



**AGRICULTURAL & INDUSTRIAL TRAINING BUREAU(AITB)**  
**NON SBA PROCUREMENT PLAN - CORE BUDGET**  
**SOURCE OF FUNDING: GOL BUDGET**  
**FY - July 1, 2016 - June 30, 2017**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16		
	Item No.	BASIC DATA						IMPLEMENTATION DATES									ADV PAY (MOBIL)
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS CODE	QYT	Estimated Cost (USD)	Procurement Method	Technical Specs/BOQ/DRAWINGS	Prep. BID Document	P C Approval BID DOC/TECH SPECS	BID INVITATION. & RELEASE OF BID DOC.	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	P C APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING		
PLANNED	1	IFB NO. AITB/RFQ/001/16/17	Scratch cards	J-6120	Assorted*	8,000	RFQ	6-Jun-16	20-Jun-16	27-Jul-16	28-Jul-16	11-Aug-16	18-Aug-16	25-Aug-16	8-Sep-16		
UPDATE																	
ACTUAL																	
PLANNED	2	IFB NO. AITB/NCB/001/16/17	Internet Services	J-6190	1 Firm	15,000	NCB	20-Jul-16	27-Jul-16	5-Aug-16	6-Aug-16	3-Sep-16	10-Sep-16	17-Sep-16	1-Oct-16		
UPDATE																	
ACTUAL																	
PLANNED	3	IFB NO. AITB/RB/001/2016/17	Petroleum Products	G-4661	17,400 gals. @\$3.00	54,200	RB	20-Jul-16	27-Jul-16	5-Aug-16	6-Aug-16	3-Sep-16	10-Sep-16	17-Sep-16	1-Oct-16		
UPDATE																	
ACTUAL																	
PLANNED	4	IFB NO: AITB/NCB/002/16/17	Vehicle Purchase	H-4922	1	25,000	NCB	20-Jul-16	27-Jul-16	5-Aug-16	6-Aug-16	3-Sep-16	10-Sep-16	17-Sep-16	1-Oct-16		
UPDATE																	
ACTUAL																	
PLANNED	5	IFB NO. AITB/NCB/003/2016/17	Spare. - Vehicle Parts	G - 4530	Assorted	14,000	NCB	20-Jul-16	27-Jul-16	5-Aug-16	6-Aug-16	3-Sep-16	10-Sep-16	17-Sep-16	1-Oct-16		
UPDATE																	
ACTUAL																	
PLANNED	6	IFB NO. AITB/RFQ/002/2016/17	Cleaning Materials	G-4773	Assorted*	8,500	RFQ	4-Jul-16	21-Jul-16	29-Jul-16	5-Aug-16	12-Aug-16	19-Aug-16	6-Sep-16	21-Sep-16		
UPDATE																	
ACTUAL																	
PLANNED	7	IFB NO: AITB/RFQ/003/2016/1	ICT Equipment	G-4741	Assorted	7,200	RFQ	6-Jun-16	20-Jun-16	27-Jul-16	28-Jul-16	11-Aug-16	18-Aug-16	25-Aug-16	8-Sep-16		
UPDATE																	
ACTUAL																	
<b>Total</b>						<b>131,900</b>											

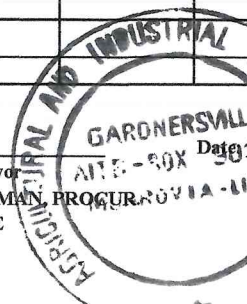
Prepared by: R. Sayee  
 Madam Rhoda C. Sayee  
 Acting Procurement Director

Date: 07-27-16

*MITB*  
 August 11, 2016

*11 Aug 2016*

Approved by: Joseph K. Duw...  
 HEAD OF ENTITY/CHAIRMAN  
 COMM'TEE





## AGRICULTURAL & INDUSTRIAL TRAINING BUREAU (AITB)

Non-SBA PROCUREMENT PLAN EXPLANATORY NOTE

Government of Liberia - CORE BUDGET

FY - 2016/2017

Item No	Contract Package Code	Contract Package	Contract of Contract Package																																												
1	IFB NO. AITB/RFQ/001/016/017	Scratch Cards	To procure scratch cards from the budget line, Internet, Tel. & Fax to facilitate and serve AITB Communication Information links. Specifically, 1,600 Pcs (\$5 types of both LoneStar and Cellcom)																																												
2	IFB NO. AITB/NCB/001/016/017	Internet Services	To procure internet equipment and services from the budget line, Internet, Tel. & Fax to facilitate and serve AITB Communication Information links.																																												
3	IFB NO. AITB/RB/001/016/017	Petroleum Products	<p>The Contract Package Petroleum products is a combination of the budget lines Fuel &amp; Lubricant for Vehicles and Generator for use by AITB to maintain smooth operations of the bureau's vehicles as well as generating electricity for the office complex*</p> <p>* Of the allotment, 11,566.66 (@ \$3.00) Gallons of Gasoline will be procured to purchase fuel for AITB vehicles and 6,500 (@ \$3.00) gallons of diesel fuel for generator.</p>																																												
3	IFB NO. AITB/RB/001/016/017	Purchase of Vehicle	<p>Budget amount shall be applied to purchase of vehicle from the budget line, Transport Equipment for the use of the Bureau operations. However, based on the approved Fiscal Rules for the Implementation of Fy-2016-17 National Budget that states that there shall be no purchase of new vehicles by Government for its ministries and agencies, the description to purchase vehicle for the bureau remains within the power of the government that budgeted the purchase of vehicle for AITB.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>No</th> <th>Item Description</th> <th>Unit</th> <th>Qty</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Jeep (Toyota) 4WD</td> <td>Pc</td> <td style="text-align: center;">1</td> </tr> </tbody> </table>	No	Item Description	Unit	Qty	1	Jeep (Toyota) 4WD	Pc	1																																				
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4	IFB NO. AITB/NCB/003/016/017	Spare Parts - Vehicles	<p>This contract package is from the budget line Repairs and Maintenance for Vehicles. AITB intends to use this budget line to procure spare parts to be used to repair the Entity's Vehicles.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>No</th> <th>Item Description</th> <th>Unit</th> <th>Qty</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Types -31x10x50 -15</td> <td>Pcs</td> <td style="text-align: center;">4</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Types 265/70R-16</td> <td>Pcs</td> <td style="text-align: center;">4</td> </tr> <tr> <td style="text-align: center;">3</td> <td>Batteries -70amps</td> <td>Pcs</td> <td style="text-align: center;">4</td> </tr> <tr> <td style="text-align: center;">4</td> <td>Oil filters</td> <td>Rolls</td> <td style="text-align: center;">4</td> </tr> <tr> <td style="text-align: center;">5</td> <td>Fuel filters</td> <td>Pcs</td> <td style="text-align: center;">4</td> </tr> <tr> <td style="text-align: center;">6</td> <td>Air cleaners</td> <td>Pcs</td> <td style="text-align: center;">4</td> </tr> <tr> <td style="text-align: center;">7</td> <td>Engine oil -15w/40</td> <td>Gallons</td> <td style="text-align: center;">16</td> </tr> <tr> <td style="text-align: center;">8</td> <td>Alternator Assy.</td> <td></td> <td style="text-align: center;">1</td> </tr> <tr> <td style="text-align: center;">9</td> <td>Wheel bearing</td> <td></td> <td style="text-align: center;">16</td> </tr> <tr> <td style="text-align: center;">10</td> <td>Boy joints</td> <td></td> <td style="text-align: center;">16</td> </tr> </tbody> </table>	No	Item Description	Unit	Qty	1	Types -31x10x50 -15	Pcs	4	2	Types 265/70R-16	Pcs	4	3	Batteries -70amps	Pcs	4	4	Oil filters	Rolls	4	5	Fuel filters	Pcs	4	6	Air cleaners	Pcs	4	7	Engine oil -15w/40	Gallons	16	8	Alternator Assy.		1	9	Wheel bearing		16	10	Boy joints		16
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*Am...*  
August 11, 2016

*11 Aug 2016*





		11	Stabilizers	Pcs	12
5	IFB NO. AITB/RFQ/001/016/017	Cleaning Materials	This contract package is intended to be used to procure cleaning materials from the budget line, Cleaning Materials and Services for the bureau.		
			No	Item Description	Unit Qty
			1	Dettol	Cartoons 5
			2	Charax	Cartoons 5
			3	Glass cleaners	Cartoons 4
			4	Klim Soap	Cartoons 15
			5	Liquid Soap	Cartoons 5
			6	Air refresher	Cartoons 6
			7	Toilet Soap	Cartoons 6
			8	Tissues	Cartoons 20
			9	Floor Mop	Pcs 12
			10	Brushes (scrubbing)	Pcs 20
6	IFB NO. AITB/RFQ/002/016/017	ICT Equipment, etc.	This contract package is intended to be used to procure the following ICT Equipment. It is drawn from the budget Lines Ict Equipment (\$5,200) & Feasibility Studies & Survey (\$2,000)		
			No	Item Description	Unit Qty
			1	Laptop computers	Pcs 4
			2	Desktop Computers	Sets 4
			3	Backups (IT usage)	Pcs 2
			4	USB hubs (IT usage)/12 ports	Sets 4
			5	Flash devices (memory sticks)	Pcs 10
			6	HDDs (Hard Drive Disks)	Sets 4
			7	Blank DVD/CDs	Cartoons 4
			8	Printers (LaserJet)	Sets 4
			9	DVD Burner	Sets 2
			10	Digital camera	Sets 2
			11	Projector	Set 1

Prepared by: R. Sayee  
 Madam Rhoda C. Sayee  
 Acting Director of Procurement

Date: 07-27-16

Approved by: \_\_\_\_\_

Joseph K. Buwori  
 Head of Entity/ Chairman Proc. Committee



*Handwritten signature and date: 11 Aug 2016*

*Handwritten signature and date: August 11, 2016*