

Liberia Extractive Industries Transparency Initiative
Procurement Plan (SBA Core Budget)
Source of Funding: GOL National Budget
Fiscal Year: July 1, 2015 - June 30, 2016

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	PACKAGE NUMBER (CODE)	Contract Package	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	IFB No.LEITI/SBA/RB/001/15/16	Petroleum Product	G4661	12,484 Gallons @ 3.50	\$43,695	RB	2/7/2015	9/7/2015	16/7/2015	21/7/2015	18/8/2015	1/9/2015	8/9/2015	8/1/2016	N/A	16/6/2016	30/6/2016
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No/LEITI/SBA/NCB/001/15/16	Catering Service	I5621	1 firm	10,500	NCB	10/7/2015	10/7/2015	17/7/2015	24/7/2015	28/7/2015	11/8/2015	17/8/2015	25/8/2015	N/A	30/6/2016	30/6/2016
UPDATE																		
ACTUAL																		
PLANNED	3	IFB No.LEITI/RFQ/001/15/16	Printing & Binding	C1811	650	\$7,800	RFQ	2/7/2015	14/7/2015	17/7/2015	22/7/2015	4/8/2015	12/8/2015	18/9/2015	20/1/2016	N/A	29/5/2016	30/6/2016
UPDATE																		
ACTUAL																		
PLANNED	4	IFB No/LEITI/RFQ/002/15/16	Security Guard Service	M8010	1 firm	7,200	RFQ	27/11/2015	2/12/2015	7/12/2015	14/12/2015	28/12/2015	4/1/2016	11/1/2016	18/1/2016	N/A	30/6/2016	30/6/2016
UPDATE																		
ACTUAL																		
UPDATE	5	IFB No.LEITI/RB/002/15/16	Advertising and Public Relations	J5813	Assorted	\$33,322	RB	10/7/2015	15/7/2015	21/7/2015	28/7/2015	26/8/2015	31/8/2015	14/9/2015	21/1/2016	N/A	18/6/2016	30/6/2016
ACTUAL																		
SUB TOTAL						\$102,517												

Prepared By:

Myer W. Saye Sr.
HEAD OF PROCUREMENT UNIT

Nov. 10, 2015

Approved By:

Konah D. Karmo
CHAIRMAN PROCUREMENT COMMITTEE

Date:

Nov. 10/2015

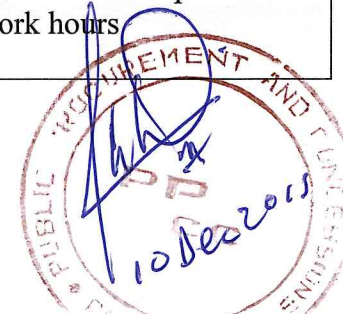
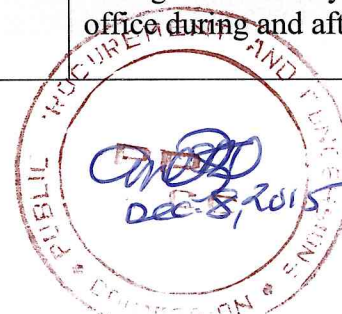


Name of Entity: Liberia Extractive Industries Transparency Initiative (LEITI)

Procurement Plan Explanatory Notes (SBA)

Fiscal Year: 2015/2016

Item No.	Contract Package Code	Content of Contract Package	Content of Contract Package
1.	IFB No.LEITI/SBA/RB/001/15/16	Fuel & Lub.	This contract package will be funded from the budget line Fuel & Lubricants and Domestic Travel. It is intended to purchase fuel coupon to be used for vehicles and Generator. The total amount allocated from the budget line fuel & Lubricants for vehicles and generator is 41,945.00 and from the budget line domestic travel is 500.00
2.	IFB No/LEITI/SBA/NCB/001/15/16	Food and Catering	This item will be funded from the budget line Workshop conference & symposia and Food and Catering Service. This contract package is intended to hire a catering firm to provide catering service for our monthly Multi-Stakeholder Steering Group (MSG) meeting and workshop. the breakdown of the above is as follow: Food & Catering -8,850.00 and from the budget line Workshop conference & symposia-2,000.00
3.	IFB No.LEITI/RFQ/001/15/16	Printing & Binding	This contract package is intended for the printing and binding of EITI 7 th Report of Liberia
4.	IFB No/LEITI/RFQ/002/15/16	Security Guard Service	Hiring of a security guard service to protect our office during and after work hours



5.	IFB No.LEITI/RB/002/15/16	Advertising and Public Relations	This procurement will be implemented on a lot to lot basis: Lot # 1: Advertising with the total sum of 25.000.00 will be used for public service announcements, vacancy publication, jingles and dramas and advertorials. Lot # 2: Public Relations with the total sum of 8,322.00 will be used for Outreach meeting, press conferences/ releases, Editor's form/ tete-a tete and Radio talk shows.
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Prepared By: _____

Myer W. Saye, Sr. /Procurement Director

Date: _____

Dec. 2, 2015

