

MINISTRY OF POSTS AND TELECOMMUNICATIONS
PROCUREMENT PLAN (CORE BUDGET)
SOURCE OF FUNDING: NATIONAL BUDGET
FISCAL YEAR 2016/2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM NO.		BASIC DATA					IMPLEMENTATION DATES												Remarks
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Registration Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	1	IFB NO.MPT/NCB/001/16'/17'	Vehicles Repairs & Services	G4530 G4520	6	12,000	NCB	7/8/16	7/14/16	7/22/16	7/2916	8/5/16	8/12/16	8/17/16	8/22/16	N/A	6/30/17	6/30/17		
UPDATE																				
ACTUAL																				
PLANNED	2	IFB NO.MPT/RFQ/01/16'/17'	Employee Rice	G4630	319	5,742	RFQ	8/10/16	8/18/16	8/29/16	9/12/16	9/26/16	10/7/16	10/17/16	10/28/16	N/A	5/26/17	6/15/17		
PLANNED	3	IFB NO.MPT/RFQ/02/16'/17'	Computer & Printer	G4651	2	2,100	RFQ	8/6/16	8/15/16	8/23/16	8/31/16	9/12/16	9/19/16	9/26/16	10/12/16	N/A	5/15/17	6/20/17		
UPDATE																				
ACTUAL																				
PLANNED	4	IFB NO.MPT/RFQ/03/16'/17'	Stationery	G4761	Assorted	6,700	RFQ	7/1/16	7/5/16	7/19/16	7/25/16	8/2/16	8/16/16	8/29/16	9/19/16	N/A	5/15/17	6/20/17		
UPDATE																				
ACTUAL																				
PLANNED	5	IFB NO.MPT/RFQ/004/15'/16'	Vehicles Insurance	K6512	1	4,450	RFQ	8/5/16	8/18/16	8/25/16	9/5/16	9/12/16	9/23/16	10/12/16	10/31/16	N/A	6/30/17	6/30/17		
UPDATE																				
ACTUAL																				
	Grand-Total					30,992														

Prepared By: Patrick Paye-Tee
 Director/Procurement

13 Sept 2016

Approved By: Dr. Frederick B. Norkeh 9/6/16
 Head / Procurement Committee

Sept. 13, 2016

MINISTRY OF POSTS & TELECOMMUNICATIONS
PROCUREMENT PLAN EXPLANATORY NOTES (Core Budget)
FISCAL YEAR: 2016/2017

Item NO	Contract package Code	Contract Package	Content of Contract Package																																								
1.	IFB No.MPT/NCB/001/16'/17'	Repairs/ maintenance-Vehicles Services	This contract package is intended to procure the following items to services the Ministry vehicles: <table> <tr> <td>A. Tyres-----</td><td>25pcs</td> <td>K. Fuel filters-----</td><td>20pcs</td> </tr> <tr> <td>B. Battery -----</td><td>10pcs</td> <td>L. Oil filters-----</td><td>20pcs</td> </tr> <tr> <td>C. Weepers -----</td><td>10pcs</td> <td>M. Gas Filters-----</td><td>20pcs</td> </tr> <tr> <td>D. Bearings-----</td><td>10pcs</td> <td>N. Floor mats-----</td><td>10pcs</td> </tr> <tr> <td>E. Brake Shoes-----</td><td>40pcs</td> <td>O. Brake pads-----</td><td>10pcs</td> </tr> <tr> <td>F. Brake Calaber-----</td><td>30pcs</td> <td>P. Clutch Cylinder-----</td><td>05pcs</td> </tr> <tr> <td>G. Clutch Disk-----</td><td>05pcs</td> <td>Q. Bolts and nuts-----</td><td>50pcs</td> </tr> <tr> <td>H. Oil 40-----</td><td>50gal</td> <td>R. Spark Plugs-----</td><td>10pks</td> </tr> <tr> <td>I. Oil 50-----</td><td>50gal</td> <td>S. Timing Belts-----</td><td>5pcs</td> </tr> <tr> <td>J. Transmission Oil-----</td><td>10gal</td> <td>T. Head Light bulks-----</td><td>10pc</td> </tr> </table>	A. Tyres-----	25pcs	K. Fuel filters-----	20pcs	B. Battery -----	10pcs	L. Oil filters-----	20pcs	C. Weepers -----	10pcs	M. Gas Filters-----	20pcs	D. Bearings-----	10pcs	N. Floor mats-----	10pcs	E. Brake Shoes-----	40pcs	O. Brake pads-----	10pcs	F. Brake Calaber-----	30pcs	P. Clutch Cylinder-----	05pcs	G. Clutch Disk-----	05pcs	Q. Bolts and nuts-----	50pcs	H. Oil 40-----	50gal	R. Spark Plugs-----	10pks	I. Oil 50-----	50gal	S. Timing Belts-----	5pcs	J. Transmission Oil-----	10gal	T. Head Light bulks-----	10pc
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2.	IFB No.MPT/RFQ/001/16'/17'	Employees Rice	This contract package comes from Celebrations Commemorations and state visit andis intended to procure: A. Rice-----319bags																																								
3.	IFB NO.MPT/RFQ/002/16'/17'	Computer & Printers	This contract package is intended to procure the following items. A. 2----- Desktop Computers B. 7 Printer-----HP/Black & White																																								
4.	IFB NO.MPT/RFQ/003/16'/17'	Stationery	This contract package is intended to procure the following items: A. A4 sheet-----100ctns B. Legal Sheet-----10ctns C. Note pads-----2dzs D. Inks-----100pcs E. Ball pens-----20pks F. Toners-----40pcs G. A4 manila Folders-----10dzs H. Bulk Files-----10dzs																																								
5.	IFB NO.MPT/RFQ/004/16'/17'	Vehicle Insurance	This contract passage is tended to procure insurance services for the following vehicles: A. Mail vans-----4 B. Ministers vehicles-----5 C. Motor bikes -----3 D. Employees Bus -----1 E. Utilities vehicles -----2																																								

Prepared By: _____

Patrick Paye-Tee
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Director/Procurement

Approved _____

Dr. Frederick B. Norkeh
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Head/Procurement Committee

13 Sept 2016

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