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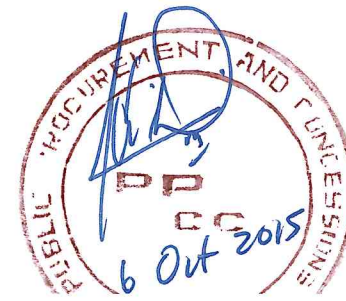
NATIONAL BUREAU OF CONCESSIONS (NBC)

Notes to the Draft Procurement Plan (SBA - Core Budget)

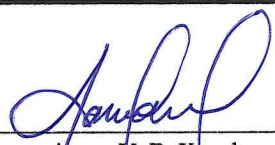
GOL National Budget


Fiscal Year: 2015/2016

No.	Contract Package Code	Package	Explanatory Note
1	IFB No.NBC/SBA/RFQ/001/15/16	Food and Catering Services	Provision of catering services for annual concession meeting of the NBC with concessionaires.
2	IFB No.NBC/SBA/RFQ/002/15/16	Employee ID Card	This package cover cost for identification of employees of the NBC whose positions and Term of References were changed due to the CSA Reform.
3	IFB No.NBC/SBA/RFQ/003/15/16	Cleaning Materials and Services	This package covers cost of purchasing assorted household cleaning materials such as chlorax, soaps, detols, brooms to clean NBC's bathrooms and offices and to maintain proper hygienic services provided by the NBC's Maintenance Department.
4	IFB No.NBC/SBA/NCB/001/15/16	Stationary	This package will require the provision of the following by the most responsive bidder through the NCB: Ream of A4 Paper - 60 CTNS, Ream of Paper Legal - 12 CTNS, Poster Sheets - 18 PACKS, A4 Size Note Pads - 48 PACKS, A4 Size Mannila Folder - 24 PACKS, A4 Size Brown Envelop - 24 PACKS, 85A Cartridge - 48 PCS, Ball Pen - 36 PACKS, Box Files - 144 PCS, 128A Color Cartridge - 18 SETS, 728 Cartridge - 16 PCS, 61 Color C artridge - 36 SETS, 122 Color Cartridge - 12 SETS, 78A Cartridge - 12 PCS, Binding Plastic 15MM - 12 PACKS, Binding Plastic 10MM - 12 PACKS, Binding Plastic 25MM - 12 PACKS, Flap Chart, etc.
5	IFB No.NBC/SBA/RB/001/15/16	Fuel & Lubricants- Vehicles & Generator	Two Thousand Six Hundred Thirty-Nine (2,639 Gallons of Fule) Gallons of Fuel for both vehicle (1173 gallons) and Generator (1466 gallons) consumption at the NBC. The price is take at the prevailing rate provided by LPRC at US\$3.41 per gallon.
6	IFB No.NBC/SBA/RFQ/004/15/16	Vehicle Insurance	Two Thousand Six Hundred Thirty-Nine (2,639 Gallons of Fule) Gallons of Fuel for both vehicle (1173 gallons) and Generator (1466 gallons) consumption at the NBC. The price is take at the prevailing rate provided by LPRC at US\$3.41 per gallon.
7	IFB No.NBC/SBA/RB/002/15/16	Foreign Travel and Means of Travel	This package includes payment for insurance services for the seven (7) vehicles the NBC currently has. It also refers to the cost of hiring an insurance service firm to provide comprehensive and third party insurance for NBC's vehicles



NO.	LIST OF EXPENDITURES	EXPLANATION OF OTHER BUDGETARY EXPENDITURES AND SERVICES THAT WILL BE PROVIDED BY LIBERIAN OWNED BUSINESSES OR LIBERIAN INSTITUTION
1	Electricity	This Package covers cost of Sourcing the LEC to supply the National Bureau of Concessions main building with electric power.
2	Water and Sewage	It Includes Sourcing Liberia Water and Sewage Corporation to supply water and carryout sewage activities for the National Bureau of Concessions (NBC)'s facility on 19th Street, Sinkor
3	Capacity Building	This package covers all costs in providing training in various professions by the Liberia Institute of Public Administration (LIPA) for various staff of NBC at it relates to their individual position within the NBC.
4	Rental and Lease of Building	It includes sourcing rental and lease of building from current owner of the building NBC is currently occupying on 19th Street, Sinkor.

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Approved by : 
 Dickson T. Yarsiah, Sr.
 Chairman
 Procurement Committee

Date : 9/16/2015

