

Liberia Industrial Property Office (LIPO)

PROCUREMENT PLAN (SBA Core budget)

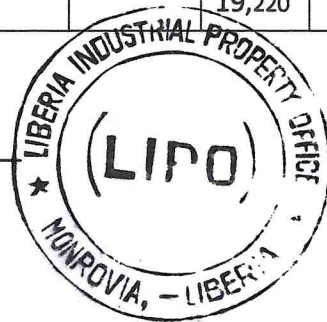
Source of Funding: GOL

Fiscal year: 2015/2016

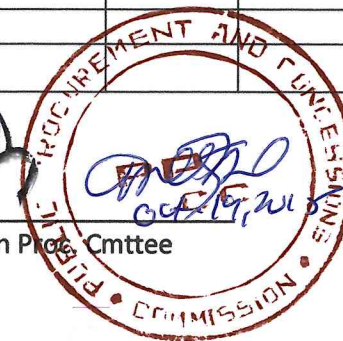


1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES										
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL- BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	IFB No. LIPO/SBA/RB/001/15/16	Petroleum product	G- 4661	4.00 @ 3,825 gallon	15,300	RB	15/9/15	22/9/15	30/9/15	09/10/15	22/10/15	26/10/15	30/10/15	2/11/15	N/A	9/11/15	10/23/15
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No. LIPO/SBA/RB/002/15/16	Printing & Binding	C - 1811	Assorted	1,000	RFQ	15/9/15	22/9/15	30/9/15	09/10/15	22/10/15	26/10/15	30/10/15	2/11/15	N/A	9/11/15	12/11/16
UPDATE																		
ACTUAL																		
PLANNED	3	IFB No. LIPO/SBA/RB/003/15/16	Provision of Hall Rental	I - 5621	Assorted	4,000	RFQ	10/8/15	10/16/15	10/23/15	10/30/15	11/6/15	11/13/15	11/20/15	12/4/15	N/A	12/14/15	02/15/16
UPDATE																		
ACTUAL																		
PLANNED	4	IFB No. LIPO/SBA/RB/004/15/16	Provision of Public Relations	J - 5819	Assorted	2,000	RFQ	10/8/15	10/16/15	10/23/15	10/30/15	11/6/15	11/13/15	11/20/15	12/4/15	N/A	12/14/15	03/14/16
UPDATE																		
ACTUAL																		
PLANNED	5	IFB No. LIPO/SBA/RB/005/15/16	Cleaning Materials & Services	N - 8121	Assorted	1,150	RFQ	10/8/15	10/16/15	10/23/15	10/30/15	11/6/15	11/13/15	11/20/15	12/4/15	N/A	12/14/15	12/15/15
UPDATE																		
ACTUAL																		
Grand TOTAL:						19,220												

Prepared by: Garnai Kroboli
Procurement Director/ Manager



Approved by: [Signature]
Head of Entity/Chairman Proc. Cmttee



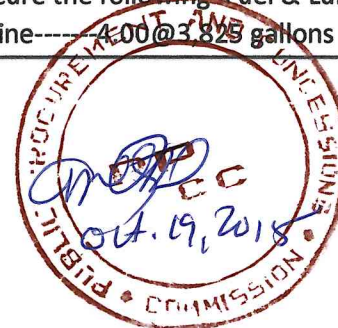
Date: Oct 12/2015

LIBERIA INDUSTRIAL PROPERTY OFFICE

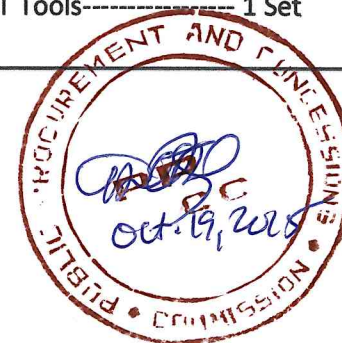
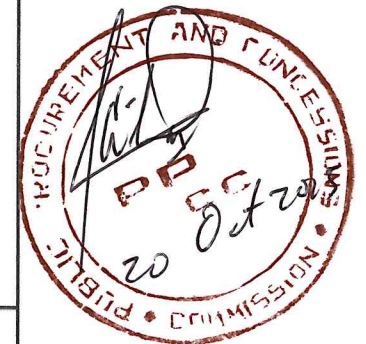
Procurement Plan Explanatory Notes

Fiscal year: 2015/2016

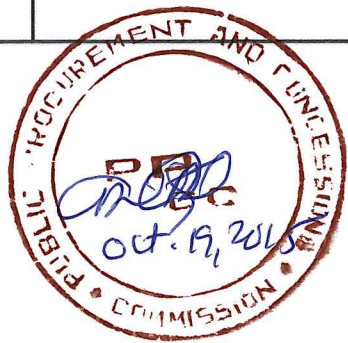
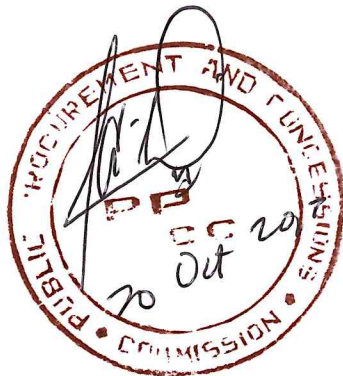
Item No	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No. LIPO/RFQ/001/15/16	Stationary Package	This Contract Package is intended to procure the following stationary Items: A. A4 Sheet-----10 Cartoons B. Note Pad-----15 Packs C. Ball Pen----- 10 Pieces D. Toner-----7 Pieces E. A4 Manila Folder-----5 Packs F. Stick on Pad-----10 Packs G. A4 Envelope-----5 Packs
2	IFB No. LIPO/RFQ/002/15/16	Telecommunications /Scratch Cards , Internet	This Contract Package is intended to procure the following Telecommunication & Internet Items: A. Router----- 1 pcs B. Switch----- 1pc C. Cord----- 20 pcs D. Drill----- 1Pc E. Line Tester----- 1 pc
3	IFB No. LIPO/SBA/RB/001/15/16	Petroleum product	This Contract Package is intended to procure the following Fuel & Lubricant Items: A. Vehicle Gasoline----- 4,000 @ 3.825 gallons



4	IFB No. LIPO/SBA/RFQ/005/15/16	Cleaning Materials & Services	This Contract Package is intended to procure the following items for Cleaning Services: A. Towels----- 5 packs B. Air Freshner----- 3 dozen C. Sanitizer----- 3 dozen D. Soap----- 5 dozen E. Yard Broom----- 5 pieces F. Office Broom----- 5 pieces G. Floor MOB----- 5 pieces H. Tissue----- 10 Dozen
5	IFB No. LIPO/SBA/RFQ/002/15/16	Printing & Binding	This Contract Package is intended to procure the following items for Printing, Binding, & Publication services: A. Gazette----- 50 pcs
6	IFB No. LIPO/RFQ/002/15/16	Computer Supplies & ICT Services	This Contract Package is intended to procure the following Computer Supplies & ICT Equipment: A. Laptops Computer-----2 pcs B. Tera Hard Drive-----1 pcs C. UPS-----2 pcs D. ICT Tools----- 1 Set



7	IFB No. LIPO/SBA/RFQ/003/15/16	Provision of Hall Rental	This Contract Package will be based on Procurement made for budget line Workshop, Conference ,Symposia & Seminar: A. Hall Rental----- 5 days B. Banners----- 5 Pcs C. Souvenir Materials: a. Brouchuer-----250 pcs b. Flyers----- 250 pcs C. Stickers----- 250 pcs D. Lunch----- 5 days
8	IFB No. LIPO/SBA/RFQ/004/15/16	Provision of Public Relations	This Contract Package is intended to procure the folowing services and based on the budget line Advertising & Public Relations: A. Jingles----- 1 script
9	IFB No. LIPO/RFQ/004/15/16	Scratch Card	This Contract package is intended to procure one hundred Lonestar Scratch Cards and One hundred Cellcom Scratch cards for communication: A. 100 @5 = 500 USD ----- Cellcom Scratch Cards B. 100 @5 = 500 USD ----- LoneStar Scratch Cards



10	IFB No. LIPO/RFQ/004/15/16	Furniture & Fixtures	This Contract Package is intended to procure the following Furniture & Fixture items: A. Executive Desk----- 2 pcs B. Office Desk-----5 pcs C. Conference set----- 1 pcs D. Executive Chairs-----2 pcs E. Semi Executive Chairs- 10 pcs F. Carpet----- G. Air Conditioner----- 3 pcs H. Guest Chair----- 10 pcs I. 3 In 1 Visitor Chair---- 3 pcs J. Water Dispenser & Jar--2 pcs K. Refrigerator----- 1 pc L. Shelve-----3 pcs
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