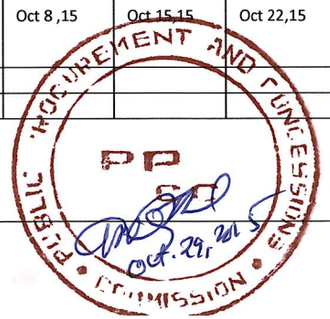
FORESTRY DEVELPOMENT AUTHORITY
PROCUREMENT PLAN (SBA CORE BUDGEY)
Source of Funding: GOVERNMENT OF LIBERIA NATIONAL BUDGET
Fiscal year: 2015/2016

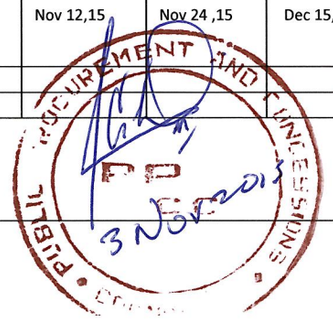
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			BASIC DATA					IMPLEMENTATION DATES											
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCURE-MENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	1	IFB No.FDA/SBA/RB/001/15/16	Petroleum Products	G 4661	26,668gals	$ 98,388.00	RB	Sept 22, 15	Sept. 29, 15	Oct. 9, 15	Oct.14, 15	Nov. 11, 15	Dec. 2, 15	Dec. 8, 15	Dec. 30, 15	N/A	June 9, 16	June 30, 16	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No.FDA/SBA/RFQ/001/15/16	Repair and Maintenance - Civil	G 4663	Assorted	$ 9,750.00	RFQ	Oct.22,15	Nov. 6,15	Nov. 12,15	Nov. 17,15	Nov. 24,15	Dec. 1,15	Dec.8,15	Dec 29,15	N/A	June 16,16	June 30,16	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB No.FDA/SBA/NCB/001/15/16	Repair and Maintenance - Vehicles	G 4530	Assorted	$ 35,375.00	NCB	Oct. 7,15	Oct. 21,15	Oct.30,15	Nov. 4,15	Dec. 2,15	Dec. 18,15	Dec.30,15	Jan. 21,15	N/A	May 31,16	June 30,16	
UPDATE																			
ACTUAL																			
PLANNED	4	IFB No.FDA/SBA/RFQ/002/15/16	Medical Insurance	K 6511	1 Firm	$3,750.00	RFQ	Sept. 29,15	Oct.9,15	Oct. 16,15	Oct. 21,15	Oct. 28,15	Nov.4 ,15	Nov.13,15	Nov 27,15	N/A	June 10,16	June 30,16	
UPDATE																			
ACTUAL																			
	Sub Total					**$147,263.00**													

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
PLANNED	5	IFB No.FDA/SBA/ RFQ/003/15/ 16	Agriculture Supplies and Inputs	G 4653	Assorted	$ 4,125.00	RFQ	Dec. 3,15	Dec.17,15	Dec.22,15	Dec.29,15	Jan.5,15	Jan.19,15	Jan. 29,15	Feb. 10,15	N/A	Feb.17,15	Feb.29,16	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB No.FDA/SBA/ RFQ/004/15/ 16	Hall Rental	L 6810	Assorted	$ 2,318.00	RFQ	Oct.13,15	Oct.27,15	Nov.3,15	Nov.6,15	Nov.13,15	Nov.25,15	Dec. 2,15	Dec. 16,15	N/A	May 28,16	June 28,16	
UPDATE																			
ACTUAL																			
PLANNED	7	IFB No.FDA/SBA/ RFQ/005/15/ 16	Catering Services	I 5621	Assorted	$ 6,000.00	RFQ	Oct.13,15	Oct.27,15	Nov.3,15	Nov.6,15	Nov.13,15	Nov.25,15	Dec. 2,15	Dec. 16,15	N/A	May 28,16	June 28,16	
UPDATE																			
ACTUAL																			
PLANNED	8	IFB No.FDA/SBA/ RFQ/006/15/ 16	Assorted Food Items	G 4721	Assorted	$7,500.00	RFQ	Oct.13,15	Oct.27,15	Nov.3,15	Nov.6,15	Nov.13,15	Nov.25,15	Dec. 2,15	Dec. 16,15	N/A	May 28, 16	June 28,16	
UPDATE																			
ACTUAL																			
PLANNED	9	IFB No.FDA/SBA/ RFQ/007/15/ 16	Printing and Binding Services	C 1811	Assorted	$ 7,000.00	RFQ	Cot. 8,15	Oct. 15,15	Oct 20,15	Oct 22,15	Oct. 29,15	Nov. 5,15	Nov. 12,15	Nov. 26,15	N/A	May 27,16	June 10,16	
UPDATE																			
ACTUAL																			
PLANNED	10	IFB No.FDA/SBA/ RFQ/008/15/ 16	Publication Services	J 5813	Assorted	$ 1,187.00	RFQ	Cot. 8,15	Oct. 15,15	Oct 20,15	Oct 22,15	Oct. 29,15	Nov. 5,15	Nov. 12,15	Nov. 26,15	N/A	May 27,16	June 10,16	
UPDATE																			
ACTUAL																			
PLANNED	11	IFB No.FDA/SBA/ RFQ/009/15/ 16	Equipment and Household Materials	G 4759	Assorted	$7,800.00	RFQ	Sept 29,15	Oct 8 ,15	Oct 15,15	Oct 22,15	Oct 29,15	Nov 12,15	Nov 24 ,15	Dec 15,14	N/A	Jan 18,16	Feb 17,16	
UPDATE																			
ACTUAL																			
Sub Total						**$35930.00**													





1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
PLANNED	12	IFB No.FDA/SBA/ RFQ/010/15/ 16	Newspapers	G 4761	Assorted	$ 5,693.00	RFQ	Oct 6, 15	Oct 16, 15	Oct 23, 15	Oct 28, 15	Nov 4, 15	Nov 18, 15	Nov 25, 15	Dec 16, 15	N/A	June 22, 16	June 30,15	
UPDATE																			
ACTUAL																			
PLANNED	13	IFB No.FDA/SBA/ RFQ/011/15/ 16	Entertainment, Other Office Materials and Consumable	G 4630	Assorted	$9,090.00	RFQ	Oct 20,15	Oct 30,15	Nov 6,15	Nov 13,15	Nov20,15	Dec 4,15	Dec 16,15	Dec 30,14	N/A	Dec 15,15	Dec 31,15	
UPDATE																			
ACTUAL																			
PLANNED	14	IFB No.FDA/SBA/ RFQ/012/15/ 16	Gifts (African Wear)	G 4771	Assorted	$3,000.00	RFQ	Oct 1,15	Oct 15,15	Oct 20,15	Oct 27,15	Nov 3,15	Nov 17,15	Nov 26,15	Dec 17,14	N/A	May 20,16	June 21,16	
UPDATE																			
ACTUAL																			
	GRAND TOTAL					**$200,976.00**													

Prepared by: _____
Wynn G. Bryant, Jr.
Manager, Procurement Unit

Approved by: _____
Hon. Kederick F. Johnson
Co-Chairman Proc. Committee

Date: 10/13/15

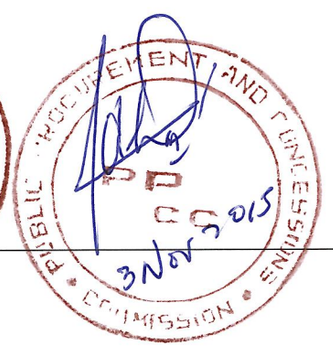
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Forestry Development Authority
Procurement Plan Explanatory Notes (SBA)
Fiscal Year: 2015/2016

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No.FDA/SBA/RB/001/15/16	Fuel and Lubricant (Vehicles/Generators)	Fuel 20,000gals Gasoline 6,008gals Lubricant 660gals
2	IFB No.FDA/SBA/RFQ/001/15/16	Repair and Maintenance-Civil	Assorted materials will be procured for the repair or maintenance of eleven (11) buildings around the country.
3	IFB No.FDA/SBA/NCB/001/15/16	Repair and Maintenance-Vehicle	Spare parts will be procured for assorted twenty-eight vehicles and work is done at our own workshop.
4	IFB No.FDA/SBA/RFQ/002/15/16	Medical Insurance	This package service will be provided under the budget line item of **Personnel Insurance** for 480 employees.
5	IFB No.FDA/SBA/RFQ/003/15/16	Agriculture Supplies and Inputs	Hoes 22 Cutlasses 50 Seeds assorted Polythene Bags assorted Fertilizers 10bags Insecticides 15gals
6	IFB No.FDA/SBA/RFQ/004/15/16	Hall rental	This package service will be provided under the budget line item of **Workshop, Conferences, Symposia & Seminars**.
7	IFB No.FDA/SBA/RFQ/005/15/16	Catering Services	This package service will be provided under the budget line item of **Workshop, Conferences, Symposia & Seminars.** The services will be provided occasionally.
8	IFB No.FDA/SBA/RFQ/006/15/16	Assorted Food Items	This package will be procured under the budget line item of **Food & Catering Service (Rations for the Park)**. Assorted food items will be procured under this budget line for park staff.
9	IFB No.FDA/SBA/RFQ/007/15/16	Printing & Binding Services	This package service will be provided under the budget line item of **Printing, Binding & Publication Service**. Assorted items such as: Way Bill 500 books Tally Books 500 books Log Data Books 500 books Miscellaneous Receipt 250 books News Paper Publication 50 Local Purchase Order (LPO) 100 books





10	IFB No.FDA/SBA/RFQ/008/15/16	Publication Services	This package service will be provided under the budget line item of **Printing, Binding & Publication Service.** The publishing of advertisement, Birthday Greetings, Season Greetings etc.
11	IFB No.FDA/SBA/RFQ/009/15/16	Equipment and Household Materials	Furniture Lighting Equipment Utensils, cutlery, crockery, glassware, china and pottery Wooden and cork Household appliances Musical instruments Security systems, such as locking devices and safes,
12	IFB No.FDA/SBA/RFQ/010/15/16	Newspapers	This package service will be provided under the budget line item of **Newspapers, Books & Periodicals.**
13	IFB No.FDA/SBA/RFQ/011/15/16	Entertainment, Other Office Materials and Consumable	This package will be procured under the budget line items of **Entertainment, Gifts and Representation and Other Office Material and Consumable** due to them being like items, such as Soft Drink 20cnt Blotter Water 25sacks Peanut 10cans Wine 3cnt Nuts 15cans Juices 15cnt
14	IFB No.FDA/SBA/RFQ/012/15/16	Gifts	This package will be procured under the budget line item of **Entertainment, Gifts and Representation.** African Wear (Shirt or Dress) 10pcs

Note: 1. Water and Sewage - the entity gets it water from the nearby community wells and sometime compensations are given to the owners and will be handled by the General Services Section and Finance Office.
2. 1Officer Buildings Rental and Lease – There are ongoing contract agreements.
3. Representation is a non-procurable item and will be implemented by Administration.

Prepared by: _____
Wynn G. Bryant, Jr.
Manager, Procurement Unit

Date: Oct. 13, 2015

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