


MINISTRY OF EDUCATION
PROCUREMENT PLAN (SBA CORE BUDGET)
SOURCE OF FUNDING: NATIONAL BUDGET
Fiscal Year: July 1, 2016 - June 30, 2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA									IMPLEMENTATION DATES									
	Item No	Package Number Code	Contract Package	Business Activity Code	Qty	Est. Cost (USD)	Procurement Method	Technical Specs/BOQ/Drawing	Prepare Bid Document	PC Approval-Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc	Bid Sub/ Public Opening	Submission of Bid Evaluation Report	PC Approval-Bid Evaluation Report	Contract Award & Signing	Advance Payment (Mobilization)	Delivery, Inspection (Substantial Completion)	Acceptance & Payment
Planned	1	IFB No.MOE/SBA/RB/001/16/17	Petroleum Products (diesel & Gassoline.)	G-4661	106,251.25 gals. @ 4.00	425,005.00	RB	01/07/2016	08/07/2016	15/07/2016	22/07/2016	19/08/2016	02/09/2016	09/09/2016	23/09/2016	N/A	11/05/2017	08/06/20
Update																		
Actual																		
Planned	2	IFB No.MOE/SBA/NCB/001/16/17	Cleaning Materials	G-4773	Assorted	12,298.00	NCB	01/07/2016	08/07/2016	15/07/2016	22/07/2016	19/08/2016	02/09/2016	09/09/2016	23/09/2016	N/A	11/05/2017	08/06/20
Update																N/A	03/11/2015	
Actual																		
Planned	3	IFB No.MOE/SBA/NCB/002/16/17	Vehicle Rental	H-4922	68	60,298.00	NCB	06/07/2016	13/07/2016	20/07/2016	27/07/2016	24/08/2016	07/09/2016	14/09/2016	28/09/2016	N/A	11/05/2017	08/06/20
Update																		
Actual																		
Planned	4	IFB No.MOE/SBA/RFQ/001/16/17	Books	G-4761	Assorted	7,500.00	RFQ	06/07/2016	11/07/2016	16/07/2016	21/07/2016	28/07/2016	04/08/2016	11/08/2016	25/08/2016	N/A	11/05/2017	25/05/20
Update																		
Actual																		
Planned	5	IFB No.MOE/SBA/NCB/003/16/17	Custom Broker Clearing Services	H-4923/H-5229	Assorted	18,500.00	NCB	06/07/2016	13/07/2016	20/07/2016	27/07/2016	03/08/2016	10/08/2016	17/08/2016	31/08/2016	N/A	17/05/2017	31/05/20
Update																		
Actual																		
Planned	6	IFB No.MOE/SBA/NCB/004/16/17	Printing & Binding Services	C-1811	Assorted	285,000.00	NCB	13/07/2016	20/07/2016	27/07/2016	03/08/2016	31/08/2016	14/09/2016	21/09/2016	05/10/2016	N/A	17/05/2017	14/06/20
Update																		
Actual																		
		Sub Total				808,601.00												

Signed

Acquay K. Kamara
Procurement Director

Approved: 

George K. Werner
Head of Procurement Committee

Date

13/9/2016




Sept. 20, 2016


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PROCUREMENT PLAN (SBA CORE BUDGET)
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	Item No	BASIC DATA							IMPLEMENTATION DATES									
		Package Number Code	Contract Package	Business Activity Code	Qty	Est. Cost (USD)	Procurement Method	Technical Specs/BOQ/Drawing	Prepare Bid Document	PC Approval-Bid Doc/Tech Specs	Bid Invitation & Release of Bid Doc	Bid Sub/ Public Opening	Submission of Bid Evaluation Report	PC Approval-Bid Evaluation Report	Contract Award & Signing	Advance Payment (Mobilization)	Delivery, Inspection (Substantial Completion)	Acceptance & Payment
Planned	7	IFB No.MOE/SBA/NCB/005/16/17	Repairs & Maintenance of Residential Building	F-4100	10 Buildings	355,000.00	NCB	13/07/2016	20/07/2016	27/07/2016	03/08/2016	31/08/2016	14/09/2016	21/09/2016	05/10/2016	N/A	30/06/2017	30/06/20
Update																		
Actual																		
Planned	8	IFB No.MOE/SBA/NCB/006/16/17	Vehicle Insurance Coverage	K-6512	1 Firm	30,420.00	NCB	20/07/2016	25/07/2016	30/07/2016	04/08/2016	09/08/2016	16/08/2016	23/08/2016	06/09/2016	N/A	30/06/2017	30/06/20
Update																		
Actual																		
Planned	9	IFB No.MOE/SBA/NCB/007/16/17	Furniture & Fixture	G-4759	Assorted	500,000.00	NCB	27/07/2016	01/08/2016	06/08/2016	11/08/2016	08/09/2016	15/09/2016	20/09/2016	04/10/2016	N/A	04/01/2017	18/01/20
Update																		
Actual																		
Planned	10	IFB No.MOE/SBA/NCB/008/16/17	Event Catering	H-5610	Assorted	90,000.00	NCB	01/08/2016	06/08/2016	11/08/2016	16/08/2016	13/09/2016	20/09/2016	25/09/2016	09/10/2016	N/A	21/05/2017	30/06
Update																		
Actual																		
		<i>Sub Total</i>				975,420.00												
		GRAND TOTAL				1,784,021.00												

Prepared by: _____

Acquay K. Kamara
Procurement Director

Approved: _____

George K. Werner
Head of Procurement Committee

Date: _____

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Sept. 20, 2016

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MINISTRY OF EDUCATION
PROCUREMENT PLAN EXPLANATORY NOTES
FISCAL YEAR 2016/2017

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No.MOE/SBA/RB/001/15/16	Petroleum Products (Diesel & Gassoline)	<p>This contract package is funded from the budget line Fuel and Lubricants and it is intended to procure Petroleum Products as stated below:</p> <p>A. Diesel..... 63,751 gals</p> <p>B. Gasoline..... 42,500 gals</p>
2	IFB No.MOE/SBA/NCB/001/15/16	Cleaning Materials	<p>This contract package is funded from the budget line Cleaning Materials and it is intended to procure the following materials :</p> <p>A. Dethol ----- 60 Cartons</p> <p>B. Soap ----- 35 Cartons</p> <p>C. Clora ----- 40 cartons</p> <p>D. Liquid hand soap----- 30 cartons</p> <p>E. Mop----- 12 doz</p> <p>F. Rubber gloves----- 12 doz</p> <p>G. Brush----- 12 pcs</p> <p>H. Soft broom----- 24 doz</p> <p>I. Rubber buckets----- 15 pcs</p> <p>J. Trash cans----- 50 pcs</p>
3	IFB No.MOE/SBA/NCB/002/15/16	Vehicle rental	<p>This contract package is funded from the budget lines Domestic Means of Travel and Feasibility study & survey (data collection). The amount of US\$5,000.00 from the budget line Feasibility Study & Survey (data collection for planning purposes) has been added to the total appropriation for Vehicle rental, thus increasing the estimated cost from US\$55,298.00 to US\$60,298.00 and it is intended to procure Vehicle Rental Services as follow:</p> <p>A. Number of Vehicles ----- 38 vehicles</p> <p>B. Number of trucks (to distribute materials)----- 30 vehicles</p>

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Sent. 20, 2016

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4	IFB No.MOE/SBA/RFQ/001/15/16	Books	<p>This contract package is funded from the budget line Newspapers, Books & Special Publication and it is intended to procure the below listed reading materials:</p> <p>A. Newspaper ----- 300 copies</p> <p>B. Book ----- 50 copies</p> <p>Specal Publication ----- 27 copies</p>
5	IFB No.MOE/SBA/NCB/003/15/16	Custom Broker Clearing Services	<p>This contract package is funded from the budget lines Carriage, Haulage, Freight & Transport Hire and Shipping, Storage & Handling. The amount US\$6,000.00 from the budget line Shipping, Storage & Handling for the procurement of clearing and transporting of containers for MOE has been added to the total appropriation for Custom Broker Clearing Services, thus increasing the estimated cost from US\$12,500.00 to US\$18,500.00 and it is intended to procure carriage and freight services:</p> <p>A. shipment-----</p> <p>B. clearing/customs-----</p>
6	IFB No.MOE/SBA/NCB/004/14/15	Printing & Binding Services	<p>This contract package is funded from the budget lines Printing, Binding & Publication and Advertising & Public Relation. The amount US\$6,000.00 from the budget line Advertising & Public Relation for the procurement of Publication and General Announcements for Public Relation has been added to the total appropriation for Printing, Binding & Publication, thus increasing the estimated cost of the contract package from US\$279,000.00 to US\$285,000.00 and it is intended to procure the below listed materials and services:</p> <p>A. Public School Report Cards ----- 900,756 pieces</p> <p>B. Annual Report ----- 200 copies</p> <p>C. Letter Head and other materials ----- 7,500 pieces</p> <p>D. Printing of laboratory training manual ----- 816 copies*</p>

MOE
Sept. 20, 2016

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7	IFB No.MOE/SBA/NCB/005/14/15	Repair and Maintenance of Residential Building	This contract package is funded from the budget line Repair & Maintenance - civil and it is intended to conduct civil works on the below listed buildings: A. MoE Central Office - Monrovia B. Sinoe Multilateral High School - Sinoe C. Voinjama Multilateral High School - Lofa D. Sinje Public Schools- Cape Mount E. Cape Palmas High Schoool additional works - Maryland F. Boitoin Public School - Nimba G. Kpogblen Public School - Bassa H. Tapeah Memorial Public School - Nimba I. Bahn High School - Nimba J. J. Milton Elem. & Jr. High School - Sinoe
8	IFB No.MOE/SBA/NCB/006/15/16	Vehicle Insurance Coverage	This contract package is funded from the budget line Vehicle Insurance and it is intended to procure insurance service for the following Transport Equipment: A. Vehicle -----28 units B. Motorbike ----- 106 units
9	IFB No.MOE/SBA/NCB/007/16/17	Furniture & Fixture	This contract package is funded from the budget line Furniture & Fixture and it is intended to procure chairs as follows: A. Large armchair..... 4,410 pcs B. Small armchair..... 13,230 pcs C. Teacher's chair..... 294 pcs D. Teacher's desk..... 294 pcs E. Office chair (semi executive)..... 150 pcs F. Office desk (semi executive)..... 150 pcs
10	IFB No.MOE/SBA/NCB/008/16/17	Event Catering	This contract package is funded from the budget line Workshop, conferences and siminars. The amount of US\$90,000.00 has been deducted from the total appropriation (US\$167,500.00) for Workshop, conferences and siminars and it is intended to procure catering services for all MOE Workshop, conferences and siminars.

Disclosure:

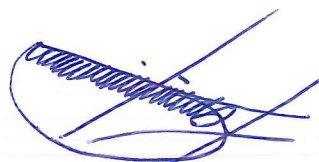
Item	Amount	Description
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Sept 20, 2016

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Supply of electricity	\$36,000.00	Electricity is supplied by the Liberia Electricity Corporation (LEC). Supply of electricity will be funded from a budgetary allotment of \$36,000.00; invoices will be sent to the Ministry of Finance & Development Planning from where payment vouchers will be processed.
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Prepared by: _____



Acquay K. Kamara
Procurement Director

Approved by: _____



Hon. George K. Werner
Head of Procurement Committee

Date _____

13/9/2016



MOE
Sept. 20, 2016

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