

**WILLIAM V.S. TUBMAN UNIVERSITY**  
**SOURCE OF FUNDING: GOL**  
**PROCUREMENT PLAN (CORE BUDGET)**  
**FISCAL YEAR 2015-2016**

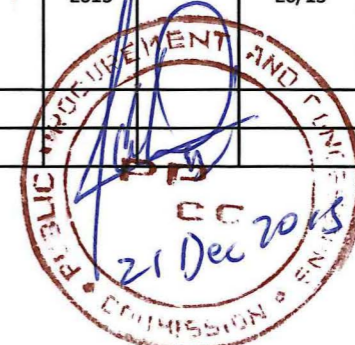
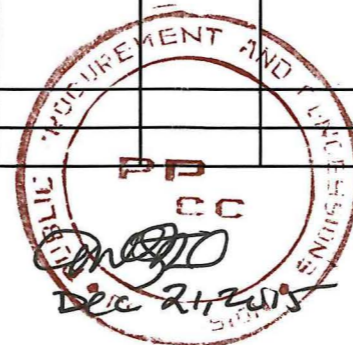
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	Item No	BASIC DATA						IMPLEMENTATION DATES												
		Package Number Code	Contract Package	Bus. Activity Code	Qty.	Estimated Cost. USD	Procurement Method	Technical Spec/BOQ Drawing	Prep. Of Bid Document	PC Approval Bid Doc/ Tech. Spec.	Bid Invitation & Release of Bid Doc.	Bid Submission Public Opening	Submission of Bid Evaluation Report	PC Approval Bid Evaluation Report	Contract Award & Signing	Advance Payment (Mobilization)	Delivery Inspection Substantial Completion	Acceptance & Final Payment	Rmks.	
PLANNED	1	IFB NO WVSTU/RB/001 15/16	Telecommunication Internet	J6110	1	60,441.00	RB	7/30/2015	8/7/2015	8/14/2015	8/21/2015	9/22/2015	9/29/2015	10/6/2015	13-Oct 2015		19-Oct 20/15	Jun-31 2016		
UPDATE																				
ACTUAL																				
PLANNED	2	IFB NO WVSTU/RFQ/001 15/16	Telecommunication Scratch Card	J6190	1	10,000.00	RFQ	7/30/2015	8/7/2015	8/14/2015	8/21/2015	9/22/2015	9/29/2015	10/6/2015	13-Oct 2015		19-Oct 20/15	Jun-31 2016		
UPDATE																				
ACTUAL																				
PLANNED	3	IFB NO WVSTU/RFQ/002 15/16	Telecommunication Postage, Courrer	H5320	1	3,000.00	RFQ	7/30/2015	8/7/2015	8/14/2015	8/21/2015	9/22/2015	9/29/2015	10/6/2015	13-Oct 2015		19-Oct 20/15	Jun-31 2016		
UPDATE																				
ACTUAL																				
PLANNED	4	IFB NO WVSTU/NCB/001 15/16	Fuel & Lubricant	G4661	23799 Gals. At US\$5/ Gal.	118,999.00	NCB	7/30/2015	8/7/2015	8/14/2015	8/21/2015	9/22/2015	9/29/2015	10/6/2015	13-Oct 2015		19-Oct 20/15	Jun-31 2016		
UPDATE																				
ACTUAL																				

PUBLIC PROCUREMENT AND LOGS  
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PUBLIC PROCUREMENT AND LOGS  
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PLANNED	5	IFB NO WVSTU/NCB/002 15/16	Repair and Maint.-Civic	G2930	18 Bldgs.	30,000.00	NCB	7/30/2015	8/7/2015	8/14/2015	8/21/2015	9/22/2015	9/29/2015	10/6/2015	13-Oct 2015		19-Oct 20/15	Jun-31 2016		
UPDATE																				
ACTUAL																				
PLANNED	6	IFB NO WVSTU/NCB/003 15/16	Repair and Maint.-Vehicles	G4520	18 Vehs.	11,310.00	NCB	7/30/2015	8/7/2015	8/14/2015	8/21/2015	9/22/2015	9/29/2015	10/6/2015	13-Oct 2015		19-Oct 20/15	Jun-31 2016		
UPDATE																				
ACTUAL																				
PLANNED	7	IFB NO WVSTU/NCB/004 15/16	Repair and Maint.-Generators	C3314	3 Gens.	11,987.00	NCB	7/30/2015	8/7/2015	8/14/2015	8/21/2015	9/22/2015	9/29/2015	10/6/2015	13-Oct 2015		19-Oct 20/15	Jun-31 2016		
UPDATE																				
ACTUAL																				
PLANNED	9	IFB NO WVSTU/NCB/006 15/16	Educational Materials & Supplies	P8850	Assorted	82,500.00	NCB	7/30/2015	8/7/2015	8/14/2015	8/21/2015	9/22/2015	9/29/2015	10/6/2015	13-Oct 2015		19-Oct 20/15	Jun-31 2016		
UPDATE																				
ACTUAL																				

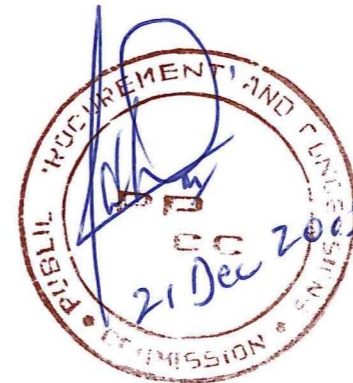




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PLANNED	10	IFB NO WVSTU/RB/002 15/16	Peranonnell Insurance	K6511	300 Emp.	7,000.00	RB	7/30/2015	8/7/2015	8/14/2015	8/21/2015	9/22/2015	9/29/2015	10/6/2015	13-Oct 2015		19-Oct 20/15	Jun-31 2016		
UPDATE																				
ACTUAL																				
PLANNED	11	IFB NO WVSTU/RB/003 15/16	Vehicle Insurance	K6512	18 Vehs.	4,000.00	RB	7/30/2015	8/7/2015	8/14/2015	8/21/2015	9/22/2015	9/29/2015	10/6/2015	13-Oct 2015		19-Oct 20/15	Jun-31 2016		
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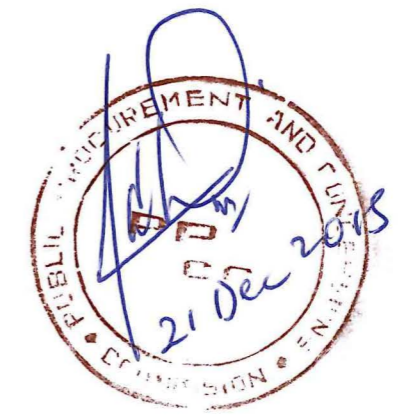
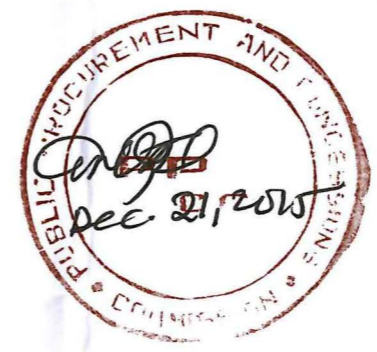
**Grand Total 339,237.00**



  
\_\_\_\_\_  
Robert Hill  
Director of Procurement

Approved By:    
\_\_\_\_\_  
Chair,  
Procurement Committee

Date:                             
                                12/30/15



**WILLIAM V.S. TUBMAN UNIVERSITY (WVSTU)**  
**NOTES ON THE GENERAL PROCUREMENT PLAN, 2015 – 2016**

Electricity - The amount of US\$11,900 will be used for power / electricity supply for the University.

Water and Sewage - The amount of US\$9,096 will be used for water and sewage purposes for the University.

Note 1, IFB NO, WVSTU - Electricity - US\$11,900: the amount will be used to maintain the Power supply from the West African Power Pool (getting specialized parts)

Note 2, IFB No, WVSTU/RB/001/15/16 - Telecommunications, Internet, Postage, Courier – US\$73,441: WVSTU will use this money to pay for internet service, lone star scratch card injections (close user network – CUG), and postage/DHL courier cost.

Note3, IFB No, WVSTU/NCB/001/15/16 – Fuel and Lubricants, – US\$118,999: This amount is will be used to purchase 7,800 gallons of gasoline for vehicles and 16,000 gallons of diesel fuel for the generators. The unit price for the commodities is US\$5.00 per gallon.

Note 4, IFB No, WVSTU/NCB/002/15/16 – Repairs and Maintenance, Civic – US\$30,000: This amount will be used for the upkeep and maintenance of the roads on campus.

Note 5, IFB No, WVSTU/NCB/03/15/16 - Repairs and Maintenance, Vehicles – US\$11,310: This amount will be used for the regular maintenance and servicing of the vehicle.

Note 6, IFB No, WVSTU/NCB/004/15/16 - Repairs and Maintenance, Generators – US\$11,987: This amount will be used for maintenance and servicing of the generators.

Note 8, IFB No, WVSTU/NCB/009/15/16 – Educational Materials and Services – US\$82,500: This money is to pay for computers, projectors, screens, and also for engaging the services of educational specialists to conduct specific tasks for the university.

Note 9, IFB No, WVSTU/RFQ/001/15/16 – Personnel Insurance – US\$7,000: This money will pay for insurance coverage for the 340 staff members.

Note 10, IFB No, WVSTU/RFQ/002/15/16 – Vehicle Insurance – US\$4,000: This amount will pay for insurance coverage for 8 vehicles.

**SBA PROCUREMENT PLAN NOTES**

Note 1, IFB No, WVSTU/NCB/005/15/16 – Cleaning Materials, Service – US\$16,000: This money will be used to purchase assorted cleaning materials including, Clorox, gloves, buckets, brooms, tissues, paper towels, soap, air fresheners, mops, vim, etc. for the hygienic upkeep of the university.

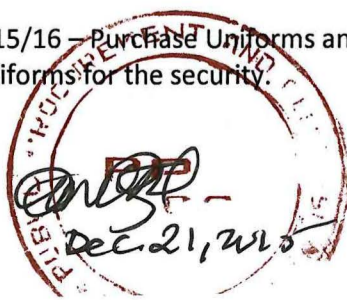
Note 2, IFB No, WVSTU/NCB/014/15/16 – Printing and Binding – US\$17,800: This will be used to print stationeries, business cards, student handbooks, and brochures etc.

Note 3, IFB No, WVSTU/SBA/RFQ/001/15/16 - Publication Services - The amount of US\$10,000.00 will be used for advertisements of jobs and bids etc.

Note 4, IFB No, WVSTU/RFQ/015/15/16 – Other Office Supplies and Consumables – US\$5,098: In addition to the office supplies, we will buy specialized cartridges for our copy room.

Note 5, IFB No, WVSTU/NCB/002/15/16 – Printing ID Cards – US\$2,965: The University will produce 340 identification cards for the staff.

Note 6, IFB No, WVSTU/SBA/RFQ/003/15/16 – Purchase Uniforms and Specialized Cloth – US\$15,000: This money will be used to purchase uniforms for the security.





**SBA PROCUREMENT PLAN NOTES CONT'D.**

Note 7, IFB No, WVSTU/SBA/RFQ/004/15/16 – Drugs and Medical consumables – US\$4,598:  
This amount is for the purchase of drugs and medical consumables including tablets, injectables, syringes, syrups, ointments etc.

Note 8, IFB No, WVSTU/SBA/RFQ/005/15/16 – Other Specialized Materials and Services – US\$9,750:  
This amount will be used to purchase parts and also service our solar panels.

Note 9, IFB No, WVSTU/SBA/NCB/003/15/16 – Food and Catering Services – US\$15,771:  
This amount will be used to pay for students feeding.

Note 10, IFB No, WVSTU/SBA/RFQ/006/15/16 – Agriculture supplies and Inputs – US\$6,000:  
The University operates a farm and intends to use this money to purchase seeds, fertilizers, water cans, hoes, rakes, insect and weed killers, shovels and cutlass etc.

Note 11, IFB No, WVSTU/SBA/RFQ/007/15/16 - Small Tools/ Equipment and Household Materials – US\$4,000: This money will purchase pliers, screw drivers, cutters, plumbing tapes, ladders, etc. for maintenance work in the residences.

Note 12, IFB No, WVSTU/NCB/006/15/16: Stationery – US\$32,930:  
The University will buy papers, file cabinets, printers, ink and cartridges, writing pads, pens, pencils, journals, staplers, pins and removers, flip charts, envelops etc.

