
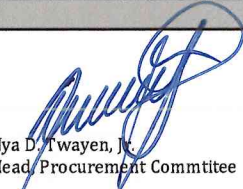



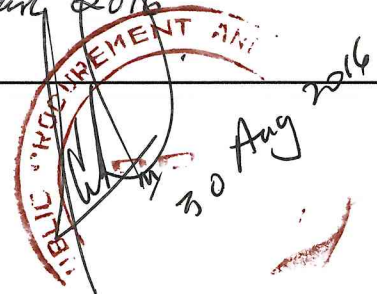
CONSULTANCY PLAN

NATIONAL SOCIAL SECURITY & WELFARE CORPORATION (NASSCORP)																				
PROCUREMENT PLAN																				
CONSULTANCY																				
SOURCE OF FUNDING: NASSCORP																				
FISCAL YEAR: 2016/2017																				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
BASIC DATA							IMPLEMENTATION DATES													
							REQUEST FOR EXPRESSION OF INTEREST, if applicable					REQUEST FOR PROPOSALS AND APPROVAL OF AWARD								
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	No. of FIRMS/ PERSONS	BUSINESS ACTIVITY CODE	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR& PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION	PC APPROVAL-COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) AND PAYMENT
PLANNED	1	RFP NO. NASSCORP/QCBS/001/16/17	Public Relations Consulting Services	1	M-7020	\$ 240,250.00	QCBS	4/4/2016	4/11/2016	5/2/2016	5/16/2016	5/23/2016	5/30/2016	6/6/2016	6/20/2016	7/18/2016	8/1/2016	8/15/2016	10/10/2016	1/30/2017
UPDATE																				
ACTUAL																				
PLANNED	2	RFP NO. NASSCORP/QCBS/002/16/17	Reform Advisory Consulting Services	1	M-7020	\$ 120,000.00	QCBS	4/19/2016	4/26/2016	5/17/2016	5/31/2016	6/7/2016	6/14/2016	6/21/2016	7/5/2016	8/2/2016	8/16/2016	8/30/2016	10/25/2016	2/14/2017
UPDATE																				
ACTUAL																				
PLANNED	3	RFP NO. NASSCORP/QCBS/003/16/17	Editorial Consulting Services	1	N-8219	\$ 100,000.00	QCBS	4/30/2016	5/7/2016	5/28/2016	6/11/2016	6/18/2016	6/25/2016	7/2/2016	7/16/2016	8/13/2016	8/27/2016	9/10/2016	11/5/2016	2/25/2017
UPDATE																				
ACTUAL																				
PLANNED	4	RFP NO. NASSCORP/QCBS/004/16/17	Organizational Development Services	1	M-7020	\$ 24,999.96	QCBS	4/25/2016	5/2/2016	5/23/2016	6/6/2016	6/13/2016	6/20/2016	6/27/2016	7/11/2016	8/8/2016	8/22/2016	9/5/2016	10/31/2016	2/20/2017
UPDATE																				
ACTUAL																				
PLANNED	5	IFB NO. NASSCORP/QCBS/005/16/17	Network & Internet Connectivity	1 Firm	J-6120	\$ 250,000.00	QCBS	4/6/2016	4/20/2016	5/4/2016	5/11/2016	6/8/2016	6/22/2016	6/29/2016	8/3/2016	N/A	9/8/2017	9/22/2016	10/20/2016	6/30/2017
UPDATE																				
ACTUAL																				
Grand Total: US\$735,249.96																				

Prepared by: 
 Joseph L. Lackay, Jr.
 Head, Procurement Unit

Approved by: 
 Nya D. Twayen, Jr.
 Alternate Head, Procurement Committee

Date: 9 August 2016


National Social Security & Welfare Corporation						
General Services Department						
Notes to Procurement Plan, FY2015/2016						
Consultancy (Core Budget)						
No	Contract Package Code	Contract Package	Description of Contract Package	Qty	P. Plan Type	Budget
1	RFP NO. NASSCORP/QCBS/001/16/17	Public Relations Consulting Services	Public relation activities designed to enhance corporate image through socialization of of the various schemes and activities. The objective is to rebrand or position the Corporation as a people centered entity aiming to improve the socioeconomic situations of Liberians.	1	Item 1 of Consultancy Procurement Plan, US\$240,250.00. Item 11 of Cash Plan.	Item 11, page 3 of budget. Labelled as Consultancy.
2	RFP NO. NASSCORP/QCBS/002/16/17	Reform Advisory Consulting Services	Legal and technical consulting services required for measures to reform the social security system in Liberia. The objective is to enhance sustainability of the Corporation's financial capacity to meet up with legitimate claims payments under the various of Schemes of NASSCORP.	1	Item 2 of Consultancy Procurement Plan, US\$120,000.00. Item 55 of Cash Plan.	Page 3 of budget, item 57; labelled as Consultation under Reform Expenditure.
3	RFP NO. NASSCORP/QCBS/003/16/17	Editorial Consulting Services	Hiring of professional expertise to edit in-house publication (NASSCORP Newsletter); drafting of proposed legislations, the welfare policy, reform policy, and other documents requiring expert knowledge.	1	Item 3 of Consultancy Procurement Plan, US\$100,000.00. Item 56 of Cash Plan.	Page 3, item 58 in budget. Labelled as Consultancy under Reform Expenditure.

August 27, 2016

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4	RFP NO. NASSCORP/QCBS/004/16/17	Organizational Development Services	Management interventions necessary to identify systemic gaps in order to redesign business processes for greater organizational efficiency and effectiveness.	1	Item 4 of Procurement Plan. Decomposed from Contractual Services, Item 6 of Cash Plan, US\$24,999.96. Also, Janitorial Services (\$60,300.00), Safe Drinking Water (9,600.00), and Fumigation Services (19,800.00) are taken from Contractual & Other Services.	Decomposed from Item 6 (Contractual Services), page 3 of budget. See cell on left.
5	RFP NO. NASSCORP/QCBS/005/16/17	Network & Internet Connectivity	Establishing Network & Internet structures, connecting seven Regional Offices to NASSCORP Central Headquarters in Monrovia. The purpose is the enhancement of communications between the various stations for information sharing and reporting.	1	Item 5 of Procurement Plan; Item xx of Cash Plan; US\$250,000.00.	Page xi of Budget, Item under System Development in Table. Labelled as Information Technology Project

Prepared by:


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July 28, 2016

