GRAND GEDEH COUNTY ADMINISTRATION

PROCUREMENT PLAN (Small Business Act, Project budget)

Source of Funding: SDF/GOL - CDF

Budget Period/Fiscal year: July 1, 2015 - June 30, 2016

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PLANNE D	1	IFB No.GGCA/Proj/SB A/NCB/001/15/16	Construction of Clinics and Nurses Quarter	4	F4100	US\$304,000.0	00 NCB	6/18/15	7/16/15	7/30/:	15	10/4/15	11/4/15	12/4/15	12/18/	15 1	/8/16	1/22/16	4/29/16	6/30/16			
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PLANNE D	2	IFB No.GGCA/PROJ/S BA/NCB/002/15/1 6	Construction of Paramount Chief Offices	3	F4100	US\$135,000.0	00 NCB	7/27/15	8/24/15	9/7/1	5	10/4/15	11/4/15	12/4/15	12/18/	15 1	/7/16	1/29/16	6/23/16	7/15/16	-	-	
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PLANNE D	3	IFB No.GGCA/PROJ/S BA/ NCB /003/15/16	Construction of Commissione r Offices	2	F4100	US\$120,000.0	OO NCB	6/18/15	7/02/15	7/16/2	15	10/4/15	11/4/15	12/14/1 5	12/28/	15 1	/11/16 ALNT	1/27/16	6/20/16	7/18/16			
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GRAND GEDEH COUNTY ADMINISTRATION

PROCUREMENT PLAN (Small Business Act, Project budget)

Source of Funding: SDF/GOL - CDF

Budget Period/Fiscal year: July 1, 2015 - June 30, 2016

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PLANNE D	4	IFB No.GGCA/PROJ/SBA/ NCB /004/15/16	Construction of Guest House	1	F4100	US\$65,000.0 0	NCB	8/20/15	9/17/15	10/1/15	10/4/15	11/4/15	12/4/15	12/18/1 5	1/4/16	1/18/16	5/19/16	6/20/16		
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PLANNE D	5	IFB No.GGCA/PROJ/SBA/ NCB /005/15/16	Renovation of Buildings	3	F4390	US\$55,000.0 0	NCB	6/25/15	7/23/15	8/6/15	10/4/15	11/4/15	12/4/15	12/18/1	1/8/16	1/22/16	4/21/16	6/23/16		
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PLANNE D	6	IFB No.GGCA/PROJ/SBA/ NCB /006/15/16	Construction of School and Teacher Quarter		F4100	\$60,000.00	NCB	8/11/15	8/25/15	9/8/15	10/4/15	11/4/15	12/4/15	12/18/1	1/11/1	1/25/16	5/20/16	6/30/16	12 N. Y	NT TWO
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Procurement Director/ Manager

Approved by:

Head of Entity/Chairman Proc. Committee

Date: March 1, 2016

Grand Gedeh County Administration Procurement Plan Explanatory Notes (Small Business Act, Project Budget) Fiscal Year: 2015/2016

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No.GGCA/Proj/SBA/NCB/001/15/16	Construction of Clinics and Nurses Quarter	This contract package is intended to construct the following Clinics and a Nurses Quarter contract package District(s) Estimated cost 1. Clinic B'Hai \$60,000.00 2. Clinic Glio/Twarbo \$80,000.00 3. Clinic Putu \$139,000.00 4. Nurses Quarter Cavalla \$25,000.00 \$304,000.00 The bidding process will be conducted on a Lot to Lot basis.
2	IFB No.GGCA/Proj/SBA/NCB/002/15/16	Construction of Paramount Offices	This contract package is intended to Construction the following Paramount Chief Offices in the following locations: contract package
3	IFB No.GGCA/Proj/SBA/NCB/003/15/16	Construction of Commissioner Offices	This contract package is intended to construction two (2) Commissioner Buildings. contract package District(s) Estimated cost 1. Commissioner Office Tchien \$75,000.00 2. Commissioner Office Konobo \$45,000.00 \$120,000.00

			The bidding process will be based on a Lot to Lot evaluation.
4	IFB No.GGCA/Proj/SBA/NCB/004/15/16	Construction of Guest House	This contract package is intended to construct a 10 bedrooms Guest House with estimated cost of \$ 65,000.00 in Ziah Town, Konobo This package will be implemented on a lot basis
5	IFB No.GGCA/Proj/SBA/NCB/005/15/16	Renovate the following Buildings	This contract package is intended to Renovate the following Buildings in the following locations:
			1. Paramount Chief Office Tchien \$15,000.00 2. Commissioner Office Cavalla \$10,000.00 3. Zwedru City Hall Zwedru City \$30,000.00 \$55,000.00 The bidding process will be done on a Lot basis.
6	IFB No.GGCA/Proj/SBA/NCB/006/15/16	Construction of Junior High School and Teacher Quarter	This contract package is intended to Construct a Junior High School in Gboleken, Tchien District. contract package District(s) Estimated cost 1. Junior High School Cavalla \$45,000.00 2. Teacher Quarter Cavalla \$15,000.00 . \$60,000.00 This package will be implemented on a lot basis considering each location as a lot.

Prepared by:
Procurement Director

Date: March 1, 2016





GRAND GEDEH COUNTY ADMINISTRATION PROCUREMENT PLAN (Small Business Act, Core budget) Source of Funding: SDF/GOL - CDF

Budget Period/Fiscal year: July 1, 2015 - June 30, 2016

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1	IFB No.GGCA/SBA / RFQ/001/15/ 16	Stationery	Assor ted	G476 1	US\$3,330 .00	RFQ	10/16/1 5	10/23/15	10/30/15	11/6/15	11/13/15	11/27/15	12/4/15	12/18/15	N/A	12/29/15	01/12/1 6		
2	IFB No.GGCA/SBA / NCB/001/15/ 16	Office Equipmen ts	Assor ted	G465 9/G46 51	\$11,388.0 0	NCB	11/6/15	11/13/15	11/27/15	12/04/15	1/5/16	01/25/16	02/8/16	03/1/16	N/A	03/17/16	04/18/1		
3	IFB No.GGCA/SBA / NCB/002/15/ 16	Spare Parts (Vehicles)	Assor ted	G451 0/G46 59	\$18,250.0 0	NCB	10/13/1	10/27/15	JR	11/17/15 MENT,	12/8/15	12/23/15	01/6/16	01/20/16	N/A	O3/3/16	03/17/1		
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GRAND GEDEH COUNTY ADMINISTRATION PROCUREMENT PLAN (Small Business Act, Core budget) Source of Funding: SDF/GOL Budget Period/Fixed years July 1, 2015 - June 20, 201

Budget Period/Fisca	l year: July 1,	, 2015 -	June 30, 201
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PLANNE D	5	IFB No.GGCA/SBA/RFQ/003/ 15/16	Printing & Binding	Assorted	C1811	\$2,974.20	D RFQ	9/29/15	10/2/15	10/13/15	10/27/15	11/27/15	12/16/15	12/27/15	1/28/16	N/A	02/12/16	03/1/16		Marie de la constitución de constitue de la co
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PLANNE D	6	IFB No.GGCA/SBA/RFQ/004/ 15/16	Fuel and Lubricants (Vehicles and Generators	87.2 gallons	G4661	\$327.00	RFQ	10/28/15	11/4/15	11/11/15 MENT	11/18/15	11/25/15	12/9/15/\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	12/22/1/1	01/6/16	N/A	01/13/16	02/27/16	o establica de la constanta de	
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GRAND GEDEH COUNTY ADMINISTRATION PROCUREMENT PLAN (Small Business Act, Core budget)

Source of Funding: SDF/GOL — CDF Budget Period/Fiscal year: July 1, 2015 - June 30, 2016

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PLANNED	7	IFB No.GGCA/SB A/RFQ/005/1 5/16	Cleaning Materials	Assorted	G4773	1,486.00	RFQ	9/23/15	10/7/15	10/21/15	11/4/15	12/4/15	12/18/15	01/8/16	02/8/16	N/A	03/22/16	04/23/16	
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PLANNED	8	IFB No.GGCA/SB A/RFQ/006/1 5/16	Tools and Small Equipment s	Assorted	G4659	\$8,745.00	RFQ	09/25/15	10/28/15	11/4/15	11/11/15	11/18/15	11/25/15	12/9/15	12/23/15	N/A	02/28/16	01/13/16	
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PLANNED	9	IFB No.GGCA/SB A/RFQ/007/1 5/16	Repair and Maint. Generators	Assorted	C3314	\$6,745.00	RFQ	9/23/15	10/7/15	10/21/15	11/4/15	12/4/15	12/18/15	01/8/16	92/8/16	N/A	05/20/16	06/23/16	
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GRAND GEDEH COUNTY ADMINISTRATION PROCUREMENT PLAN (Small Business Act, Core budget) Source of Funding: SDF/GOL — CDF Budget Period/Fiscal year: July 1, 2015 - June 30, 2016

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PLANN ED	11	IFB No.GGCA/SBA/R FQ/009/15/16	Repair and Maint. Office Equipments	Assorted	C3312	\$1,330.00	D RFQ	9/25/15	10/7/15	10/21/15	11/4/15	12/4/15	12/18/15	01/8/16	02/8/16	N/A	04/22/15	05/23/16	
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PLANN ED	12	IFB No.GGCA/SBA/R FQ/010/15/16	Repair and Maint. Civil	4	F4390	\$7,864.00	D RFQ	9/23/15	10/7/15	10/21/15	11/4/15	12/7/15	12/17/15 NT	01/8/16	02/10/16	N/A	03/22/15	04/23/16	
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GRAND GEDEH COUNTY ADMINISTRATION PROCUREMENT PLAN (Small Business Act, Core budget) Source of Funding: SDF/GOL - CDF Budget Period/Fiscal year: July 1, 2015- June 30, 2016

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PLANNED	13	IFB No.GGCA/SBA/RF Q/011/15/16	Tele. Comm & internet (Scratch cards)	585	J6120	\$2,925.00	RFQ	10/16/15	10/23/15	10/30/15	11/6/15	11/13/15	11/27/15	12/4/15	12/18/15	N/A	3/29/16	04/12/16	
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ACTUAL																			
PLANNED	14	IFB No.GGCA/SBA/RF Q/012/15/16	Food & Catering Service	Assorted	15621	\$4,200.00	RFQ	10/16/15	10/23/15	10/30/15	11/6/15	11/13/15	11/27/15	12/4/15	12/18/15	N/A	3/29/16	04/12/16	
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PLANNED	15	IFB No.GGCA/SBA/N CB/03/15/16	Motorbike purchase	5	G4540	14,800.00	NCB	10/13/15	10/27/15	11/10/15	TAVETIN	12/17/15	12/23/15	(a1/6/16)	V01/20/16	N/A	O3/3/16	03/17/16	
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		SUB - TOT	AL			\$21,925.00				WAS.	10 21	Zi)	1	200	1				

GRAND GEDEH COUNTY ADMINISTRATION PROCUREMENT PLAN (Small Business Act, Core budget) Source of Funding: SDF/GOL — CDF Budget Period/Fiscal year: July 1, 2015- June 30, 2016

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PLANNED	16	IFB No.GGCA/SBA/RFQ/ 014/15/16	Building Materials	Assorted	F4390	\$9,361.00	RFQ	9/23/15	10/7/15	10/21/15	11/4/15	12/7/15	12/17/15	01/8/16	02/10/16	N/A	03/22/15	05/23/16	
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PLANNED	17	FB No.GGCA/SBA/RFQ/ 014/15/16	Adver & public relation	Assorted	J5813	\$3,275.00	RFQ	10/16/15	10/23/15	10/30/15	11/6/15	11/13/15	11/27/15	12/4/15	12/18/15	N/A	3/29/16	04/12/16	
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PLANNED	18	IFB No. GGCA/SBA/NCB/00 4/15/16	Program &Ceremony (Hall Rental)	assorted	L6810	\$12,340.00	NCB	11/6/15	11/13/15	11/27/15	12/04/1	1/5/18 N	01/25/16	02/8/16	A321/6T	MA	03/17/16	04/18/16	
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GRAND GEDEH COUNTY ADMINISTRATION PROCUREMENT PLAN (Small Business Act, Core budget) Source of Funding: SDF/GOL — CDF Budget Period/Fiscal year: July 1, 2015- June 30, 2016

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	M NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	Activity Code	ESTIMATED COST (USD)	PROCUR EMENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMEN T	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATIO N & RELEASE OF BID DOC	BID SUBMISSIO N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATIO N REPORT	CONTRAC AWARD SIGNING	& NCE	DELIVERY, INSPECTION (SUBSTANTI AL COMPLETIO N)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANN ED	19	IFB No.GGCA/SBA/RF Q/016/15/16	Representat ion & Gifts	Assorte d	G4719	639.00	RFQ	10/28/15	11/4/15	11/11/15	11/18/15	11/25/15	12/9/15	12/23/15	01/6/16	N/A	01/13/16	02/27/16	
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Planne d	20	IFB No. GGCA/SBA/RFQ/1 7/15/16	Domestic Travels (Vehicle Rental)	Assorte d	N7990	\$6,461.00	RFQ	10/16/15	10/23/15	10/30/15	11/6/15	11/13/15	11/27/15	12/4/15	12/18/15	S N/A	3/29/16	04/12/16	A CONTRACTOR
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GRAND GEDEH COUNTY ADMINISTRATION PROCUREMENT PLAN (Small Business Act, Core budget)Source of Funding: SDF/GOL -- CDF Budget Period/Fiscal year: July 1, 2015 - June 30, 2016 Procurement Explanatory

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No.GGCA/SBA/RFQ/001/15/16	Stationeries	This contract package is intended to procure assorted stationeries and related.
			Contract package Item(s) Estimated cost
			1. Stationeries Sheets 2. Posters 3. pens 4. Box folders
	. •		5. Ledger 6. printer inks, 7. Staple machines
			8. Memory sticks 9. and others US \$ 3, 330.00
2	IFB No.GGCA/SBA/NCB/002/15/16	Office Equipments	This contract package is intended to procure the following assorted Office Equipment:
		THE WALL STOWN	Contract package Item(s) Estimated cost Lap-Tops Copiers Printers Paper Cutters Calculators Type Writers Scanner Staple machines

			Desk trays Perforator Back up memory And others US \$ 11,388.00
3	IFB No.GGCA/SBA/NCB/003/15/16	Spare Parts/Vehicles	This contract package is intended to procure the following assorted Spare Parts for the Superintendent, Development Superintendent and Fiscal Affairs Superintendent Assigned Cars. Contract package Item(s) Estimated cost 1. Spare Parts/Vehicles Pick- up Engine 2. Fuel Pumps 3. Tire roll end 4. fuel fitters 5. Car Tires, 6. Car Batteries, 7. Carburetor, 8. Key starter 9. Oil Pumps Other spared parts \$18,250.00
4	IFB No.GGCA/SBA/RFQ/002/15/16	Generators	This contract package is intended to purchase four (4) Generators (5.5kva), one to be used at the County Administration Building and the last three will be used to the Superintendent, Development Superintendent and the Fiscal Affairs Superintendent Residence respectively. The estimated cost of the package is US \$6,785.00
5	IFB No.GGCA/SBA/RFQ/003/15/16	Printing & Binding	The contract package is intended to enhance the printing and Binding of the below items: Contract package Item(s) Estimated cost 1. Payment Vouchers 2. Payment Orders
	1	PP SEES	2. Payment Orders

		Evel & Lubricante for Walialan and	3. Purchase Requisition 4. Official and Ordinaries receipt books 5. Check list 6. purchase order 7. And others. US \$2,974.00.
6	IFB No.GGCA/SBA/RFQ/004/15/16	Fuel & Lubricants for Vehicles and Generator	This contract package is intended to procure 87.2 gallons of Gasoline, Diesel fuel and lubricants (oil, grease, etc.) for the running of the county Vehicles and Generations. The estimated cost of the package is US \$327.00.
7.	IFB No.GGCA/SBA/RFQ/005/15/16	Cleaning Materials & Janitorial Supplies	Cleaning Materials & Janitorial Supplies
8	IFB No.GGCA/SBA/RFQ/006/15/16	Tools and Small Equipments	This contract package is intended to purchase tools and small Equipment: Contract package Item(s) Estimated cost 1. Grass Cutters 2. Grinding Stones 3. Wheel barrels 4. Shovels 5. Rakes 6. Axes 7. Hoes 8. Diggers 9. Files 10. Wippers 11. Cutlasses 12. etc US \$ 8,745.00.
9	IFB No.GGCA/SBA/RFQ/007/15/16	Repairs & Maintenance (Generators)	This contract package intends to provide repairs & Maintenance services for the county Generators. This contract package is estimated at US \$ 6,745.00
10	IFB No.GGCA/SBA/RFQ/008/15/16	Repairs & Maintenance (Vehicles)	This contract package intends to provide repairs & Maintenance services for the county Vehicles. This contract package is estimated at US \$ 8,130.00
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11	IFB No.GGCA/SBA/RFQ/009/15/16	Repairs & Maintenance (Office Equipment)	This contract package intends to provide repairs & Maintenance services for the county Vehicles. This contract package is estimated at US \$ 1,330.00
12	IFB No.GGCA/SBA/RFQ/010/15/16	Repairs & Maintenance – Civil	This contract package is intended to purchase the following Materials: (electrical wires, locks, , Light bulbs, Curtains, paints, white wash, brushes, rollers, etc) for the routine cleaning and renovation of the Administrative Buildings and other governmental infrastructures within the county. This contract package is estimated at US \$ 7,864.00
13	IFB No.GGCA/SBA/RFQ/011/15/16	Telecommunication (Scratch Cards)	This contract package is intended to purchase scratch Cards to enhance communication amongst County Officials. This contract package is estimated at US \$2,925.00 Lone Star (300pcs. @US\$5)=\$1,500 Celcom (285pcs.@\$5)=\$1,425.00
14	IFB No.GGCA/SBA/RFQ/012/15/16	Food and Catering Services	This contract package intends to procure food and catering services for Meetings, Programs and Workshops for the Superintendent and his Staffs. The estimated cost of the package is US\$ 4,200.00
15	IFB No.GGCA/SBA/RFQ/006/15/16	Motorbikes	This contract package intends to procure five motorbikes for the Project Management Committee officials monitor & Evaluation of projects. The estimated cost of the package is US\$14,800.00
16	IFB No.GGCA/SBA/RFQ/013/15/16	Building Materials	This contract package is intended to purchase the following Building Materials Repair of the Generator house and Renovation of a town hall: Contract package Item(s) Estimated cost 1. Cement bags 2. Bundle of Zincs 3. Doors, Carbonyl 4. Plank 5. Ceiling Tiles 6. Commodes 7. Nail 8. Crush rock 9. sand load

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			10. PVC pipe 11. Glues, US \$9,361.00
17	IFB No.GGCA/SBA/RFQ/015/15/16	Entertainment, Representation and gifts	This package is intended to acquire assorted gifts for guests coming to the office of the county administration
18	IFB No.GGCA/SBA/RFQ/016/15/16	Program and Ceremony (Hall Rental)	This package is intended to acquire hall rental services for hosting of programs and ceremonies by the county administration. The estimated cost of the package is US\$12,340.00
19	IFB No.GGCA/SBA/RFQ/015/15/16	Domestic Travel	This contract package is intended to acquire vehicle rental services for county officials traveling across the county to inspect projects and host meetings The estimated cost of the package is US\$6,461.00
20	IFB No.GGCA/SBA/RFQ/016/15/16	Water & Sewage	This contract package is intended to make monthly payments to Liberia Water & Sewer Corporation for the supply of water in the Administrative Buildings, Zwedru City at a cost of US\$868.00

Prepared by: _

Procurement Director/ Manager



