

GBARNGA CITY CORPORATION (GCC)
Bong County, Liberia
PROCUREMENT PLAN (Small Business Act, Core budget)
Source of Funding: GOL
Budget Period/Fiscal year: July 1, 2016 - June 30, 2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM NO.		BASIC DATA					IMPLEMENTATION DATES												
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	QTY	Activity Code	ESTIMATE D COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED	1	IFB No.GCC/SBA/RFQ/001/16/17	Motor Bikes	3	G4540	3,000.00	RFQ	15/08/16	18/08/16	25/08/16	1/09/16	8/09/16	15/09/16	22/09/16	26/09/16	3/10/16	7/10/16	10/10/16		
UPDATE																				
ACTUAL																				
PLANNED	2	IFB No.GCC/SBA/RFQ/002/16/17	Tri -Cycle	1	G4659	2,000.00	RFQ	2/09/16	5/09/16	7/09/16	14/09/16	21/09/16	28/09/16	5/10/16	10/10/16	12/10/16	14/10/16	17/10/16		
UPDATE																				
ACTUAL																				
PLANNED	3	IFB No.GCC/SBA/RB/003/16/17	Petroleum Product (gasoline & diesel)	526.32 gals @3.80	G4661	2,000.00	RB	3/08/16	10/08/16	17/08/16	25/08/16	31/08/16	7/09/16	12/09/16	14/09/16	19/09/16	22/09/16	3/10/16		
UPDATE																				
ACTUAL																				
SUB- TOTAL						\$7,000.00														

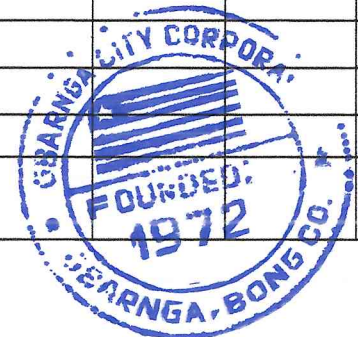
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Sept. 28, 2016



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PLANNED	4	IFB No.GCC/SBA/RFQ/004/16/17	Stationeries	Assorted	G4761	500.00	RFQ	2/08/16	5/08/16	9/08/16	15/08/16	19/08/16	23/08/16	5/09/16	15/09/16	22/09/16	29/09/16	6/10/16	
UPDATE																			
ACTUAL																			
PLANNED	5	IFB No.GCC/SBA/RFQ/005/16/17	Cleaning Materials	Assorted	G4659	2,500.00	RFQ	9/08/16	12/08/16	16/08/16	23/08/16	26/08/16	9/08/16	2/09/16	9/09/16	16/09/16	23/09/16	30/09/16	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB No.GCC/SBA/RFQ/006/16/17	Computers & Accessories	3	G4741	3,400.00	RFQ	8/08/16	12/08/16	15/08/16	23/08/16	26/08/16	29/09/16	6/09/16	12/09/16	19/09/16	26/09/16	30/09/16	
UPDATE																			
ACTUAL																			
SUB- TOTAL						\$6,400.00													

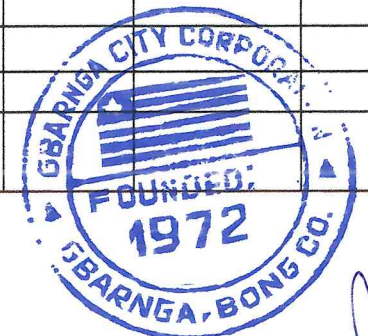


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PLANNED	7	IFB No.GCC/SBA/RFQ/007/16/17	Office Furniture		G4759	1,000.00	RFQ	10/08/16	15/08/16	19/08/16	25/08/16	30/08/16	5/09/16	9/09/16	13/09/16	20/09/16	27/09/16	4/10/16	
UPDATE																			
ACTUAL																			
PLANNED	8	IFB No.GCC/SBA/RFQ/008/16/17	Photo Copier	1	G4659	400.00	RFQ	11/08/16	15/08/16	19/08/16	22/08/16	29/08/16	2/09/16	7/09/16	12/09/16	16/09/16	20/09/16	30/09/16	
UPDATE																			
ACTUAL																			
PLANNED	9	IFB No.GCC/SBA/RFQ/009/16/17	Repair and Maint. (Veh)	3	G4520	1,500.00	RFQ	12/08/16	16/08/16	23/08/16	30/08/16	5/09/16	9/09/16	20/09/16	26/09/16	3/10/16	7/10/16	10/10/16	
UPDATE																			
ACTUAL																			
SUB- TOTAL						\$2,900.00													

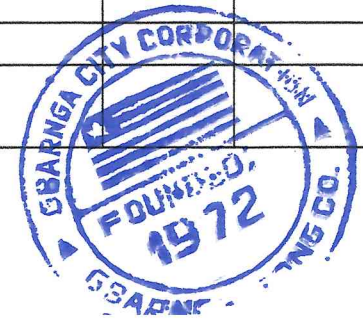


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PLANNED	10	IFB No.GCC/SBA/RFQ/010/16/17	Repair and Maint. (Motor Bikes)	3	G4540	500.00	RFQ	3/08/16	10/08/16	17/08/16	25/08/16	31/08/16	7/09/16	12/09/16	14/09/16	19/09/16	22/09/16	3/10/16	
UPDATE																			
ACTUAL																			
PLANNED	11	IFB No.GCC/SBA/RFQ/014/16/17	Repair and Maint. (Machinery & other Equipment)	1	C3312	500.00	RFQ	2/08/16	5/08/16	9/08/16	15/08/16	19/08/16	23/08/16	5/09/16	15/09/16	22/09/16	29/09/16	6/10/16	
UPDATE																			
ACTUAL																			
PLANNED	12	IFB No.GCC/SBA/RFQ/012/16/17	Scratch Card	214 pcs	J6120	1,070.00	RFQ	10/08/16	15/08/16	19/08/16	25/08/16	30/08/16	5/09/16	9/09/16	13/09/16	20/09/16	27/09/16	4/10/16	
UPDATE																			
ACTUAL																			
SUB- TOTAL						\$2,070.00													



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GBARNGA CITY CORPORATION (GCC)
Bong County, Liberia
PROCUREMENT PLAN (Small Business Act, Core budget)
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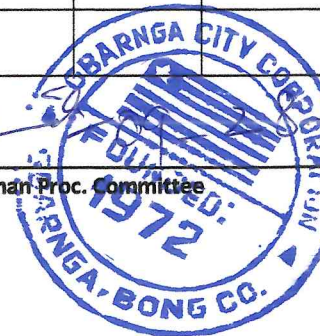
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PLANNED	13	IFB No.GCC/SBA/RFQ/016/16/17	Repair and Maint. Building	Assorted	F4390	9,500.00	RFQ	15/08/16	18/08/16	25/08/16	1/09/16	8/09/16	15/09/16	22/09/16	26/09/16	3/10/16	7/10/16	10/10/16	
UPDATE																			
ACTUAL																			
PLANNED	14	IFB No.GCC/SBA/RFQ/017/16/17	Repair and Maint. Computer		G4659	500.00	RFQ	9/08/16	12/08/16	16/08/16	23/08/16	26/08/16	29/08/16	2/09/16	9/09/16	16/09/16	23/09/16	30/09/16	
UPDATE																			
ACTUAL																			
PLANNED	15	IFB No.GCC/SBA/RFQ/015/16/17	Catering Services	Assorted	G4630	4,000.00	RFQ	2/09/16	5/09/16	7/09/16	14/09/16	21/09/16	28/09/16	5/10/16	10/10/16	12/10/16	14/10/16	17/10/16	
UPDATE																			
ACTUAL																			
SUB- TOTAL						\$14,000.00													
Grand Total						\$32,370.00													

Prepared by: 
Procurement Director/ Manager

Approved by: 
Head of Entity/Chairman Proc. Committee

Date: 09/28/2016


2016. 28, 2016



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GBARNGA CITY CORPORATION
Bong County, Liberia
PROCUREMENT PLAN (Small Business Act, Core budget)
Source of Funding: GOL
Budget Period/Fiscal year: July 1, 2016 - June 30, 2017
Procurement Explanatory

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No.GCC/SBA/RB/001/16/17	Motor Bikes	This contract package intends to procure three motorbikes for the Gbarnga City Corporation Officials to enhance Supervision and monitor City ordinance. The estimated cost of the package is US\$3,000.00
2.	IFB No.GCC/SBA/RB/002/16/17	Tri –Cycle	This contract package is intended to purchase one Tri – Cycles to be used by the Gbarnga City Corporation for the routine clearing of garbage within the City limit. The estimated cost of the package is US\$2,000.00
3	IFB No.GCC/SBA/RB/003/16/17	Petroleum Product (gasoline & Diesel)	This contract package intends to procure petroleum product from petroleum supplier(s) for the Gbarnga City Corporation for vehicles use. The estimated cost of the package is US\$2,000.00
4	IFB No. GCC/SBA/RB/004/16/17	Stationeries	This contract package is intended to procure assorted stationeries for the Gbarnga City for Corporation. Please see below. 1. Sheets 2. Posters 3. Pens, 4. Box folders, 5. Ledgers 6. Printer inks, 7. Staple machines, 8. Manila Folders.e.t.c The estimated cost of the package is US\$500.00
5	IFB No.GCC/SBA/RB/005/16/17	Cleaning Materials	The Gbarnga City Corporation intends to purchase the below assorted janitorial supplies and cleaning Materials 1.Dettol 2. Tile soap, 3. Clorox, 4. Bathing soap, 5. washing soaps, 6. Brooms, 7. Trash cans, 8. Floor mop, 9. Air fresheners, 10. detergents, e.t.c 11. Tissues etc. The estimated cost of the contract package is US \$2,500.00
6	IFB No. GCC/SBA/RB/006/16/17	Computers & Accessories	The Gbarnga City Corporation intends to procure three desk computers that will be used

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			by the corporation to enhance the processing of document. The estimated cost of the package is \$3,400.00.
7	IFB No .GCC/SBA/RB/007/16/17	Office Furniture	This contract package is intended to procure two office Desks and six Chairs for the Gbarnga City Corporation (GCC) the estimated cost of the Contract package is \$1,000.00
8	IFB No.GCC/SBA/RB/008/16/17	Photo Copier	This contract package is intended to procure a photo copy machine for the Gbarnga City Corporation (GCC) .The estimated cost of the Contract package is \$400.00
9	IFB No.GCC/SBA/RB/009/16/17	Repair and Maint. (Veh Spared parts)	<p>This contract package is intended to procure the following assorted Spared Parts for the Gbarnga City Lord Mayor vehicle. The estimated cost of the Contract package is \$1,500.00</p> <ol style="list-style-type: none"> 1. Fuel Pumps 2. fuel fitters 3. Car Tires, 4. Car Batteries, 5. Key starter 6. Oil Pumps 7. Other spared parts
10	IFB No.GCC/SBA/RB/010/16/17	Repair and Maint. (Motor Bike)	This contract package is intended to procure the following assorted Spared Parts for three of the Gbarnga City Corporation utility Motor Bikes. The estimated cost of the Contract package is \$1,500.00.
11	IFB No.GCC/SBA/RB/011/16/17	Repair and Maint. (Machinery & other Equipment)	<p>This contract package is intended to procure the following assorted Spared Parts for the Gbarnga City Corporation two grass cutter machines. The estimated cost of the Contract package is \$,500.00</p> <ol style="list-style-type: none"> 1. Grass Cutter Cuborator 2. Grass Cutter Blade



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			3. Grass Cutter Tyres
12	IFB No.GCC/SBA/RB/012/16/17	Scratch Card	This contract package is intended to purchase scratch Cards to enhance communication amongst the Officials of the Gbarnga City Corporation (GCC). This contract package is estimated at US \$1,070.00 Lone Star (114pcs. @US\$5)=\$570.00 Cellcom (100pcs.@\$5)=\$500.00
13	IFB No. GCC/SBA/RB/013/16/17	Repair and Maint. Building	This contract package is intended to purchase the following Building Materials for the routine Repair and maintenance of the Gbarnga City Corporation Administrative Building. The estimated contract package is US \$9,500.00 1. Cement bags 2. Bundle of Zincs 3. Doors, 4. Plank 5. Ceiling Tiles 5. Commodes 6. Nail 6. Crush rocks 7. steel rods 8. sand load 9. PVC pipes 10. Glues, 11. e.t.c.
14	IFB No.GCC/SBA/RB/014/16/17	Repair and Maint. Computer	The Gbarnga City Corporation intends to purchase assorted computer spared parts for the Gbarnga City Corporation damaged computer. The estimated contract package is US \$500.00
15	IFB No.GCC/SBA/RB/015/16/17	Catering services	The Gbarnga City Corporation intends to procure catering services(1. Can soft drink 2.water 3.rice 4. Soup kind etc..) for the Hon. Lord mayor induction ceremony. The estimated contract package is US \$4,000.00

Signed: _____

Procurement Officer

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Sept. 28, 2016

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28 Sept 2016



**MINISTRY OF INTERNAL AFFAIRS
GBARNGA CITY CORPORATION
BONG COUNTY
CASH PLAN-FY 2016/2017**

Fiscal Year	2016/2017	Projected Spending Plan												
Sector Name	Municipal Government													
Spending Entity Name	Ministry of Internal Affairs													
Budget Classification	Recurrent (County Administration)													
Row Labels	FY 2015-16 Budget	Total Spending Plan	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	JUN
Gbarnga City Corporation, Bong County	50,000.00	50,000.00	0	0	0	12,500	12,500	12,500	12,500	0	0	0	0	0
Basic Salary-(Volunteers Compensation)	16,630.00	16,630.00	0	0	0	4157.5	4157.5	4157.5	4157.5	0	0	0	0	0
Motor Bikes	3,000.00	3,000.00	0	0	0	3,000	0	0	0	0	0	0	0	0
Tri Cycle	2,000.00	2,000.00	0	0	0	2,000.00	0	0	0	0	0	0	0	0
Petroleum Product – (Gasoline & Diesel)	2,000.00	2,000.00	0	0	0	500	500	500	500	0	0	0	0	0
Stationery	500.00	500.00	0	0	0	500	0	0	0	0	0	0	0	0
Cleaning Materials	2,500.00	2,500.00	0	0	0	1,000	1,500	0	0	0	0	0	0	0
Computer & Accessories	3,400.00	3,400.00	0	0	0	3,400	0	0	0	0	0	0	0	0
Office Furniture	1,000.00	1,000.00	0	0	0	1,000	0	0	0	0	0	0	0	0
Photo Copier	400.00	400.00	0	0	0	400	0	0	0	0	0	0	0	0
Repairs & Maintenance Veh	1,500.00	1,500.00	0	0	0	500	500	0	500	0	0	0	0	0
Repairs & Maintenance Motor Bikes	500.00	500.00	0	0	0	200	200	100	0	0	0	0	0	0
Repairs & Maintenance(Machinery & other Equipments)	500.00	500.00	0	0	0	200	200	100	0	0	0	0	0	0
Scratch Card & Internet Service	1,070.00	1,070.00	0	0	0	400	400	270	0	0	0	0	0	0
Repairs & Maintenance Civil	9,500.00	9,500.00	0	0	0	9,500	0	0	0	0	0	0	0	0
Repairs & Maintenance Computers	500.00	500	0	0	0	250	0	0	250	0	0	0	0	0
Catering Services	4,000.00	4,000.00	0	0	0	4,000	0	0	0	0	0	0	0	0
Operational expense	1,000.00	1,000.00	0	0	0	250	250	250	250	0	0	0	0	0

Signed: 
S. Toe Wah, Finance Officer/0886821243


Sept. 28, 2016

