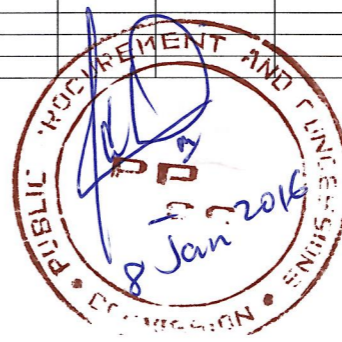


**MINISTRY OF AGRICULTURE  
PROCUREMENT PLAN (SBA)  
SOURCE OF FUNDING: GOL NATIONAL BUDGET  
FISCAL YEAR: 2015 - 2016**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA										IMPLEMENTATION DATES								
	Item No.	Code	Contract package	Business Activity Codes	Qty	Est. Cost (USD)	Procurement method	Tech Spec/BOQ/ Drawings	Preparation of bidding document	PC App.1- bid doc./tech spec	Bid invitation & Release Doc	Bid sub/pub opening	Submission of Bid Evaluation report	Pc App. 2 of bid Evaluation report	Cont. Award /Signature	Advance payment (mobilization)	Delivery, inspection (substantial completion)	Acceptance & final payment
PLANNED	1	IFB No. MOA/SBA/S.S/001/15/16	Domestic Travel - Means of Travel	N7710	2 buses for employee transport	49,500.00	S.S	6/30/2015	7/3/2015	7/5/2015	N/A	N/A	N/A	N/A	7/20/2015	N/A	6/15/2016	6/27/2016
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No. MOA/SBA/Rfq/001/15/16	Scratch Cards	J6120	Assorted	9,200.00	RFQ	8/13/2015	8/16/2015	8/17/2015	8/18/2015	8/25/2015	8/27/2015	8/29/2015	9/5/2015	N/A	6/10/2016	6/28/2016
UPDATE																		
ACTUAL																		
PLANNED	3	IFB No. MOA/SBA/RB/001/15/16	Petroleum Product	G4661	55,335.29 gallons	178,733.00	RB	6/29/2015	7/6/2015	7/11/2015	7/13/2015	8/10/2015	8/24/2015	8/29/2015	9/12/2015	N/A	6/7/2016	4/12/2016
UPDATE																		
ACTUAL																		
PLANNED	4	IFB No. MOA/SBA/Rfq/002/15/16	Repairs & Maint. Civil	F4390	Assorted	9,750.00	RFQ	11/15/2015	11/18/2015	11/19/2015	11/20/2015	11/27/2015	11/29/2015	12/1/2015	12/8/2015	N/A	5/13/2016	6/11/2016
UPDATE																		
ACTUAL																		
PLANNED	5	IFB No. MOA/SBA/Rfq/003/15/16	Repairs & Maint. Machinery, Equipment & Furniture	C3312	Assorted	3,000.00	RFQ	1/12/2016	1/15/2016	1/16/2016	1/17/2016	1/24/2016	1/26/2016	1/28/2016	2/4/2016	N/A	4/29/2016	6/3/2016
UPDATE																		
ACTUAL																		
PLANNED	6	IFB No. MOA/SBA/Rfq/004/15/16	Food Stuff Supplies	G4630	Assorted	2,505.00	RFQ	12/23/2015	12/26/2015	12/27/2015	12/28/2015	1/4/2016	1/6/2016	1/8/2016	1/15/2016	N/A	6/1/2016	6/20/2016
UPDATE																		
ACTUAL																		
PLANNED	7	IFB No. MOA/SBA/Rfq/005/15/16	Printing Services	C1811	Assorted	6,107.00	RFQ	8/5/2015	8/8/2015	8/9/2015	8/10/2015	8/24/2015	8/26/2015	8/28/2015	9/4/2015	N/A	6/5/2016	6/24/2016
UPDATE																		
ACTUAL																		
PLANNED	8	IFB No. MOA/SBA/Rfq/006/15/16	Consumable supplies	G4773	Assorted	5,625.00	RFQ	12/17/2015	12/20/2015	12/21/2015	12/22/2015	1/5/2016	1/7/2016	1/9/2016	1/16/2016	N/A	6/13/2016	6/28/2016
UPDATE																		
ACTUAL																		
PLANNED	9	IFB No. MOA/SBA/Rfq/007/15/16	Guard & Security Services	N8010	1 Firm	5,600.00	RFQ	11/27/2015	11/30/2015	12/1/2015	12/2/2015	12/16/2015	12/18/2015	12/20/2015	12/27/2015	N/A	1/10/2016	2/7/2016
UPDATE																		
ACTUAL																		
					Sub Total:	270,020.00												



**MINISTRY OF AGRICULTURE  
PROCUREMENT PLAN (SBA)  
SOURCE OF FUNDING: GOL NATIONAL BUDGET  
FISCAL YEAR: 2015 - 2016**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA										IMPLEMENTATION DATES								
	Item No.	Code	Contract package	Business Activity Codes	Qty	Est. Cost (USD)	Procurement method	Tech Spec/BOQ/ Drawings	Preparation of bidding document	PC App.1- bid doc./tech spec	Bid invitation & Release Doc	Bid sub/pub opening	Submission of Bid Evaluation report	Pc App. 2 of bid Evaluation report	Cont. Award /Signature	Advance payment (mobilization)	Delivery, inspection (substantial completion)	Acceptance & final payment
PLANNED	10	IFB No. MOA/SBA/RFQ/008/15/16	Adversting & Public Relations	M7310	Assorted	6,750.00	RFQ	11/1/2015	11/4/2015	11/5/2015	11/6/2015	11/20/2015	11/22/2015	11/29/2015	12/6/2015	N/A	5/25/2016	6/25/2016
UPDATE																		
ACTUAL																		
PLANNED	11	IFB No. MOA/SBA/NCB/001/15/16	Vehicle Insurance	K6512	1 firm	60,000.00	NCB	8/19/2015	8/26/2015	8/31/2015	9/2/2015	9/30/2015	10/14/2015	10/19/2015	11/2/2015	N/A	6/6/2016	6/24/2016
UPDATE																		
ACTUAL																		
					Sub Total:	66,750.00												
					Grand Total:USD	336,770.00												

PREPARED BY:

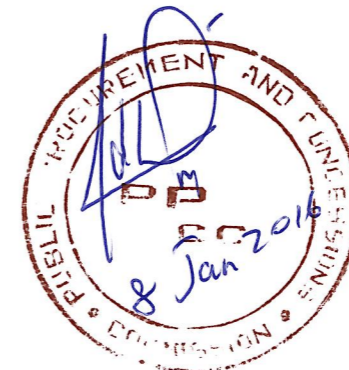
*M. Sherman*  
MUTRICIA SMITH-SHERMAN  
DIRECTOR OF PROCUREMENT

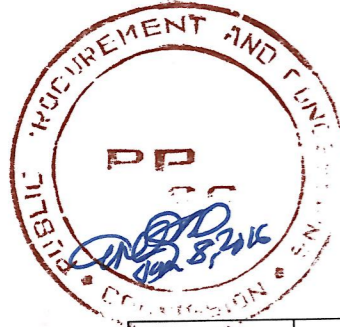
APPROVED BY:

*Moses M. Zinnah*  
MOSES M. ZINNAH  
CHAIRMAN, PROCUREMENT COMMITTEE

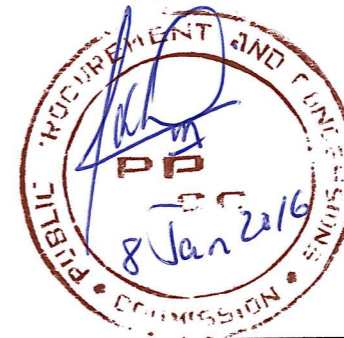
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*December 18, 2015*



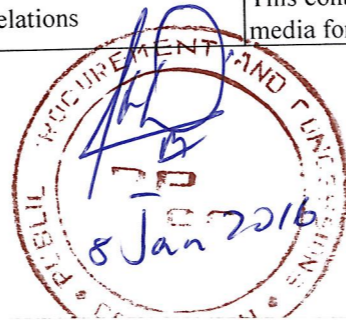


**MINISTRY OF AGRICULTURE  
PROCUREMENT PLAN (EXPLANATORY NOTES)  
FISCAL YEAR: 2015/2016  
CORE & SBA**



Item No.	Contract Package Code	Contract Package	Content of Contract Package
<b>CORE</b>			
1	IFB NO. MOA/CB/NCB/001/15/16	Foreign Travel- Means of Travel	This contract package is intended to procure assorted air tickets
2	IFB No. MOA/CB/S.S/001/15/16	Telecommunication, Internet & postage	Internet - Sole Source of Cellcom Telecommunication Inc. to maintain and pay a monthly subscription fee of \$1,000.00 USD for a 3.5GHz licensed which include (dedicated bandwidth of 1024kbps download and 1024kbps upload of equipment that has already been installed at Ministry of Agriculture, Somalia Drive
3	IFB NO. MOA/CB/NCB/002/15/16	Repair and Maintenance - Vehicle	This contract package is intended to procure services for repair and maintenance works on 72 vehicles of the Ministry of Agriculture
4	IFB NO. MOA/CB/NCB/003/15/16	Repair and Maintenance - Generator	This contract package is intended to procure services for repair works of three (3) generators for the Ministry of Agriculture, head office
5	IFB NO. MOA/CB/NCB/004/15/16	Stationery	This contract package is intended to procure the following stationery items: see attached Listing
6	IFB No. MOA/CB/NCB/005/15/16	Agriculture Supplies & Inputs	This contract package is intended to procure the following Laboratory supplies: See attached listing
7	IFB No. MOA/CB/RB/001/15/16	Transport Equipment	This contract package is intended to procure the below transport equipment: -Double cabin pick-ups - 3 units
<b>SBA</b>			
1	IFB No. MOA/SBA/S.S/001/15/16	Domestic Travel -Mean of Travel	This contract package is intended to procure bus services for two (2) buses from the National Transit Authority (NTA) for local transportation of Ministry of Agriculture employees to and from work duties
2	IFB No. MOA/SBA/RFQ/001/15/16	Telecommunication, Internet & postage	This contract package is intended to procure the following Telecommunication as per the below: Telecommunication (Scratch cards) - Lonestar - 1153 pieces of 5 dollars denomination cards - Lonestar - 24 pieces of 50 dollars denomination cards - Cellcom - 447 pieces of 5 dollars denomination cards

3	IFB NO. MOA/SBA/RB/001/15/16	Petroleum Product	This contract package is intended to procure the following items: Gasoline and diesel for generators, vehicles, & motorcylces A. bulk diesel supply to generator - 22,800 gallons B. Gasoline in coupons supply to Vehicles - 38,863.92 gallons
4	IFB NO. MOA/SBA/RFQ/002/15/16	Repair and Maintenance - Civil	This contract package is intended to procure assorted rehabilitation supplies/materials for work to be conducted by staff of the Ministry of Agriculture. See attached listing
5	IFB NO. MOA/SBA/RFQ/003/15/16	Repair and Maintenance - Machinery, Equipment & Furniture	This contract package is intended to procure services for assorted repair works on various machinery, equipment & furniture owned by the Ministry
6		workshop, conference, seminar & semposia	This contract package is intended to pay 5 days DSA for Livestock officers for attending a workshop on PPR vaccination (Goats & Sheep plague or sickness) at the central office of the Ministry of Agriculture
7	Administrative expenses	Water & Sewage	This contract package is intended to procure the services of six (6) sewage dislogde from Liberia Water and Sewage Corporation
8	IFB No. MOA/SBA/RFQ/004/15/16	Food & Catering Services	This contract package is intended to procure assorted office food stuff supplies for senior officals such as tea, sugar, milk etc.: See attached Listing
9	IFB No. MOA/SBA/RFQ/005/15/16	Printing, Binding & Publication Services	This contract package is intended to procure the following printing services: A. Printing of 2015 annual report for distribution - 500 booklets B. Printing of Business card - 38 boxes of 100 pieces in each C. Printing of Departmental & Minister Letter Head - 20 reams of 500 sheets in each ream
10	IFB No. MOA/SBA/RFQ/006/15/16	Office materials & Consumable	This contract package is intended to procure the following clearing materials: see attached listing
11	IFB No. MOA/SBA/RFQ/007/15/16	Guards & Security Services	This contract package is intended to procure the service of (1) one firm for the provision of security guard service for (4) four guards to be deployed at a Residential facility of the Minister of Agriculture home, while the remaining funds within the budget will be use to pay salaries of security that are contractors staff of Ministry of Agriculture.
12	IFB No. MOA/SBA/RFQ/008/15/16	Adversting & Public Relations	This contract package is intended to procure the services of the print media for assorted publications published in the papers



13	IFB No. MOA/SBA/NCB/001/15/16	Vehicle Insurance	This contract package is intended to procure comprehensive and third party insurance policies for Ministry of Agriculture vehicles of which 44 vehicles will be covered under the comprehensive, while 28 will be covered under the third party insurance policies
14		Consultancy services	This budget line will be use to pay out salaries for existing professional contractors of the Ministry of Agriculture
15		Feasibility studies/survey	This Budget line will be use by the Department of Planning & Development at the Ministry of Agriculture for collection of Agricultural data or statistic
16		staff training- foreign	This budget line is use to pay out (3) Three students allowances for staff in studies at foreign universities

PREPARED BY: M. Sherman  
MUTRICIA SMITH-SHERMAN  
DIRECTOR OF PROCUREMENT

DATE: December 18, 2015

