



REPUBLIC OF LIBERIA
MINISTRY OF FINANCE & DEVELOPMENT PLANNING
P.O. BOX 10 -9016
1000 MONROVIA, 10 LIBERIA



OFFICE OF THE DEPUTY MINISTER
FOR BUDGET AND DEVELOPMENT
PLANNING

MFDP/2-4/TGB-DMBDP/hen/185/'16

September 15, 2016,

Hon. James Dorbor Jallah
Chief Executive Officer
Public Procurement & Concessions Commission
Capitol Hill, Monrovia, Liberia

RECEIVED
15 SEP 2016
BY:

Dear Hon. Jallah:

I present my compliments and wish to inform you that the House of Representative has communicated with the Ministry of Finance of & Development Planning concerning a decision reached with the President of Liberia to re-classify all direct cash benefit expenditure budget lines in goods and services to personnel category.

The House of Representative in the communication to the Ministry of Finance and Development Planning, highlighted the below expenditure lines deemed as cash benefits as follow:

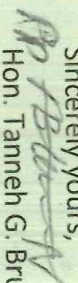
- Domestic Travel
- Other Specialized materials & Services
- Tel, Fax, Email
- Residential Property
- Vehicle Repairs & Maintenance

In view of the above, we are requesting the PPCC to proceed with the approval of the procurement Plans (both the Senate and the House of Representative) excluding those lines above.

We can assure you that when the Draft National Budget is approved, those lines above will be removed from goods and other services to personnel expenditure category and classified as special allowance under the both houses.

Thanks for your usual support

Sincerely yours,


Hon. Tanneh G. Brunson

Deputy Minister for Budget & Development Planning/ MFDP

Cc: House of Senate
House of Representative

DRAFE

Liberian Senate
Procurement Plan SBA (Core Budget)
Source of Funding: GOL National Budget 2016/2017
Fiscal year: 2016/2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	BASIC DATA					IMPLEMENTATION DATES											
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUS. ACT. CODE:	QTY.	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL-BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC.	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL-BIDEVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE FINANCIAL PAYMENT
PLANNED	1	IFB NO. LS/SBA/RB/001/16/17	Petroleum Products	G4661	301,286gals	1,205,144.00	RB	08/11/2016	08/25/16	09/1/16	09/8/16	10/3/16	10/17/16	10/24/16	11/21/16	N/A	06/17/16	06/30/16
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No. LS/SBA/NCB/001/16/17	Repair & Maintenance of non-Residential Building	F4100	1Bldg.	50,000.00	NCB	08/11/2016	08/25/16	09/1/16	09/8/16	10/3/16	10/17/16	10/24/16	11/21/16	N/A	06/17/16	06/30/16
UPDATE																		
ACTUAL																		
PLANNED	3	IFB No. LS/SBA/NCB/002/16/17	Stationery	G47661	*Assorted	85,000.00	NCB	08/11/2016	08/25/16	09/1/16	09/8/16	10/3/16	10/17/16	10/24/16	11/21/16	N/A	06/17/16	06/30/16
UPDATE																		
ACTUAL																		
				Sub. Total		1,340,144.00												

Prepared by: 
Saah S. Mallen Director/Procurement Unit

Approved by: 
Sen. George T. Tangbeh Head of Entity/Chairman Proc. Committee

Date: Sept 8, 2016


Sept. 21, 2016


Quah 9/23/16

DRAFE

Liberian Senate
Procurement Plan SBA (Core Budget)
Source of Funding: GOL National Budget 2016/2017
Fiscal year: 2016/2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	BASIC DATA					IMPLEMENTATION DATES											
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUS. ACT. CODE:	QTY.	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL-BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC.	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL-BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE FINANCE PAYMENT
PLANNED	4.	IFB NO. LS/SBA/NCB/003/16/17	Cleaning Materials	G4773	*Assorted	15,000.00	NCB	08/11/2016	08/25/16	09/1/16	09/8/16	10/3/16	10/17/16	10/24/16	11/21/16	N/A	06/17/16	06/30/16
UPDATE																		
ACTUAL																		
PLANNED	5.	IFB No. LS/SBA/RFQ/001/16/17	News Paper	G4761	*Assorted	5,000.00	RFQ	08/11/2016	08/25/16	09/1/16	09/8/16	10/3/16	10/17/16	10/24/16	11/21/16	N/A	06/17/16	06/30/16
UPDATE																		
ACTUAL																		
PLANNED	6.	IFB No. LS/SBA/NCB/004/16/17	Print Materials	C1811	*Assorted	12,104.00	NCB	08/11/2016	08/25/16	09/1/16	09/8/16	10/3/16	10/17/16	10/24/16	11/21/16	N/A	06/17/16	06/30/16
UPDATE																		
ACTUAL																		
				Sub. Total		32,104.00												

Prepared by: 
Saah S. Mallen Director/Procurement Unit

Approved by:  Date: Sept 8, 2016
Sen. George T. Tangbeh Head of Entity/Chairman Proc. Committee


 Sept. 21, 2016


 9/23/16

DRAFE

Liberian Senate
Procurement Plan SBA (Core Budget)
Source of Funding: GOL National Budget 2016/2017
Fiscal year: 2016/2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	BASIC DATA					IMPLEMENTATION DATES											
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUS. ACT. CODE:	QTY.	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL-BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC.	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL-BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE FIN PAYMENT
PLANNED	7.	IFB NO. LS/SBA/RFQ/02/16/17	Event Catering	I5621	*Assorted	750.00	RFQ	08/11/2016	08/25/16	09/1/16	09/8/16	10/3/16	10/17/16	10/24/16	11/21/16	N/A	06/17/16	06/30/16
UPDATE																		
ACTUAL																		
PLANNED	8.	IFB No. LS/SBA/NCB/05/16/17	Food Stuff	I5621	*Assorted	13,943.00	NCB	08/11/2016	08/25/16	09/1/16	09/8/16	10/3/16	10/17/16	10/24/16	11/21/16	N/A	06/17/16	06/30/16
UPDATE																		
ACTUAL																		
PLANNED	9.	IFB No. LS/SBA/NCB/06/16/17	Air Ticket	H5110	*Assorted	102,161.00	NCB	08/11/2016	08/25/16	09/1/16	09/8/16	10/3/16	10/17/16	10/24/16	11/21/16	N/A	06/17/16	06/30/16
UPDATE																		
ACTUAL																		
				Sub. Total		116,854.00												
				Grand Total		1,489,102.00												

Prepared by: 
Saah S. Mallen Director/Procurement Unit

Approved by:  Date: Sept 8, 2016
Sen. George T. Tangbeh Head of Entity/Chairman Proc. Committee


Sept. 21, 2016


Dunk 9/23/16

Name of Entity: **Liberian Senate**
Procurement Plan SBA (Core Budget) Explanatory Notes
Fiscal Year: 2016/2017

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB NO. LS/SBA/RB/001/16/17	Petroleum Products	Mixed Petroleum Product 1,205,144.00/4.00 = 301,286gals
2.	IFB NO. LS/SBA/NCB/001/16/17	Repair & Maintenance-Civil	Painting, Floor polish (various quantities), vanishing of door, fix basin, commode etc.
3.	IFB NO. LS/SBA/NCB/002/16/17	Stationery	A-4 cartons of sheets, envelopes, paper glues, Diaries, ledgers, paper clips, Engel inks, refill pad, staple machines, erasers, carbon papers, dictionary oxford, s/s, disk box, makers (various colors), various computers inks, legal sheet, note pad, stick on pad, ball pens, ink, toner, A-4 manila folder.
4.	IFB NO. LS/SBA/NCB/003/16/17	Cleaning Materials	Detergent, (chloral, delta) floor mops, toilet tissues, floor towel, dust pan, vim, hard broom, soft broom, clean tide soap, spray gone.
5.	IFB NO. LS/SBA/RFQ/001/16/17	Newspapers, Books & periodicals	News paper & local dailies to senators.
6.	IFB NO. LS/SBA/NCB/004/16/17	Printing, binding & Publication Services	Letter heads, Transmitting slips, envelops, binding plastic, binding cover, binding comb machine, binding comb(10mm, 12mm, 14mm, 16mm, 20mm, 21mm, 25mm, 35mm, 45mm, 51mm) advertisement/ local dailies.
7.	IFB NO. LS/SBA/RFQ/002/15/16	Event Catering	This came from the budget line workshop, Conferences, Symposia, & Seminar.
8.	IFB NO. LS/SBA/NBC/005/15/16	Food Stuff	This came from the budget line Entertainment Representation & Gifts.
9.	IFB NO. LS/SBA/RFQ/003/15/16	Air Tickets	This came from the budget line Foreign Means of Travel.

Prepared by: *[Signature]*

Procurement Director

Date: Sept 8, 2016

[Signature]
Sept. 2016

[Signature] 9/23/16