

Nimba County Community College (NCCC)
Procurement Plan (Core Budget)
Source of Funding: GOL
Fiscal year: July 1, 2016 – June 30, 2017

11 Aug 2016

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	BASIC DATA					IMPLEMENTATION DATES											
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	IFB NO. NCCC/RB/001/16/17	Petroleum Products	G4661	10,225gals. @4.00	40,900	RB	5/2/16	5/16/16	5/23/16	5/30/16	6/30/16	7/4/16	7/11/16	7/18/16	N/A	06/10/17	06/30/17
UPDATE																		
ACTUAL																		
PLANNED	2	IFB NO. NCCC/RFQ/001/16/17	Vehicles Rentals	N7710	5	7,000	RFQ	5/2/16	5/16/16	5/23/16	5/30/16	6/13/16	6/20/16	6/27/16	7/11/16	N/A	06/12/17	06/30/17
UPDATE																		
ACTUAL																		
PLANNED	3	IFB NO. NCCC/RFQ/002/16/17	Air Tickets	N7911	2	4,000	RFQ	5/2/16	5/16/16	5/23/16	5/30/16	6/13/16	6/20/16	6/27/16	7/18/16	N/A	01/30/17	02/28/17
UPDATE																		
ACTUAL																		
PLANNED	4	IFB NO. NCCC/RFQ/003/16/17	Drugs and Medicals Supplies	G4772	*Assorted	8,000	RFQ	5/2/16	5/16/16	5/23/16	5/30/16	6/13/16	6/20/16	6/27/16	7/18/16	N/A	03/27/17	04/28/17
UPDATE																		
ACTUAL																		
SUB-TOTAL						US\$59,900												

Prepared by:

[Signature]
Alphanso P. Dolo
 Procurement Officer

Date:

July 14/16

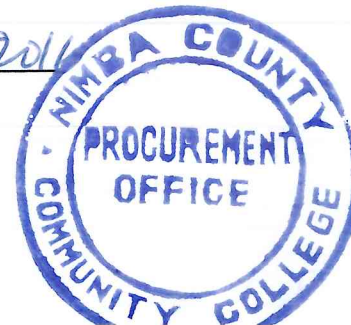
Approved by:

[Signature]
Dr. Yar Donlah Gonway - Gono
 President/Chairperson-Procurement Committee

Date:

July 14, 2016

[Signature]
August 11, 2016



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PLANNED	5	IFB NO. NCCC/NCB/001/16/17	Purchase of Buildings Materials	F4390	Assorted	18,839	NCB	5/2/16	5/16/16	5/23/16	5/30/16	6/27/16	7/4/16	7/11/16	7/18/16	N/A	09/20/16	11/10/17
UPDATE																		
ACTUAL																		
PLANNED	6	IFB NO. NCCC/RFQ/004/16/17	Spare Parts (for ICT Equipment)	S9511	Assorted	8,673	RFQ	5/2/16	5/16/16	5/23/16	5/30/16	6/13/16	6/20/16	6/27/16	7/18/16	N/A	03/30/16	04/30/17
UPDATE																		
ACTUAL																		
PLANNED	7	IFB NO. NCCC/RFQ/005/16/17	Laboratory Equipment	G4772	Assorted	9,000	RFQ	5/2/16	5/16/16	5/23/16	5/30/16	6/13/16	6/20/16	6/27/16	7/18/16	N/A	03/30/16	04/30/17
UPDATE																		
ACTUAL																		
PLANNED	8	IFB NO. NCCC/RFQ/006/16/17	Security Uniform	M8010	21	4,500	RFQ	5/2/16	5/16/16	5/23/16	5/30/16	6/13/16	6/20/16	6/27/16	7/18/16	N/A	12/29/16	01/30/17
UPDATE																		
ACTUAL																		
SUB . TOTAL						US \$41,012												

Prepared by:

Alphanso P. Dolo
Procurement Officer

Date

July 14/16

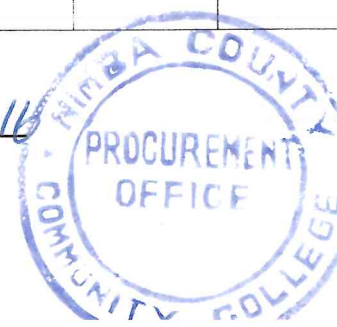
Approved by:

Dr. Yar Donlah Gonway-Gono
President/Chairperson-Procurement Committee

Date:

July 14, 2016

August 11, 2016



Nimba County Community College(NCCC)
Procurement Plan (Core Budget)
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PLANNED	9	IFB NO. NCCC/RFQ/007 /16/17	Internet Supplies	J6120	Assorted	5,000	RFQ	5/2/16	5/16/16	5/23/16	5/30/16	6/13/16	6/20/16	6/27/16	7/18/16	N/A	05/15/17	06/20/17
UPDATE																		
ACTUAL																		
PLANNED	10	IFB NO. NCCC/RFQ/008 /16/17	Printing and Binding	C1811	1 firm	5,000	RFQ	5/2/16	5/16/16	5/23/16	5/30/16	6/13/16	6/20/16	6/27/16	7/18/16	N/A	07/15/16	08/31/16
UPDATE																		
ACTUAL																		
PLANNED	11	IFB NO. NCCC/NCB/002 /16/17	Stationery Supplies	G4761/ G4741	Assorted	41,754	NCB	5/2/16	5/16/16	5/23/16	5/30/16	6/30/16	7/4/16	7/11/16	7/18/16	N/A	03/30/17	04/28/17
UPDATE																		
ACTUAL																		
PLANNED	12	IFB NO. NCCC/NCB/003 16/17	Purchase of Computers and Supplies	G4651	Assorted	16,374	NCB	5/2/16	5/16/16	5/23/16	5/30/16	6/30/16	7/4/16	7/11/16	7/18/16	N/A	04/27/17	05/30/17
UPDATE																		
ACTUAL																		
SUB-TOTAL						US \$68,128												

Prepared by: _____

Alphanso P. Dolo
Procurement Officer

Date: _____

Handwritten: July 14/16

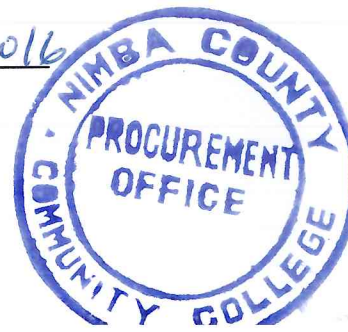
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Dr. Yar Donlah Gonway - Gono
President/Chairperson-Procurement Committee

Date: _____

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PLANNED	13	IFB NO. NCCC/RFQ/009/16/17	Security Supplies	M8010	Assorted	5,000	RFQ	5/2/16	5/16/16	5/23/16	5/30/16	6/13/16	6/20/16	6/27/16	7/18/16	N/A	12/30/16	01/30/17		
UPDATE																				
ACTUAL																				
PLANNED	14	IFB NO. NCCC/RFQ/010/16/17	Office Furniture	G4759	Assorted	3,673	RFQ	5/2/16	5/16/16	5/23/16	5/30/16	6/13/16	6/20/16	6/27/16	7/18/16	N/A	05/15/17	06/15/17		
UPDATE																				
ACTUAL																				
PLANNED	15	IFB NO NCCC/NCB/004/16/17	Vehicle Repair & Maintenance Services	G4520	3	22,970	NCB	5/2/16	5/16/16	5/23/16	5/30/16	6/30/16	7/4/16	7/11/16	7/18/16	N/A	06/8/17	06/30/17		
UPDATE																				
ACTUAL																				
PLANNED	16	IFB NO NCCC/RFQ/011/16/17	Shipping, Storage, and Handling	H5229	Assorted	5,688	RFQ	5/2/16	5/16/16	5/23/16	5/30/16	6/13/16	6/20/16	6/27/16	7/18/16	N/A	10/13/16	11/30/16		
UPDATE																				
ACTUAL																				
Grand Total						US\$206,371														

Prepared by:

[Signature]
Alphonso P. Dolo
 Procurement Officer

Date:

July 14/16

Approved by:

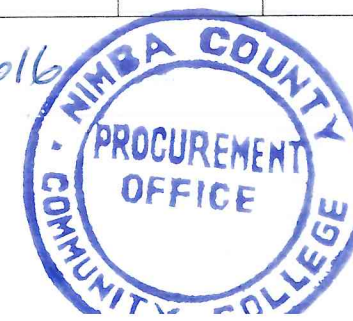
[Signature]
Dr. Yar Donlah Gonway - Gono

President/Chairperson-Procurement Committee

Date:

July 14, 2016

[Signature]
August 11, 2016



Nimba County Community College
Procurement Plan Explanatory Note (Core Budget)
Fiscal Year: 2016/2017

H. Aug 22/16

NO.	ITEM No.	Contract Package	Content of Contract Package
1	IFB NO. NCCC/RB/001/16/17	Petroleum Products	This contract package is intended to procure 10,225 gallons of Fuel and Gasoline for three Vehicles and three Generators for the fiscal period @US 4.00 per gallon. Nine thousand two hundred twenty five gallons of Fuel will be procured, while one thousand gallons of Gasoline will be procured. This contract package is from the budget line Fuel & Lubricants Vehicle and Generator.
2	IFB NO. NCCC/RFQ/001/16/17	Vehicle Rental	This contract package is intended to rent or hire the Vehicle for Staff travelling to and from Monrovia and other places in Nimba and Liberia. This contract package is from the budget line Domestic Means of Travel.
3	IFB NO: NCCC/RFQ/002/16/17	Air Ticket	This contract package is intended to procure two Air Tickets for trips abroad. This contract package is from the budget line Foreign Means of Travel.
4	IFB NO. NCCC/RFQ/003/16/17	Drugs and Medical Supplies	This contract package is intended to procure Drugs and Medical Consumables for the nursing school demo lab and soil laboratory technology such as MVA set, Gauge drum, Urine bag, Artificial penis, Pelvic station etc. This contract package is from the budget line Drugs & Medical Consumable.
5	IFB NO. NCCC/NCB/001/16/17	Purchase of Building Materials	This contract package is intended to procure assorted Building Materials for the repair and maintenance of the administrative Building, Cafeteria and School Buildings using the carpenters employed with the college. Such materials are: Ply Wood, Cylinder Locks, Nails, Paints, Light Bulbs, Zinc, Ceiling Tiles, Brushes, Steel Door, etc. This contract package is from the budget line Repair & Maintenance –Civil.

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6	IFB NO. NCCC/RFQ/004/16/17	Spare Parts (for ICT Equipment)	This contract package is intended to procure Computer hardware/Spare Parts for the repairs and maintenance of two hundred Computers. Such Spare Parts are: USB Cable, RJ-45 Connectors, UTP Cable (CAT6) etc. This contract package is from the budget line Repair & Maintenance ICT Equipment.
7	IFB NO. NCCC/RFQ/005/16/17	Laboratory Equipment	This contract package is intended to procure Laboratory supplies and materials for Science Lab, Demo Room and Lab Technology program. Such materials are: Microscopes, Needles, Blood bags 450ml, Filter papers, Ethanol, etc. This contract package is from the budget line Laboratory Consumables.
8	IFB NO. NCCC/RFQ/006/16/17	Security Uniform	This contract package is intended to procure Security Uniform. This contract package is from the budget line Guard and Security services.
9	IFB NO. NCCC/RFQ/007/16/17	Internet Supplies	This contract package is intended to procure materials for Internet Supplies, such as: Modems, Pen drive, Cisco 8port switches, Window server 2008, etc. This contract package is from the budget line Telecommunications and Internet.
10	IFB NO. NCCC/RFQ/008/16/17	Printing, Binding and Publication	This contract package is intended to procure the services of a Printing press to Print and Bind the following: documents, T-shirts, Banners, Jerseys, etc. This contract package is from the budget line Printing, Binding and Publication.
11	IFB NO. NCCC/NCB/002/16/17	Stationery Supplies	<u>General stationery:</u> This contract package is intended to procure 250 carton of A4 papers, 100 cartons of legal papers, 50 pcs of staplers, 50 packs of markers; 200 note pads, 100 boxes of markers, 100 pcs of 728 cartridges, 150 pcs 85A cartridges, 30 pcs of 737 cartridges, 20 sets of 128A cartridge, 15 sets of 305A cartridge and 5 cartons of box folders. <u>Educational Material</u> 10 cartons of A4 paper and 5 cartons of white envelopes. We will also procure about thirty-six white boards and markers, two overhead projectors, hundred boxes of chalk, one hundred and

11 Aug 2016

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			fifty cartons of a4 papers. Note, since both Stationery and Educational Materials are budget lines from which stationery will be procured and that it is more efficient to conduct a single procurement process and select a supplier through a competitive process, we have combined both budgets. The budget for stationery is US\$34,754 whereas that of Educational Materials is US\$7,000, making it a total of US\$41,754.
12	IFB NO. NCCC/NCB/003/16/17	Purchase of Computer and Supplies	This contract package is intended to procure computer (Desk Tops and Lap Tops), and computer supplies and accessories for the computers. Such materials are : soft wares, anti-viruses, Dell Monitors, Canon Printers, etc. This contract package is from the budget line Computer Supplies and ICT Service.
13	IFB NO. NCCC/RFQ/009/16/17	Security Supplies	This contract package is intended to procure Security Supplies such as Barton's, flash lights, batteries, Rain coats, Rain boots, etc. This contract package is from the budget line Guard and Security services.
14	IFB NO. NCCC/RFQ/010/16/17	Office Furniture	This contract package is intended to procure other Office materials such as Desks, Cabinet, Chair, etc. This contract package is from the budget line Other Office Materials and Consumables.
15	IFB NO. NCCC/NCB/004/16/17	Vehicle Repair & Maintenance Services	This contract package is intended to hire the services of a reputable garage that will maintain and repair NCCC's three Vehicles. This contract package is from the budget line Repair Maintenance Vehicles.
16	IFB NO. NCCC/RFQ/011/16/17	Shipping, Storage, and Handling	This contract package is intended to hire the services of shipping agencies to process documents and release materials ordered by the Nimba County Community College upon arrival at a Port of Entry. This contract package is from the budget line Shipping, Storage, and Handling.
17		Residential Property, Rental and Lease	This contract package is intended to procure/lease two buildings for faculty and staff. Our lessor are Mr Joseph Seigan and Mr. Williams G. Voahn, Sr . We are leasing one (1) dwelling house for

H. Aug 2016

August 11, 2016

			<p>\$75.00 USD(seventy five United States Dollars per month from Mr. Joseph Seigan. The LESSOR and LESSEE agree that the lease be for the initial period of five(5) years and will end(October 2nd, 2017) and also we are leasing one (1) dwelling house for \$150.00 USD (one hundred fifty United States Dollars per month from Mr. Williams G. Voahn Sr. The LESSOR and LESSEE agree that the lease be for the initial period of five(5) years and will end(February 24th, 2017). This contract package is from the budget line Residential Property , Rental and Lease</p>
18		Gift	<p>This contract package is intended to procure drinks, gifts, and hotel fees of college guests. This contract package is from the budget line Entertainment, Representation and Gifts.</p>

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11 Aug 2016

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August 11, 2016