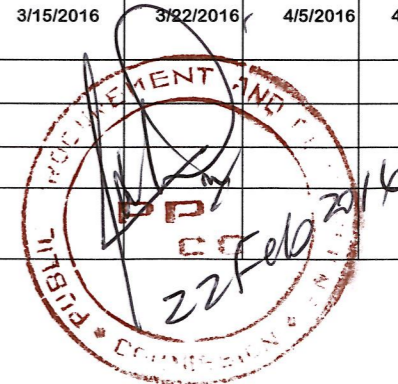
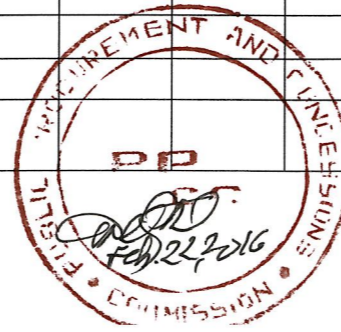


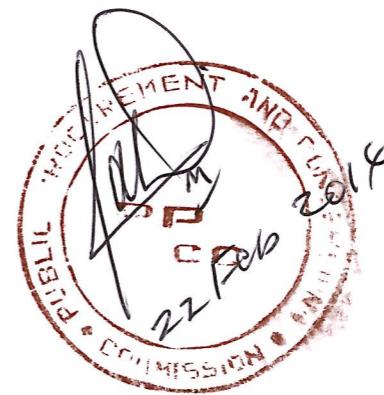
Liberia Telecommunications Authority
PROCUREMENT PLAN for Consultancy Services (SBA Budget)
Source of Funding: Internal Revenue
Fiscal year: 2015-2016

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	Basic Data							REQUEST FOR EXPRESSION OF INTEREST, if applicable					IMPLEMENTATION DATES							
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	No. of firms/Pers ons	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATIO N OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/SHO RTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF T & F BID EVALUATION REPORTS	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETIO N (FINAL REPORT & PAYMENT)
PLANNE D	1	RFP No. LTA/SBA/ SS/001/1 5/16	Litigation Services	M6910	1	230,000.00	Single Source	7/3/2015	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	3/23/2016	6/30/2016
UPDATE																				
ACTUAL																				
PLANNE D	2	RFP No. LTA/SBA/ CQS/001/ 15/16	ICT Policy Impact Analysis	M7020	1	9,091.00	Selection Based on Consultant's Quaification	10/17/2015	10/24/2015	11/14/2015	11/21/1025	11/28/2015	12/5/2015	12/12/2015	1/16/2016	2/13/2016	2/20/2016	2/27/2016	3/5/2016	6/30/2016
UPDATE																				
ACTUAL																				
PLANNE D	3	RFP No. LTA/SBA/ QCBS/00 1/15/16	ICT Technical Consultant	M7110	1	9,091.00	Quality Cost Based Selection	10/9/2015	12/28/2015	1/18/2016	1/25/2016	2/1/2016	2/22/2016	3/7/2016	3/14/2016	4/11/2016	4/25/2016	5/9/2016	5/23/2016	6/30/2016
UPDATE																				
ACTUAL																				
PLANNE D	4	RFP No. LTA/SBA/ QCBS/00 2/15/16	Accountancy Services	M6920	1	3,409.00	Quality Cost Based Selection	10/9/2015	12/8/2015	12/29/2015	1/12/2016	1/26/2016	2/2/2016	2/9/2016	2/16/2016	3/15/2016	3/22/2016	4/5/2016	4/19/2016	6/30/2016
UPDATE																				
ACTUAL																				
SUB TOTAL						251,591.00														



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1	2	3	4		5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	Basic Data							IMPLEMENTATION DATES												
								REQUEST FOR EXPRESSION OF INTEREST, if applicable					REQUEST FOR PROPOSALS AND APPROVAL OF AWARD							
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	No. of firms/Pers ons	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATIO N OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/SHO RTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF T & F BID EVALUATION REPORTS	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETIO N (FINAL REPORT & PAYMENT)
PLANNE D	5	RFP No. LTA/SBA/ CQS/002/ 15/16	Legal Services	M6910	1	6,818.00	Selection Based on Consultant's Qualification	12/14/2015	12/21/2015	1/11/2016	1/19/2016	1/26/2016	2/2/2016	2/9/2016	2/23/2016	3/22/2016	4/5/2016	4/12/2016	4/19/2016	6/30/2016
UPDATE																				
ACTUAL																				
PLANNE D	6	RFP No. LTA/SBA/ CQS/003/ 15/16	Public Relations Consultancy /Media Services	M7020	Assorted	3,409.00	Selection Based on Consultant's Qualification	12/14/2015	N/A	N/A	N/A	N/A	2/2/2016	2/9/2016	2/23/2016	3/22/2016	4/5/2016	4/12/2016	4/19/2016	6/30/2016
UPDATE																				
ACTUAL																				
SUB TOTAL						10,227.00														
GRAND TOTAL						261,818.00	Two Hundred Sixty One Thousand Eight Hundred Eighteen United States Dollars													



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Prepared By: 
Melvin N. Nye
Procurement & Logistics Manager

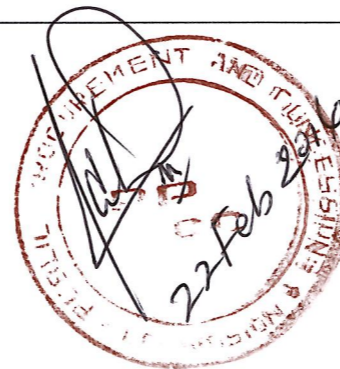
Approved By: 
Angelique Weeks
Head of Entity/ Chairman Proc. Committee

Date: 08 February 2016



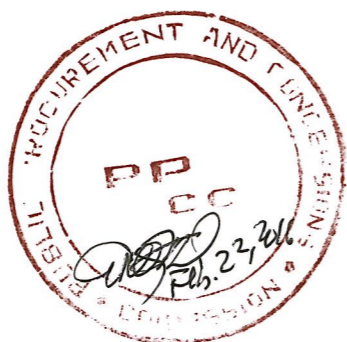
LIBERIA TELECOMMUNICATIONS AUTHORITY
PROCUREMENT PLAN (CONSULTANCY SERVICES)-SBACORE BUDGET EXPLANATORY NOTES
FISCAL YEAR: 2015/2016

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1.	RFP No. LTA/SBA/SS/001/15/16	Litigation Services	Refers to the cost of hiring legal counsel to respond in short timeframes (usually 10 days) to legal process. We propose to continue the services of Heritage Partners & Associates in representing the LTA on an "As-needed and When-needed" basis. The mentioned law firm is being recommended based on its past performance records during litigation proceedings involving the LTA and other parties. Secondly, Heritage Partners & Associates has considerable experience relative to the Telecommunications sector.



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2.	RFP No. LTA/SBA/CQS/001/15/16	ICT Policy Impact Analysis	Refers to the cost of contracting a firm or individual to conduct performance and evaluation exercise of the National ICT and Telecommunications Policy. In addition to others, this exercise is intended to determine the extent the implementation of the National ICT and Telecommunications Policy has been able to meet its stated goals and objectives. An amount of 20,000.00 USD will be deducted from budget line item 5-001 which has a total amount of 50,000.00 for Consultancy.
3.	RFP No. LTA/SBA/QCBS/002/15/16	ICT Technical Consultant	Refers to the cost of hiring a consultant to offer ICT infrastructural related services. An amount of 9,091 USD.00 USD will be deducted from budget line item 5-001 which has a total amount of 50,000.00 for Consultancy.
4.	RFP No. LTA/SBA/QCBS/003/15/16	Accountancy Services	Refers to the cost of hiring a firm to provide accounting services to the LTA. This service is expected to mainly include auditing, quick books installation and training etc...An amount of 3,409.00 USD will be deducted from budget line item 5-001 which has a total amount of 50,000.00 USD for Consultancy.



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5.	RFP No. LTA/SBA/CQS/002/15/16	Legal Services	Refers to the cost of selecting Lawyers or Law firm(s) on an "As-needed and When-needed" basis to provide legal services (opinions, advice, etc.) to the LTA. Due to the sensitive nature of legal issues arising in the Telecommunications Sector. The LTA is recommending the use of Selection Bases on Consultant's Qualifications Method as only few firms currently perform those services. An amount of 6,818.00 USD will be deducted from budget line item 5-001 which has a total amount of 50,000.00 for Consultancy.
6.	RFP No. LTA/SBA/CQS/003/15/16	Public Relations Consultancy/Media Services	Refers to the cost of hiring consultant(s) on "As-needed and When-needed" basis, especially for advertisements, and radio & television programs etc... . An amount of 3,409.00 USD will be deducted from budget line item 5-001 (Consultancy) which has a total amount of 50,000.00 for Consultancy.

