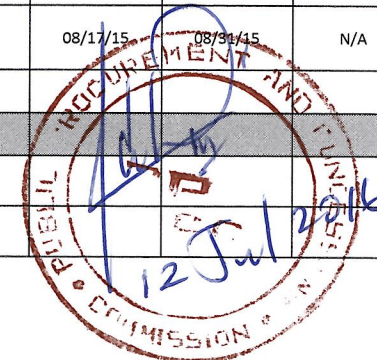
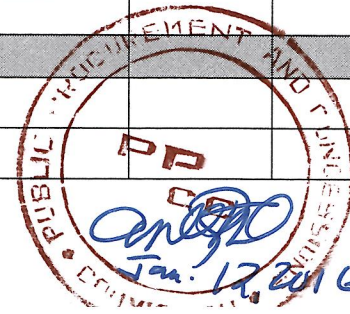


- Procurement Plan Template for Goods, Works and Non-Consulting Services

Name of Entity: VICE PRESIDENT'S OFFICE
 PROCUREMENT PLAN (**CORE BUDGET**)
 Source of Funding: GOVERNMENT OF LIBERIA (GOL)
 Fiscal year: 2015/2016

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PACKAGE CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZ.)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	1	IFB NO. VPO/RB/001/15/16	SCRATCH CARDS*	J6120	2,650 PCS@5.00	13,250.00	RB	0p6/02/15	06/16/15	06/23/15	07/07/15	08/04/15	08/11/15	08/18/15	09/01/15	N/A	05/05/16	06/30/16	
UPDATE	1	IFB NO. VPO/RB/001/15/16	SCRATCH CARDS*	J6120	2,261 PCS@5.00	11,305.00	RB	06/02/15	06/16/15	06/23/15	07/07/15	08/04/15	08/11/15	08/18/15	09/01/15	N/A	05/05/16	06/30/16	
ACTUAL																			
PLANNED	2	IFB NO. VPO/RB/002/15/16	INTERNET SUBSCRIPTIONS*	J6120	12,288 Kbs	12,607.00	RB	06/02/15	06/16/15	06/23/15	07/07/15	08/04/15	08/11/15	08/18/15	09/01/15	N/A	06/30/16	06/30/16	
UPDATE	2	IFB NO. VPO/RB/002/15/16	INTERNET SUBSCRIPTIONS*	J6120	9,288 Kbs	11,302.00	RB	06/02/15	06/16/15	06/23/15	07/07/15	08/04/15	08/11/15	08/18/15	09/01/15	N/A	06/30/16	06/30/16	
ACTUAL																			
PLANNED	3	IFB NO. VPO/NCB/001/15/16	REPAIRS & MAINTENANCE – VEHICLES*	G4520	15 VEHICLES	97,928.00	NCB	06/10/15	06/24/15	07/08/15	07/15/15	08/17/15	08/20/15	08/27/15	09/10/15	N/A	05/31/16	06/30/16	
UPDATE	3	IFB NO. VPO/NCB/001/15/16	REPAIRS & MAINTENANCE – VEHICLES*	G4520	15 VEHICLES	73,445.00	NCB	06/10/15	06/24/15	07/08/15	07/15/15	08/17/15	08/20/15	08/27/15	09/10/15	N/A	05/31/16	06/30/16	
ACTUAL																			
PLANNED	4	IFB NO. VPO/NCB/002/15/16	STATIONERY	G4761	ASSORTED	49,560.00	NCB	06/01/15	06/15/15	06/23/15	07/06/15	08/03/15	08/10/15	08/17/15	08/31/15	N/A	05/31/16	06/30/16	
UPDATE	4	IFB NO. VPO/NCB/002/15/16	STATIONERY	G4761	ASSORTED	37,170.00	NCB	06/01/15	06/15/15	06/23/15	07/06/15	08/03/15	08/10/15	08/17/15	08/31/15	N/A	05/31/16	06/30/16	
ACTUAL																			
SUB-TOTAL (PLANNED)						173,345.00													
SUB-TOTAL (UPDATE)						133,222.00													



- Procurement Plan Template for Goods, Works and Non-Consulting Services

Name of Entity: VICE PRESIDENT'S OFFICE
 PROCUREMENT PLAN (**CORE BUDGET**)
 Source of Funding: GOVERNMENT OF LIBERIA (GOL)
 Fiscal year: 2015/2016

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PACKAGE CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZA)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	5	IFB NO. VPO/NCB/003/15/16	ENTERTAINMENT, REPRESENTATION & GIFTS	G4711	ASSORTED	81,600.00	NCB	06/11/15	06/18/15	06/25/15	07/02/15	07/31/15	08/07/15	08/14/15	08/27/15	N/A	05/31/16	06/30/16	
UPDATE	5	IFB NO. VPO/NCB/003/15/16	ENTERTAINMENT, REPRESENTATION & GIFTS	G4711	ASSORTED	61,200.00	NCB	06/11/15	06/18/15	06/25/15	07/02/15	07/31/15	08/07/15	08/14/15	08/27/15	N/A	05/31/16	06/30/16	
ACTUAL																			
GRAND TOTAL(PLANNED)						254,945.00													
GRAND TOTAL(UPDATE)						194,422.00													

Prepared by:

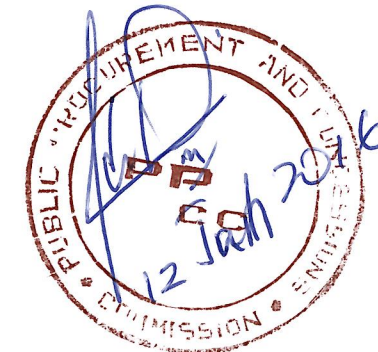
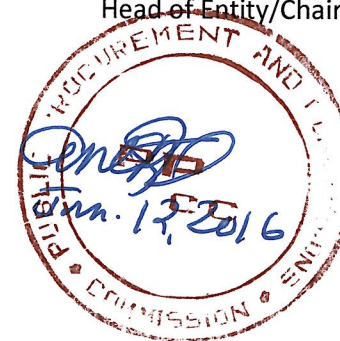

 Procurement Director/ Manager
 Jan 12, 2016

Approved by:


 Head of Entity/Chairman Proc. Committee

Date:

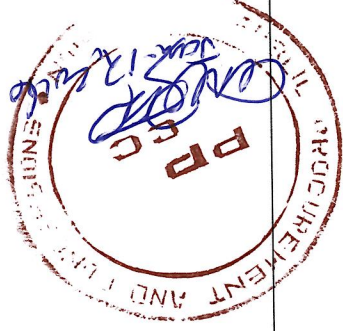
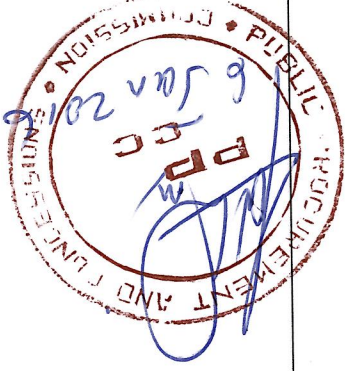
January 12, 2016



NAME OF ENTITY: OFFICE OF THE VICE PRESIDENT

Procurement Plan Explanatory Notes
Fiscal Year: 2015/2016

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB NO. VPO/RB/001/15/16	Scratch Cards	Portion of this contract package is intended to procure the following items: A. Lonestar Scratch Cards ----- 1,855 pcs B. Cellcom Scratch Cards ----- 795 pcs
2	IFB NO. VPO/RB/002/15/16	Internet Subscription	Portion of this contract package is intended to procure the following services: A. Internet Subscriptions ----- 12,288 Kbs
3	IFB NO. VPO/NCB/001/15/16	Repairs & Maintenance Vehicles	This contract package is intended to procure the following items and services: PARTS - \$47,005.00 A. Engine Oil ----- 240 gals B. Transmission Oil ----- 132 gals C. Gear Oil ----- 132 gals D. Air Filter ----- 156 pcs E. Fuel Filter ----- 168 pcs F. Gas Filter ----- 72 pcs G. Spark Plugs ----- 288 pcs H. Tyres ----- 44 pcs I. Brakes ----- 88 pcs J. Brake Fluid ----- 44 cans SERVICES (Alliance Motor & Cactus Motors) - \$26,440.00 A. Official Mercedes Benz (1) ----- 12 times B. Official Bullet proof Tahoe (1) ----- 12 times C. Official Chevrolet Suburban (1) ----- 12 times



4 IFB NO.VPO/NCB/002/15/16 Stationery	
5 IFB NO.VPO/NCB/003/15/16 Entertainment, Representation & Gifts	
This contract package is intended to procure the following items: A. A4 Papers ----- 50 boxes B. Legal Papers ----- 20 boxes C. Greetings Cards Papers ----- 20 packs D. Executive Papers ----- 5 boxes E. A4 Envelopes ----- 10 boxes F. Large Brown Envelopes ----- 15 boxes G. White Envelope (peal & seal) ----- 10 boxes H. Manila Folders ----- 15 boxes I. Box file ----- 5 boxes J. Fastener ----- 5 boxes K. Staple machine ----- 5 pcs L. Staple pins ----- 10 boxes M. Markers ----- 5 packs N. Highlighter ----- 4 packs O. Note pads ----- 5 dozens P. Stick-on-pad ----- 3 dozens Q. Correction Fluids ----- 3 boxes R. Paper Glue ----- 3 dozens S. Hp Laserjet Inkr ----- 50 pcs T. Hp Deskjet Inkr ----- 10 sets U. Ball Point Pens ----- 4 packs V. Pencil ----- 2 boxes W. Scissor ----- 5 pcs	This contract package is intended to procure the following items: A. Mineral water ----- 100 sacs B. Juices X 24 ----- 50 carts C. Soft Drinks ----- 100 carts D. Wine ----- 20 cartoons E. Beer ----- 100 cartoons F. Stout ----- 100 cartoons G. Biscuit ----- 15 cartoons H. Candles ----- 50 packs I. Pringles ----- 25 cups J. Napkins ----- 50 bags K. Paper Towel ----- 50 bags L. Tissues ----- 100 bags M. Hand Liquid Soap ----- 5 cartoons N. Butter ----- 10 jars

			O. Mayonnaise ----- 10 jars P. Peanut Butter ----- 10 jars Q. Crackers ----- 5 cartons R. Coffee ----- 15 jars S. Tea ----- 10 packs T. Coffee mate ----- 15 jars U. Sugar ----- 2 cartons V. Powder Milk ----- 15 cups
6	IFB NO. VPO/SBA/RB/001/15/16	Petroleum Products (Diesel/Gasoline)	This contract package is intended to procure Diesel/Gasoline Coupons and bulk product for use by VPO official vehicles and Generators at the Honorable Vice President's Residence respectively.
7	IFB NO. VPO/SBA/NCB/001/15/16	Foreign Means of Travel	This contract package is intended to procure Travel Tickets for the Honorable Vice President and Delegations whenever there is a foreign travel.
8	IFB NO. VPO/SBA/NCB/002/15/16	Repairs & Maintenance - Civil	This contract package is intended for Repairs and Maintenance Services for one building. The building is the resident of the Honorable Vice President, Joseph N. Boakai.

