


## Memorandum

To : James Dorbor Jallah  
Chief Executive Officer

From : Anthony P. Tarbah, Sr.   
Director, Compliance and Monitoring Division

Subject: Liberian Senate – additional information on request for no objection to award contract to GBK Motors for the supply of thirty-one (31) vehicles for LOTS 1 & 2

Date : September 1, 2016

The Ministry of Finance and Development Planning has confirmed the availability of US\$1,440,000 for the procurement of vehicles for Senators and the Pro-Tempore. This information is in support of its intent to award contract to GBK Motors for the supply of 26 SUVs for LOT #1 and 5 double cabin pickups for LOT #2 at a total cost of US\$1,395,000.

A special project procurement plan has been submitted by the Entity and was reviewed and found to be consistent with Section 40 of the PPCA.

With this information and based on a review of the request initially, it is hereby recommended that the request of the Liberian Senate to award contract to GBK Motors for the supply of 26 Nissan Patrol SUVs and 5 Nissan Hardbody Double Cabin pickups be approved. Also, it is recommended that the Special Procurement Plan of the Liberian Senate for FY2016/2017 be approved.

Sincerely yours.

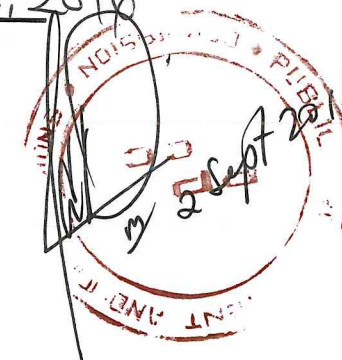
**Liberian Senate**  
**Special Procurement Plan (Core Budget)**  
**Source of Funding: GOL National Budget 2015/2016**  
**Fiscal year: 2016–2017**

1	2	3	4	5	6	7	8	9	10	12	13	14	15	16	17	18	19	
	ITEM NO.	BASIC DATA					IMPLEMENTATION DATES											
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUS. ACT. CODE:	QTY.	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL-BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC.	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL-BIDEVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY,INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
		PLANNED	1	IFBNo.LS/SP/RB/001/16/17	Vehicles	G4520	32	1,440,000.00	RB	20/06/16	27/06/16	01/07/16	04/07/16	21/07/16	28/07/16	04/08/16	12/09/16	N/A
UPDATE																		
ACTUAL																		
Grand Total							1,440,000.00											

Prepared by:   
**Saah S. Mallen Director/Procurement Unit**

Approved by:   
**Sen. George T. Tengbeh, Chairman - ROA/Chairman Proc. Committee**

Date: Aug. 15, 2016

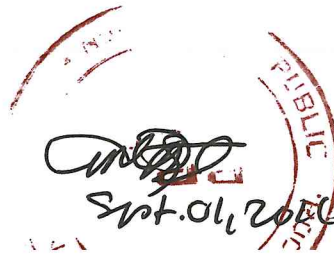


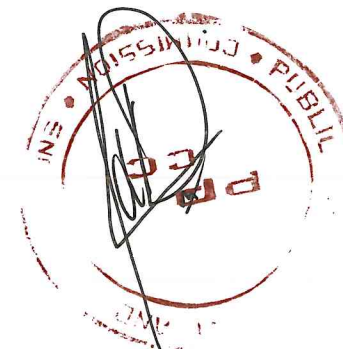
**THE LIBERIAN SENATE**  
**SPECIAL CASH PLAN 2015-2016(PURCHASE FOR VEHICLES)**

CODE	OBJECT OF EXPENDITURE	ANNUAL APPROPR	ADJUSTMENT/ TRANSFER	ADJUSTED APPROPR	1st quarter			1st Quarter Total	2nd Quarter			2nd Quarter Total	3rd Quarter			3rd Quarter Total	4th Quarter			4th Quarter Total	1st, 2nd, 3rd and 4th Total
23	Capital Expenditures			-				-				-				-				-	-
232201	Transport Equipment	1,200,000	150,000	1,350,000				-				-	1,200,000	150,000		1,350,000				-	1,350,000
232201	Transport Equipment	90,000	-	90,000	-	-	-	-	-	-	-	-	-	90,000		90,000	-	-	-	-	90,000
	GRAND TOTAL	1,290,000	150,000	1,440,000	-	-	-	-	-	-	-	-	1,200,000	240,000	-	1,440,000	-	-	-	-	1,440,000

SIGNED:  
**COMPTROLLER**  
 THE LIBERIAN SENATE

APPROVED:  
**CHAIRMAN:**  
 WAYS, MAENS, FINANCE & BUDGET  
 LIBERIAN SENATE

  
 Spt. 01, 2016



**Name of Entity: Liberian Senate**  
**Special Procurement Plan (Core Budget) Explanatory Notes**  
**Fiscal year: 2015/2016**

Item No	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No. LS/RB/001/15/16	Transport Equipment	Vehicles for the use of the Senators and the Office of the President Pro-Tempore

Prepared by: \_\_\_\_\_

Saah S. Mallen, Director, Procurement Department

Date: \_\_\_\_\_

Aug 29, 2016

