



JACKSON F. DOE MEMORIAL REGIONAL REFERRAL HOSPITAL
CORE BUDGET PROCUREMENT PLAN
GOVERNMENT OF LIBERIA NATIONAL BUDGET
FISCAL YEAR JULY 1, 2016- JUNE 30 2017




1	2	3	4	5	6	7	8	9	10	12	14	15	16	17	18	19	20
	ITEMS NO	Package number (code)	Contract package	Business ACTIVITIES Code	QTY	Estimated cost (USD)	Procurement method	Technical SPECS/BOQ /Drawings	Prep. Of Bid Document	Bid Invitation & Release of Bid Doc	Submission of Bid Evaluation Report	PC Approval-Bid Evaluation Report	Contract award & Signing	Advance Payment (Mobilization)	Delivery, Inspection (substantial Completion)	Acceptance & Final Payment	Remarks
PLANNED	1	IFB NO. JFDH/NCB/00 1/16/17	Repairs & Maintenance of Vehicle Services	G4520	1 firm	15,000	NCB	7/1/2016	7/22/2016	8/12/2016	10/3/2016	10/17/2016	11/14/2016	N/A	6/21/2017	6/30/2017	
UPDATE																	
ACTUAL																	
PLANNED	2	IFB NO. JFDH/NCB/00 2/16/17	Vehicles Spare Parts	G4530	Assorted	20,000	NCB	7/1/2016	7/22/2016	8/12/2016	10/3/2016	10/17/2016	11/14/2016	N/A	6/21/2017	6/30/2017	
UPDATE																	
ACTUAL																	
PLANNED	3	IFB NO. JFDH/RFQ/00 1/16/17	Repair & Maintenance Generators Services	C3314	1 firm	8,000	RFQ	7/7/2016	7/28/2016	8/18/2016	10/6/2016	10/20/2016	11/7/2016	N/A	6/19/2017	6/30/2017	
UPDATE																	
ACTUAL																	
PLANNED	4	IFB NO. JFDH/NCB/00 3/16/17	Generators Spare Parts	G4659	Assorted	12,000	NCB	7/18/2016	7/29/2016	8/12/2016	9/9/2016	9/16/2016	9/23/2016	N/A	1/16/2017	1/27/2017	
UPDATE																	
ACTUAL																	
		SUB. TOTAL				60,000											

SIGNED BY: 
Liamon C. Lormie / Head of Procurement

APPROVED BY: 
Dr. Lawrence M. Sherman/ Head of Proc. Committee

Lawrence M. Sherman MD. FLCS
Chief Executive Officer / Medical Director
Jackson F. Doe Memorial Regional Referral Hospital
Tappita, Lower Nimba - Republic Of Liberia


Sept. 7, 2016


Sept 9, 2016

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		BASIC DATA				IMPLEMENTATION DATES											
	ITEMS NO	Package number (code)	Contract package	Business ACTIVITIES Code	QTY	Estimated cost (USD)	Procurement method	Technical SPECS/BOQ /Drawings	Prep. Of Bid Document	Bid Invitation & Release of Bid Doc	Submission of Bid Evaluation Report	PC Approval-Bid Evaluation Report	Contract award & Signing	Advance Payment (Mobilization)	Delivery, Inspection (substantial Completion)	Acceptance & Final Payment	Remarks
PLANNED	5	IFB NO. JFDH/NCB/004/16/17	Repair & Maintenance of Equipment	C3312	Assorted	15,294	NCB	7/1/2016	7/15/2016	7/29/2016	8/19/2016	9/2/2016	9/30/2016	N/A	6/15/2017	6/30/2017	
UPDATE																	
ACTUAL																	
PLANNED	6	IFB NO. JFDH/RFQ/002/16/17	Repair & Maintenance Furniture	S9524	Assorted	10,000	RFQ	7/7/2016	7/21/2016	8/4/2016	8/25/2016	9/8/2016	9/28/2016	N/A	6/15/2017	6/30/2017	
UPDATE																	
ACTUAL																	
PLANNED	7	IFB NO. JFDH/NCB/005/16/17	Stationery	G4761	Assorted	21,000	NCB	7/7/2016	7/28/2016	8/18/2016	10/6/2016	10/20/2016	11/17/2016	N/A	6/22/2017	6/30/2017	
UPDATE																	
ACTUAL																	
PLANNED	8	IFB NO. JFDH/NCB/006/16/17	Cleaning Materials	G4773	Assorted	35,000	NCB	7/7/2016	7/28/2016	8/18/2016	10/6/2016	10/20/2016	11/17/2016	N/A	6/13/2017	6/30/2017	
UPDATE																	
ACTUAL																	
PLANNED	9	IFB NO. JFDH/SS/001/16/17	Internet	J6110	1 firm	55,000	SS	7/4/2016	7/25/2016	8/15/2016	10/10/2016	10/17/2016	11/14/2016	N/A	4/6/2017	4/28/2017	
UPDATE																	
ACTUAL																	
	SUB TOTAL					136,294											

SIGNED BY: 
Liamon C. Lormie / Head of Procurement

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Sept. 7, 2016

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		BASIC DATA		IMPLEMENTATION DATES												
	ITEMS NO	Package number (code)	Contract package	Business Activity Code	QTY	Estimated cost (USD)	Procurement method	Technical SPECS/BOQ/ Drawings	PC Approval Bid DOC/TECH SPECS	Bid submission/ public Opening	Submission of Bid Evaluation Report	PC Approval-Bid Evaluation Report	Contract award & Signing	Advance Payment (Mobilization)	Delivery, Inspection (substantial Completion)	Acceptance & Final Payment
PLANNED	10	IFB NO. JFDH/RB/001/16/17	Medical Drugs	G 4772	Assorted	150,000	RB	7/4/2016	8/8/2016	9/12/2016	10/10/2016	10/17/2016	11/14/2016	N/A	6/12/2017	6/30/2017
UPDATE																
ACTUAL																
PLANNED	11	IFB NO. JFDH/RB/002/16/17	Medical consumables	G4772	Assorted	275,000	RB	7/4/2016	8/8/2016	9/12/2016	10/10/2016	10/17/2016	11/14/2016	N/A	6/12/2017	6/30/2017
UPDATE																
ACTUAL																
PLANNED	12	IFB NO. JFDH/NCB/007/16/17	Food Stuff	G4781	Assorted	55,500	NCB	7/5/2016	8/8/2016	9/15/2016	10/5/2016	10/19/2016	11/3/2016	N/A	6/13/2017	6/30/2017
UPDATE																
ACTUAL																
PLANNED	13	IFB NO. JFDH/RFQ/003/16/17	Events Catering	I5621	1firm	5,500	RFQ	7/18/2016	8/5/2016	8/26/2016	9/9/2016	9/16/2016	9/23/2016	N/A	6/16/2017	6/27/2017
UPDATE																
ACTUAL																
	SUB TOTAL					486,000										

SIGNED BY: 
Liamon C. Lormie / Head of Procurement

APPROVED BY: 
Dr. Lawrence M. Sherman/ Head of Proc. Committee

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			BASIC DATA		IMPLEMENTATION DATES												
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PLANNED	14	IFB NO. JFDH/RFQ/004/16/17	Office building insurance	K6512	1-central building & housing unit	10,000	RFQ	7/18/2016	7/29/2016	8/12/2016	9/9/2016	9/16/2016	9/23/2016	N/A	1/16/2017	1/27/2017	
UPDATE																	
ACTUAL																	
PLANNED	15	IFB NO. JFDH/RFQ/006/16/17	Air Tickets	H 5110	2	5,000	RFQ	7/7/2016	7/21/2016	8/4/2016	8/25/2016	9/8/2016	9/28/2016	N/A	1/11/2017	1/26/2017	
UPDATE																	
ACTUAL																	
PLANNED	16	IFB NO./JFDH/NCB/008/16/17	Building Materials	G4663	Assorted	15,000	NCB	7/7/2016	7/28/2016	8/18/2016	10/6/2016	10/20/2016	11/17/2016	N/A	2/8/2017	2/28/2017	
UPDATE																	
ACTUAL																	
		GRAND TOTAL				712,294											

SIGNED BY: 
LIAMON C. LORMIE/ HEAD OF PROCUREMENT

APPROVED BY: 
DR. LAWRENCE M. SHERMAN/ HEAD OF JACKSON F. DOE HOSPITAL

Lawrence M. Sherman MD. FLCS
Chief Executive Officer / Medical Director
Jackson F. Doe Memorial Regional Referral Hospital
Tappita, Lower Nimba - Republic Of Liberia


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**Jackson F. Doe Memorial Regional Referral Hospital
Core Budget Procurement Plan Explanatory Note
Fiscal Year 2016/2017**

ITEMS NO	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	CONTENT OF CONTRACT PACKAGE
1	IFB NO. JFDH/NCB/001/16/17	Repairs & Maintenance of Vehicles Service	Major service work on all Jackson F. Doe Vehicles, overhauling of engine, transmission overhauling, complete set of gear box changing, differential repairs, Auto electrician on Vehicles, etc. (15,000)
2.	IFB NO. JFDH/NCB/002/16/17	Vehicle Spare Parts	Batteries, Air Elements, Fuel Filters, Oil Filters, Tires, Brake Shoes, Clutch Dishes ,brake shoes front and back, brake master cylinder, wheel bearing inner/outer, wheel drum cylinder, brake master cylinder, Injector pump, injector pump nozzle washer, etc. (20,000) Purchasing of spare part is more expensive.
3	IFB NO. JFDH/RFQ/001/16/17	Repairs & Maintenance of Generators Services	Major repair works, Changing of bushing of front cover oil seal, changing of fan belt, and other major repairs works. (8,000) overhauling of Engine of generator.
4	IFB NO. JFDH/NCB/003/16/17	Generator Spare Parts	Batteries, Air filter Elements, Fuel Filter, Oil Filters D-95 (fleet guard LF 777,670,)(Fleet guard WF 2075,) (Fleet guard FF 3349/105D, 5507), Oil Water separator, Captillar Fan belt, Cummins Generator Alternator belt, Cummins Generator Fan Belt, Captipellar Generator Air Filter etc. (12,000)
5	IFB NO. JFDH/NCB/004/16/17	Repairs & Maintenance of Equipment.	X-ray, CT Scan machine, , Laboratory equipment, etc. (15,294)
6	IFB NO. JFDH/RFQ/002/16/17	Repairs and maintenance of furniture	The repairs of furniture like, Office Desk, Patients chairs, office Cabinets, shelves for filing of documents, Hospital beds, Bed side cover, rails for drip. (10,000)
7	IFB NO. JFDH/NCB/005/16/17	Stationary	This contract Package is intended to procure following stationary Items and also to procurement some other Items for Staff Training wish is also pivotal to growth of the Institution A. Envelops-----3 cartoons B. Pens -----5 cartoons C. A4 sheet----- 50cartoons D. Writing pads -----4 cartoons E. Desk tray-----25 sets F. Laptop -----5pieces G. Box File-----10cartoons H. Office Cabinets -----6 pieces I. Hanging Folders -----10cartoons J. Printers-----5 pieces

Signature
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			K. Cartridges-----100pieces L. Computers Print Papers ----20 cartoons M. Markers-----5cartoons N. Ledgers-----7 cartoons, etc. O. Office Chairs----- 10 pcs P. Desktop Computers----- 5pcs Q. Office Chairs----- 10pcs R. Binding Machine----- 2pcs S. binding rings-----4pks t. Note Pad ----- 2ctns
8.	IFB NO. JFDH/NCB/006/16/17	Cleaning Materials	This contract Package is intended to procure following Cleaning Materials Items: A. Hand Soap----- 40cartoons B. Rexoguard-----50cartoons C. Clorox-----50cartoons D. Towels-----5 bails E. trash baskets-----25pieces F. mops-----100pieces G. Mop buckets-----24pieces H. soft brooms-----150pieces I. Hand Liquid soap-----15cartoons J. hand sanitizers gel-----50cartoons K. Alcohol-----50cartoons L. tide soap-----150cartoons M. Air fresheners-----50cartoons N. Commode brushes-----100pieces O. Spray Gone----- 50ctns P. Rain Coat ----- 30pcs Q. Rain Booths----- 30prs R. Tissue ----- 190 sac S. Blue plastic for trash----- 20sac T. Black plastic -----10sac U. Heavy duty hand gloves-----30dzs


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9	IFB NO. JFDH/SS/001/16/17	Internet	The allotted amount for Internet, postage is very less, for that, the entity has decided to use the actual amount only on Internet services and not on other packages. And also as per our distance we have over the past found it difficult to have other internet service provider coming in our directions to provide the service, so in other to always have this service running with our foreign Doctors who have their relatives abroad to keep in touch with their relative, we already have this Internet service infrastructure that is being installed in our area of operation by the EVD lab, which the Lab has decided to give us the opportunity to use it and do the payment to the institution that is providing the service. In so doing we have decided to higher this internet service provider who has in the past being so accurate in providing the service for the entity.
10	IFB NO. JFDH/RB/001/16/17	Medical Drugs	As "the" Referral Hospital of the Country with sophisticated and investigative machines that no other hospital including the John F. Kennedy Memorial Medical Hospital doesn't have, the need for specialize pharmaceuticals and medical consumables can't be over-emphasized. The list of specialize pharmaceuticals which includes but not limited to 3rd generation cypholsporins, 2nd generation anti-microbial, anti-emetics, Per Oris (P.O.) medications, Intra-Muscular Injectable, Intra-venous injectable, Bandages,. In addition, due to the specialized machines, most of the reagents can't be found locally; hence they have to be procured out of the country through special arrangements: etc. The amount of \$150,000 will be allotted for Medical Drugs.
11	IFB NO. JFDH/RB.002/16/17	Medical Consumables	As a Referral Hospital in the sub region, the Hospital has to purchase so many Medical consumables like; Blood bag, Microscope Slide, Digital B.P cuff, dispensing Begg, Capillary tubes, ESR Stand, Reagents, MTT Tester, Acute check Glucose meter machine, examination gloves, Delivery Beds, Patients Beds, Rails for Drip, etc. Some of those that fall in the category include but not limited to the C T Scan films, Mammogram Films, X-Ray Films, X-Ray Chemical Fixer, X-Ray Chemical Developer, Urographin Contrast, Lophonirro Contrast, Hematocrite Centrifuge, Giemsa Stain, Wright Stain, Hepatitis B and C Reagents, etc. The Amount to be used for Medical Consumables is \$ 275,000.00
12	IFB NO. JFDH/NCB/007/16/17	Food Stuff	<p>This contract Package is intended to procure following food Items:</p> <ul style="list-style-type: none"> A. Rice-----250bags B. Argo Oil-----50tin C. Onions-----15bags D. Sugar -----20bags E. Cream of Wheat-----25cartoons F. Oat Meal-----25cartoons

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			<p>G. Corn Meal-----20cartoons</p> <p>H. Powder Milk-----50cartoons</p> <p>I. Oval tine ----- 20cartoons</p> <p>J. Butter -----15buckets</p> <p>K. Crackers -----15cartoons</p> <p>L. Lipton tea-----8cartoons</p> <p>M. Bulgur wheat-----6bags</p> <p>N. Nutmeg powder-----10parks</p> <p>O. Sardines -----20cartoons</p> <p>P. Mackerel-----15cartoons</p> <p>Q. Flour -----10bags</p> <p>R. Baking powder-----3cartoons</p> <p>S. Mineral Water-----50sac</p> <p>T. Soft Drink-----15cartoons</p> <p>U. X-tra Juices-----15cartoons</p> <p>Daily meal for patients and Some Visiting Guest, Medical Doctors, and we also Contract a Catering service Provider to do some special Catering service for Workshops, and some Special Visiting Guest. (Procurement process has been completed hence awaiting approval for the issuance of contract). We don't use this service often due to our location, but whenever we have foreign guests, this is when the caterer comes in)</p>
13	IFB NO.JFDH/RFQ/003/16/17	Catering Services	Catering for Special Guest visiting the hospital and on other occasions. This could also work when there are some local training being conducted for the Jackson F. Doe Staff, etc.
14.	IFB NO.RFQ/004/16/17	Office Building Insurance	The Jackson F. Doe will go through a regular procurement process so as to help them higher a firm who will do all of their Insurance on their houses and the Hospital is there is any damage by fire, wind or storms etc
15	IFB NO. JFDH/RFQ/006/16/17	Air Ticket	Senior, Junior and other staff of the Institution that travel to foreign Countries for Studies, making contact with some foreigners in other to help the Hospital. In a year our Institution will consider two (2) person traveling from Liberia to other Foreign Country on Official duties.
16	IFB NO. JFDH/NCB/008/16/17	Building Materials	Construction is good but maintenance is the key to longevity. While it is true that the Jackson F. Doe Memorial Regional Referral Hospital is 5 years old, depreciation began about 2 years ago, hence the need for constant maintenance can't be


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			<p>overemphasized. The funds will go towards repairs of faucets, broken floors, looking at the plumbing system, paintings etc. this very critical.</p> <p>Other Materials to be purchase are as following</p> <ul style="list-style-type: none"> a. Cement ----- 100bgs b. Traver ----- 4pcs c. Floor tide-----25ctns d. Wood 1x12x14----- 150pcs e. Wood 2x10x14 ----- 40pcs f. Pvc glue ----- 12 can g. Flexible tube ----- 100pcs h. Drain track ----- 20pcs i. Commode seat ----- 10pcs j. Commode ----- 6pcs k. Garden forcet ½ inc----- 25pcs l. Coupling ½ inc ----- 50 pcs m. Paint ----- 25bkts
17	IFB NO. JFDH/NCB/009/ 16/17	Professional services	We brought in some Professional Doctors from other foreign Countries in order to help carry out some Medical work in the Hospital, and sometimes we higher some Professional to carry out other technical work at the Hospital.
18	IFB NO. JFDH/RFQ/007/16/17	Staff training Local	As a Tertiary Hospital that has to meet national and international accreditation, it is important that continuous medical education for all of the staff is pivotal; hence, workshop and training of staff will include feeding, stationaries, and other materials.

PREPARED BY:: 

Liamon C. Lormie
Procurement officer

DATE: June 16, 2016

APPROVED: 

Dr. Lawrence M. Sharman

CHAIRMAN/ PROCUREMENT COMMITTEE

DATE: 06/16/16


Sept. 7, 2016

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