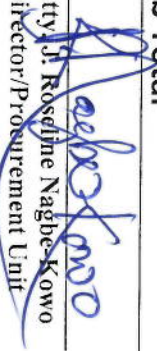
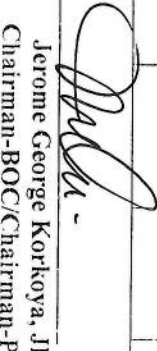


National Elections Commission
Draft Procurement Plan (PRESIDENTIAL AND REPRESENTATIVE ELECTIONS)
Source of Funding: 2016/2017 National Budget
Fiscal Year: July 1, 2016-June 30, 2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
BASIC DATA																	
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code(s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOO/D RAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	
PLANNED	1	IFB No. NEC/PRE/RB/001/16/17	Generators Spare Parts & Lubricants	C3314	22	22,350.00	RB	8/17/16	8/31/16	9/7/16	9/14/16	10/12/16	10/26/16	11/9/16	11/23/16	N/A	6/16/17
UPDATE																	
ACTUAL																	
PLANNED	2	IFB No. NEC/PRE /NCB/001/16/17	Elections Stationery	G4761	Assorted	420,807.50	NCB	8/10/16	8/31/16	9/14/16	9/21/16	10/12/16	10/19/16	10/26/16	11/9/16	N/A	6/20/17
UPDATE																	
ACTUAL																	
PLANNED	3	IFB No. NEC/PRE /RB/002/16/17	Optical Mark Recognition (OMR) Equipment & Supplies	G4761	Assorted	307,475.00	RB	8/9/16	8/30/16	9/13/16	9/20/16	10/18/16	10/25/16	11/1/16	11/15/16	N/A	12/14/16
UPDATE																	
ACTUAL																	
PLANNED	4	IFB No. NEC/PRE /RB/003/16/17	Generators	G4659	20	103,500.00	RB	8/8/16	8/29/16	9/12/16	9/19/16	10/3/16	10/10/16	10/17/16	10/31/16	N/A	11/21/16
UPDATE																	
ACTUAL																	
PLANNED	5	IFB No. NEC/PRE /NCB/002/16/17	Electrical Appliances	G4659	Assorted	95,300.00	NCB	8/12/16	8/26/16	9/9/16	9/16/16	9/30/16	10/7/16	10/14/16	10/28/16	N/A	11/25/16
UPDATE																	
ACTUAL																	
Sub Total						949,432.50											

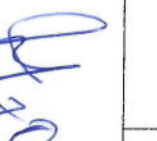
Prepared by:  Date: 02/11/2016

Approved by:  Date: 10/19/16

Atty. J. Roseline Nagbe-Kowo
Director/Procurement Unit

Jerome George Korkoya, JD
Chairman-BOC/Chairman-Procurement Committee

October 06, 2016



National Elections Commission
Draft Procurement Plan (PRESIDENTIAL AND REPRESENTATIVE ELECTIONS)
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Fiscal Year: July 1, 2016-June 30, 2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BASIC DATA				IMPLEMENTATION DATES									
				Business Activity Code[s]	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)
PLANNED	6	IFB No. NEC/PRE /RB/004/16/17	Motor Bikes	G4540	19	79,800.00	RB	8/9/16	8/30/16	9/13/16	9/20/16	10/11/16	10/18/16	10/25/16	11/8/16	N/A	12/6/16
UPDATE																	
ACTUAL																	
PLANNED	7	IFB No. NEC/PRE /RB/005/16/17	Optical Mark Recognition (OMR)-Forms & Hologram Laminates	C1811	Assorted	1,462,320.00	RB	8/3/16	8/24/16	9/7/16	9/14/16	10/12/16	10/19/16	10/26/16	11/9/16	N/A	12/14/16
UPDATE																	
ACTUAL																	
PLANNED	8	IFB No. NEC/PRE /NCB/003/16/17	Printing and Binding of Elections materials	C1811	Assorted	683,052.90	NCB	8/1/16	8/22/16	9/5/16	9/26/16	10/17/16	10/24/16	10/31/16	11/14/16	N/A	6/8/17
UPDATE																	
ACTUAL																	
PLANNED	9	IFB No. NEC/PRE /NCB/004/16/17	Electronic Communication Tools & Accessories	G4651	Assorted	17,183.00	NCB	8/11/16	8/25/16	9/8/16	9/15/16	10/6/16	10/13/16	10/20/16	11/3/16	N/A	12/1/16
UPDATE																	
ACTUAL																	
PLANNED	10	IFB No. NEC/PRE /NCB/005/16/17	Air Tickets	H5120	2 Trips	11,000.00	NCB	8/9/16	8/23/16	9/6/16	9/13/16	10/4/16	10/11/16	10/18/16	11/1/16	N/A	6/16/17
UPDATE																	
ACTUAL																	
Sub Total						2,253,355.90											


Prepared by: Atty. J. Roxeline Nagbe-Kowo Date: 10/4/16

Approved by: Jerome George Korkoya, JD Date: 10/04/16

Director/Procurement Unit Chairman-BOC/Chairman-Procurement Committee

National Elections Commission
Draft Procurement Plan (PRESIDENTIAL AND REPRESENTATIVE ELECTIONS)
Source of Funding: 2016/2017 National Budget
Fiscal Year: July 1, 2016-June 30, 2017

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	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code(s)	QTY	ESTIMATED COST (USD)	PROCUREMENT ENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	
PLANNED	11	IFB No. NEC/PRE /NCB/006/16/17	Production of Voter Registration Forms & Signs	C1811	Assorted	79,424.80	NCB	8/8/16	8/29/16	9/5/16	9/12/16	10/3/16	10/10/16	10/17/16	10/31/16	N/A	11/28/16	
UPDATE																		
ACTUAL																		
PLANNED	12	IFB No. NEC/PRE /RB/006/16/17	Pre packed Voter Registration & Exhibition Materials	G4761	Assorted	1,363,445.10	RB	8/3/16	8/24/16	9/7/16	9/14/16	10/12/16	10/19/16	10/26/16	11/9/16	N/A	12/7/16	
UPDATE																		
ACTUAL																		
PLANNED	13	IFB No. NEC/PRE /RFQ/001/16/17	Repairs & Maintenance of Office Machinery & Equipment	C3313	63	7,500.00	RFQ	8/15/16	8/29/16	9/5/16	9/12/16	9/19/16	9/26/16	10/3/16	10/10/16	N/A	6/8/17	
UPDATE																		
ACTUAL																		
Sub Total						1,450,369.90												

Prepared by: 
Atty. J. Roseline Nagde-Kowo
Director/Procurement Unit
Date: 10/4/16

Approved by: 
Jerome George Korkoya, JD
Chairman-BOC/Chairman-Procurement Committee
Date: 10/24/16


October 26, 2016



National Elections Commission
Draft Procurement Plan (PRESIDENTIAL AND REPRESENTATIVE ELECTIONS)
Source of Funding: 2016/2017 National Budget
Fiscal Year: July 1, 2016-June 30, 2017

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	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code(s)	QTY	ESTIMATED COST (USD)	PROCUREMENT ENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	
PLANNED	14	IFB No. NEC/PRE /RB/007/16/17	Vehicles	G4510	23 vehicles	805,000.00	*RB	8/10/16	8/31/16	9/14/16	9/21/16	10/5/16	10/12/16	10/19/16	11/2/16	N/A	12/9/16	
UPDATE																		
ACTUAL																		
PLANNED	15	IFB No. NEC/PRE /NCB/007/16/17	Office Furniture & Fixtures	G4759	Assorted	72,565.00	NCB	8/9/16	8/23/16	9/6/16	9/13/16	10/4/16	10/11/16	10/18/16	11/1/16	N/A	6/16/17	
UPDATE																		
ACTUAL																		
Sub Total						877,565.00												

Prepared by: [Signature] Date 10/4/16
Atty. J. Roseline Nagbe-Kowo
Director/Procurement Unit

Approved by: [Signature] Date: 10/04/16
Jerome George Korkoya, JD
Chairman-BOC/Chairman-Procurement Committee

[Signature]
October 06, 2016

[Signature]

National Elections Commission
Draft Procurement Plan (PRESIDENTIAL AND REPRESENTATIVE ELECTIONS)
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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code(s)	QTY	ESTIMATED COST (USD)	PROCUREMENT ENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	
PLANNED	14	IFB No. NEC/PRE /RB/007/16/17	Vehicles	G4510	23 vehicles	805,000.00	*RB	8/10/16	8/31/16	9/14/16	9/21/16	10/5/16	10/12/16	10/19/16	11/2/16	N/A	12/9/16	
UPDATE																		
ACTUAL																		
PLANNED	15	IFB No. NEC/PRE /NCB/007/16/17	Office Furniture & Fixtures	G4759	Assorted	72,565.00	NCB	8/9/16	8/23/16	9/6/16	9/13/16	10/4/16	10/11/16	10/18/16	11/1/16	N/A	6/16/17	
UPDATE																		
ACTUAL																		
Sub Total						877,565.00												

Prepared by: [Signature] Date 10/4/16
Atty. J. Roseline Nagbe-Kowo
Director/Procurement Unit

Approved by: [Signature] Date: 10/09/16
Jerome George Korkeya, JD
Chairman-BOC/Chairman-Procurement Committee

[Signature]
October 06, 2016

[Signature]

National Elections Commission
Draft Procurement Plan (PRESIDENTIAL AND REPRESENTATIVE ELECTIONS)
 Source of Funding: 2016/2017 National Budget
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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code(s)	QTY	ESTIMATED COST (USD)	PROCUREMENT ENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	
	16	IFB No. NEC/PRE /RFQ/002/16/17	Security Door	N8020	1 Piece	10,000.00	RFQ	8/23/16	8/30/16	9/6/16	9/13/16	9/20/16	9/27/16	10/4/16	10/11/16	N/A	10/18/16	
	UPDATE																	
	ACTUAL																	
	PLANNED	17	IFB No. NEC/PRE /RFQ/003/16/17	Mattresses	G4799	95	9,500.00	RFQ	8/24/16	8/31/16	9/7/16	9/14/16	9/21/16	9/28/16	10/5/16	10/12/16	N/A	10/19/16
	UPDATE																	
	ACTUAL																	
	PLANNED	18	IFB No. NEC/PRE /SS/001/16/17	Spare parts & Lubricants- Vehicles	G4530	Assorted	220,700.00	SS	7/5/16	7/19/16	8/9/16	8/16/16	8/30/16	9/13/16	9/27/16	10/11/16	N/A	6/16/17
	UPDATE																	
	ACTUAL																	
	PLANNED	19	IFB No. NEC/PRE /SS/002/16/17	Internet Connectivity- Fiber optic	J6120	1 firm	63,000.00	SS	7/5/16	7/19/16	8/9/16	8/16/16	8/30/16	9/13/16	9/27/16	10/11/16	N/A	6/16/17
	UPDATE																	
	ACTUAL																	
	PLANNED	20	IFB No. NEC/PRE /NCB/008/16/17	Vsat Subscription	J6130	1 firm	190,000.00	NCB	8/12/16	8/26/16	9/9/16	9/16/16	9/30/16	10/7/16	10/14/16	10/28/16	N/A	11/25/16
	UPDATE																	
	ACTUAL																	
Sub Total						493,200.00												

Prepared by: *M. Nagbe-Kowo* Date: *10/4/16*
 Atty. J. Roseline Nagbe-Kowo
 Director/Procurement Unit

Approved by: *Jerome George Korkoya, JD* Date: *10/04/16*
 Jerome George Korkoya, JD
 Chairman-BOC/Chairman-Procurement Committee

*checked
October 26, 2016*

4

National Elections Commission
Draft Procurement Plan (PRESIDENTIAL AND REPRESENTATIVE ELECTIONS)
Source of Funding: 2016/2017 National Budget
Fiscal Year: July 1, 2016-June 30, 2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA								IMPLEMENTATION DATES										
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code(s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	
PLANNED	21	IFB No. NEC/PRE /RB/008/16/17	Scratch Cards	J6110	9840 Pcs	49,200.00	RB	8/11/16	9/1/16	9/15/16	9/22/16	10/13/16	10/20/16	10/27/16	11/10/16	N/A	6/14/17	
UPDATE																		
ACTUAL																		
PLANNED	22	IFB No. NEC/PRE /NCB/009/16/17	Computer Supplies & ICT Equipment	G4741	Assorted	220,095.96	NCB	8/8/16	8/29/16	9/12/16	9/19/16	10/10/16	10/17/16	10/24/16	11/7/16	N/A	11/28/16	
UPDATE																		
ACTUAL																		
PLANNED	23	IFB No. NEC/PRE /SS/003/16/17	Domain Mail & Webhosting	J6130	1 firm	2,400.00	SS	7/5/16	7/19/16	8/9/16	8/16/16	9/6/16	9/13/16	9/20/16	10/4/16	N/A	6/22/17	
UPDATE																		
ACTUAL																		
PLANNED	24	IFB No. NEC/PRE /SS/004/16/17	Firewall License- Cyberoam	G4741	1 firm	5,100.00	SS	8/9/16	8/23/16	9/6/16	8/16/16	9/6/16	9/13/16	9/20/16	10/4/16	N/A	6/22/17	
UPDATE																		
ACTUAL																		
PLANNED	25	IFB No. NEC/PRE /NCB/010/16/17	Data Center Processing Equipment	G4741	Assorted	70,270.00	NCB	8/9/16	8/23/16	9/6/16	9/13/16	10/4/16	10/11/16	10/18/16	11/1/16	N/A	6/16/17	
UPDATE																		
ACTUAL																		
Sub Total						347,065.96												

Prepared by: *[Signature]*
Atty. J. Roseline Nagbe-Kawo
Director/Procurement Unit

Date 10/4/16


Approved by: *[Signature]*
Jerome George Korkoya, JD
Chairman-BOC/Chairman-Procurement Committee


Date: 10/04/16

[Handwritten notes]
October 04, 2016

National Elections Commission
Draft Procurement Plan (PRESIDENTIAL AND REPRESENTATIVE ELECTIONS)
Source of Funding: 2016/2017 National Budget
Fiscal Year: July 1, 2016-June 30, 2017

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code(s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	IMPLEMENTATION DATES										
								TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	
PLANNED	26	IFB No. NEC/PRE /NCB/011/16/17	Data Center & IT Servers & Accessories	G4741	Assorted	71,340.00	NCB	8/12/16	8/26/16	9/9/16	9/16/16	10/7/16	10/14/16	10/21/16	11/4/16	N/A	12/2/16	
UPDATE																		
ACTUAL																		
PLANNED	27	IFB No. NEC/PRE /SS/005/16/17	Voter Registration Software	G4741	Assorted	26,000.00	SS	8/9/16	8/29/16	9/12/16	9/19/16	9/26/16	10/3/16	10/10/16	10/24/16	N/A	12/12/16	
UPDATE																		
ACTUAL																		
PLANNED	28	IFB No. NEC/PRE /NCB/012/16/17	Local Area Networking	G4741	Assorted	18,165.00	NCB	8/12/16	8/26/16	9/9/16	9/16/16	10/7/16	10/14/16	10/21/16	11/4/16	N/A	12/2/16	
UPDATE																		
ACTUAL																		
PLANNED	29	IFB No. NEC/PRE /NCB/013/16/17	Repairs & Maintenance- ICT Equipment	S9512	Assorted	17,100.00	NCB	8/8/16	8/29/16	9/12/16	9/19/16	10/10/16	10/17/16	10/24/16	11/7/16	N/A	5/31/17	
UPDATE																		
ACTUAL																		
PLANNED	30	IFB No. NEC/PRE /RB/009/16/17	Vehicles Tracking System- Security Equipment	N8020	23 Sets	20,000.00	RB	8/9/16	8/30/16	9/13/16	9/20/16	10/11/16	10/18/16	10/25/16	11/8/16	N/A	12/6/16	
UPDATE																		
ACTUAL																		
Sub Total						152,605.00												

Prepared by:  Atty. J. Regeline Nagbe-Kowwo
Director/Procurement Unit
Date: 10/4/16


Approved by:  Jerome George Korkoya, JD
Chairman-BOC/Chairman-Procurement Committee
Date: 10/04/16


October 06, 2016

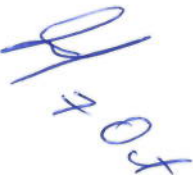
National Elections Commission
Draft Procurement Plan (PRESIDENTIAL AND REPRESENTATIVE ELECTIONS)
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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
			BASIC DATA					IMPLEMENTATION DATES									
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code(s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQS/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)
PLANNED	31	IFB No. NEC/PRE /RB/010/16/17	Vehicle Insurance Coverage	K6512	1 Firm	100,000.00	RB	9/5/16	9/19/16	10/3/16	10/10/16	10/24/16	10/31/16	11/7/16	11/21/16	N/A	6/19/17
UPDATE																	
ACTUAL																	
PLANNED	32	IFB No. NEC/PRE /SS/006/16/17	SMS Broadcast	K6512	1 Firm	24,000.00	SS	8/9/16	8/23/16	9/6/16	8/16/16	9/6/16	9/13/16	9/20/16	10/4/16	N/A	6/22/17
UPDATE																	
ACTUAL																	
PLANNED	33	IFB No. NEC/PRE /SS/007/16/17	Voter Registration Data Processing Scanners & Accessories	G4741	3 pcs	260,000.00	SS	7/5/16	7/19/16	8/9/16	9/19/16	10/10/16	10/17/16	10/24/16	11/7/16	N/A	12/12/16
UPDATE																	
ACTUAL																	
Sub Total						384,000.00											
Grand Total						6,907,594.26											

Prepared by:  Date 10/14/16
Atty. J. Roseline Nagbe-Kowo
Director/Procurement Unit

Approved by:  Date: 10/14/16
Jerome George Korkoya, JD
Chairman-BOC/Chairman-Procurement Committee


October 16, 2016



Notes to Procurement Plan

NO	CONTRACT PACKAGES	EXPLANATION/BREAKDOWN
1	IFB No. NEC/PRE/ RB/001/16/17-Generators Spare Parts & Lubricants	This line item will be used to procure various spare parts based on needs and to obtain those parts that are needed on a routine basis, and such serv materials include: spare plots, oil filters, fuel filters, air filters, batteries etc. Also, the procurement of lubricants for the generators will be dor this contract package. Note: our mechanics are available to install the parts and do the repairs unless there are major faults and the need fo external garage/technical expertise arises. This package will be financed from the line Repairs & Maintenance-Generators as indicated on the cast
2	IFB No. NEC/PRE /NCB/001/16/17-Elections Stationery	Procurement of assorted stationery materials for the 2017 presidential and representative elections. Items to be procured include: A4 sheets, Legal pape Executive Bond, A3 sheets, Executive Ball Pens, Manila folder, Staple pins, Calculator, Stick on pads , Highlighter , Brown envelope, Stapler , Marker, Han folder, OSA Ink, 35A Ink, Computer cartridges, note pads, assorted markers, masking tape, mega phone, note pad, mega phone, batteries for mega phon tablets (yellow notepads), binder clips, erasers, envelopes, hole punches, flipchart, notice boards, piper glue, scotch tape, Laserjet printer, photocopies, Memory sticks, desk pencil sharpeners, calculators, steno pads, flipchart eraser, flipchart pads, etc. This package will be financed from the line Stationer indicated on the cash plan.
3	IFB No. NEC/PRE /RB/002/16/17-Optical Mark Recognition (OMR) Equipment and Supplies	This line item will be used for specific Optical Mark Recognition (OMR) stationery and supplies that will be used for the voter registration pr these items include: High Capacity Printer (Laserjet /black), Duplex unit –High capacity printer, PVC ID Card printer, Printer Cartridges (HP c laser jet Black), Printer Cartridges (HP color Laserjet Magenta), Printer Cartridges (HP color laser jet Cyan), Printer Cartridges (HP color lase Yellow), Printer (Color laser jet) Drum Unit (Black), Printer (Color laser jet) Drum Unit (Magenta), Printer (Color Laserjet) Drum Unit (Cyan), (Color laser jet) Drum Unit (Yellow), Printer (Color laser jet) Transfer Kit, Printer (Color laser jet) Roller Kit, HP Cartridges (64A), UPS (with / USB Drive (64 GB), Heavy Duty Shredder, Heavy Duty Photocopier Toner Cartridges. This package will be financed from the line Stationery as ind the cash plan, as indicated on the procurement plan the threshold is below the international competitive bidding process but the NEC is using the ICB me taking into consideration the functionalities and good qualities of these items.
4	IFB No. NEC/PRE /RB/003/16/17-Generators	This line item will be used to procure One piece 325 KVA generator for NEC central office and nineteen pieces of 5 KVA generators to be used in the ni offices around the country. This package will be financed from the line Machinery and Other Equipment as indicated on the cash plan. This procurement done into two lots. In consonance with the PPCA Section 48, Subsection (5), the NEC wishes to request the Commission approval for the Reduction in the Time for this Procurement. This will enable the NEC meets all time bound activities for the 2017 Presidential and Representatives Elections.
5	IFB No. NEC/PRE /NCB/002/16/17-Electrical Appliances	This line item will be used to procure various machinery and other equipment such as: solar panel (battery bank), inbuilt public address system, air condi packing equipment, standing fan, chest freezer, etc. This package will be financed from the line Machinery and Other Equipment as indicated on the cash consonance with the PPCA Section 48, Subsection (5), the NEC wishes to request the Commission approval for the Reduction in the Lead Time for this Procurement. This will enable the NEC meets all time bound activities for the 2017 Presidential and Representatives Elections.

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Date: 10/04/16

Approved by: 
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Date: 10/04/16


Chairman-BOC/ Chairman-Procurement Committee


October 06, 2016



Notes to Procurement Plan

11	IFB No. NEC/PRE /NCB/006/16/17- Production of Voter Registration Forms & Signs	This line item will be used to procure voter registration forms and signs for training and the actual process. These forms include: Challenge to Inclusion Form, Daily Accounting Form, Appeal Form, Personnel Accounting Forms (A4), Summary Accounting Sheet, Material Transfer Forms (NCR), Registration Rejection Complaint Form, Photo-taking Daily Accounting Sheet, Manual Voter Roll (A-4 copy book), Preliminary Daily Reporting-ES, Oath of Office Form, Preliminary Reporting-Magistrates, Directional Signs "Left", Directional Signs "Right", Directional Signs "Center Here", Witness Form (10 witness forms per training kit contract package will be financed from the cash plan line Voter Registration (VR Forms & Signs). In consonance with the PPCA Section 48, Subsection (5), wishes to request the Commission approval for the Reduction in the Lead Time for this Procurement. This will enable the NEC meets all time bound activities the 2017 Presidential and Representatives Elections.
12	IFB No. NEC/PRE /RB/006/16/17- Pre packed Voter Registration & Exhibition Materials	This line item will be used to procure 2288 pre packed registration kit boxes with assorted voter registration materials for training of VR staff and actual voter registration exercises for the 2017 Presidential and Representatives Elections. Some of the materials include: Electoral Stain bottle (80ml bottle, for dipping Lamination Pouch, Flat pack Cardboard boxes for OMR forms, TEE Sticker, Tamper Evident Envelope, Registration Kit box, Absorbent Cloth, Paper Clips – 1 and permanent markers (assorted), assorted pen, thin cord rope, tamper evident envelope, tee sticker, brown packing tape, notepad A5 (journal), ruler, thumbprint pad, conference badge holder with clip, garbage bag-heavy duty. This contract package will be financed from the cash plan line Voter Registration Materials). The NEC is seeking reduction of two weeks using the Restricted Bidding method for International Procurement for the Voter Registration and Materials for the 2017 Presidential and Representative Elections.
13	IFB No. NEC/PRE /RFQ/001/16/17- Repairs & Maintenance of Office Machinery & Equipment	This line item will be used to procure various repairs and maintenance materials for the battery banks, surge protectors (220V), air conditioners (A/cs), DSTV, telephone, ice box, water cooler. This contract package will be financed from Repairs & Maintenance-Machinery, Equipment and Furniture as indicated in the cash plan.
14	IFB No. NEC/PRE /RB/007/16/17- Vehicles	This line item will be used to procure twenty three (23) pick-ups, which will be used by the NEC's Magisterial staff in the fifteen counties. The vehicles will be required for the implementation of field activities, like Civic Education, Assessment of Voter Registration Centers, Training activities and also for transport and retrieval of electoral materials from various areas. In consonance with the PPCA Section 48, Subsection (5), the NEC wishes to request the Commission approval for the Reduction in the Lead Time for this Procurement. This will enable the NEC meets all time bound activities for the 2017 Presidential and Representative Elections. The line transport equipment (vehicles) will be used to finance this procurement. This contract package exceeds the threshold for the use of Restricted Bidding (National), but the fact remains that there are capable Vehicles Dealer companies in country- that have the abilities to sale needed vehicles, in so far as Procurement Committee decided to use RB and ask the PPC for approval as indicated in Section 49 (1a) of the PPC Act. Additionally, the NEC verified the competition will be encourage locally as there are numerous vehicles dealer companies operating in Liberia.
15	IFB No. NEC/PRE /NCB/007/16/17- Office Furniture & Fixtures	Funds from this line item will be used for the procurement of file cabinets (metal, lockable), desks (with keyboard tray), small tables (for computers/printers), bookshelves, conference tables (folding-legs), desk chairs (on wheels, adjustable height), conference chairs, executive chairs, chair-metal (conference room bookshelves (metal), desk (metal), etc. This package will be financed from the line Furniture and Fixture as indicated on the cash plan.

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Date: 10/04/16


 October 06, 2016



Notes to Procurement Plan

<p>6</p> <p>IFB No. NEC/PRE/RB/004/16/17-Motor Bikes</p>	<p>This line item will be used to procure nineteen (19) motorbikes and helmets for the nineteen assistant magistrates of the National Elections Commission assistant magistrates will use the motorbikes to move within the seventy three (73) electoral Districts within the country and hard to reach areas. This line item is financed from the line Transport Equipment (Motor Bikes) as indicated on the cash plan. In consonance with the PPCA Section 48, Subsection (5), the NEC wishes to request the Commission approval for the Reduction in the Lead Time for this Procurement. This will enable the NEC meets all time bound activities for Presidential and Representatives Elections.</p>
<p>7</p> <p>IFB No. NEC/PRE/RB/005/16/17-Optical Mark Recognition (OMR)-Forms and Hologram Laminate</p>	<p>This line item will be used to procure Optical Mark Recognition (OMR) Forms, Amendment forms (OMR), Batch Control form (OMR), Registration forms (OMR), and Hologram Laminates with 220 microns, to process and capture registrants' date during the Voter Registration process. These will contain security features embedded along with several visual security elements, etc. This contract package will be financed from the cash plan lines Elections (Optical Mark Recognition-OMR Forms, Hologram Laminates). The NEC is seeking reduction of two weeks using Restricted Bidding method for International Procurement for the Optical Mark Recognition (OMR)- Forms & Hologram Laminate for the 2017 Presidential Representative Elections.</p>
<p>8</p> <p>IFB No. NEC/PRE/NCB/003/16/17-Printing and Binding of Elections Materials</p>	<p>This line item will be used for specific elections materials Printing & binding of posters, stickers, Civic Education materials, Training and General Materials, banner, posters (A3 & A4) t-shirt, caps, fliers (A3 & A4), record of the count (NCR), record of the seal, presiding officer work sheet, forms, motivational & informational posters, staff ID Cards, training booklets, oath of Office Forms, record of the seal forms, complaint forms(Elections), materials transfer before and after polling forms (NCR) booklets, accreditation cards for observers, certificate, sign board, voter registration manual for trainees, training forms, giant size billboards, medium size billboards, jacket (civic educators & gender mobilizers) flex banner, etc. These materials have security features future/security nature. This package will be financed from the line Printing, Binding & Publications as indicated on the cash plan. In consonance with the PPCA Section 48, Subsection (5), the NEC wishes to request the Commission approval for the Reduction in the Lead Time for this Procurement. This contract package exceeds the threshold for the use of Restricted Bidding but the fact remains that there are capable printing companies in country that have the abilities to carry on these printing, in so doing the NEC meets all time bound activities for the 2017 Presidential and Representatives Elections. This contract package exceeds the threshold for the use of Restricted Bidding but the fact remains that there are capable printing companies in country that have the abilities to carry on these printing, in so doing the NEC meets all time bound activities for the 2017 Presidential and Representatives Elections. This will enable the NEC meets all time bound activities for the 2017 Presidential and Representatives Elections.</p>
<p>9</p> <p>IFB No. NEC/PRE/NCB/004/16/17-Electronic Communication Tools & Accessories</p>	<p>This line item will be used to procure various electronic communication tools and accessories such as: Digital Multimeter, Screw Drivers (Assorted), Crimping Tools – small size, Digital Scope Meter, Butane Gas Soldering Iron, Soldering Gun, Digital Scope Meter, Wire Cutter, Pliers, Wire Strippers, Crimping Tool size, Torch Light- Ultra Bright LED, Solder Roll, etc. This line will be financed from the line Small Tools/Equipment & Household Materials indicated on the cash plan. In consonance with the PPCA Section 48, Subsection (5), the NEC wishes to request the Commission approval for the Reduction in the Lead Time for this Procurement. This will enable the NEC meets all time bound activities for the 2017 Presidential and Representatives Elections.</p>
<p>10</p> <p>IFB No. NEC/PRE/NCB/005/16/17-Air Tickets</p>	<p>This line item will be used to procure flights tickets for international travels. In consonance with the PPCA Section 48, Subsection (5), the NEC wishes to request the Commission approval for the Reduction in the Lead Time for this Procurement. This will enable the NEC meets all time bound activities for the 2017 Presidential and Representatives Elections.</p>

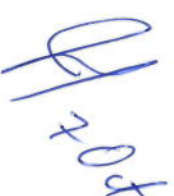
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Date: 10/04/16

Approved by: 
 Jerome George Korkoya JD
 Chairman-BOC/Chairman-Procurement Committee

Date: 10/04/16


 OCT 26, 2016



Notes to Procurement Plan

16	IFB No. NEC/PRE /RFQ/002/16/17- Security Door	This line item will be used for the procurement of Security Door, which will be used to protect the Data Center entrance. This package will be funded from the line Security Equipment as indicated on the cash plan.
17	IFB No. NEC/PRE /RFQ/003/16/17- Mattresses	This line item will be used for the procurement of mattresses (single) to be used in the nineteen magisterial offices in the fifteen countries. These mattresses will be financed from the line Other Office Materials & Consumables as indicated on the cash plan.
18	IFB No. NEC/PRE /SS/001/16/17- Spare parts & Lubricants- Vehicles	To procure various spare parts for the Commission's fleet of 38 vehicles based on needs and to obtain those parts that are needed on a routine basis such as filters, air filters, hydraulic arm seal, hydraulic oil, brake fluid, battery, pressure plate, clutch disc, tires, release bearing, universal joint brake pad, differential horns, gear oil, spark plugs, water separate filter, master cylinder, priming pump, etc. Also, the procurement of lubricants for the vehicles will be done from the contract package. This package will also be used to procure complete set of mechanical tools, floor jack, crane jack, etc. Note: our mechanics are available to do the repairs unless there are major faults and the need for an external garage/technical expertise arises. This contract package will be funded from the budget line Repairs & Maintenance-Vehicles as indicated on the Cash Plan. In consonance with the PPCA Section 48, Subsection (5), the Commission requests the NEC to request the Commission approval for the Reduction in the Lead Time for this Procurement. This will enable the NEC to meet all time bound activities for Presidential and Representatives Elections. The NEC wishes to use the Sole Source Method of procurement in sole sourcing Bashir Business Center for this procurement. Bashir Business Center was the most responsive bidder who was selected through a National Competitive Bidding process under the NEC Request for Budget 2016/2017 Procurement Plan. In order for the NEC to meet up with the time line, the NEC request the Commission approval for the use of the above method.
19	IFB No. NEC/PRE /SS/002/16/17- Internet Connectivity – Fiber optic	This line item will be used to procure only internet services through a mutual understanding with the Liberia Telecommunication Corporation (the sole provider of Fiber Cable Subscription in the country) for the supply of internet service to NEC. Payments are made upon submission of an invoice by the Libtelco. For the project FY2016/2017, the NEC has a budget of US\$63,000.00 to cater for this and this contract package will be funded from the budget line Telecommunications, Internet, Postage and Courier on the Cash Plan.
20	IFB No. NEC/PRE /NCB/008/16/17- Vsat Subscription	This line item will be used to procure 20 CBAND VSAT terminals come online with reactivation and subscription to serve NEC's 19 magisterial areas for internet connectivity to headquarters supporting election operations and vote's tabulation and transmission. A secured certified Broadband Provider must support existing satellite terminal equipment of the NEC and this contract package will be funded from the budget line Telecommunications, Internet, Postage and Courier as indicated on the Cash Plan.
21	IFB No. NEC/PRE /RB/008/16/17- Scratch Cards	This line item will be used for the procurement of nine thousand eight hundred forty pieces of scratch cards at the unit price of US\$5.00 total US\$49,200.00. This contract package will also account for Civic Education SMS messages in the amount of US\$12,000.00 and the NEC ask the Commission approval to use all the GSM companies in country to enable the CVE messages go across to every phone user. This contract package will be funded from the budget line Telecommunications, Internet, Postage and Courier on the Cash Plan.
22	IFB No. NEC/PRE /NCB/009/16/17- Computer Supplies & ICT Equipment	This line item will account for the following: Microsoft office suite 2016 (200 users), anti-virus, Microsoft office visio 2016 premium (4 users), attached storage (64/72TB), High capacity duplex unit, access control unit (finger/RFID), desktop computers, ups (with AVR), 24 port switch (10/100/1000), network-renovation, cable management kit (server), usb 3.0 portable HDisk (2/3TB), backup tapes media (1.6TB), professional computer tool blower, etc. This contract package will be funded from the budget line Computer Supplies & ICT Services as indicated on the Cash Plan.

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 Chairman-BOC/ Chairman-Procurement Committee


 October 05, 2016

Notes to Procurement Plan

23	IFB No. NEC/PRE /SS/003/16/17- Domain Mail & Webhosting	This line item will be used to pay annual hosting fees to the Service Provider, for NECs domain mail that primarily showcases organizational identity on the web. Domain mail (sample: procurement@neciberia.org) is used for all internal and external communication within NEC, als Partners and stakeholders. Webhosting, is NECs' platform for delivery of critical and sustained electoral information, policies, guidelines, reg and feedback to the public. Voter Registration ID Check is also hosted here, where voters check their information simply by inputs of their V number with a returned result of where the voter is assigned to vote on polling (election) day. Real time Election Results are transmitted thr FTP (File Transfer Protocol) domain services on the site. All Elections Results (progressive & final) announced by the Chairman of NEC are ho this webpage: www.neciberia.org/results . Elections results from 2005, 2011 & 2014 are still accessible on the page. <i>In 2011 the site receive millions of hits per second in a single day, when eager intruders were trying to deface the site to host alternative results, but were unsuccessful to the encrypted, stable and unbreakable UNIX infrastructure behind the site) Classified Information only. Sole Provider since 2005 electio Nasinter Global Liberia</i> . This contract package will be funded from the budget line Computer Supplies & ICT Services on the Cash Plan. This package will be funded from the budget line Computer Supplies & ICT Services as indicated on the Cash Plan.
24	IFB No. NEC/PRE /SS/004/16/17- Firewall License-Cyberoam	This line item will be used for paying annual Total Value Subscription renewal license for the Unified Threat Management appliance (Cybero exists on the NEC WAN (Wide Area Network) & LAN (Local Area Network) infrastructure for intrusion prevention-protection, filtering of Inte contents, Bandwidth utilization and network traffic monitoring. (Cyberoam Firewall is NEC Gateway for all Internet Services & Internal Netw Analysis). This contract package will be funded from the budget line Computer Supplies & ICT Services as indicated on the Cash Plan.
25	IFB No. NEC/PRE /NCB/010/16/17- Data Center Processing Equipment	This line item will be used to procure computing equipment for data processing of eligible voters during the Voter Registration exercise for t Presidential and Representative Elections. These computers, with high memory, integrated Intel graphic and Intel 6 th Generation i7 processc used by several data entry clerks and operators to overlay, and verify over 500 scanned OMR forms at the same in a given moment. Dell LCC to replace damaged existing, that is used for accessing multiple servers on single monitor interface. Heavy Duty Photocopier for reproductio paper materials, while Projectors will be used for presenting multiple servers on single monitor interface. High capacity processing o OMR forms at the same time, accompany with high speed desktop computers and low lighting for the easy use by operators thus helping w sight which may cause operator the ability to stay longer without experiencing any difficulty in using the system along with mountable rack t high capacities data including images and forms of varies kind and type include the use of nomination data manipulations. This contract pacl be funded from the budget line Computer Supplies & ICT Services as indicated on the Cash Plan.
26	IFB No. NEC/PRE /NCB/011/16/17- Data Center and IT Servers & Accessories	This line item will be used for the acquisition of 4U compatible high end reliant Dell PowerEdge Servers. All NEC repository of Electoral Infor Transactions data will be stored on these Servers for optimum availability. Servers age over time and require replacement. Servers in use are PowerEdge 2970-32-bit architecture, and the NEC is migrating from Windows Server 2008R2 & Enterprise Editions to Windows Server 2012 (Win 2012 does not support 32-bit architecture). NEC ICT environment runs on an Enterprise platform, and therefore require more computi that's only available with the acquisition of Dell 64-Bit Servers. This contract package will be funded from the budget line Computer Supplies Services as indicated on the Cash Plan.

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Notes to Procurement Plan

27	IFB No. NEC/PRE /SS/005/16/17-Voter Registration Software	This line item will be used to procure software that will be used to create data base which will include SMS software for Voter ID check during the Registration process. The software is a server and client based that upgrades the results management functionalities. This software to be used for Elections' Voter Registration is classified and will incorporate all source codes and concepts, and is expected to process anticipated voter records registration center. The NEC wishes to use the Sole Source Method of procurement in sole sourcing HAK Technology for this procurement. HAK Technology was selected through a process that was conducted by the International Foundation for Electoral Systems (IFES) in 2013 for the 2014 Special Senate Election. In order for the NEC to meet up with the time line for the Voter Registration the NEC request the Commission approval for the use of the method. This contract package will be funded from the budget line Computer Supplies & ICT Services as indicated on the Cash Plan.
28	IFB No. NEC/PRE /NCB/012/16/17-Local Area Networking	This line item will account for 24 Port Switch (CISCO Managed), CAT 6E Network Cable (1000 ft. Roll), CAT 6E Patch Panels, 48 Port, CAT 5E Wall Outlets, Patch Panels, External Drive WD My Passport (2 TB), Network Adaptor (RJ45 to USB), etc. This contract package will be funded from the budget line Computer Supplies & ICT Services as indicated on the Cash Plan.
29	IFB No. NEC/PRE /NCB/013/16/17-Repairs & Maintenance-ICT Equipment	This line item will be used to repair and maintenance the Vsat (BUC & LNB) for the National Elections Commission in the nineteen magisterial offices within the counties.
30	IFB No. NEC/PRE /RB/009/16/17-Vehicles Tracking System-Security Equipment	This line item will be used for the procurement of Security Tracking System that will be installed in all the twenty three vehicles that will be used in nineteen magisterial areas. This package will be financed from the line Security Equipment as indicated on the cash plan.
31	IFB No. NEC/PRE /RB/010/16/17-Vehicle Insurance Coverage	This will be used for a Procurement process of a certified insurance company to provide comprehensive and third party insurance coverage for the vehicles that will be procured and used by NEC during the elections. In consonance with the PPCA Section 48, Subsection (5), the NEC wishes to request the Commission approval for the Reduction in the Lead Time for this Procurement. This will enable the NEC meets all time bound activities for the 2017 Presidential and Representative Elections.
32	IFB No. NEC/PRE /SS/006/16/17-SMS Broadcast	This line item will be used to translate information/messages developed by the NEC for the Presidential and Representative Elections through SMS. The SMS will be developed through a language that is understood easily by the majority of Liberians (Liberians English). The NEC also asks the Commission approval to use three GSM companies in country to enable the Presidential and Representative Elections' messages get to every subscriber of the various companies. This contract package will be funded from the cash plan line Telecommunication, Internet, Postage & Courier.
33	IFB No. NEC/PRE /SS/007/16/17-Voter Registration Data Processing Scanners and Accessories	This line item will account for data processing scanners and accessories that will be used for processing Voter Registration Data and the following will be used for purpose: DRS PS960 Scanner, DRS PS960 Scanner Spare Parts, etc. These scanners and accessories will have to be compatible with other equipment that the NEC also with the Optical Mark Recognition (OMR)-Forms that will be procured by the NEC. The NEC seek the Commission's approval to Sole Source DRS Technology Limited for this procurement. This contract package will be funded from the budget line Computer Supplies & ICT Services as indicated on the Cash Plan.
34	Solar Panel Kit & Accessories	This line item will be used to procure various machinery and other equipment such as: digital camera kits, memory card, manual for camera, storage case for camera, solar panel and kits, Solar power battery incl. controller, indicator, etc, Photo Printers, Dry Cell Rechargeable Batteries for Dig. Cameras/Extra battery for printer Ink Cartridge & Photo paper, 12 V Battery charger, Solar Power Pack Battery, This contract package will be financed and procured by the United Nations Development Program (UNDP) one of NEC's international Partners. The cost of this package is Two Million Eight Hundred Fifty Four Thousand Seven Hundred Fifty (U.S\$2,854,750) which is on the line Machinery and Other Equipment as indicated on the cash plan.

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Oct 14/2016
Oct 14, 2016

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Chairman-BOC/Chairman-Procurement Committee

Date:

10/14/16
10/14/16