

GRAND KRU ADMINISTRATION  
CORE BUDGET PROCUREMENT PLAN  
SOURCE OF FUNDING: (GOL)  
FISCA YEAR: 2015/2016

|         | 1          | 2                             | 3                                   | 4        | 5                  | 6                | 7                  | 8                          | 9                    | 10                              | 11                                  | 12                          | 13                                  | 14                                | 15                       | 16                           | 17                              | 18                         | 19      |
|---------|------------|-------------------------------|-------------------------------------|----------|--------------------|------------------|--------------------|----------------------------|----------------------|---------------------------------|-------------------------------------|-----------------------------|-------------------------------------|-----------------------------------|--------------------------|------------------------------|---------------------------------|----------------------------|---------|
|         | BASIS DATA |                               |                                     |          |                    |                  |                    |                            | IMPLEMENTATION DATES |                                 |                                     |                             |                                     |                                   |                          |                              |                                 |                            |         |
|         | Item No.   | Package Number (code)         | Contract Package                    | Qty.     | Business Reg. Code | Est. Cost ( USD) | Procurement Method | Technical Spec/BOQ Drawing | Prep.of bid document | PC Approval Bid doc./Tech spec. | Bid Invitation/ release of bid doc. | Bid Submission/ pub/opening | Submission of bid evaluation report | Pc Approval bid evaluation report | Contract award & signing | Advance Payment Mobilization | Delivery Inspection substantial | Acceptance & final payment | Remarks |
| planned | 1          | IFB.No./GKC/RFQ/001/2015/2016 | Domestic travel - means of travel   | 7 trips  | H4922              | 1,500.00         | RFQ                | 5/18/2015                  | 6/1/2015             | 6/8/2015                        | 6/15/2015                           | 6/22/2015                   | 7/6/2015                            | 7/20/2015                         | 8/17/2015                | 8/17/2015                    | 9/14/2015                       | 6/28/2016                  | N/A     |
| Update  |            |                               |                                     |          |                    |                  |                    |                            |                      |                                 |                                     |                             |                                     |                                   |                          |                              |                                 |                            |         |
| Actual  |            |                               |                                     |          |                    |                  |                    |                            |                      |                                 |                                     |                             |                                     |                                   |                          |                              |                                 |                            |         |
| Planned | 2          | IFB.No./GKC/RFQ/002/2015/2016 | Telecommunication - (Scratch Cards) | 300 pcs. | J6120              | 1,500            | RFQ                | 5/18/2015                  | 6/1/2015             | 6/8/2015                        | 6/15/2015                           | 6/22/2015                   | 7/6/2015                            | 7/20/2015                         | 8/17/2015                | 8/17/2015                    | 9/14/2015                       | 6/28/2016                  | N/A     |
| Update  |            |                               |                                     |          |                    |                  |                    |                            |                      |                                 |                                     |                             |                                     |                                   |                          |                              |                                 |                            |         |
| Actual  |            |                               |                                     |          |                    |                  |                    |                            |                      |                                 |                                     |                             |                                     |                                   |                          |                              |                                 |                            |         |
| Planned | 3          | IFB.No./GKC/RFQ/003/2015/2016 | Repairs and Maintenance - vehicle   | 4 Veh.   | G4520              | 2,000            | RFQ                | 5/18/2015                  | 6/1/2015             | 6/8/2015                        | 6/15/2015                           | 6/22/2015                   | 7/6/2015                            | 7/20/2015                         | 8/17/2015                | 8/17/2015                    | 9/14/2015                       | 6/28/2016                  | N/A     |
| Update  |            |                               |                                     |          |                    |                  |                    |                            |                      |                                 |                                     |                             |                                     |                                   |                          |                              |                                 |                            |         |
| Actual  |            |                               |                                     |          |                    |                  |                    |                            |                      |                                 |                                     |                             |                                     |                                   |                          |                              |                                 |                            |         |
| Planned | 4          | IFB.No./GKC/RFQ/004/2015/2016 | Repairs and Maintenance - Civil     | 1        | F4390              | 2,000.00         | RFQ                | 5/18/2015                  | 6/1/2015             | 6/8/2015                        | 6/15/2015                           | 6/22/2015                   | 7/6/2015                            | 7/20/2015                         | 8/17/2015                | 8/17/2015                    | 9/14/2015                       | 6/28/2016                  | N/A     |
| Update  |            |                               |                                     |          |                    |                  |                    |                            |                      |                                 |                                     |                             |                                     |                                   |                          |                              |                                 |                            |         |
| Actual  |            |                               |                                     |          |                    |                  |                    |                            |                      |                                 |                                     |                             |                                     |                                   |                          |                              |                                 |                            |         |
| Planned | 5          | IFB.No./GKC/RFQ/005/2015/2016 | Stationery                          | Assorted | G4761              | 2,500.00         | RFQ                | 5/18/2015                  | 6/1/2015             | 6/8/2015                        | 6/15/2015                           | 6/22/2015                   | 7/6/2015                            | 7/20/2015                         | 8/17/2015                | 8/17/2015                    | 9/14/2015                       | 6/28/2016                  | N/A     |
| Update  |            |                               |                                     |          |                    |                  |                    |                            |                      |                                 |                                     |                             |                                     |                                   |                          |                              |                                 |                            |         |
| Actual  |            |                               |                                     |          |                    |                  |                    |                            |                      |                                 |                                     |                             |                                     |                                   |                          |                              |                                 |                            |         |
| Planned | 6          | IFB.No./GKC/RFQ/006/2015/2016 | Cartering Services                  | 1        | I5621              | 1,000            | RFQ                | 5/18/2015                  | 6/1/2015             | 6/8/2015                        | 6/15/2015                           | 6/22/2015                   | 7/6/2015                            | 7/20/2015                         | 8/17/2015                | 8/17/2015                    | 9/14/2015                       | 6/28/2016                  | N/A     |
| Update  |            |                               |                                     |          |                    |                  |                    |                            |                      |                                 |                                     |                             |                                     |                                   |                          |                              |                                 |                            |         |
| Actual  |            |                               |                                     |          |                    |                  |                    |                            |                      |                                 |                                     |                             |                                     |                                   |                          |                              |                                 |                            |         |

Total Cost

10,500.00

Prepared by:

Procurement Director/Manager

Approved by:

Head of Entity/Chairman Proc. Cmtee

Date:

Nov. 12, 2015



**Grand Kru Administration**  
**CORE BUDGET Procurement plan Explanatory Notes**  
**Fiscal Year: 2015/2016**

| Item No. | Contract Package Code         | Contract Package                     | Content Contract Package                                                                                                                                                                                                                                                                                                                                                                                                      |
|----------|-------------------------------|--------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.       | IFB.No./GKC/RFQ/001/2015/2016 | Domestic Travel-Means of travel      | This Contract package is intended to be used for the following:<br>(a). To hire motor bikes and purchase Petroleum products to facilitate County Officials to travel to various districts, Towns and villages, to hold town Hall Meetings, settle dispute, or Conduct Awareness campaign.                                                                                                                                     |
| 2.       | IFB.No./GKC/RFQ/002/2015/2016 | Telecommunications – (Scratch Cards) | This Contract Package will be founded under the budget line Telecommunication, Internet,                                                                                                                                                                                                                                                                                                                                      |
| 3.       | IFB.No./GKC/RB/001/2015/2016  | Fuel and Lubricants - vehicles       | This contract package is intended to procure the below listed items.<br>(a). gasoline.....3,000 gals. @ US\$6.00 = US\$18,000<br>(b). Engine oil ..... 21 gals. @ US\$20.00 = US\$420.00                                                                                                                                                                                                                                      |
| 4.       | IFB.No./GKC/RB/003/2015/2016  | Fuel and Lubricants – Generator      | Items to procure in this contract package include the following:<br>(a). gasoline.....3,000 gals. @ US\$6.00 = US\$18,000.00<br>(b). engine oil..... 21 gals. @ US\$20.00 = US\$420.00                                                                                                                                                                                                                                        |
| 5.       | IFB.No./GKC/RB/004/2015/2016  | Repair and Maintenance- civil        | This contract package is intended to be used for the following purposes below.<br>(a). repair the County Administrative Building                                                                                                                                                                                                                                                                                              |
| 6.       | IFB.No./GKC/RB/005/2015/2016  | Repair and Maintenance – Vehicle     | This package is intended to facilitates the below listed activities.<br>(a). Repairs 4 vehicles assigned to the County                                                                                                                                                                                                                                                                                                        |
| 7.       | IFB.No./GKC/RFQ/006/2015/2016 | Stationery                           | This contract package is intended to procure the following:<br>(a).A4 Sheets .....20 cartoons<br>(b). Legal Sheets.....10 cartoons<br>©.Note Pads.....15 packs<br>(d). Stick on pads.....15 packs<br>(e). manila file (5/5) ..... 6 packs<br>(f). manila file (1/1) ..... 4 packs<br>(g).Carbon Sheets ..... 7 packs<br>(i). Toner (85A)..... 6 pieces<br>(j). Cartridge (61 & 61) ..... 5 pieces<br>(h). ink ..... 15 pieces |
| 8.       | IFB.No./GKC/RB/007/2015/2016  | Catering Services                    | This Contract package is intended to facilitate the procurement of the following items during the County Dev. Council (Sitting) per year.<br>(a) Feeding<br>(b) Drinks<br>(c) Mineral water,                                                                                                                                                                                                                                  |
| 9.       | IFB.No./GKC/RB/008/2015/2016  | Internet Servicing (USB Models)      | This Contract package will be founded under the budget line "Telecommunication & Internet".                                                                                                                                                                                                                                                                                                                                   |

