Liberia Industrial Property Office (LIPO)

PROCUREMENT PLAN (SBA Core budget)
Source of Funding: GOL
Fiscal year: 2015/2016

PUBLIC PROCUREMENT AND CONCESSIONS COMMISSION
20 Oct 2015

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
		BASIC DATA							IMPLEMENTATION DATES										
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL-BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	IFB No. LIPO/SBA/RB/001/15/16	Petroleum product	G- 4661	4.00 @ 3,825 gallon	15,300	RB	15/9/15	22/9/15	30/9/15	09/10/15	22/10/15	26/10/15	30/10/15	2/11/15	N/A	9/11/15	10/23/15
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No. LIPO/SBA/RFQ/002/15/16	Printing & Binding	C - 1811	Assorted	1,000	RFQ	15/9/15	22/9/15	30/9/15	09/10/15	22/10/15	26/10/15	30/10/15	2/11/15	N/A	9/11/15	12/11/16
UPDATE																		
ACTUAL																		
PLANNED	3	IFB No. LIPO/SBA/RFQ/003/15/16	Provision of Hall Rental	I – 5621	Assorted	4,000	RFQ	10/8/15	10/16/15	10/23/15	10/30/15	11/6/15	11/13/15	11/20/15	12/4/15	N/A	12/14/15	02/15/16
UPDATE																		
ACTUAL																		
PLANNED	4	IFB No. LIPO/SBA/RFQ/004/15/16	Provision of Public Relations	J - 5819	Assorted	2,000	RFQ	10/8/15	10/16/15	10/23/15	10/30/15	11/6/15	11/13/15	11/20/15	12/4/15	N/A	12/14/15	03/14/16
UPDATE																		
ACTUAL																		
PLANNED	5	IFB No. LIPO/SBA/RFQ/005/15/16	Cleaning Materials & Services	N - 8121	Assorted	1,150	RFQ	10/8/15	10/16/15	10/23/15	10/30/15	11/6/15	11/13/15	11/20/15	12/4/15	N/A	12/14/15	12/15/15
UPDATE																		
ACTUAL																		
Grand TOTAL:						19,220												

Prepared by: Garmai Koboi
Procurement Director/ Manager

LIBERIA INDUSTRIAL PROPERTY OFFICE (LIPO) MONROVIA, – LIBERIA

Approved by:
Head of Entity/Chairman Proc. Cmttee

PUBLIC PROCUREMENT AND CONCESSIONS COMMISSION

Date: Oct 12/2015

LIBERIA INDUSTRIAL PROPERTY OFFICE

Procurement Plan Explanatory Notes

Fiscal year: 2015/2016

Item No	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No. LIPO/RFQ/001/15/16	Stationary Package	This Contract Package is intended to procure the following stationary Items: A. A4 Sheet-----------10 Cartoons B. Note Pad------------15 Packs C. Ball Pen------------- 10 Pieces D. Toner-----------------7 Pieces E. A4 Manila Folder------5 Packs F. Stick on Pad---------10 Packs G. A4 Envelope----------5 Packs
2	IFB No. LIPO/RFQ/002/15/16	Telecommunications /Scratch Cards , Internet	This Contract Package is intended to procure the following Telecommunication & Internet Items: A. Router------------- 1 pcs B. Switch------------- 1pc C. Cord----------------- 20 pcs D. Drill------------------- 1Pc E. Line Tester----------- 1 pc
3	IFB No. LIPO/SBA/RB/001/15/16	Petroleum product	This Contract Package is intended to procure the following Fuel & Lubricant Items: A. Vehicle Gasoline-------4.00@3.825 gallons

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4	IFB No. LIPO/SBA/RFQ/005/15/16	Cleaning Materials & Services	This Contract Package is intended to procure the follwing items for Cleaing Services: A. Towels---------------- 5 packs B. Air Freshner--------- 3 dozen C. Sanitizer------------ 3 dozen D. Soap---------------- 5 dozen E. Yard Broom--------- 5 pieces F. Office Broom------- 5 pieces G. Floor MOB--------- 5 pieces H. Tissue------------ 10 Dozzen
5	IFB No. LIPO/SBA/RFQ/002/15/16	Printing & Binding	This Contract Package is intended to proucre the following items for Printing, Binding, & Publication services: A. Gazette----------- 50 pcs
6	IFB No. LIPO/RFQ/002/15/16	Computer Supplies & ICT Services	This Contract Package is intended to procure the following Computer Supplies & ICT Equipment: A. Laptops Computer-------2 pcs B. Tera Hard Drive----------1 pcs C. UPS----------------------2 pcs D. ICT Tools---------------- 1 Set

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7	IFB No. LIPO/SBA/RFQ/003/15/16	Provision of Hall Rental	This Contract Package will be based on Procurment made for budget line Workshop, Conference ,Symposia & Seminar: A. Hall Rental-------- 5 days B. Banners------------ 5 Pcs C. Souvenir Materials: a. Brouchuer--------250 pcs b. Flyers----------- 250 pcs C. Stickers--------- 250 pcs D. Lunch-------------- 5 days
8	IFB No. LIPO/SBA/RFQ/004/15/16	Provision of Public Relations	This Contract Package is intended to procure the folowing services and based on the budget line Advertising & Public Relations: A. Jinggles---------- 1 script
9	IFB No. LIPO/RFQ/004/15/16	Scratch Card	This Contract package is intended to procure one hundred Lonestar Scratch Cards and One hundred Cellcom Scratch cards for communication: A. 100 @5 = 500 USD ---------------------- Cellcom Scratch Cards B. 100 @5 = 500 USD ---------------------- LoneStar Scratch Cards

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10	IFB No. LIPO/RFQ/004/15/16	Furniture & Fixtures	This Contract Package is intended to procure the following Furniture & Fixture items: A. Executive Desk---------- 2 pcs B. Office Desk--------------5 pcs C. Conference set---------- 1 pcs D. Executive Chairs---------2 pcs E. Semi Executive Chairs- 10 pcs F. Carpet---------------- G. Air Conditioner-------- 3 pcs H. Guest Chair----------- 10 pcs I. 3 In 1 Visitor Chair----- 3 pcs J. Water Dispenser & Jar--2 pcs K. Refrigerator------------ 1 pc L. Shelve-------------------3 pcs

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