

**Liberia Extractive Industries Transparency Initiative (LEITI)**  
**Consultancy Procurement Plan( Core Budget )**  
**Source of Funding: GOL National Budget**  
**Fiscal Period: 2015- 2016**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES												
								REQUEST FOR EXPRESSION OF INTEREST, if applicable					REQUEST FOR PROPOSALS AND APPROVAL OF AWARD							
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Busines Activity Code	No. of FIRMS /PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR& PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/SHORTLIST	PREPARATIO N & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL-COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT
PLANNED	1	RFP No. LEITI/SSS/001/2015-2016	Preparation of EITI 7th & 8th Reports	M6920	1 Firm	\$145,000.00	S/S	N/A	N/A	N/A	N/A	N/A	29/9/2015	6/10/2015	8/10/2015	26/10/2015	8/11/2015	15/11/2015	29/1/2016	30/6/2016
UPDATE																				
ACTUAL																				
PLANNED	2	RFP No. LEITI/QCBS/001/2015-2016	Investigation of Descripencies in the 6th Report	M6920	1 Firm	26,000	QCBS	N/A	N/A	N/A	N/A	N/A	23/11/2015	30/11/2015	4/12/2015	24/12/2015	31/12/2015	5/1/2016	12/1/2016	30/6/2016
UPDATE																				
ACTUAL																				
PLANNED	3	RFP No. LEITI/QCBS/002/2015-2016	Validation	M6920	1 Firm	5,000	QCBS	N/A	N/A	N/A	N/A	N/A	7/12/2015	14/12/2015	18/12/2015	7/1/2016	14/1/2016	20/1/2016	27/1/2016	30/6/2016
UPDATE																				
ACTUAL																				
GRAND TOTAL						\$176,000.00														

Prepared By:   
Myer W. Saye Sr.  
HEAD OF PROCUREMENT UNIT

Approved By:   
Konah D. Narmo  
CHAIRMAN, PROCUREMENT COMMITTEE

Date: Nov. 10/2015

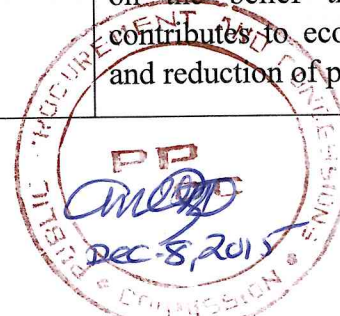


**Name of Entity: Liberia Extractive Industries Transparency Initiative (LEITI)**

**Procurement Plan Explanatory Notes (Consultancy)**

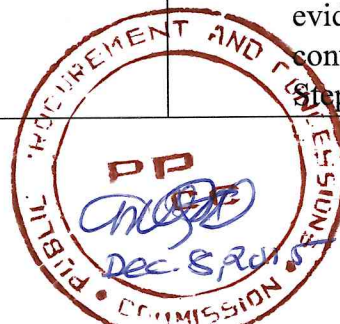
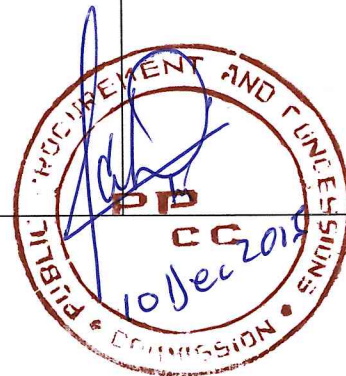
**Fiscal Year: 2015/2016**

Item No.	Contract Package Code	Content of Contract Package	Content of Contract Package
1.	IFB No. LEITI/SSS/001/2015/2016	Preparation of EITI 7 <sup>th</sup> & 8th Report ( Consultancy Service)	<p>This contract package is intended to be single sourced given that the EITI Report has to be current in order to coincide with the international reporting period. This was the decision of the Multi Stalk Holders (MSG) that the 7<sup>th</sup> &amp; 8<sup>th</sup> EITI Reports is done by the same consultant to speed up the process making the report current instead of historical.</p> <p>The Extractive Industries Transparency Initiative (EITI) is a global coalition of governments, companies and civil society working together to improve transparency and accountability in the management of revenues from natural resources. EITI issued a new global standard for transparency in the oil, gas and mining industries in July 2013 (the “EITI Standard”). The EITI principles are based on the belief that prudent use of natural resources contributes to economic growth, sustainable development and reduction of poverty in resource-rich countries.</p>

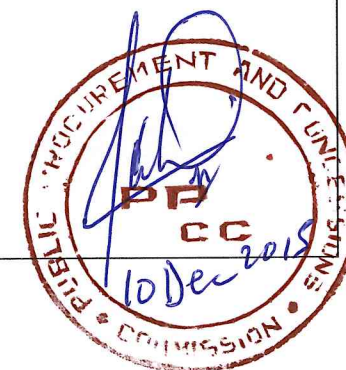
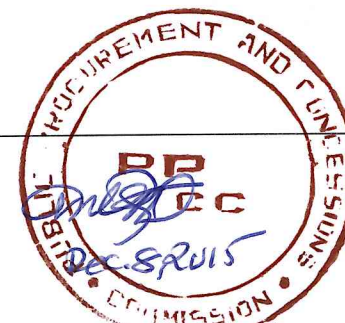




		<p>Since Liberia gained admission to the EITI process in 2009, its operations have been guided by the EITI standards and principles. For example, Liberia has produced 5 reports beginning 2007/2008 fiscal years. However, the EITI standards mandate regular and timely production of reports on the part of implementing countries. That is, reports should be current and up to date. Conversely, Liberia is lagging with its reports. Our most recent report, the 5<sup>th</sup> report, covers FY2011/2012 while we are concluding the 6<sup>th</sup> report for FY2012/2013, revealing the urgent need for production of the FY2013/2014 and FY2014/2015 (7<sup>th</sup> and 8<sup>th</sup>) reports respectively.</p> <p>Meanwhile, Liberia faces EITI validation in January 2015. Validation exercise in the EITI process is an assessment of a nation's level of achievement in implementing the EITI global standards. Liberia risks failing validation and being downgraded as a non-compliant EITI country if the 7<sup>th</sup> and 8<sup>th</sup> reports are not produced before January 2015.</p> <p>Against the above backdrop, LEITI Secretariat in its wisdom deems it necessary to combine the production of the 7<sup>th</sup> and 8<sup>th</sup> reports. Our argument is underpinned by the following:</p> <ul style="list-style-type: none"> <li>➤ We will only be single sourcing the 8<sup>th</sup> report and not the 7<sup>th</sup> as have been construed. Moore Stephens, the firm producing the 6<sup>th</sup> report was hired to produce two reports: 6<sup>th</sup> and 7<sup>th</sup>. This is evidenced by stipulations contained in the current contract signed between LEITI and Moore Stephens. Hence, producing revenue payments and</li> </ul>
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			<p>receipts accrued in the extractive sector for FY2013/2014 and FY2014/2015 in one report is time saving and prudent;</p> <ul style="list-style-type: none"> <li>➤ It saves LEITI Secretariat and the government at large, more money to combine the 7<sup>th</sup> and 8<sup>th</sup> reports as against producing them separately using separate procurement processes; and</li> <li>➤ The true essence of LEITI's existence is defeated when the nation fails EITI validation only due to our collective failure to produce our reports on time.</li> </ul>
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2.	RFP No. LEITI/QCBS/001/2015- 2016	Investigation of Discrepancies in the 6th Report	This contract package is intended to hire a consultancy firm to carry out investigation of Discrepancies in the 6 <sup>th</sup> Report
3.	RFP No. LEITI/QCBS/002/2015- 2016	Validation	This contract package is intended to hire a firm to carry out a pre validation process in order to ascertain if we have met the EITI standards before the EITI sends a team to conduct the valid of Liberia.

Prepared By: \_\_\_\_\_

Myer W. Saye, Sr.  
Procurement Director

Date: \_\_\_\_\_

