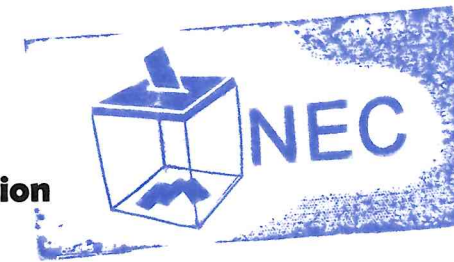
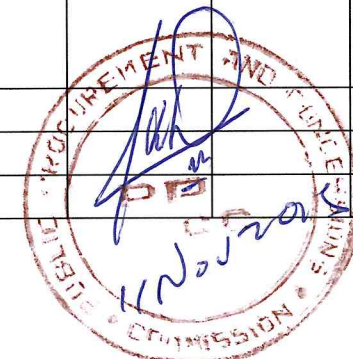
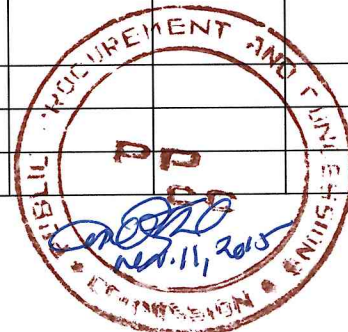


**National Elections Commission**  
**Procurement Plan (\$BA Project Budget)**  
**Source of Funding: GOL National Budget 2015/2016**  
**Project: Lofa County District Number Two By-Election**



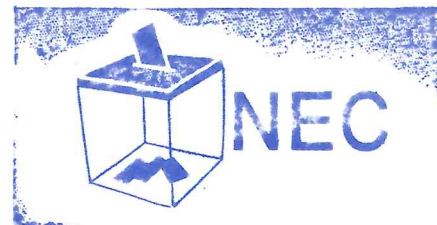
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	ITEM NO.	PACKAGE NUMBER (CODE)	BASIC DATA					IMPLEMENTATION DATES										
			CONTRACT PACKAGE	Business Activity Code(s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	IFB No. NEC/SBA/LBE/SS/001/15/16	Petroleum Products	G4661	4380 gals.	15,330.00	SS	9/15/15	N/A	10/20/15	N/A	N/A	N/A	N/A	12/22/15	N/A	1/5/16	2/2/16
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No. NEC/SBA/LBE/RFQ/001/15/16	Advertising and Public Relations	J5819	Assorted	5,230.00	RFQ	9/29/15	10/12/15	10/19/15	10/26/15	11/2/15	11/9/15	11/23/15	12/7/15	N/A	12/14/15	12/28/15
UPDATE																		
ACTUAL																		
PLANNED	3	IFB No. NEC/SBA/LBE/RFQ/002/15/16	Catering Services (Workshops, Conferences, Seminars)	I5621	2	4,800.00	RFQ	9/28/15	10/12/15	10/19/15	10/26/15	11/2/15	11/9/15	11/16/15	11/23/15	N/A	11/30/15	12/4/15
UPDATE																		
ACTUAL																		
PLANNED	4	IFB No. NEC/SBA/LBE/RFQ/003/15/16	Repairs & Maintenance-Civil Works	F-4390	1 Hand Pump	6,000.00	RFQ	9/29/15	10/12/15	10/19/15	10/26/15	11/2/15	11/9/15	11/23/15	12/7/15	N/A	12/14/15	12/28/15
UPDATE																		
ACTUAL																		
Sub TOTAL						US\$31,360												



**National Elections Commission**  
**Procurement Plan (SBA Project Budget)**  
**Source of Funding: GOL National Budget 2015/2016**

**Project: Lofa County District Number Two By-Election**

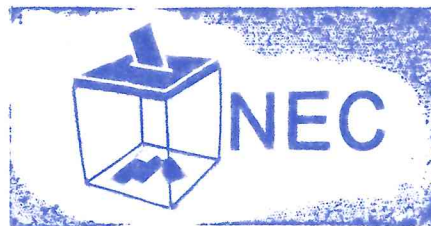
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	ITEM NO.	PACKAGE NUMBER (CODE)	BASIC DATA					IMPLEMENTATION DATES										
			CONTRACT PACKAGE	Business Activity Code(s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	5	IFB No. NEC/SBA/LBE/RB/001/15/16	Vehicles & Motor Bikes Rental and Lease	N7710	5 Vehicles & 25 Motor Bikes	21,250.00	RB	9/15/15	10/6/15	10/20/15	11/2/15	11/16/15	11/23/15	11/30/15	12/7/15	N/A	12/14/16	12/28/16
UPDATE																		
ACTUAL																		
GRAND TOTAL						US\$52,610												

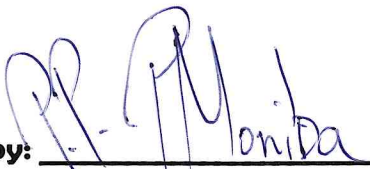





### Notes to Procurement Plan (SBA)

NO.	CONTRACT PACKAGES	EXPLANATION/BREAKDOWN
1.	IFB No. NEC/SBA/LBE/SS/001/15/16-Petroleum products	This line item will be used for the procurement of fuel for all NEC vehicles and generators for its operations during the By-Election. A unit cost of US\$3.50 was used to derive at the quantity indicated in the plan. The NEC wishes to use the Sole Source Method of procurement in sole sourcing Aminata and Sons for this procurement. Aminata and Sons was selected through a competitive Restricted Bidding process under the NEC Recurrent Budget 2015/2016 SBA Procurement Plan. In order for the NEC to meet up with the December 29, 2015 By-Election day indicated on the time line the NEC request the Commission approval for the use of the above method.
2.	IFB No. NEC/SBA/ LBE/ RFQ/001/15/16- Advertising & Public Relations	This line item will be used for the procurement of advertising IFBs and Public Serve Announcements (PSA), Spot Announcement, Radio Broadcast, Newspaper Publication, radio drama, regulation and procedures, announcement, publication of time line, publication of qualified candidates, publication of voting precincts, publication of provisional list, etc.
3.	IFB No. NEC/SBA/LBE/RFQ/002/15/16- Catering Services (Workshops and Conferences)	This will be for the hiring of catering services for workshops, conferences and seminars that will be conducted during the By-Election in Lofa County District Number Two (2), which includes meal for Civic Educators training, training meal for replacement staff, breakfast and lunch for nomination staff, feeding for CSOs, Security Officers, and Party agents training/briefing.
4.	IFB No. NEC/SBA/LBE/RFQ/003/15/16- Repairs & Maintenance-Civil Works	This line item will be used to construct one water hand pump at the local office in Lofa County and to do office refurbishment. It will also be used for minor renovation including painting.
5.	IFB No. NEC/SBA/LBE/RB/001/15/16- Vehicles & Motor Bikes Rental and Lease	This line item will be used to rent one truck for two (2) days, four (4) pickups for thirty (30) days and twenty five motor bikes for one (1) day at the rate of U.S.\$50.00 per day. The vehicles and motor bikes listed above will be rented for the Delivery/Retrieval of Election Materials during the Lofa County District number two by-election.



Prepared by:   
**Atty. J. Roseline Nagbe-Kowo**  
**Director/Procurement Unit**

Date: 10/20/2015

Approved by:   
**Jerome George Korkoya, JD**  
**Chairman-BOC/Chairman-Procurement Committee**

Date: 10-21-15

