

Name of Entity: Ministry of Foreign Affairs
CONSULTANCY SERVICES PROCUREMENT PLAN (SBA)
Source of Funding: GOL
Budget Period/Fiscal year: 2016/2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES											
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	No. of FIRMS/PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	Business Activity Code	PREP. OF TOR & PC APPROVAL	REQUEST FOR EXPRESSION OF INTEREST, if applicable					REQUEST FOR PROPOSALS AND APPROVAL OF AWARD						
								PUBLICATION OF REOI	REOI CLOSING/OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL-EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL-COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING	
PLANNED	1	IFB No.MFA/S BA/SS/001/16/17	Engineering Service	One Firm	40,500	SS	M-7110	4/4/2016	4/11/2016	4/25/2016	5/2/2016	5/30/2016	6/6/2016	6/13/2016	6/20/2016	6/27/2016	7/4/2016	7/7/2016	7/14/2016
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No.MFA/S BA/SS/002/16/17	Legal Service	One Firm	40,500	SS	M-6910	4/4/2016	4/11/2016	4/25/2016	5/2/2016	5/30/2016	6/6/2016	6/13/2016	6/20/2016	6/27/2016	7/4/2016	7/7/2016	7/14/2016
UPDATE																			
ACTUAL																			
GRAND TOTAL					81,000.00														

Prepared by: *Albert L. George*
Albert L. George
 Procurement Director/ Manager

Approved by: *B. Elias Shoniyin*
B. Elias Shoniyin
 Acting Head of Entity/Chairman Proc. Cmttee

Date: 29/08/16

16 Sept 2016

Sept. 12, 2016

Ministry of Foreign Affairs
Consultancy Plan Explanatory Notes
Fiscal Year: (2016/2017– SBA)

Item No	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No. MFA/SBA/SS/001/16/17	Engineering Service	This contract package is intended to continue the professional services of Mr. Boakai Kollie (Civic Works Engineer) who is currently working on several of our Foreign Missions and Home Office projects.
2.	IFB No. MFA/SBA/SS/002/16/17	Legal Service	This contract package is intended to extend the legal services of Atty. Pela Boker Wilson who is currently providing legal services for the Ministry of Foreign Affairs.

Prepared by: *George*
Albert L. George
Procurement Director

Approved by: *BP*
B. Elias Shoniyin
Acting Minister/ Head of Entity

Date: 29/08/16

H 16 Sept 2016

CMG
Sept. 12, 2016

Ministry of Foreign Affairs
 Consultancy Plan Explanatory Notes
 Fiscal Year: (2016/2017- SBA)

Item No	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No. MFA/SBA/SS/001/16/17	Engineering Service	This contract package will be used to pay Mr. Boakai Kollie (Civic Works Engineer) for his professional services; he is currently working on several of our Foreign Missions' and Home Office projects.
2.	IFB No. MFA/SBA/SS/002/16/17	Legal Service	This contract package will be used to pay Atty. Pela Boker Wilson for legal services being rendered. Atty. Wilson is currently working on some of our Bilateral and multilateral treaties.

Prepared by: *George*
 Albert L. George
 Procurement Director

Approved by: *[Signature]*
 B. Elias Shoniyin
 Acting Minister/ Head of Entity

Date: 06/09/16

H/16 Sept 2016

[Signature]
 Sept 12, 2016

Ministry of Foreign Affairs
 Consultancy Plan Explanatory Notes
 Fiscal Year: (2016/2017- SBA)

Item No	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No. MFA/SBA/SS/001/16/17	Engineering Service	This contract package will be used to pay Mr. Boakai Kollie (Civic Works Engineer) for his professional services; he is currently working on several of our Foreign Mission and Home Office projects.
2.	IFB No. MFA/SBA/SS/002/16/17	Legal Service	This contract package will be used to pay Atty. Pela Boker Wilson for legal services being rendered. Atty. Wilson is currently working on some of our Bilateral and multilateral treaties.

Prepared by: *George*
 Albert L. George
 Procurement Director

Approved by: *[Signature]*
 B. Elias Shoniyin
 Acting Minister/ Head of Entity

Date: 06/09/16

H/16 Sept 2016

[Signature]
 12 2016