

# Monrovia Consolidated school system

## DRAFT PROCUREMENT PLAN (Core budget)

Source of Funding: GOL

Budget Period/Fiscal year: 2016/2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
		BASIC DATA					IMPLEMENTATION DATES												
	ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	Business Activity Code	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
PLANNE D	1	IFB NO.MCSS/R FQ/001/16/17	Repair & Maintenance Vehicle	1 Garage	G-4520	8,892	RFQ	3/21/16	3/28/16	4/4/16	4/11/16	4/25/16	5/9/16	5/23/16	6/1/16	NA	6/15/17	6/30/17	
UPDATE																			
ACTUAL																			
PLANNE D	2	IFB NO.MCSS/R FQ/002/16/17	Vehicle insurance	1 Firm	K-6512	2,000	RFQ	3/23/16	3/30/16	4/7/16	4/14/16	4/28/16	5/12/16	5/26/2016	6/9/16	NA	6/15/17	6/30/17	
UPDATE																			
ACTUAL																			
PLANNE D	3	IFB NO.MCSS/N CB/001/16/17	Cleaning Materials	Assorted	G-4773	46,000	NCB	3/11/16	3/18/16	3/22/16	3/25/16	4/22/16	5/13/16	5/20/16	6/9/16	NA	6/15/17	6/30/17	
UPDATE																			
ACTUAL																			
Sub Total						56,892													

Prepared By: Edwin Beyan  
Edwin Beyan  
PROCUREMENT DIRECTOR

Approved by: Adolphus Benjamin Jacobs  
Adolphus Benjamin Jacobs  
SUPERINTENDENT

Date: July 28/2016

August 12, 2016

16 Aug 2016

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Budget Period/Fiscal year: 2016/2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
		<b>BASIC DATA</b>						<b>IMPLEMENTATION DATES</b>											
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	Business Activity Code	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ /DRAWING S	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	RE MARKS
PLANNED	4	IFB NO.MCSS/ NCB/002/16/17	Stationery	Assorted	G-4761	58,990	NCB	4/1/16	4/5/16	4/14/16	4/22/16	5/20/16	6/3/16	6/10/16	6/30/16	NA	6/15/17	6/30/17	
UPDATE																			
ACTUAL																			
PLANNED	5	IFB NO.MCSS/ NCB/003/16/17	Printing & Binding	Assorted	C-1812	29,820	NCB	3/11/16	3/18/16	3/22/16	3/25/16	4/22/16	5/13/16	5/20/16	6/9/16	NA	6/15/17	6/30/17	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB NO.MCSS/R FQ/003/16/17	Publication	Assorted	J-5813	3,600	RFQ	3/23/16	3/30/16	4/7/16	4/14/16	4/28/16	5/12/16	5/26/2016	6/9/16	NA	6/15/17	6/30/17	
UPDATE																			
ACTUAL																			
<b>GRAND TOTAL</b>						149,302													

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PROCUREMENT DIRECTOR

Approved by: PP Roseline Sherman  
Adolphus Benjamin Jacobs  
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**Monrovia Consolidated School System**  
**Core Budget Procurement Plan Explanatory Notes**  
**Fiscal Year: 2016/2017**


1	IFB NO.MCSSS/RFQ/001/16/17	REPAIR & MAINTENANCE VEHICLE	This contract package is intended to repair/service MCSS Vehicles. (1) LB—0800, (2) LB—0801, (3) LB—0802, (4) LB—0803, (5)LB—0804, (6) LB—0805
2	IFB NO.MCSSS/RFQ/002/16/17	VEHICLE INSURANCE	This contract package is intended to insure MCSS Vehicles. (1) LB—0800, (2) LB—0801, (3) LB—0802, (4) LB—0803, (5)LB—0804, (6) LB—0805
3	IFB NO.MCSSS/NCB/001/16/17	CLEANING MATERIALS	This contract package is intended to procure cleaning materials for the 23 schools and the central office of the MCSS. (1) Liquid soap .....28doz (2) Tissue .....200sacks (3) Sanitizers .....45doz (4) Soft brooms .....15doz (5) Floor mobs .....125pcs (6) Towels m/s .....30doz (7) Tide soap .....25ctns (8) Wheel barrow .....10pcs (9) Shovels .....25pcs (10) Rakes .....20pcs

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4	IFB NO.MCSS/NCB/002/16/17	STATIONERY	<p>This contract package has been increased by US\$990 from the budget line workshops, Conference, Seminars and it is intended to procure assorted stationery for the MCSS schools, the central office and the workshop.</p> <ol style="list-style-type: none"> <li>1. 21/22 ink .....110sets</li> <li>2. A4 Papers .....1,988ctns</li> <li>3. White chalk .....20ctns</li> <li>4. 85—A cartridge ..... 50pks</li> <li>5. Ball point pen .....10pks (Assorted)</li> <li>6. Bulk files .....45bxs</li> <li>7. A4 manila folder .....70bxs</li> <li>8. Hanging folder .....85bxs</li> <li>9. Memo ink .....35ctns</li> <li>10.61 cartridge .....65sets</li> </ol>
5	IFB NO.MCSS/NCB/003/16/17	PRINTING & BINDING	<p>This contract package is intended to procure:  (1) Report cards for all MCSS schools, (2) Receipts books for registration and &amp; other Record &amp; Roll books and (3) Laboratory manual.  \$ 28,400 will be used from the budget line Printing, Binding, Publication and \$1,420 from the budget line Workshop, Conferences, Seminars to fund this package.</p>
6	IFB NO.MCSS/RFQ/003/16/17	PUBLICATION	<p>This contract package is intended for advertisement. Portion of the funding from the budget line Printing, Binding, Publication will be used to finance this package.</p>

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SUPERINTENDENT

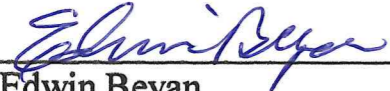
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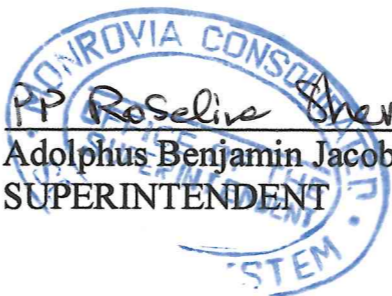
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7.	<b>LEASE AND RENTAL</b>	\$10,000 is intended to pay rent for one structure hosting MCSS students in the Gaye Town Elementary School
8.	<b>ELECTRICITY</b>	\$4,000 is intended to pay for services render by LEC to MCSS,
9.	<b>WATER AND SEWAGE</b>	\$4,000 is intended to pay for services render by LWSC to MCSS.


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