

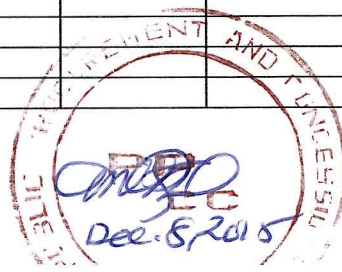
LIBERIA INSTITUTE OF PUBLIC ADMINISTRATION (LIPA)

GOODS & WORKS PROCUREMENT PLAN (Core budget)

Source of Funding: (GOL & INTERNAL REVENUE)

Fiscal year: 2015 - 2016

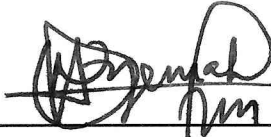
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	1	IFBN0.LIP A/Rfq/00 1/15/16	Repairs & Maint.-ICT Equipment	C3312 C3314	Assorted	1,250	RFQ	10/12/'15	10/15/'15	10/20/'15	10/23/'15	10/30/'15	11/4/'15	11/9/'15	11/23'15	N/A	6/30/'116	6/30/'16	
UPDATE																			
ACTUAL																			
PLANNED	2	IFBN0.LIP A/Rfq/00 2/15/16	Computer Supplies & IT Services	G4741	Assorted	2,500	RFQ	9/15/'15	9/18/'15	9/23/'15	9/30/'15	10/7/'15	10/12/'15	10/15/'15	10/29/'15	N/A	6/30/'16	6/30/'16	
UPDATE																			
ACTUAL																			
PLANNED	3	IFBN0.LIP A/Rfq/00 3/15/16	ICT Infrastructure, Hardware, Networks & Facilities	G4741	Assorted	8,000	RFQ	9/28/'15	10/1/'15	10/6/'15	10/13/'15	10/20/'15	10/23/'15	10/28/'15	11/11/'15	N/A	6/30/'16	6/30/'16	
UPDATE																			
ACTUAL																			
PLANNED	4	IFBN0.LI PA/Rfq/ 004/15/ 16	Celebration, Commencement	G4761	Assorted	8,500	RFQ	7/16/'15	7/21/'15	7/24/'15	7/30/'15	8/6/'15	8/11/'15	8/14/'15	9/11/'15	N/A	6/7/'16	6/14/'16	
UPDATE																			
ACTUAL																			
SUB-TOTAL						20,250													



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO		BASIC DATA					IMPLIMENTATION DATES											
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QUANTITY	ESTIMATED PACKAGE	PROCUREMENT METHOD	TECHNICALSPECS/BOQ/DRAWINGS	PREP. BID DOCUMENT	PC APPROVAL – BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BIDS EVALUATION REPORT	PC APPROVAL OF BID REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	5	IFBN0.LIPA/R FQ/005/15/16	Equipment & Household Materials	G4759	Assorted	1,800	RFQ	9/21/'15	9/23/'15	9/28/'15	10/1/'15	10/8/'15	10/13/'15	10/16/'15	10/30/'15	N/A	6/6/'16	6/13/'16	
UPDATE																			
ACTUAL																			
GRAND TOTAL						22,050													

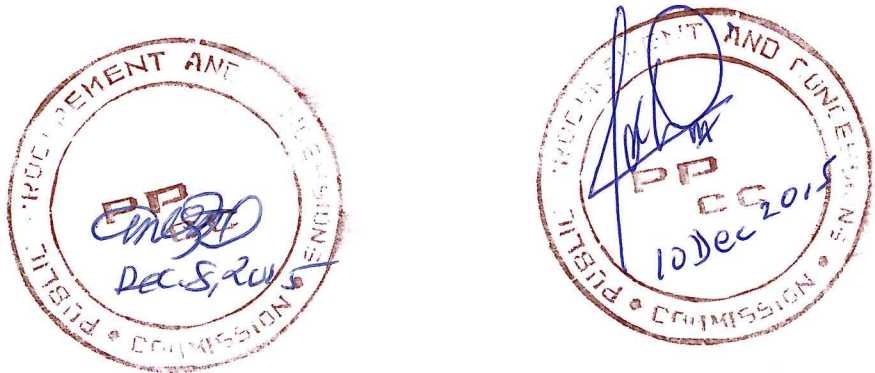


Prepared by: _____
 Sir. Christian T. G. Tabla
 Procurement Director/ Manager



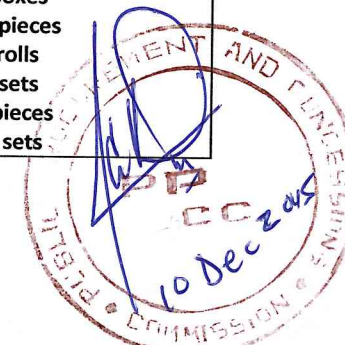
Approved by: _____
 Hon. Oblayon B. Nyemah, Sr
 Head of Entity/Chairman Proc. Committee

Date: 11/06/15



NAME OF ENTITY: LIBERIA INSTITUTE OF PUBLIC ADMINISTRATION (LIPA).
REGULAR BUDGET PROCUREMENT PLAN EXPLANATORY NOTES
FISCAL YEAR: 2015/2016

ITEM NO	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT (S) OF CONTRACT PACKAGE
1	IFBN0.LIPA/S/S/001/15/16	Office Buildings, Rental & Lease	This contract package is intended to procure accommodation services through annual lease. A One Story Building.....12 months A. One Single Building.....12 months
2	IFBN0.LIPA/RFQ/001/15/16	Repairs & Maintenance -ICT Equipment	This contract package is intended to procure materials, spare parts to repair and maintain ICT equipment A. Maintaining Dry Cell Battery Bank.....1 B. Maintaining ICT Equipment & Web-site platform.....4 C. Laptops Mother boards.....2 pcs D. Keyboards.....4 pcs E. Screens.....3 pcs F. Desktop Mother Boards.....2 pcs G. Extended Hard Drives.....3 pcs H. Internal Hard Drives.....6 pcs I. Memory Cards.....10pcs J. Air Blower.....1 pc K. Solder Station.....1 unit
3	IFBN0.LIPA/RFQ/004/15/16	Celebration, Commencement	This contract package is intended to procure materials, consumables and catering services in facilitating celebrations and commencements. A. Commencement exercises4 B. Celebrations2
4	IFBN0.LIPA/RFQ/005/15/16	Equipment & Household Materials	This contract package is intended to procure Equipment and Household Materials as listed below. A. Mechanical Tools (assorted).....3 boxes B. Light bulbs (assorted).....50 pieces C. Rugs standard size.....2 rolls D. Windows Curtains6 sets E. Portable fans.....6 pieces F. Door locks.....10 sets



ITEM NO	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT (S) OF CONTRACT PACKAGE
5	IFBN0.LIPA/RFQ/002/15/16	Computer Supplies & IT Services	This contract package is intended to procure computer accessories and technical services as listed below. A. Toner Cartridges (Assorted).....4 pc B. Servicing of Computers.....60 Units C. Professional Services.....1 D. System Diagnosis Test.....1 E. CCTV Installation.....1 F. Biometric Attendance and Doors.....1 G. CUG for Employees.....1
6	IFBN0.LIPA/RFQ/003/15/16	ICT Infrastructure, Hardware, Networks & Facilities	This contract package is intended to procure ICT hard-ware, Network facilities and technical services. A. Line Internet subscription.....12 months B. Cables.....5 boxes C. Cables channels.....5 bundles D. Cables adopters (assorted).....6 pks E. Licensed HP Server1 unit F. CISCO 3560 Router.....1 unit G. Cyberoam Firewall.....1 unit H. Lysis Router.....2 units I. Access Points.....1 unit J. Local Switches2 unit

PREPARED BY: _____

Christian T. G. Tabla
Acting Procurement Director

DATE: _____

11/06/15

