

LIBERIA NATIONAL COMMISSION ON SMALL ARMS (LiNCSA)
PROCUREMENT PLAN: (CORE BUDGET)
SOURCE OF FUNDING: NATIONAL BUDGET
FISCAL YEAR: 2015/2016

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES										
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATE D COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY , INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	IFB.NoLiNCSA/RB/001/15/16	Medical Insurance	K-6511	20 persons	10,620	RB	20-April-15	11-May-15	18-May-15	3-June-15	1-July-15	8-July-15	15-July-15	22-July-15	N/A	15-June-16	30-Jun-16
UPDATE																		
ACTUAL																		
PLANNED	2	IFB.NO. LiNCSA/RFQ/001/15/16	Internet Service	J-6120	Assorted	4,220	RFQ	11-May-15	18-May-15	26-May-15	3-June-15	10-June-15	17-June-15	24-June-15	1-July-15	N/A	15-June-16	30-Jun-16
UPDATE																		
ACTUAL																		
PLANNED	3	IFB.NO. LiNCSA/RFQ/002/15/16	Stationery	G-4761	Assorted	6,000	RFQ	11-May-15	18-May-15	26-May-15	3-June-15	10-June-15	17-June-15	24-June-15	1-July-15	N/A	29-Apr-16	17-May-16
UPDATE																		
ACTUAL																		
GRAND TOTAL						20,840												

Prepared by: Francis K. Flomo
Francis K. Flomo
Procurement Officer

Date: 22/10/2015

Approved: James M. Fromayan
James M. Fromayan
Chairman - LiNCSA/Chairman, Procurement Committee

Date: 10-22-15



LIBERIA NATIONAL COMMISSION ON SMALL ARMS (LiNCSA)
Note to the Procurement plan (Core Budget) explaining the assorted packages on the procurement plan
FY 2015/2016

No.	Package number (Code)	Contract Package	Explanation
1	IFB.No LiNCSA/RB/001/15/16	Medical Insurance	Payment of medical insurance benefits for 20 staffs of the Commission. This procurement will be funded from the budget line Medical Expenses _ To Employees
2	IFB.NO. LiNCSA/RFQ/001/15/16	Internet Services	Payment for the installation of internet services and subscription fees. This procurement will be funded from the budget line Telecommunications, Internet, Postage and Courier.
3	IFB.NO. LiNCSA/RFQ/002/15/16	Stationery	Payemt for the purchasing of stationery materials; A4 Paper reams, Steno pads, pens, stick pads, printer inks, legal sheets, paper glu, adhesive tapes, poster sheets etc.

Prepared By: 
Francis K. Flomo
Procurement Officer

Approved By: 
James M. Froman
Chairman

