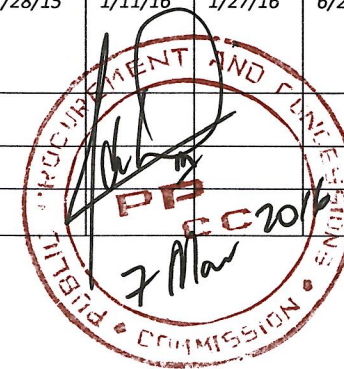
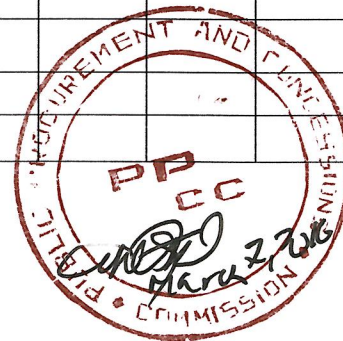


GRAND GEDEH COUNTY ADMINISTRATION
PROCUREMENT PLAN (\$small Business Act, Project budget)
Source of Funding: \$DF/GOL - CDF
Budget Period/Fiscal year: July 1, 2015 - June 30, 2016

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	Activity Code	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNE D	1	IFB No.GGCA/Proj/SB A/NCB/001/15/16	Construction of Clinics and Nurses Quarter	4	F4100	US\$304,000.00	NCB	6/18/15	7/16/15	7/30/15	10/4/15	11/4/15	12/4/15	12/18/15	1/8/16	1/22/16	4/29/16	6/30/16	
UPDATE																			
ACTUAL																			
PLANNE D	2	IFB No.GGCA/PROJ/SBA/NCB/002/15/16	Construction of Paramount Chief Offices	3	F4100	US\$135,000.00	NCB	7/27/15	8/24/15	9/7/15	10/4/15	11/4/15	12/4/15	12/18/15	1/7/16	1/29/16	6/23/16	7/15/16	
UPDATE																			
ACTUAL																			
PLANNE D	3	IFB No.GGCA/PROJ/SBA/NCB/003/15/16	Construction of Commissioner Offices	2	F4100	US\$120,000.00	NCB	6/18/15	7/02/15	7/16/15	10/4/15	11/4/15	12/14/15	12/28/15	1/11/16	1/27/16	6/20/16	7/18/16	
UPDATE																			
ACTUAL																			
SUB- TOTAL						\$559,000.00													



GRAND GEDEH COUNTY ADMINISTRATION
PROCUREMENT PLAN (Small Business Act, Project budget)
Source of Funding: \$DF/GOL – CDF
Budget Period/Fiscal year: July 1, 2015 - June 30, 2016

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM NO.		BASIC DATA					IMPLEMENTATION DATES											REMARKS	
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	Activity Code	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	4	IFB No.GGCA/PROJ/SBA/NCB /004/15/16	Construction of Guest House	1	F4100	US\$65,000.00	NCB	8/20/15	9/17/15	10/1/15	10/4/15	11/4/15	12/4/15	12/18/15	1/4/16	1/18/16	5/19/16	6/20/16		
UPDATE																				
ACTUAL																				
PLANNED	5	IFB No.GGCA/PROJ/SBA/NCB /005/15/16	Renovation of Buildings	3	F4390	US\$55,000.00	NCB	6/25/15	7/23/15	8/6/15	10/4/15	11/4/15	12/4/15	12/18/15	1/8/16	1/22/16	4/21/16	6/23/16		
UPDATE																				
ACTUAL																				
PLANNED	6	IFB No.GGCA/PROJ/SBA/NCB /006/15/16	Construction of School and Teacher Quarter	2	F4100	\$60,000.00	NCB	8/11/15	8/25/15	9/8/15	10/4/15	11/4/15	12/4/15	12/18/15	1/11/16	1/25/16	5/20/16	6/30/16		
UPDATE																				
ACTUAL																				
SUB- TOTAL						\$180,000.00														
GRAND – TOTAL						\$739,000.00														

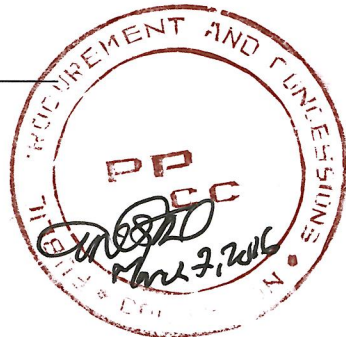
PROCUREMENT AND SUPPLY

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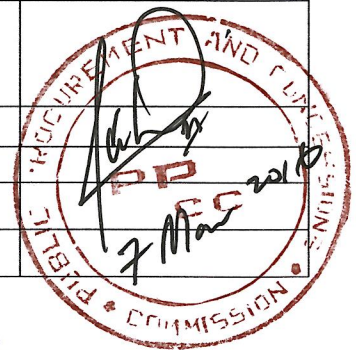
7 Mar 2016

Prepared by: 
Procurement Director/ Manager



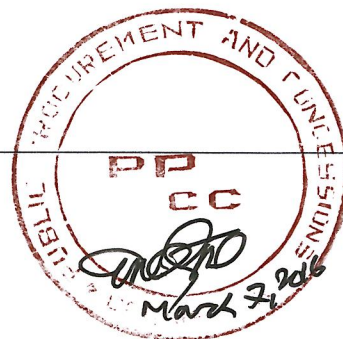
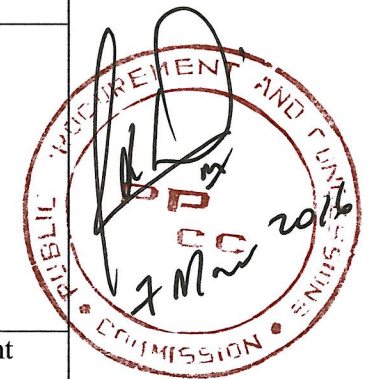
Approved by: 
Head of Entity/Chairman Proc. Committee

Date: March 1, 2016



Grand Gedeh County Administration
Procurement Plan Explanatory Notes (Small Business Act, Project Budget)
Fiscal Year: 2015/2016

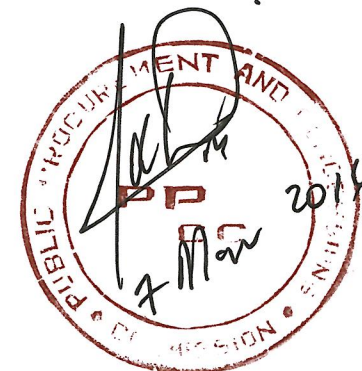
Item NO.	Contract Package Code	Contract Package	Content of Contract Package																		
1	IFB No.GGCA/Proj/SBA/NCB/001/15/16	Construction of Clinics and Nurses Quarter	<p>This contract package is intended to construct the following Clinics and a Nurses Quarter</p> <table><tr><td>contract package</td><td>District(s)</td><td>Estimated cost</td></tr><tr><td>1. Clinic</td><td>B’Hai</td><td>\$60,000.00</td></tr><tr><td>2. Clinic</td><td>Glio/Twarbo</td><td>\$80,000.00</td></tr><tr><td>3. Clinic</td><td>Putu</td><td>\$139,000.00</td></tr><tr><td>4. Nurses Quarter</td><td>Cavalla</td><td><u>\$25,000.00</u></td></tr><tr><td></td><td></td><td>\$304,000.00</td></tr></table> <p>The bidding process will be conducted on a Lot to Lot basis.</p>	contract package	District(s)	Estimated cost	1. Clinic	B’Hai	\$60,000.00	2. Clinic	Glio/Twarbo	\$80,000.00	3. Clinic	Putu	\$139,000.00	4. Nurses Quarter	Cavalla	<u>\$25,000.00</u>			\$304,000.00
contract package	District(s)	Estimated cost																			
1. Clinic	B’Hai	\$60,000.00																			
2. Clinic	Glio/Twarbo	\$80,000.00																			
3. Clinic	Putu	\$139,000.00																			
4. Nurses Quarter	Cavalla	<u>\$25,000.00</u>																			
		\$304,000.00																			
2	IFB No.GGCA/Proj/SBA/NCB/002/15/16	Construction of Paramount Offices	<p>This contract package is intended to Construction the following Paramount Chief Offices in the following locations:</p> <table><tr><td>contract package</td><td>District(s)</td><td>Estimated cost</td></tr><tr><td>1. Paramount Chief Office</td><td>Gbao</td><td>\$45,000.00</td></tr><tr><td>2. Paramount Chief Office</td><td>B’Hai</td><td>\$50,000.00</td></tr><tr><td>3. Paramount Chief Office</td><td>Konobo</td><td><u>\$40,000.00</u></td></tr><tr><td></td><td></td><td>\$135,000.00</td></tr></table> <p>The bidding process will be conducted on a Lot basis.</p>	contract package	District(s)	Estimated cost	1. Paramount Chief Office	Gbao	\$45,000.00	2. Paramount Chief Office	B’Hai	\$50,000.00	3. Paramount Chief Office	Konobo	<u>\$40,000.00</u>			\$135,000.00			
contract package	District(s)	Estimated cost																			
1. Paramount Chief Office	Gbao	\$45,000.00																			
2. Paramount Chief Office	B’Hai	\$50,000.00																			
3. Paramount Chief Office	Konobo	<u>\$40,000.00</u>																			
		\$135,000.00																			
3	IFB No.GGCA/Proj/SBA/NCB/003/15/16	Construction of Commissioner Offices	<p>This contract package is intended to construction two (2) Commissioner Buildings.</p> <table><tr><td>contract package</td><td>District(s)</td><td>Estimated cost</td></tr><tr><td>1. Commissioner Office</td><td>Tchien</td><td>\$75,000.00</td></tr><tr><td>2. Commissioner Office</td><td>Konobo</td><td><u>\$45,000.00</u></td></tr><tr><td></td><td></td><td>\$120,000.00</td></tr></table>	contract package	District(s)	Estimated cost	1. Commissioner Office	Tchien	\$75,000.00	2. Commissioner Office	Konobo	<u>\$45,000.00</u>			\$120,000.00						
contract package	District(s)	Estimated cost																			
1. Commissioner Office	Tchien	\$75,000.00																			
2. Commissioner Office	Konobo	<u>\$45,000.00</u>																			
		\$120,000.00																			



			The bidding process will be based on a Lot to Lot evaluation.															
4	IFB No.GGCA/Proj/SBA/NCB/004/15/16	Construction of Guest House	This contract package is intended to construct a 10 bedrooms Guest House with estimated cost of \$ 65,000.00 in Ziah Town, Konobo This package will be implemented on a lot basis															
5	IFB No.GGCA/Proj/SBA/NCB/005/15/16	Renovate the following Buildings	<div>This contract package is intended to Renovate the following Buildings in the following locations:</div> <table><tr><td>contract package</td><td>District(s)</td><td>Estimated cost</td></tr><tr><td>1. Paramount Chief Office</td><td>Tchien</td><td>\$15,000.00</td></tr><tr><td>2. Commissioner Office</td><td>Cavalla</td><td>\$10,000.00</td></tr><tr><td>3. Zwedru City Hall</td><td>Zwedru City</td><td><u>\$30,000.00</u></td></tr><tr><td></td><td></td><td>\$55,000.00</td></tr></table> <div>The bidding process will be done on a Lot basis.</div>	contract package	District(s)	Estimated cost	1. Paramount Chief Office	Tchien	\$15,000.00	2. Commissioner Office	Cavalla	\$10,000.00	3. Zwedru City Hall	Zwedru City	<u>\$30,000.00</u>			\$55,000.00
contract package	District(s)	Estimated cost																
1. Paramount Chief Office	Tchien	\$15,000.00																
2. Commissioner Office	Cavalla	\$10,000.00																
3. Zwedru City Hall	Zwedru City	<u>\$30,000.00</u>																
		\$55,000.00																
6	IFB No.GGCA/Proj/SBA/NCB/006/15/16	Construction of Junior High School and Teacher Quarter	<div>This contract package is intended to Construct a Junior High School in Gboleken, Tchien District.</div> <table><tr><td>contract package</td><td>District(s)</td><td>Estimated cost</td></tr><tr><td>1. Junior High School</td><td>Cavalla</td><td>\$45,000.00</td></tr><tr><td>2. Teacher Quarter</td><td>Cavalla</td><td><u>\$15,000.00</u></td></tr><tr><td></td><td></td><td>\$60,000.00</td></tr></table> <div>This package will be implemented on a lot basis considering each location as a lot.</div>	contract package	District(s)	Estimated cost	1. Junior High School	Cavalla	\$45,000.00	2. Teacher Quarter	Cavalla	<u>\$15,000.00</u>			\$60,000.00			
contract package	District(s)	Estimated cost																
1. Junior High School	Cavalla	\$45,000.00																
2. Teacher Quarter	Cavalla	<u>\$15,000.00</u>																
		\$60,000.00																

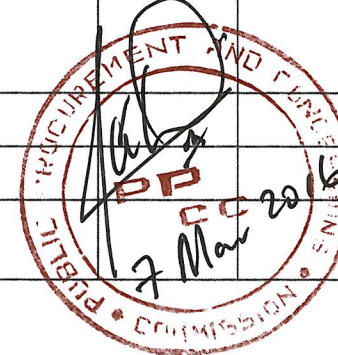
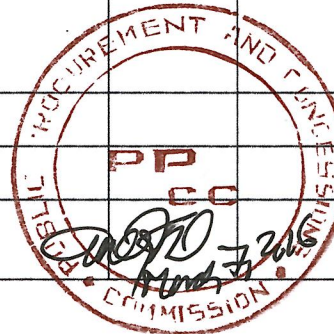
Prepared by: 
Procurement Director

Date: March 1, 2016



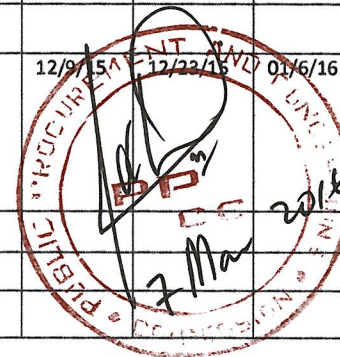
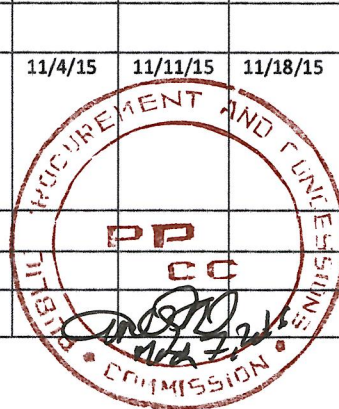
GRAND GEDEH COUNTY ADMINISTRATION
PROCUREMENT PLAN (Small Business Act, Core budget)
Source of Funding: SDF/GOL - CDF
Budget Period/Fiscal year: July 1, 2015 - June 30, 2016

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PACKAGE NUMBER (CODE)	BASIC DATA					IMPLEMENTATION DATES											
			CONTRACT PACKAGE	QTY	Activity Code	ESTIMATE D COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/B OQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLAN NED	1	IFB No.GGCA/SBA / RFQ/001/15/16	Stationery	Assorted	G4761	US\$3,330.00	RFQ	10/16/15	10/23/15	10/30/15	11/6/15	11/13/15	11/27/15	12/4/15	12/18/15	N/A	12/29/15	01/12/16	
UPDATE																			
ACTUAL																			
PLAN NED	2	IFB No.GGCA/SBA / NCB/001/15/16	Office Equipments	Assorted	G4659/G4651	\$11,388.00	NCB	11/6/15	11/13/15	11/27/15	12/04/15	1/5/16	01/25/16	02/8/16	03/1/16	N/A	03/17/16	04/18/16	
UPDATE																			
ACTUAL																			
PLAN NED	3	IFB No.GGCA/SBA / NCB/002/15/16	Spare Parts (Vehicles)	Assorted	G4510/G4659	\$18,250.00	NCB	10/13/15	10/27/15	11/10/15	11/17/15	12/8/15	12/23/15	01/6/16	01/20/16	N/A	03/3/16	03/17/16	
UPDATE																			
ACTUAL																			
SUB- TOTAL						\$32,968.00													



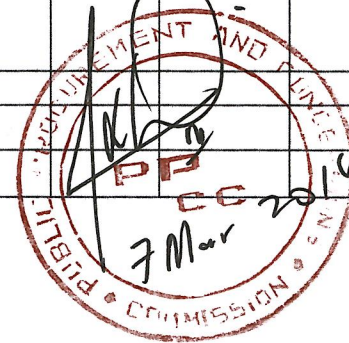
GRAND GEDEH COUNTY ADMINISTRATION
PROCUREMENT PLAN (Small Business Act, Core budget)
Source of Funding: SDF/GOL -
Budget Period/Fiscal year: July 1, 2015 - June 30, 2016

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PACKAGE NUMBER (CODE)	BASIC DATA					IMPLEMENTATION DATES											REMARKS
			CONTRACT PACKAGE	QTY	Activity Code	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	4	IFB No.GGCA/SBA/RFQ/002/15/16	Generators	4	G4659	\$6,785.00	RFQ	10/16/15	10/23/15	10/30/15	11/6/15	11/13/15	11/27/15	12/4/15	12/18/15	N/A	12/29/15	01/12/16	
UPDATE																			
ACTUAL																			
PLANNED	5	IFB No.GGCA/SBA/RFQ/003/15/16	Printing & Binding	Assorted	C1811	\$2,974.20	RFQ	9/29/15	10/2/15	10/13/15	10/27/15	11/27/15	12/16/15	12/27/15	1/28/16	N/A	02/12/16	03/1/16	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB No.GGCA/SBA/RFQ/004/15/16	Fuel and Lubricants (Vehicles and Generators)	87.2 gallons	G4661	\$327.00	RFQ	10/28/15	11/4/15	11/11/15	11/18/15	11/25/15	12/9/15	12/23/15	01/6/16	N/A	01/13/16	02/27/16	
UPDATE																			
ACTUAL																			
SUB- TOTAL						10,086.20													



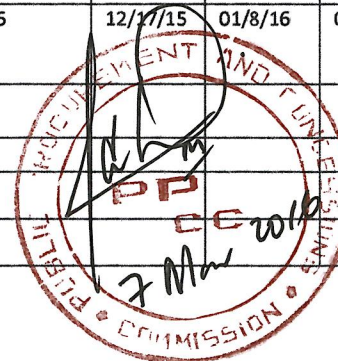
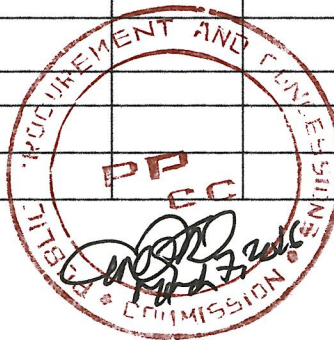
GRAND GEDEH COUNTY ADMINISTRATION
PROCUREMENT PLAN (Small Business Act, Core budget)
Source of Funding: SDF/GOL – CDF
Budget Period/Fiscal year: July 1, 2015 - June 30, 2016

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	ITEM NO.	PACKAGE NUMBER (CODE)	BASIC DATA					IMPLEMENTATION DATES											REMARKS
			CONTRACT PACKAGE	QTY	Activity Code	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	7	IFB No.GGCA/SBA/Rfq/005/15/16	Cleaning Materials	Assorted	G4773	1,486.00	RFQ	9/23/15	10/7/15	10/21/15	11/4/15	12/4/15	12/18/15	01/8/16	02/8/16	N/A	03/22/16	04/23/16	
UPDATE																			
ACTUAL																			
PLANNED	8	IFB No.GGCA/SBA/Rfq/006/15/16	Tools and Small Equipments	Assorted	G4659	\$8,745.00	RFQ	09/25/15	10/28/15	11/4/15	11/11/15	11/18/15	11/25/15	12/9/15	12/23/15	N/A	02/28/16	01/13/16	
UPDATE																			
ACTUAL																			
PLANNED	9	IFB No.GGCA/SBA/Rfq/007/15/16	Repair and Maint. Generators	Assorted	C3314	\$6,745.00	RFQ	9/23/15	10/7/15	10/21/15	11/4/15	12/4/15	12/18/15	01/8/16	02/8/16	N/A	05/20/16	06/23/16	
UPDATE																			
ACTUAL																			
SUB – TOTAL						\$16,976.00													



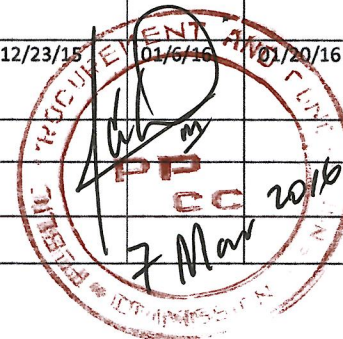
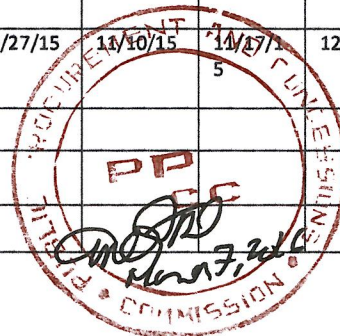
GRAND GEDEH COUNTY ADMINISTRATION
PROCUREMENT PLAN (Small Business Act, Core budget)
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			BASIC DATA					IMPLEMENTATION DATES											
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	Activity Code	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNED	10	IFB No.GGCA/SBA/R FQ/008/15/16	Repair and Maint. Vehicles	4	G4520	\$8,130.00	RFQ	9/29/15	10/2/15	10/13/15	10/27/15	11/27/15	12/16/15	12/27/15	1/28/16	N/A	02/12/16	03/1/16	
UPDATED																			
ACTUAL																			
PLANNED	11	IFB No.GGCA/SBA/R FQ/009/15/16	Repair and Maint. Office Equipments	Assorted	C3312	\$1,330.00	RFQ	9/25/15	10/7/15	10/21/15	11/4/15	12/4/15	12/18/15	01/8/16	02/8/16	N/A	04/22/15	05/23/16	
UPDATED																			
ACTUAL																			
PLANNED	12	IFB No.GGCA/SBA/R FQ/010/15/16	Repair and Maint. Civil	4	F4390	\$7,864.00	RFQ	9/23/15	10/7/15	10/21/15	11/4/15	12/7/15	12/17/15	01/8/16	02/10/16	N/A	03/22/15	04/23/16	
UPDATED																			
ACTUAL																			
SUB - TOTAL						\$17,324.00													



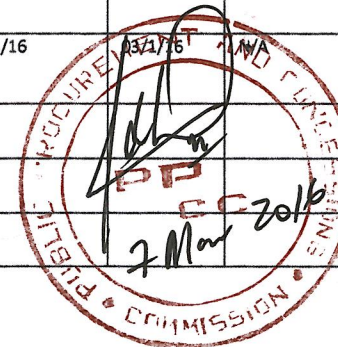
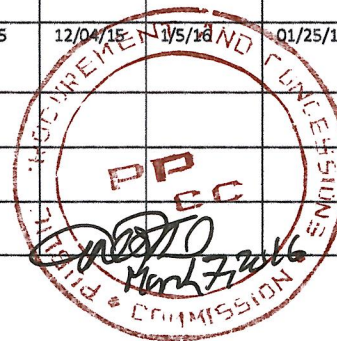
GRAND GEDEH COUNTY ADMINISTRATION
PROCUREMENT PLAN (Small Business Act, Core budget)
Source of Funding: SDF/GOL – CDF
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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	Activity Code	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	13	IFB No.GGCA/SBA/RFQ/011/15/16	Tele. Comm & internet (Scratch cards)	585	J6120	\$2,925.00	RFQ	10/16/15	10/23/15	10/30/15	11/6/15	11/13/15	11/27/15	12/4/15	12/18/15	N/A	3/29/16	04/12/16	
UPDATE																			
ACTUAL																			
PLANNED	14	IFB No.GGCA/SBA/RFQ/012/15/16	Food & Catering Service	Assorted	I5621	\$4,200.00	RFQ	10/16/15	10/23/15	10/30/15	11/6/15	11/13/15	11/27/15	12/4/15	12/18/15	N/A	3/29/16	04/12/16	
UPDATE																			
ACTUAL																			
PLANNED	15	IFB No.GGCA/SBA/NCB/03/15/16	Motorbike purchase	5	G4540	14,800.00	NCB	10/13/15	10/27/15	11/10/15	11/17/15	12/17/15	12/23/15	01/06/16	01/20/16	N/A	03/3/16	03/17/16	
UPDATE																			
ACTUAL																			
SUB - TOTAL						\$21,925.00													



GRAND GEDEH COUNTY ADMINISTRATION
PROCUREMENT PLAN (Small Business Act, Core budget)
Source of Funding: SDF/GOL – CDF
Budget Period/Fiscal year: July 1, 2015- June 30, 2016

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES											REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	Activity Code	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BO Q/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	16	IFB No.GGCA/SBA/Rfq/014/15/16	Building Materials	Assorted	F4390	\$9,361.00	RFQ	9/23/15	10/7/15	10/21/15	11/4/15	12/7/15	12/17/15	01/8/16	02/10/16	N/A	03/22/15	05/23/16	
UPDATE																			
ACTUAL																			
PLANNED	17	FB No.GGCA/SBA/Rfq/014/15/16	Adver & public relation	Assorted	J5813	\$3,275.00	RFQ	10/16/15	10/23/15	10/30/15	11/6/15	11/13/15	11/27/15	12/4/15	12/18/15	N/A	3/29/16	04/12/16	
UPDATE																			
ACTUAL																			
PLANNED	18	IFB No. GGCA/SBA/NCB/004/15/16	Program & Ceremony (Hall Rental)	assorted	L6810	\$12,340.00	NCB	11/6/15	11/13/15	11/27/15	12/04/15	11/5/16	01/25/16	02/8/16	03/17/16	N/A	03/17/16	04/18/16	
UPDATE																			
ACTUAL																			
SUB - TOTAL						\$24,976.00													



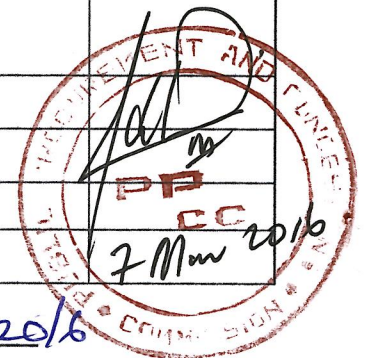
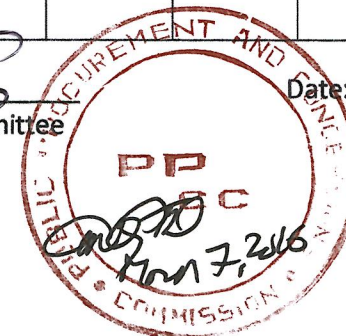
GRAND GEDEH COUNTY ADMINISTRATION
PROCUREMENT PLAN (Small Business Act, Core budget)
Source of Funding: SDF/GOL – CDF
Budget Period/Fiscal year: July 1, 2015- June 30, 2016

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	ITEM NO.	PACKAGE NUMBER (CODE)	BASIC DATA					IMPLEMENTATION DATES											REMARKS
			CONTRACT PACKAGE	QTY	Activity Code	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	19	IFB No.GGCA/SBA/RFQ/016/15/16	Representation & Gifts	Assorted	G4719	639.00	RFQ	10/28/15	11/4/15	11/11/15	11/18/15	11/25/15	12/9/15	12/23/15	01/6/16	N/A	01/13/16	02/27/16	
UPDATE																			
ACTUAL																			
Planned	20	IFB No. GGCA/SBA/RFQ/17/15/16	Domestic Travels (Vehicle Rental)	Assorted	N7990	\$6,461.00	RFQ	10/16/15	10/23/15	10/30/15	11/6/15	11/13/15	11/27/15	12/4/15	12/18/15	N/A	3/29/16	04/12/16	
Update																			
Actual																			
SUB - TOTAL						\$7,100.00													
GRAND TOTAL						\$106,379.20													

Prepared by: [Signature]
Procurement Director/ Manager

Approved by: [Signature]
Head of Entity/Chairman Proc. Committee

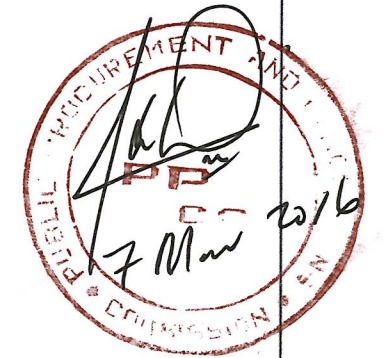
Date: March 4, 2016



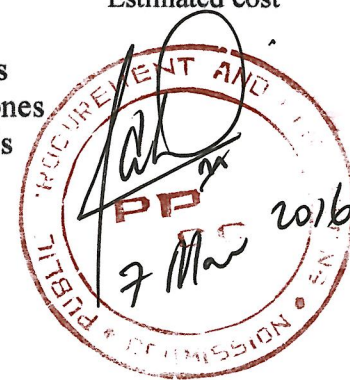
GRAND GEDEH COUNTY ADMINISTRATION
PROCUREMENT PLAN (Small Business Act, Core
budget)Source of Funding: SDF/GOL – CDF
Budget Period/Fiscal year: July 1, 2015 - June 30, 2016
Procurement Explanatory

Item NO.	Contract Package Code	Contract Package	Content of Contract Package																														
1.	IFB No.GGCA/SBA/RFQ/001/15/16	Stationeries	<p>This contract package is intended to procure assorted stationeries and related.</p> <table><tr><th>Contract package</th><th>Item(s)</th><th>Estimated cost</th></tr><tr><td>1. Stationeries</td><td>Sheets</td><td></td></tr><tr><td>2.</td><td>Posters</td><td></td></tr><tr><td>3.</td><td>pens</td><td></td></tr><tr><td>4.</td><td>Box folders</td><td></td></tr><tr><td>5.</td><td>Ledger</td><td></td></tr><tr><td>6.</td><td>printer inks,</td><td></td></tr><tr><td>7.</td><td>Staple machines</td><td></td></tr><tr><td>8.</td><td>Memory sticks</td><td></td></tr><tr><td>9.</td><td>and others</td><td></td></tr></table> <p>US \$ 3, 330.00</p>	Contract package	Item(s)	Estimated cost	1. Stationeries	Sheets		2.	Posters		3.	pens		4.	Box folders		5.	Ledger		6.	printer inks,		7.	Staple machines		8.	Memory sticks		9.	and others	
Contract package	Item(s)	Estimated cost																															
1. Stationeries	Sheets																																
2.	Posters																																
3.	pens																																
4.	Box folders																																
5.	Ledger																																
6.	printer inks,																																
7.	Staple machines																																
8.	Memory sticks																																
9.	and others																																
2	IFB No.GGCA/SBA/NCB/002/15/16	Office Equipments	<p>This contract package is intended to procure the following assorted Office Equipment:</p> <table><tr><th>Contract package</th><th>Item(s)</th><th>Estimated cost</th></tr><tr><td>1. Office Equipments</td><td>Lap- Tops</td><td></td></tr><tr><td>2.</td><td>Copiers</td><td></td></tr><tr><td>3.</td><td>Printers</td><td></td></tr><tr><td>4.</td><td>Paper Cutters</td><td></td></tr><tr><td>5.</td><td>Calculators</td><td></td></tr><tr><td>6.</td><td>Type Writers</td><td></td></tr><tr><td>7.</td><td>Scanner</td><td></td></tr><tr><td>8.</td><td>Staple machines</td><td></td></tr></table>	Contract package	Item(s)	Estimated cost	1. Office Equipments	Lap- Tops		2.	Copiers		3.	Printers		4.	Paper Cutters		5.	Calculators		6.	Type Writers		7.	Scanner		8.	Staple machines				
Contract package	Item(s)	Estimated cost																															
1. Office Equipments	Lap- Tops																																
2.	Copiers																																
3.	Printers																																
4.	Paper Cutters																																
5.	Calculators																																
6.	Type Writers																																
7.	Scanner																																
8.	Staple machines																																

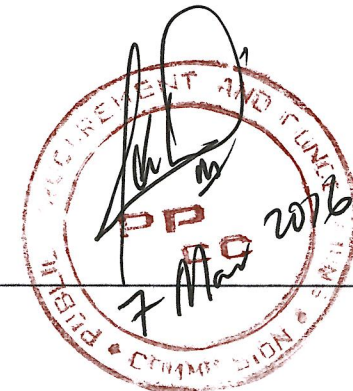
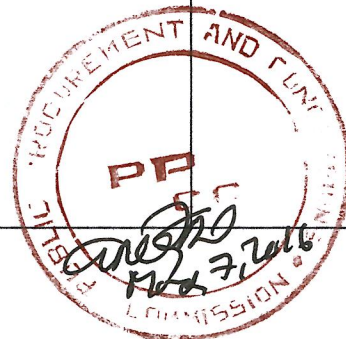
			<div><div><div>9.</div><div>10.</div><div>11.</div><div>12.</div></div><div><div>Desk trays</div><div>Perforator</div><div>Back up memory</div><div>And others</div></div></div> <div>US \$ 11,388.00</div>
3	IFB No.GGCA/SBA/NCB/003/15/16	Spare Parts/Vehicles	<div><div><div>This contract package is intended to procure the following assorted Spare Parts for the Superintendent, Development Superintendent and Fiscal Affairs Superintendent Assigned Cars.</div><div><div>Contract package</div><div>Item(s)</div><div>Estimated cost</div></div><div><div><div>1. Spare Parts/Vehicles</div><div>2.</div><div>3.</div><div>4.</div><div>5.</div><div>6.</div><div>7.</div><div>8.</div><div>9.</div></div><div><div>Pick- up Engine</div><div>Fuel Pumps</div><div>Tire roll end</div><div>fuel fitters</div><div>Car Tires,</div><div>Car Batteries,</div><div>Carburetor,</div><div>Key starter</div><div>Oil Pumps</div><div>Other spared parts</div></div><div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div><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			3. Purchase Requisition 4. Official and Ordinaries receipt books 5. Check list 6. purchase order 7. And others. US \$2,974.00.																																							
6	IFB No.GGCA/SBA/RFQ/004/15/16	Fuel & Lubricants for Vehicles and Generator	This contract package is intended to procure 87.2 gallons of Gasoline, Diesel fuel and lubricants (oil, grease, etc.) for the running of the county Vehicles and Generations. The estimated cost of the package is US \$327.00.																																							
7.	IFB No.GGCA/SBA/RFQ/005/15/16	Cleaning Materials & Janitorial Supplies	Cleaning Materials & Janitorial Supplies																																							
8	IFB No.GGCA/SBA/RFQ/006/15/16	Tools and Small Equipments	<div>This contract package is intended to purchase tools and small Equipment:</div> <table><tr><td>Contract package</td><td>Item(s)</td><td>Estimated cost</td></tr><tr><td>1.</td><td>Grass Cutters</td><td></td></tr><tr><td>2.</td><td>Grinding Stones</td><td></td></tr><tr><td>3.</td><td>Wheel barrels</td><td></td></tr><tr><td>4.</td><td>Shovels</td><td></td></tr><tr><td>5.</td><td>Rakes</td><td></td></tr><tr><td>6.</td><td>Axes</td><td></td></tr><tr><td>7.</td><td>Hoes</td><td></td></tr><tr><td>8.</td><td>Diggers</td><td></td></tr><tr><td>9.</td><td>Files</td><td></td></tr><tr><td>10.</td><td>Wippers</td><td></td></tr><tr><td>11.</td><td>Cutlasses</td><td></td></tr><tr><td>12.</td><td>etc</td><td></td></tr></table> <div style="text-align: right;">US \$ 8,745.00.</div>	Contract package	Item(s)	Estimated cost	1.	Grass Cutters		2.	Grinding Stones		3.	Wheel barrels		4.	Shovels		5.	Rakes		6.	Axes		7.	Hoes		8.	Diggers		9.	Files		10.	Wippers		11.	Cutlasses		12.	etc	
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9	IFB No.GGCA/SBA/RFQ/007/15/16	Repairs & Maintenance (Generator s)	This contract package intends to provide repairs & Maintenance services for the county Generators. This contract package is estimated at US \$ 6,745.00																																							
10	IFB No.GGCA/SBA/RFQ/008/15/16	Repairs & Maintenance (Vehicles)	This contract package intends to provide repairs & Maintenance services for the county Vehicles. This contract package is estimated at US \$ 8,130.00																																							



11	IFB No.GGCA/SBA/RFQ/009/15/16	Repairs & Maintenance (Office Equipment)	This contract package intends to provide repairs & Maintenance services for the county Vehicles. This contract package is estimated at US \$ 1,330.00																														
12	IFB No.GGCA/SBA/RFQ/010/15/16	Repairs & Maintenance – Civil	This contract package is intended to purchase the following Materials:(electrical wires, locks, , Light bulbs, Curtains, paints, white wash, brushes, rollers, etc) for the routine cleaning and renovation of the Administrative Buildings and other governmental infrastructures within the county. This contract package is estimated at US \$ 7,864.00																														
13	IFB No.GGCA/SBA/RFQ/011/15/16	Telecommunication (Scratch Cards)	This contract package is intended to purchase scratch Cards to enhance communication amongst County Officials. This contract package is estimated at US \$2,925.00 Lone Star (300pcs. @US\$5)=\$1,500 Celcom (285pcs.@\$5)=\$1,425.00																														
14	IFB No.GGCA/SBA/RFQ/012/15/16	Food and Catering Services	This contract package intends to procure food and catering services for Meetings, Programs and Workshops for the Superintendent and his Staffs. The estimated cost of the package is US\$ 4,200.00																														
15	IFB No.GGCA/SBA/RFQ/006/15/16	Motorbikes	This contract package intends to procure five motorbikes for the Project Management Committee officials monitor & Evaluation of projects. The estimated cost of the package is US\$14,800.00																														
16	IFB No.GGCA/SBA/RFQ/013/15/16	Building Materials	<p>This contract package is intended to purchase the following Building Materials Repair of the Generator house and Renovation of a town hall:</p> <table><tr><td>Contract package</td><td>Item(s)</td><td>Estimated cost</td></tr><tr><td></td><td>1. Cement bags</td><td></td></tr><tr><td></td><td>2. Bundle of Zincs</td><td></td></tr><tr><td></td><td>3. Doors, Carbonyl</td><td></td></tr><tr><td></td><td>4. Plank</td><td></td></tr><tr><td></td><td>5. Ceiling Tiles</td><td></td></tr><tr><td></td><td>6. Commodes</td><td></td></tr><tr><td></td><td>7. Nail</td><td></td></tr><tr><td></td><td>8. Crush rock</td><td></td></tr><tr><td></td><td>9. sand load</td><td></td></tr></table>	Contract package	Item(s)	Estimated cost		1. Cement bags			2. Bundle of Zincs			3. Doors, Carbonyl			4. Plank			5. Ceiling Tiles			6. Commodes			7. Nail			8. Crush rock			9. sand load	
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			10. PVC pipe 11. Glues, US \$9,361.00
17	IFB No.GGCA/SBA/RFQ/015/15/16	Entertainment, Representation and gifts	This package is intended to acquire assorted gifts for guests coming to the office of the county administration
18	IFB No.GGCA/SBA/RFQ/016/15/16	Program and Ceremony (Hall Rental)	This package is intended to acquire hall rental services for hosting of programs and ceremonies by the county administration. The estimated cost of the package is US\$12,340.00
19	IFB No.GGCA/SBA/RFQ/015/15/16	Domestic Travel	This contract package is intended to acquire vehicle rental services for county officials traveling across the county to inspect projects and host meetings The estimated cost of the package is US\$6,461.00
20	IFB No.GGCA/SBA/RFQ/016/15/16	Water & Sewage	This contract package is intended to make monthly payments to Liberia Water & Sewer Corporation for the supply of water in the Administrative Buildings, Zwedru City at a cost of US\$868.00

Prepared by: _____

Procurement Director/ Manager

