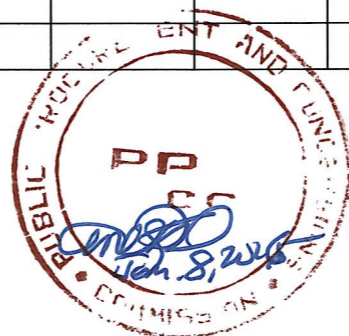


Liberia Albino Society
SBA Core budget PROCUREMENT PLAN
Source of Funding: GOL National Budget
Fiscal year: July 1, 2015 - June 30, 2016

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	BASIC DATA					IMPLEMENTATION DATES											
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	IFB No. LAS/SBA/RFQ/00 1/2015/2016	Stationery and Office Supplies	G 4761	Assorted	1,500	RFQ	11/20/2015	11/24/2015	11/25/2015	12/2/2015	12/9/2015	12/14/2015	12/18/2015	12/31/2015	N/A	06/15/2015	06/28/2015
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No. LAS/SBA/RFQ/00 2/2015/2016	Petroleum Products	G 4661	2,448 gals	8,350	RFQ	11/20/2015	11/24/2015	11/25/2015	12/2/2015	12/9/2015	12/14/2015	12/18/2015	12/31/2015	N/A	06/15/2015	06/28/2015
UPDATE																		
ACTUAL																		
PLANNED	3	IFB No. LAS/SBA/RFQ/00 3/2015/2016	Furniture	G 4759	Assorted	5,018	RFQ	11/20/2015	11/24/2015	11/25/2015	12/2/2015	12/9/2015	12/14/2015	12/18/2015	12/31/2015	N/A	06/15/2015	06/28/2015
UPDATE																		
ACTUAL																		
PLANNED	4	IFB No. LAS/SBA/RFQ/00 4/2015/2016	Telecommunications (Scratch Cards)	J 6120	80 pcs	400	RFQ	11/20/2015	11/24/2015	11/25/2015	12/2/2015	12/9/2015	12/14/2015	12/18/2015	12/31/2015	N/A	06/15/2015	06/28/2015
UPDATE																		
ACTUAL																		
SUB - TOTAL						\$15,268												



Liberia Albino Society
SBA Core budget PROCUREMENT PLAN
Source of Funding: GOL National Budget
Fiscal year: July 1, 2015 - June 30, 2016

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	BASIC DATA					IMPLEMENTATION DATES											
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	5	IFB No. LAS/SBA/RFQ/00 5/2015/2016	Vehicle Maintenance	G 4520	1 veh.	8,000	RFQ	11/20/2015	11/24/2015	11/25/2015	12/2/2015	12/9/2015	12/14/2015	12/18/2015	12/31/2015	N/A	06/15/2015	06/28/2015
UPDATE																		
ACTUAL																		
PLANNED	6	IFB No. LAS/SBA/RFQ/00 6/2015/2016	Food and Non-Food items	G 4711	Assorted	3,000	RFQ	11/20/2015	11/24/2015	11/25/2015	12/2/2015	12/9/2015	12/14/2015	12/18/2015	12/31/2015	N/A	06/15/2015	06/28/2015
UPDATE																		
ACTUAL																		
GRAND TOTAL						\$26,268												

Prepared by: R. Bartee
Roosevelt K. Bartee
Procurement Director

Approved by: Patricia N. C. Logan
Executive Director/Chairperson - Procurement Committee

Date: 9-7-2016



LIBERIA ALBINO SOCIETY
EXPLANATORY NOTES TO PROCUREMENT PLAN

A. CORE BUDGET PROCUREMENT PLAN

No.	Package Code	Contract Package	Description
1.	IFB No. LAS/RFQ/001/2015/2016	Medical Drugs	This contract package is intended to procure medical drugs to be used by people with Albinism. The drugs to be procured include sun block cream, paracetamol, etc. for use by albinos.
2.	IFB No. LAS/RFQ/002/2015/2016	Telecommunications (Internet)	This contract package is intended to hire a firm to provide wireless internet service for use by the LAS. This contract package will be funded from the budget line, Communications and Telecommunications.
3.	IFB No. LAS/RB/001/2015/2016	Vehicle	This contract package is intended to procure one (1) brand new vehicle, preferably a jeep, for use by the Office.

B. SBA PROCUREMENT PLAN

No.	Package Code	Contract Package	Description
1.	IFB No. LAS/RFQ/001/2015/2016	Stationery and Office Supplies	This contract package is intended to procure assorted stationery items for the Office. They include A4 papers, pens, envelops, files, etc.
2.	IFB No. LAS/RFQ/002/2015/2016	Petroleum Products	This contract package is intended to procure 2,448 gallons of petroleum products for the office vehicle and generator. A unit price of \$3.41 was used to derive at the quantity indicated above.
3.	IFB No. LAS/RFQ/003/2015/2016	Furniture	This contract package is intended to procure locally made furniture to include desks, chairs for use by the Office.
4.	IFB No. LAS/RFQ/004/2015/2016	Telecommunications (Scratch Cards)	This contract package is intended to procure 80 pieces of scratch cards for use by the Executive Director and other key staffs for effective communication of office related matters and others. This contract package will be funded from the budget line, Communications and Telecommunications.



5.	IFB No. LAS/RFQ/005/2015/2016	Vehicle Maintenance	Intended to hire the services of a garage to service the one (1) vehicle owned by the Liberia Albino Society. This contract package will be funded from the budget line, Nation-wide census for database on Albinism in Liberia.
6.	IFB No. LAS/RFQ/006/2015/2016	Food and Non-Food items	This contract package is intended to procure assorted food and non-food items such as the milk, rice, sugar, soap, etc. to be given to Albinos when the census is conducted. This contract package will be funded from the budget line, Medical Outreach program for persons living with Albinism.

Prepared by: 
Roosevelt K. Barte
 Procurement Director

Approved by:  Date: 9-7-2015
Patricia N. C. Logan
 Executive Director/Chairperson - Procurement Committee

