseling services: A. To develop standardize procedure on emotional and psychological support B. To ensure quality care to youth through therapeutic standards.
9	RFP No.MYS/FBS/009/15/1 6	Audit Assistant Services	This contract package is intended to hire the services of Audit assistant: A. To examine, verify LPOs, Payment requests for correctness to ensure quality control
10	RFP	Program	This contract package is intended to hire the services of Program Assistance



	No.MYS/FBS/010/15/1 6	Assistance Services	A. To maintain information project and give report to head office
11	RFP No.MYS/FBS/011/15/1 6	Technical Focus Services	This contract package is intended to hire the services of Technical focus consultant A. To provide services on youth development program
12	RFP No.MYS/FBS/011/15/1 6	Compliance Service	This contract package is intended to hire the services of Compliance service consultant To provide services on compliance with laws

Prepared by: 
Procurement Director

Date: Sept. 16, 2015

