

**National Aids Commission**  
**PROCUREMENT PLAN (Core Budget)**  
**Source of Funding: GOL**  
**Budget Period 2016/2017**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES										
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATE D COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	IFB. NO NAC/RFQ/001/16/17	Repairs & Maint. Office, Machinery, Equipment,	C3312	Assorted	5,000	RFQ	25-June-16	7-Jul-16	9-Jul-16	16-Jul-16	4-Aug-16	12-Aug-16	18-Aug-16	27-Aug-16	N/A	15-May-17	30-May-17
UPDATE																		
ACTUAL																		
PLANNED	2	IFB. NO. NAC/RFQ/002/16/17	Internet Connectivity	J6120	Assorted	6,500.00	RFQ	27-June-16	7-Jul-16	9-Jul-16	14-Jul-16	28-Jul-16	4-Aug-16	11-Aug-16	18-Aug-16	N/A	16-Jan-17	30-Jan-17
UPDATE																		
ACTUAL																		
PLANNED	3	IFB. NO NAC/RFQ/003/16/17	Food Stuff	G4630	Assorted	3000	RFQ	11-June-16	15-June-16	18-June-16	25-June-16	9-Jul-16	13-Jul-16	20-Jul-16	27-Jul-16	N/A	15-Jan-17	30-Jan-17
UPDATE																		
ACTUAL																		
SUB-TOTAL						14,500.00												

Prepared by: MP  
**Name: Marie M. Stenzon**  
**Position: Procurement Assistant/ NAC**

Approved by: [Signature]  
**Name: Dr. Ivan F. Camanor**  
**Position: Head of Entity/Chairman Proc. Committee/NAC**

Date: 16/08/12

[Signature]  
 Sept. 7, 2016

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PLANNED	4	IFB. NO NAC/RFQ/004	Cellular Phone	J6190	Assorted	5,000.00	RFQ	27-June-16	7-Jul-16	9-Jul-16	14-Jul-16	4-Aug-16	10-Aug-16	17-Aug-16	26-Aug-16	N/A	16-Oct-16	30-Oct-16
UPDATE																		
ACTUAL																		
PLANNED	5	IFB. NO NAC/RFQ/005/16/17	Electrical Appliance	G4659	Assorted	5,000	RFQ	5-June-16	12-June-16	18-June-16	19-June-16	29-June-16	6-Jul-16	13-Jul-16	20-Jul-16	N/A	15-Oct-16	30-Oct-16
UPDATE																		
ACTUAL																		
PLANNED	6	IFB. NO NAC/RFQ/006/16/17	Cleaning Materials	G4773	Assorted	1,731	RFQ	11-Jul-16	22-Jul-16	23-Jul-16	30-Jul-16	13-Aug-16	20-Aug-16	25-Aug-16	8-Sept-16	N/A	15-Jan-17	30-Jan-17
UPDATE																		
ACTUAL																		
SUB-TOTAL						11,731.00												

Prepared by: Marie M. Stenzon  
**Name: Marie M. Stenzon**  
**Position: Procurement Assistant/ NAC**

Approved by: Dr. Ivan F. Camanor  
**Name: Dr. Ivan F. Camanor**  
**Position: Head of Entity/Chairman Proc. Committee/NAC**

Date: 16/08/16

Marie M. Stenzon  
 Sept. 7, 2016

**National Aids Commission**  
**PROCUREMENT PLAN (Core Budget)**  
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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES										
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PLANNED	7	IFB. NO NAC/RFQ/007/16/17	Vehicle Insurance Coverage	K6512	1	4,000	RFQ	25-June-16	7-Jul-16	9-Jul-16	16-Jul-16	4-Aug-16	12-Aug-16	18-Aug-16	27-Aug-16	N/A	15-Oct-16	30-Oct-16
UPDATE																		
ACTUAL																		
PLANNED	8	IFB. NO NAC/RFQ/008/16/17	Vehicles Spare Parts	G4530	Assorted	10,000	RFQ	25-June-16	8-Jul-16	15-Jul-16	23-Jul-16	20-Aug-16	24-Aug-16	31-Aug-16	7-Sept-16	N/A	15-June-17	30-April-17
UPDATE																		
ACTUAL																		
PLANNED	9	IFB. NO NAC/RB/001/16/17	Vehicles	G4510	1	50,000	RB	27-June-16	7-Jul-16	14-Jul-16	21-Jul-16	19-Aug-16	21-Aug-16	26-Aug-16	1-sept-16	N/A	15-Oct-16	30-Oct-16
UPDATE																		
ACTUAL																		
SUB-TOTAL						64,000.00												
GRAND TOTAL						90,231.00												

Prepared by: Marie M. Stenzon  
**Name: Marie M. Stenzon**  
**Position: Procurement Assistant/ NAC**

Approved by: Dr. Ivan F. Camanor  
**Name: Dr. Ivan F. Camanor**  
**Position: Head of Entity/Chairman Proc. Committee/NAC**

Date: 16/08/16

*CMEBIO*  
*Sent. 7.7.2016*



**National Aids Commission**  
**Procurement Plan: (Core Budget)**  
**Explanatory Notes**  
**Fiscal Year: 2016/2017**

No.	IFB/RFP Reference Number	Contract Package	Detailed Content
1.	IFB NO. NAC/RFQ/001/16/17	Maintenance. Office Machinery & equipment,	<p>This Package will be used for the repairs &amp; Maintenance of the below listed items:</p> <p>A. Photo copiers----- -----1piece</p> <p>B. Desktop Computers----- -----16pieces</p> <p>C. Computers----- ----- 26 pieces</p> <p>D. Air conditioners----- -----20Pieces</p> <p>E. Printers----- -----20 Pieces</p>
2.	IFB NO. NAC/RFQ/002/16/17	Internet Connectivity	<p>This Package is intended to procure the following:</p> <p>A. Internet for all employees during working hours--- 1 MEG Band Wave</p> <p><b>Note: source of funding was taken from the budget line 'Telecommunication , Internet'</b></p>
3.	IFB NO. NAC/RFQ/003/16/17	Food Stuff	This package is intended to

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*Sept. 7, 2016*

			provide refreshment for commissioners meetings and year end events. <b>Note: source of funding for this package is taken from the Budget line Entertainment Representation of Gifts</b>
4	IFB NO. NAC/RFQ/004/16/17	Cellular Phone	This package is intended to provide phones facility to NAC regional and Central offices. <b>Note: source of funding for this contract package is taken from the Budget line 'ICT I infrastructure'</b>
5	IFB NO. NAC/RFQ/005/16/17	Electrical Appliances	This Package is intended to Procure the below listed items: 1. Microwave----- -----3pieces 2. Dispensers----- -----2pieces 3. Iceboxes----- -----7 Pieces 4. Peculators----- -----10 Pieces 5. Freezer----- -----1Piece
6	IFB NO. NAC/RFQ/006/16/17	Cleaning Material & Services	This Package is intended to procure the below: A. Floor mop-----8 Pieces B. Buckets -----7 Pieces

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Sept. 7, 2016

			C. Hard Broom-----12 Pieces, soft broom---12, D. Tie soap---5 cartoons
7	IFB NO. NAC/RFQ/007/16/17	Vehicle Insurance Coverage	This Package is intended to insure the one (1) new vehicle that will be procured and the two(2) vehicle owned by NAC. <b>Note: Source of funding for this contract is taken from the Budget line 'Vehicle insurance'</b>
8	IFB NO. NAC/RFQ/008/16/17	Vehicle Spare parts	This Package is intended to procure the below listed items: A. Changing of Tires----- -----3 Vehicles B. Changing of Oil ----- -----3 Vehicles C. General Servicing----- -----3 Vehicles <b>Note: Source of funding for this contract is taken from the Budget line 'Repairs Maint. Vehicle'</b>
9	IFB. NO NAC/RB/001/16/17	vehicle	This contract is intended to procure one Toyota Land Cruiser Jeep for use by NAC.

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			<b>Note: Source of funding for this contract is taken from the Budget line 'Operational Expense'</b>
I0	IFB. NO NAC/RFQ/008/16/17	Workshops, Conference & Symposia( support to CBOs)	This package is intended to be used on local NGOs that will be implementing since we cannot. The local NGOs will be having workshops and creating awareness for and on behalf of the commission.
II	IFB. NO NAC/RFQ/009/16/17	Staff Training - Foreign	This package is intended to send one of our staff for foreign training that will return to the commission and contribute their quotas.
I2	IFB. NO NAC/RFQ/010/16/17	Staff Training - Local	This package is intended to build staff capacities, for example, sending staff to LIPA to acquire training in various disciplines for the betterment of the institution.

13	IFB. NO NAC/RFQ/011/16/17	Electricity	This package is intended to procure electricity to NAC office.
14	IFB. NO NAC/RFQ/012/16/17	Water and Sewage	This package is intended to procure water to NAC office and all of its bathrooms and kitchen.

Prepared by: 

Name: Marie M. Stenzon  
Position: Procurement Assistant/NAC

Approved by: 

Name: Dr. Ivan F. Camanor  
Position: Head of Entity/Chairman Procurement Committee/NAC

Date: 16/08/16

  
Sept. 7, 2016